

# Cross Institutional Studies Certificate (XISC)

This is a vocation-focused program that prepares students with entry-level knowledge to be successful in employment of their chosen career path. Students study a balanced core of courses in their chosen Career Focus Area in addition to courses that enhance their employability skills with the goal of moving them toward their career goals and/or further learning. Graduates will be better prepared to enter into competitive employment in entry-level positions or move on to complete additional education. Entry into this program requires prior approval from an advisor.

## Upon successful completion of this program, graduates will be able to:

- demonstrate skills related to their chosen career pathway.
- effectively use written and oral communication skills.
- apply information literacy skills.
- employ skills necessary to work with a team.
- utilize technology to effectively complete tasks.
- exhibit critical thinking skills, responsible decision-making and personal accountability.
- demonstrate effective time management, problem-solving, financial literacy and other soft skills necessary for employment success.

## Program Notes

Students utilizing SEED Career Track support would be following the Cross Institutional Studies Certificate program of study, whether they will be completing the credit certificate or the noncredit SEED Certificate of Completion. Students are urged to consult regularly with their advisor and/or coach to ensure courses selected meet LCCC requirements and/or those of the four-year institution to which transfer is intended. In order to receive a Career Focus Area designation on your certificate and successfully complete the program, you must participate in a minimum of 12 credits in one Career Focus Area. Elective courses should be used to enhance career goals. Students that have not yet met the required number of Career Focus Area credits must take a Career Focus Area course.

## Admission Requirements

Student is receiving SEED services or is otherwise referred by an advisor. An advisor may refer if:

- A student has attempted and been unsuccessful at completing a single general education requirement three times
- A student has been successful at completing courses in their chosen Career Focus Area
- A student does not have career goals that include jobs requiring an associate degree

First Semester		Credits
Elective	Career Focus Area	3
Elective	Free Elective	3
SDS 104	Major Decisions	1
		7
Second Semester		
Elective	Career Focus Area	3
Elective	Free Elective	3
SDS 150	Workplace Readiness	2
		8
Third Semester		
Elective	Career Focus Area	3
Elective	Free Elective	3
SDS 151	Work Culture Responsibilities	2
		8
Fourth Semester		
Elective	Career Focus Area	3
Elective	Free Elective	3
SDS 152	Career Development	3
		9
<b>Credit Total</b>		<b>32</b>

## Required Electives

Students must earn a minimum of 12 credits within the same Career Focus Area of choice.

Courses taken must be level 101 or higher. Below is a list of courses that qualify within each Career Focus Area.

Artistic Design and Production – All 100 level ART, all 100 level MUS, CMN 101, CMN 113, CMN 125, CMN 205, DMP 115, DMP 116

Administrative, Support Services, and Hospitality – all 100 level AOT, AOT 206, BUS 120, BUS 130, BUS 141, BUS 152, CMN 105, CMN 120, CIS 105, CIS 180, HRM 105, HRM 120, HRM 130, HRM 131, HRM 170, PLG 115, PLG 120

Technology Design and Support – CMN 105, CMN 120, CFS 105, CFS 115, CIS 105, CIS 111, CIS 112, CIS 114, CIS 118/ART 118, CIS 133, CIS 145, CIS 155, CIS 172, CIS 180, CIS 181, NET 110, NET 111, NET 121, ELE 130

Educational Support – All 100 level ECE, CMN 105, CMN 120, EDU 101, EDU 105, EDU 120, EDU 155

Public Health and Safety – All PED, all 100 level CJA, BIO 120, ALH 101, CMN 105, CMN 120, EXS 101, EXS 107, HPE 101, HPE 106, HIT 110, HIT 120, HIT 130, HIT 140, HUS 110

General Trade Studies – CON 102, CON 103, CON 104, CON 105, ELE 155, HAC 104, HAC 119, HAC 125, HAC 131, HAC 132, HAC 135, HAC 140, HAC 150, BGT 110, MET 101, MET 104, MET 105, MET 106, MET 115

General Science Studies – BIO 101, BIO 105, BIO 106, BIO 110, BIO 115, BIO 116, BIO 118, GEO 115

## Recommended Electives

Free Electives should be in an area outside of the student's Career Focus Area.