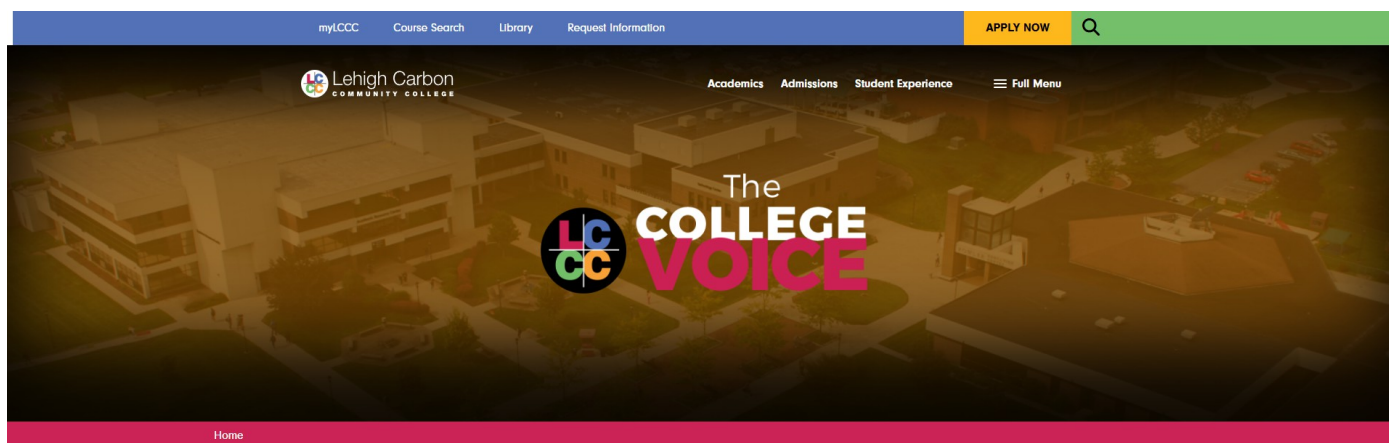




July 23, 2026

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. Wednesday for Thursday's edition. Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

[College Voice Submission](#)

[View Previous College Voice Editions](#)

Employee Appreciation Shout Outs

A quick and fun way to recognize your amazing colleagues! Celebrate specific actions and achievements. Choose a pre-made Shout Out or write your own personalized message. Shout Outs are a simple way to say "thank you" or acknowledge someone who's made your day better, perfect for those everyday moments of appreciation!

[Nominate Your Colleagues](#)

Quick Links

[President's Desk July 2026](#)

[State Board of Higher Education](#)

[Events](#)

["This Week" Student Newsletter](#)

[Report Safety and Security Concerns](#)

[Sexual Harassment and Sexual Violence Anonymous Online Reporting](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

ANNOUNCEMENTS

Save the date for Fall Convocation, August 18 and 19

Please mark your calendars for the upcoming Fall Convocation on Tuesday, August 18, and Wednesday, August 19.

Highlights include the State of the College address, Middle States updates, Faculty and Adjunct Division meetings, Academic Council, and essential online learning trainings.

Please refer to the Convocation Drive for Fall 2026 Documentation and updates for the start of the academic year. Keep an eye out for the full detailed agenda, which will be shared at the beginning of August!

We Got Your Back Festival!

The "We Got Your Back" festival is geared towards school-age children and can be a great resource for LCCC student parents. Some of the event highlights include, free backpacks and school supplies, games and activities, food and refreshments, free socks and underwear, free vision screenings and more. All are welcome, and kids are encouraged to attend. No documentation required. Contact backpacksatwesley@gmail.com with questions.

When: Saturday, August 8th 2026

Time: 10:00 a.m. until 2:00 p.m.

Where: 2540 Center Street, Bethlehem, PA 18020

This Information has been provided by LCCC's Office of Community Resources and Basic Needs, please see the [English](#) and [Spanish](#) flyer here.

Ice Cream & Band Tee Day for Donley and Morgan Sites

The Spirit Committee invites the Donley and Morgan sites to Ice Cream and Band Tee Day on Wednesday, August 5, from 1:00 to 2:30 p.m. Throw on your favorite band tee, bring your ID, and pick up your free ice cream treat, courtesy of the Spirit Committee.



Minutes

[Board of Trustees](#)
[President's Cabinet](#)
[Leadership Team](#)
[Academic Council](#)

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m – 5:00 p.m., Monday through Friday.

