



March 19, 2026

Submit Your News Columns

All College Voice submissions are due by 12 p.m. Wednesday for Thursday's edition. Submit your columns to editor@lcc.edu. Please ensure all applicable links and photos are included in your submission, and all information, links and photos in your submission are correct and accurate.

College Voice Submissions

Your Previous College Voice Editors

Employee Appreciation Shortcuts

A quick and fun way to recognize your amazing colleagues! Celebrate specific actions and achievements. Choose a pre-made shout-out or write your own personalized message. Share Out on any day, perfect for those everyday moments of appreciation.

Nominate Your Colleagues

Quick Links

- [President's Desk, March 2026](#)
- [State Board of Higher Education](#)
- [Campus](#)
- ["This Week" Student Newsletter](#)
- [Recent Safety and Security Incidents](#)
- [Special Enrollment and Special Admissions Information](#)

Marketing Project Requests

LCC's College Relations staff can help you create content for your website. Whether it is an email, a new program, a website, or a social media post, we'll work with you to get the best results.

Minutes

- [Board of Trustees](#)
- [President's Cabinet](#)
- [Leadership Team](#)
- [Academic Council](#)

Registration Status Reports

To view registration status reports, go to the Institutional Research link on lcc.edu.

Working @ LCCC

Duplicating Center and Mail Room Service - Monday through Friday 7:30 a.m. - 5:00 p.m.

Lobby Hours - Monday through Friday 7:30 a.m. - 7 p.m., Saturday 10 a.m. - 5 p.m., Sunday 10 a.m. - 5 p.m.

Business Hours - Monday through Friday 9 a.m. - 5 p.m., Saturday 9 a.m. - 5 p.m., Sunday 10 a.m. - 5 p.m.

Wellness Center Hours - Monday through Friday 9 a.m. - 5 p.m., Saturday 9 a.m. - 5 p.m., Sunday 10 a.m. - 5 p.m.

President's Cabinet Members

Open Office Hours

President Dr. Ane D. Bender - Appointments can be made via Zoom. Email: ane@lcc.edu

VP for Chief of Staff - Appointments can be made via Zoom. Email: chief@lcc.edu

VP for Academic Affairs - Appointments can be made via Zoom. Email: academic@lcc.edu

VP for Student Services - Appointments can be made via Zoom. Email: student@lcc.edu

VP for Financial Services - Appointments can be made via Zoom. Email: financial@lcc.edu

VP for Information Technology - Appointments can be made via Zoom. Email: it@lcc.edu

VP for Marketing and Communications - Appointments can be made via Zoom. Email: marketing@lcc.edu

VP for Human Resources - Appointments can be made via Zoom. Email: hr@lcc.edu

VP for Legal Services - Appointments can be made via Zoom. Email: legal@lcc.edu

VP for Compliance - Appointments can be made via Zoom. Email: compliance@lcc.edu

VP for Quality Assurance - Appointments can be made via Zoom. Email: quality@lcc.edu

VP for Institutional Research - Appointments can be made via Zoom. Email: ir@lcc.edu

VP for Planning - Appointments can be made via Zoom. Email: planning@lcc.edu

VP for Special Programs - Appointments can be made via Zoom. Email: special@lcc.edu

VP for Student Development - Appointments can be made via Zoom. Email: studentdev@lcc.edu

VP for Student Success - Appointments can be made via Zoom. Email: studentsuccess@lcc.edu

VP for Student Support - Appointments can be made via Zoom. Email: studentsupport@lcc.edu

VP for Student Services - Appointments can be made via Zoom. Email: studentservices@lcc.edu

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ANNOUNCEMENTS

Latest Update on IT Disruption

LCCC Schneckville (Main) reopened on Tuesday, March 18. Other sites—Allentown (Donley), Takemore (Morgan), and the Airport site—anticipate opening on March 23.

Spirit Awards - Nominate Your Colleagues!

The LCCC Spirit Committee is happy to announce the inclusion of two brand new spirit award to be presented at the Faculty and Staff Awards Celebration in May. Nominations for your colleagues using the forms below.

LCCC Innovation Award

The purpose of the LCCC Innovation Award is to motivate employees to generate new ideas, solve problems creatively, and contribute to the college's overall innovation efforts.

LCCC Power of Collaboration Award

The purpose of the LCCC Power of Collaboration Award is to recognize a team, department, or committee that demonstrates exceptional teamwork, actively supports colleagues, and works effectively together to achieve shared goals.

Spirit Awards

The LCCC Spirit Committee invites nominations for the annual Spirit Award, presented at the Employee Appreciation Ceremony each May. One recipient will be selected from each of the following groups: ESP Staff, Administrators, and Faculty.

Positive Attitude

Consistently maintains an optimistic outlook, even during challenging situations; brings a positive attitude and energy to the workplace; helps to create a supportive environment.

