



June 22, 2023

Announcements

New Website Goes Live

The much-awaited, newly designed website is scheduled to go live today, Thursday, June 22. The site is expected to be available by noon, but depending on how long propagation takes it could be later in the day. Working closely with the web design company Paskill, the Office of College Relations and Information Technology navigated the complex process of a redesign and migration of approximately 800 pages and thousands of assets (links, videos, photos). We are excited about the new look of the site, as well as improved navigation and optimization.

Some highlights:

Updated navigation: Main and secondary menus have been updated to help users find information more intuitively and efficiently.

New ways to explore programs: Prospective students can now explore programs by filtering them in a variety of ways, including by degree type, academic interests and online.

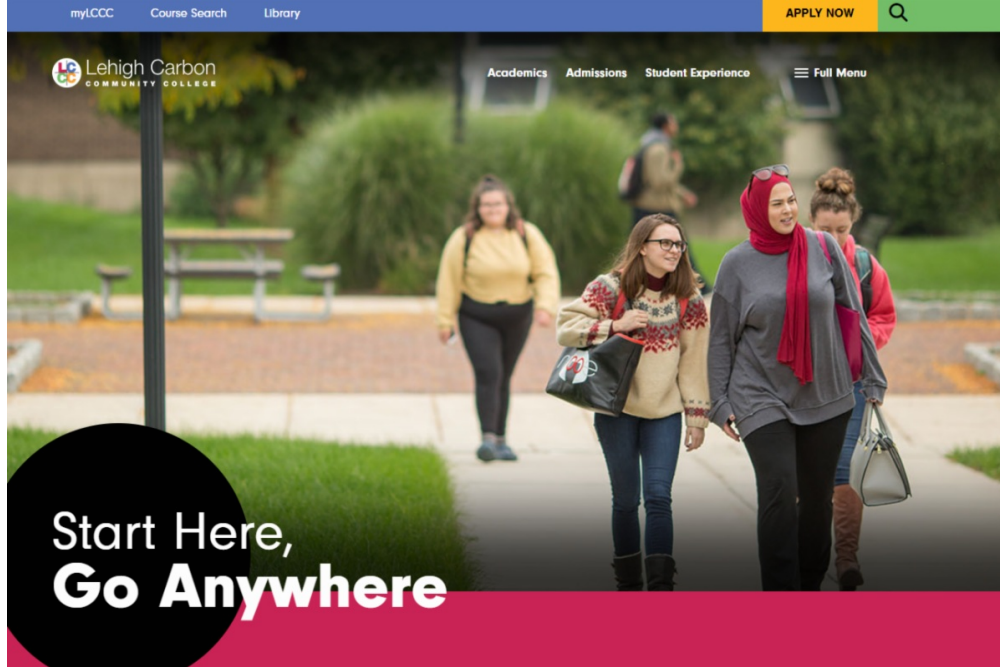
Redesigned academic program pages: Program pages now provide suggested pathways to career and transfer agreements.

Social media wall: Allows us to showcase LCCC by highlighting our Instagram feed.

College Relations will hold training on the new content management system (WordPress) throughout July and August for those of you who edited your pages on the previous site or would like to edit your pages on the new site. If you have questions, comments or notice anything amiss with the new website please complete the [Web Request form](#). Please be as detailed as possible and we will contact you for further information if needed.

Thanks to the many people who pitched in on this complex project! It could not have happened without the help of Academics, Library, College Relations and Information Technology, to name a few.

Watch for the new College Voice and form submission starting July 3.



PA Shakespeare Festival Interest Form

Interested in attending the Pennsylvania Shakespeare Festival? The LCCC Spirit Committee is gauging interest in attending one or multiple plays showing at the festival. Some shows being shown are In The Heights, The Complete Works of William Shakespeare (abridged), Sense and Sensibility, and more.

The festival will be held at the Professional Theatre at DeSales University (2755 Station Avenue, Center Valley, PA 18034). If you're interested, please fill out the [interest form](#).