Wellness Center Hours
Monday through Friday: Varies in May, please see Spirit and Wellness Section; Saturday and Sunday: CLOSED.

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at rblue@lccc.edu to schedule a meeting.

VP Larissa Verta
Access virtual and in person office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30-10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email lverta@lccc.edu to arrange a scheduled meeting.

VP Stacey Betz
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen4@lccc.edu to schedule an online meeting.

Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Tonisha Taylor
Mondays from 10 to 11 a.m. or 4 to 5 p.m. Email ttaylor13@lccc.edu to schedule an online meeting.

Interim Dean Andrew King
Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email aking7@lccc.edu to schedule a meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email ktarahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email mitchell10@lccc.edu to schedule online meeting.

Dean Scott Aquila
Wednesdays 8:30 to 10:30 a.m.; Thursdays 2 to 4 p.m. Email saquila@lccc.edu to schedule an online or face-to-face meeting.

Testing Center News

Testing Center Hours Update: Please note that the Testing Center will be closing early at 4:30 PM on Monday, July 27, 2026.

Ice Cream & Band Tee Day

The Spirit Committee is hosting a special spirit day on Wednesday, August 5th!

Throw on your favorite band tee and join us at the SSC mall area between 1:00 p.m. and 2:30 p.m. Mon and Mel's Sweet Scoops Sweet Treat Truck will be on campus serving up free ice cream to faculty and staff. Please bring your LCCC ID to receive your free ice cream.

For more information, contact Jennie Hontz at jhontz@lccc.edu



SPIRIT & WELLNESS

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

August 5- Spirit Day; Wear your favorite band tee

August 5- Free Ice Cream from Mon & Mel's Sweet Scoops

August 29- Iron Pigs Game

September 17- Mindfulness Series (RSVP Required)

September 18- Spirit Day; Monochromatic Day (Each department chooses a department-wide color for everyone to wear)

September 29- National Coffee Day

October- Monthly Movement Challenge

October 15- Mindfulness Series (RSVP Required)

October 29- Spirit Day; Dress in Halloween Costumes

November 18- Virtual Bingo

November 19- Mindfulness Series (RSVP Required)

December 9- Holiday Breakfast

December 10- Mindfulness Series (RSVP Required)

December 14- Holiday Potluck Luncheon

December 16- Virtual Bingo

For questions about any upcoming events, please reach out to Ginny Hertzog at vhertzog@lccc.edu or Tara Frana at tfrana1@lccc.edu.

Celebrating America 250!

What an incredible turnout for our America 250 Spirit Day! The weather was perfect, and it was great to see so many people from our campus community wearing red, white, and blue. Thank you to everyone who dressed up and brought so much energy to the mall area!

Thank you to everyone who came out, and a special thanks to our fantastic volunteers. This event would not have been a success without your hard work preparing food, keeping the hot dogs and chips flowing, and handling cleanup. Don't forget to keep an eye out for our upcoming gatherings; we will be sharing more details very soon!



ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [AttachedWord](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA and HIPAA- Privacy and Security Awareness
Creating Strong Password - Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website page](#) and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the 2025 [Summer Edition](#) of the Online Learning Newsletter. This edition includes information about our training programs, current news, updates for Canvas, and more. We want to recognize our badge earners on page 4, and there is a page on some events around the Lehigh Valley this Summer to look forward to. If you have any questions, reach out to us at onlinelearning@lccc.edu.

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

COLLEGE ENGAGEMENT AND WELL-BEING

Employee Appreciation Shout Outs

A quick and fun way to recognize your amazing colleagues! Celebrate specific actions and achievements. Choose a pre-made Shout Out or write your own personalized message. Shout Outs are a simple way to say "thank you" or acknowledge someone who's made your day better, perfect for those everyday moments of appreciation! [Submit your Employee Appreciation Shout Outs](#).

Innovation Award

The purpose of the LCCC Innovation Award is to motivate employees to generate new ideas, solve problems creatively, and contribute to the college's overall innovation efforts. Given to teams, departments or committees within the college that have demonstrated exceptional creativity, originality, and breakthrough thinking in developing new services, processes, or solutions, essentially recognizing and celebrating those who contribute to advancing the organization through innovative ideas and practices. They aim to foster a culture of continuous improvement and encourage further innovation within the college.

