

## **Addendum No. 2 – RFI Response**

**Request for Proposal for Project:** Wayfinding Signage Restoration & Update

**Issued By:** Lehigh Carbon Community College

**Issue Date:** July 2, 2025

**Purpose of Addendum:** This addendum is issued to provide additional information and clarification to the original RFP.

### **1. Response to Questions**

Q1: Should all ACM panels be seamless, or can the larger signs have seams?

A1: Larger signs may have seams if necessary due to material size limitations. However, all seams must be clean, aligned, and weather-tight. Seam placement must be pre-approved by the Owner prior to fabrication.

Q2: What colors are we going to use? I know you had mentioned black Poles. White Vinyl

A2: Correct, for bidding purposes, use the following colors:

- Posts and frame elements: Black
- ACM panels: White
- Vinyl lettering/copy: Black
- Additional or alternate colors (if any) to be confirmed upon final design submittal.

Q3: Dimensional letters - What is the copy to read?

A3: Final copy for all lettering/copy will be provided during the shop drawing approval phase.

Q4: (1) Single faced sign means (1) side with copy and (1) blank painted panel on rear. (1) Double Faced sign means Copy on Both front and back of sign, so (2) panels?

A4: Single-faced sign: one side with copy, rear panel painted to match (no copy).

Double-faced sign: copy on both front and back; two finished panels

Q5: Reflective vinyl copy and arrows, or standard high performance cut vinyl?

A5: Use 3M standard high performance cut vinyl for all copy and arrows. We will not require reflective vinyl.

Q6: All exterior posts and sides of the post and panel bodies are to be repainted black?

A6: Yes. All exterior posts and all visible sides of post-and-panel bodies are to be prepped and repainted to match the new signage standard.

Q7: How should the ACM panels be mounted to the existing post and panels? VHB Tape and Silicone, Tek Screw, Pop Rivet, etc?

A7: Use VHB tape and silicone adhesive as the primary mounting method for a clean, concealed installation. Mechanical fasteners (e.g., screws or rivets) may be used only where structurally necessary and must be concealed or painted to match. Final method subject to approval during submittals.

Q8: Front entrance curved sign - Curved sign is to be a routed and pushed through face, to replace the existing routed and pushed through face?

A8: Yes. The new curved sign is to be a routed and pushed-through acrylic face, replicating the existing style.

Q9: What brand of ACM material is specified?

A9: For bidding purposes, use Dibond by 3A Composites as the preferred choice.

Q10: Will the "header copy" for the (16) interior map signs be raised acrylic (or) vinyl? It is currently raised acrylic.

A10: SEE ADDENDUM #3

Q11: Will all of the exterior vinyl be reflective?

A11: No. Reflective copy will not be used on any signage. Use 3M standard high performance cut vinyl for all copy and arrows.

Q12: Do all of the map sections, both interior and exterior, get replaced?

A12: Only the exterior signs with the campus map will be replaced with a new copy of the map.

Q13: Will the prints on the small "LCCC" circles get replaced?

A13: Yes, the small LCCC logo on all exterior signs will be replaced.

Q14: Will the back of the curved entrance sign require painting?

A14: Yes.

Q15: What brand and type of paint are required for the ACM panels, posts, and frames?

A15: Sherwin Williams. Type TBD.

Q16: Are there specific color codes (e.g., Pantone, RAL) or finishes (e.g., matte, gloss, satin) mandated by the College?

A16: Colors must match the College's branding standards. Final colors to be approved during submittals.

Q17: Are there any specific durability or weather-resistance standards (e.g., UV resistance, salt spray, fade resistance) that the paint must meet?

A17: Paint must be UV- and weather-resistant with a minimum 5-year exterior durability. All coatings should comply with VOC regulations.

Q18: What brand and grade of vinyl should be used for all graphics and text?

A18: Use 3M standard high performance cut vinyl for all copy and text.

Q19: Are there specific requirements for vinyl UV resistance, durability, or warranty (e.g., 7–10 years outdoor life)?