LCCC Receives Lehigh Valley Greenways Grant to Support Environmental Education

A grant awarded by Lehigh Valley Greenways Conservation

Landscape will enable Lehigh Carbon Community College to expand its campus ecosystem project and include the community in environmental education. The grant, “Partnership for Change: Community Building for a Greener Lehigh Valley,” was awarded through the Lehigh Valley Greenways mini-grant program and will create a partnership between LCCC and Promise Neighborhoods to develop an environmental program in summer 2024 for at-risk members of the community.

The \$6,900 grant will support coordination between LCCC and Promise Neighborhoods to plan activities; adapt the BIO 115 Field Biology course to

increase environmental justice, conservation and climate change topics; and support volunteer activities to increase awareness of the benefits of the natural world and the importance of conservation. Participants in the course will be those engaged in Promise Neighborhoods' PromiseCorps program.

The college also received a grant from the National Heritage Corridor in the spring 2022 to plant an arboretum on the Schnecksville campus and in the spring 2018 to create pollinator gardens. The campus ecosystem also includes the conversion of turf to meadows and the use of native trees and plants in the landscape.

This grant is part of a total of \$86,500 in new mini grants from the Lehigh Valley Greenways that advance the goals of land conservation and restoration, as well as environmental education. The LVG mini-grant program is a reimbursement grant program funded by the Pennsylvania Department of Conservation and Natural Resources and administered by the Delaware and Lehigh National Heritage Corridor.

Pictured: Rob Neitz, PA Department of Conservation; John Loughman, LCCC; Dr. Hasshan Batts, Promise Neighborhoods, Leo Rooney, Promise Neighborhoods; and Brit Condravy, Delaware and Lehigh National Heritage Corridor.

Lacey Gonzalez's BUS 120 Intro to Business Organization Course has Met QM Expectations

Join us in congratulating Lacey Gonzalez as her BUS 120 - Intro to Business Organization course has met Quality Matters Expectations. Courses that carry the QM Certification mark have met QM Standards at a level of 85% or greater in an [official review process](#). Certification is valid for three to five years depending on the QM Rubric used to review the course.

QM Standards and review processes are recognized nationally and internationally for being supported by research and based on best practices. The data obtained from course reviews can ultimately inform the review and certification of quality for entire programs. These certifications demonstrate a commitment, not only to creating an environment of excellence and quality, but of maintaining that commitment.

Reminders

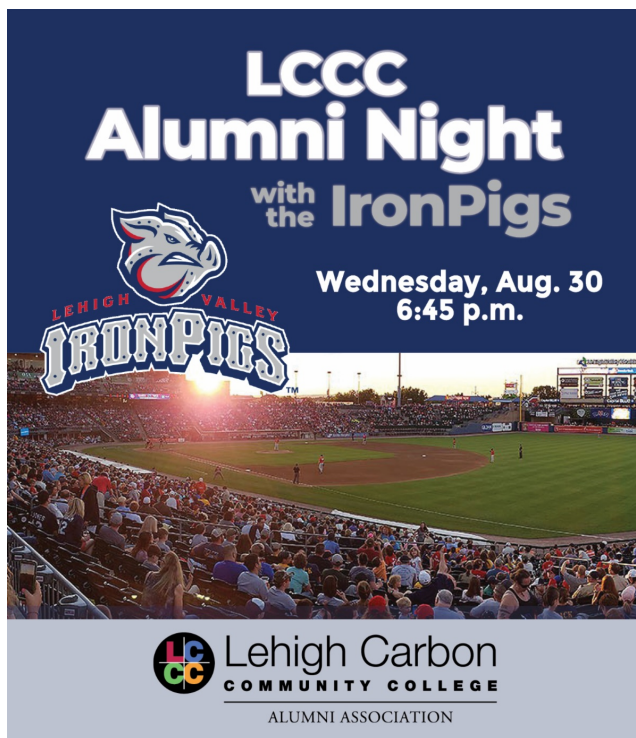
June 30 Banner Shutdown - Finance/AR Module Fiscal Year End Processing

Please note: On June 30 at 4 p.m. Banner will be not available due to fiscal year end finance maintenance. Banner will be available the next morning around 8 a.m.