The LCCC Innovation Award is given annually to one college team, department or committee (minimum 2 people). The Spirit Committee will select one award recipient to be recognized at the annual Staff and Faculty Awards reception. Award recipients will be added to the LCCC Innovation Award perpetual plaque on display in the Student Services Center in addition to receiving an award certificate and celebratory lunch.

Innovations may be demonstrated through the following ways:

1. The creation and implementation of innovative programs, partnerships and/or activities that improve the institution's ability to serve students and the community which results in improved customer satisfaction and/or delivery of programs/related services.
2. The creation or improvement of a process and/or policy which results in time savings, workflow enhancements, cost savings, revenue increases, improved service, or increased safety.
3. Implementation of a new technology application which enhances customer satisfaction and improves the institution's ability to serve students and the community.
4. The innovation is not more than 2 years old at the institution.

To make a nomination, [complete this form](#). For consideration, your candidate must meet all criteria and have at least one recommendation letter.

Power of Collaboration Award

The purpose of the LCCC Power of Collaboration Award is to recognize a team, department or committee that demonstrates exceptional teamwork, actively supports colleagues, and works effectively together to achieve shared goals, essentially recognizing their outstanding collaborative efforts within the college.

The LCCC Power of Collaboration Award is given annually to one college team, department or committee (minimum 2 people). The Spirit Committee will select one award recipient to be recognized at the annual Staff and Faculty Awards reception. Award recipients will be added to the LCCC Power of Collaboration Award perpetual plaque on display in the Student Services Center in addition to receiving an award certificate and celebratory lunch.

The following criteria should be considered:

1. They work positively and productively with other team members whose combined efforts have resulted in significant innovations, solutions, and advancements, demonstrating the power of collaboration.
2. They have blended their unique skills, knowledge, and efforts to form a powerful synergy, enhancing their collective output. It emphasizes the core of successful collaboration: accomplishing more together than would be possible solo.
3. The nominees have used innovative approaches, introducing fresh methods, ideas, or solutions to harness their collective creativity to forge new paths and achieve results.
4. They model clear communication and constructive conflict resolution. They excel in maintaining open channels of communication, fostering a respectful and productive environment.

To make a nomination, [complete this form](#). For consideration, your candidate must meet all criteria and have at least one recommendation letter.

Spirit Awards

The LCCC Spirit Committee invites nominations for the annual Spirit Award, presented at the Employee Appreciation Ceremony each May. One recipient will be selected from each of the following groups: ESP Staff, Administrators, and Faculty.

This award recognizes individuals who exemplify a positive attitude, foster teamwork, support an inclusive campus culture, and go above and beyond in their roles. Recipients demonstrate leadership, empathy, and a strong alignment with the college's values, contributing meaningfully to the overall morale and spirit of the campus community. [Nominate a colleague for the Spirit Award](#). **Previous recipients are not eligible.*

Please use the following criteria to nominate a colleague; be prepared to offer examples of how the employee exhibits these criteria:

- Positive Attitude

Consistently maintains an optimistic outlook, even during challenging situations; brings enthusiasm and energy to the workplace; helps to create a supportive environment.

- Team Collaboration

Actively contributes to teamwork, supports colleagues, and promotes a sense of unity; works well with others to achieve shared goals and fosters a cooperative environment.

- Workplace Culture Contribution

Demonstrates commitment to fostering a positive company culture; engages in activities that promote inclusivity, diversity, and respect within the college.

- Going Above and Beyond

Regularly exceeds expectations in terms of performance and initiative; takes on additional responsibilities or offers to help others without being asked.

- Leadership and Inspiration

Inspires others through actions and words, helping to motivate and encourage teammates; demonstrates leadership qualities, whether in formal or informal capacities.

- Supportive and Empathetic Behavior

Shows genuine care and concern for the well-being of colleagues; actively listens and provides emotional support or encouragement when needed; serves others and is always willing to help; inspires and encourages others.

- Creativity and Problem-Solving

Brings innovative ideas to the table and helps solve problems creatively; encourages others to think outside of the box and embrace new approaches.

- Commitment to the Organization's Values

Consistently aligns behavior with the company's mission, vision, and values; demonstrates ethical behavior and acts with integrity.

- Overall Positive Impact

Has a lasting, positive influence on the workplace environment, boosting employee morale and creating a sense of community.