A19: Vinyl must be UV-resistant, rated for at least 10 years of outdoor use, and backed with a manufacturer's warranty.

Q20: What brand or manufacturer and panel thickness/specifications are required for the ACM panels?

A20: For bidding purposes, use Dibond by 3A Composites as the preferred choice. ACM specs are included in the RFP.

Q21: Are there any certifications or standards the ACM panels must meet (e.g., NFPA 285, ASTM E84, Class A Fire Rating)?

A21: No. See Addendum #3.

Q22: What are the College's preferences for the design and approval process, including timelines for graphic and text submittals?

A22: The project shall be completed in its entirety no longer than 120 days from Notice to Proceed. Chosen bidder will schedule their work according to this timeline.

Q23: Are there specifications for the routed aluminum overlay panel, such as routing depth, spacing, or finish treatment?

A23: TBD during design phase of the project.

Q24: Are there specific requirements for mounting overlays onto existing panels (e.g., hardware type, adhesive, concealed fasteners)?

A24: Use VHB tape and silicone adhesive as the primary mounting method for a clean, concealed installation. Mechanical fasteners (e.g., screws or rivets) may be used only where structurally necessary and must be concealed or painted to match. Final method subject to approval during submittals.

Q25: What paint type and color should be used for exposed posts and frames during installation touch-up?

A25: SEE ANSWER TO QUESTION #2

Q26: Are there restrictions or guidelines for backside color of single-faced signs (e.g., to match post color, remain neutral, or painted a specific color)?

A26: SEE ANSWER TO QUESTION #2

Q27: Are there any permit requirements for this installation, and will the College assist or coordinate in obtaining them?

A27: Answered in the RFP.

Q28: Are there additional compliance requirements under the Pennsylvania Prevailing Wage Act beyond labor classifications and wage rates?

A28: Answered in the RFP.

Q29: Are there any environmental or safety standards to follow during fabrication or installation (e.g., dust suppression, VOC compliance, OSHA safety)?

A29: None.

Q30: What is the expected timeline for each project phase—design, fabrication, and installation?

A30: The project shall be completed in its entirety no longer than 120 days from Notice to Proceed. Chosen bidder will schedule their work according to this timeline.

Q31: Are there specific delivery or storage requirements for signage materials before installation (e.g., staging area access, indoor storage, security measures)?

A31: TBD following bid award.

Q32: Are there specific criteria for the references (e.g., minimum number, recent similar projects, education sector experience)?

A32: A minimum of (3) references are required, preferably for similar scope and within the education sector.

Q33: What are the requirements for bid bonds, performance bonds, and payment bonds (e.g., percentage of contract value, bonding company rating)?

A33: Bonds are not required.

Q34: Are there any restrictions or extra steps involved in working on weekends (e.g., prior notice, security clearance, building access protocols)?

A34: Weekend work is permitted. Details following bid award.

Q35: Will the College provide weekend access to facilities, and if so, what is the procedure to request and confirm access?

A35: Details following bid award.

Q36: Please confirm the specific prevailing wage rates applicable under PA Prevailing Wage Serial No.: 23-09709.

A36: Refer to: <https://www.ccmilcp.com/pennsylvania.html>

Q37: Are there any additional reporting or documentation requirements for compliance (e.g., certified payroll submission frequency, project sign posting)?

A37: Refer to: <https://www.ccmilcp.com/pennsylvania.html>

Q38: What is the College's process for addressing performance issues or delays (e.g., escalation procedure, cure period)?

A38: Upon discovery of a material breach of any kind, the College's authorized project representative will bring to the attention of the Contractor's project manager such issues to be addressed in a reasonable amount of time, by the Contractor, as mutually agreed upon, in writing.

Q39: Are there penalties or consequences for missing project milestones, delivery deadlines, or failing to meet performance expectations?

A39: The College reserves the right to withhold a percentage of payment for Contractor's failure to meet any of the project specifications and or project time frames.