Air Handlers Replaced on Schnecksville Campus

Beginning in July and continuing through December, the college will undergo a large project to replace the air handler units in the Academic Resources Center, Science Hall and Student Services Center. During this time, there will be varying levels of air conditioning and heating while the work takes place in these buildings.

We have scheduled the work to lessen the impact on those in the buildings during those seasons (e.g. - work will begin in the ARC during the summer when the fewest number of students are present). Along with variations in building temperatures, there will be levels of construction that may cause noise and/or inconvenience. The contractor will be providing supplemental air while the work progresses, but at times it may not meet the level people have been accustomed to. Please be patient during this construction project. We recommend you make preparations to make yourself comfortable.



Alumni Night at IronPigs

Join us for a night at the Lehigh Valley IronPigs on Wednesday, August 30. Tickets can be purchased for alumni at \$35 per person and guests at \$38 per person. Food is included. See you at the ballgame! Purchase your tickets [here](#).

Wellness Center Hours

The Wellness Center summer hours will be 10 a.m. - 3 p.m. Please note that the Wellness Center will be closed on the following dates:

- Friday, June 30
- Monday, July 3
- Tuesday, July 4
- Monday, July 17 through Friday, July 28 for Cougar Camps
- Friday, August 11
- Friday, August 25

Request for Payment Form

Finance is rolling out a new electronic Request for Payment Form. You can access the new form from the portal at:

Finance - Accounts Payable - Accounts Payable Information

It is also located under:

Forms & College Forms

The paper Request for Payment Form will be obsolete going forward.

Please contact Susan Lindenmuth, slindenmuth@lccc.edu, or Mary Decker, mdecker@lccc.edu, if you have any questions about the form.

June 2023 Administrative Monthly Leave Reports

All June administrative monthly leave reports must be submitted no later than Friday, June 23, by 5 p.m. Supervisors must approve leave reports no later than Monday, June 26, by 5 p.m.

Please reach out to Karissa at kbelcher@lccc.edu or x 1108.

Vision, Mission, Value, and Equity Statement Coming Soon!

We have a final revised Vision Statement, Mission Statement, Value Statement, and announcing for the first time our Equity Statement. Please take a moment to read and review each statement [here](#). Share each statement with colleagues, staff, students, and community members. To share your thoughts or feedback you receive on LCCC's Vision, Mission, Value, or Equity Statement and to offer suggestions on how it could be stronger, complete the Vision, Mission, Values and Equity Questionnaire [here](#) or email a member of the VMV Team: mkovalchick@lccc.edu; saquila@lccc.edu; kmayberry@lccc.edu; jheimann@lccc.edu; jayrton@lccc.edu with your suggestions.

Finance Office Year End Deadlines

Finance Office: Fiscal Year End 22/23 Deadline Dates

6/16/23 - Last day for FY22/23 credit card and W.B. Mason purchases

6/19/23 - Travel reimbursements - Allentown and Tamaqua sites

6/19/23 - Student stipends

6/23/23 - Last day to submit:

- Duplicating jobs
- Travel Reimbursements - Main Campus
- Employee Reimbursements - Main Campus

6/30/23 - All FY22/23 goods & services *received*

6/30/23 - All Accounts Payable invoices must be approved and submitted to the Finance Office

7/06/23 - Final FY22/23 Accounts Payable check run

6/22/23 - Final FY22/23 payroll pay date - contracted staff

7/06/23 - Final FY22/23 payroll pay date - timecard staff (paydays of 6/18-

About the College Voice

The College Voice is published on Mondays and Thursdays. We reserve the right to edit all content for length, appropriateness and duration of time in the newsletter. Please be advised, we will do our best to post your announcement and news as soon as we receive it in the next issue of The College Voice. If you have any questions or comments, please feel free to contact us at collegevoice@lccc.edu.

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