REMINDERS

Commission Statement on FY 26-27 State Budget

The Pennsylvania Commission for Community Colleges (PACCC) formally acknowledged the passage of the 2026-27 Commonwealth Budget, noting that the final spending plan includes level operating funding of \$277.338 million and level capital funding of \$54.161 million for the state's 15 community colleges.

Below, please find attached the Commission's statement, which includes additional information.

[PA Community Colleges FY 26-27 Budget Press Release](#)

Looking for Department Help? Tap Into LCCC's Student Talent Pool This Fall

As we gear up for a busy Fall 2026 semester, many departments across the campus community are looking for extra hands to keep operations running smoothly. At the same time, we have a talented pool of eager LCCC students actively searching for on-campus employment opportunities.

If your department needs additional support for positions that include, but are not limited to, administrative assistance, lab assistance, or tutoring, now is the perfect time to request a student worker.

Hiring a student worker isn't just about crossing tasks off your to-do list. It creates a ripple effect of benefits that positively impact your department, the student, and LCCC as a whole by providing.

Fresh Perspectives: Students bring unique digital skills, creative ideas, and a direct line of sight into the current student experience, which can improve how you communicate and operate.

Mentorship Opportunities: Superhuman-level leadership is built through mentoring. Guiding a student worker allows your staff to develop valuable supervisory and coaching skills.

Career Readiness: Working on campus helps students build a professional resume, develop soft skills (such as communication, time management, and problem-solving), and gain a sense of belonging at LCCC.

Financial Peace of Mind: For many students, an on-campus job is a critical resource that helps cover educational and living expenses, keeping them enrolled and focused.

Studies consistently show that students who work on campus feel more connected to their institution, leading to higher academic performance and retention.

Cultivating a vibrant on-campus work culture turns our campus into a collaborative environment where students are active contributors to LCCC's success.

Students who work on campus are statistically more likely to persist and complete their degrees because they build strong support networks with faculty and staff!

Is your department ready to bring a student worker onto your team? The request process is quick and simple. Just follow these steps to submit your request:

- Log in to the myLCCC portal.
- Navigate to the Faculty & Staff Resources tab.
- Click on Forms.
- Select Career Development.
- Fill out and submit the "Student Employment Request" form.

Don't wait! Submitting your request early ensures Career Development can match your department with qualified student candidates before the Fall semester gets in full swing. If you have any questions, please email Kescha Bell-Ross at kbellross@lccc.edu

The Bedford Foundation Partners with Victaulic to Support LCCC Scholarships

Recently, the Lehigh Carbon Community College Foundation received a generous donation from The Bedford Foundation in partnership with Victaulic to support student scholarships at Lehigh Carbon Community College.

A huge thank you to Victaulic employee and Foundation Board Member, Devon Francis, for facilitating the conversation that made this gift a reality for LCCC students!



Get your tickets TODAY! LCCC Spirit Night at the Lehigh Valley Iron Pigs

Come on out to Coca-Cola Park on Saturday, August 29th, to see the Lehigh Valley IronPigs take on the Syracuse Mets! Each ticket purchased will include a a \$5 ballpark credit, which can be used toward food, drinks, or merchandise at the team store. Grab your seats today in section 105 along the first baseline! Students, faculty, staff, family, and friends welcome.

First pitch is at 6:35 p.m., with the gates opening at 5:15 p.m.

Wear your LCCC gear – we may just be on the jumbotron!

[Order tickets here](#)

Spirit Committee and Human Resources Invite You to a Fall Professional Development Workshop

Save the Dates: Mindfulness & Stress Resilience Series

We are thrilled to welcome back LVHN & Jefferson Health for their six-part series. The Spirit Committee and Human Resources invite you to attend the “Strengthening Stress Resilience through Mindfulness.”

This program kicks off this fall on Thursday, September 17th, at noon in the Alumni Center (Rooms 107-108) and will continue monthly on the following Thursdays at lunch: 9/17, 10/15, 11/19, 12/10, 1/21, and 2/18.

Because each workshop builds on the last, participants are encouraged to attend all sessions to get the maximum benefit. Set a recurring reminder in your calendar today!

This six-week experiential program will explore how mindfulness can strengthen stress resilience and foster emotional balance. Through guided practices, reflective discussions, and accessible tools, participants will learn how to respond to stress with greater clarity, calm, and self-awareness. Each session builds on foundational mindfulness principles.

Space is limited to 25 participants – [sign up today!](#)



Lehigh Carbon Community College
4525 Education Park Drive
Schnecksville, PA. 18078
610-799-2121

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