Team Collaboration

Actively contributes to teamwork, supports colleagues, and promotes a sense of unity; works with others to achieve shared goals and fosters a cooperative environment.

Going Above and Beyond

Regularly exceeds expectations in terms of performance and initiative; takes on additional responsibilities or offers to help others without being asked.

Leadership and Inspiration

Inspires others through actions and words; helps to motivate and encourage teammates; demonstrates leadership qualities, whether in formal or informal capacities.

Supportive and Empathetic Behavior

Shows genuine care and concern for the well-being of colleagues; actively listens and provides emotional support or encouragement when needed; shows concern and is always willing to help, inspire and encourages others.

Creativity and Problem-Solving

Brings innovative ideas to the table and helps solve problems creatively; encourages others to think outside of the box and embrace new approaches.

Commitment to the Organization's Values

Consistently aligns behavior with the company's mission, vision, and values; demonstrates ethical behavior and acts with integrity.

Overall Positive Impact

Has a lasting, positive influence on the workplace environment, boosting employee morale and creating a sense of community.

New Graphic Designers

The Office of College Relations and Student Life is pleased to welcome Sara Taylor to LCCC in the position of Graphic Designer.

Sara graduated from Moravian University with a double major in Marketing Management and Graphic Design & Interactive Design.

A Graphic Design Request can be submitted using the [Graphic Design Request Form](#).

Sara can be contacted at staylor@lcc.edu, ext. 1340.

Bye-Bye Pedagogy for All Integration

Week 6: The Bias Detective

Generative AI was trained on an objective truth-fact. It reflects the vast and often biased data it was trained on. You can help students develop critical cultural literacy by asking them to "interrogate the output".

Many of the plants are still crops and will be ready for planting after Spring Break! You can conveniently order plants via the link, and a club member will contact you via email to arrange payment and pickup.

Plants include broccoli, cauliflower, cabbage, brussels sprouts, kale, and tomato! Single plants are \$2 each, and 4-6 packs are \$5.

Online ordering will close on April 6th.

Houseplants will be available to purchase as in-person sales on April 8th. More information available soon.

Spirit Day - Day at the Ballpark

With baseball season in full swing, join the LCCC Spirit Committee for a "Day at the Ballpark" Wear your favorite baseball gear on Friday, April 10, for Spirit Day!

We will also be handing out free Philly pretzels and popcorn from 11:00 a.m. - 12:30 p.m. on the mall area outside of the Student Union in case of rain, we will be in the upper Student Union.

Stop by to show your spirit!

Input needed for Accessibility Workshops

The Department of Online Learning is bringing back the Excellence in Accessibility Workshops with Evening Double! The workshops last approximately 4 hours with a break in the middle. Please help us determine the best days and times for the upcoming workshops by indicating your preferred availability in this [Google Form](#).

If you have any questions, you can leave them on this form or contact Rachel at rachel@lcc.edu

The Return of Gratitude Journaling

The Spirit Committee is happy to announce that Wendy Barron will be offering two Gratitude Workshops on Tuesday, May 5.

If you were unable to attend last year, now is your chance!

This year, you have a choice between two sessions - 12:00 p.m. or 2:30 p.m.

Free food bring your lunch. Light refreshments will also be served.

Space is limited! While we will try to accommodate everyone, priority will be given to first-time attendees.

Date: Thursday, April 23, 2026

Time: 12:00 p.m.-1:00 p.m. or 1:15 p.m.-2:15 p.m.

Rsvp by April 10th using this [link](#)

Contact Dean Taylor for more information: htaylor13@lcc.edu

ADMINISTRATIVE UPDATES

Human Resources News

New 15 Form
The new version of the 15 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominations for Spotlight on Excellence
Is there a faculty or staff member who has inspired you with an exceptional accomplishment during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate your favorite Spotlight on Excellence recipient. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the nomination form to nominate your favorite employee.

Site, Trip and Fall Prevention
Slips, trips, and falls account for a large percentage of medical incidents on campus and are the most common cause of lost workdays and compensation costs. Please help us prevent Spring Break injuries by following these safety tips to reduce the risk of injury.

Quick Reference to Contacted Emergency Services
If you are in a medical emergency, please call 911. Public Safety will respond to the scene within 15 minutes of your call. For more information, please visit [Public Safety](#).

As New Employee
The college's on-site training program is specifically designed for the busy professional but helps to meet the college's requirements for training. It is a convenient, easy way to complete your new hire training requirements at LCCC.

FERPA and HIPAA - Privacy and Security Awareness Training
All employees are required to complete this training annually. Please visit [FERPA and HIPAA Training](#) for more information.

Return to Work Video
View the video on the Department of Public Safety website and click on the Return to Work video link.

If you have any questions, please contact Human Resources at 410 or x1108.

Online Learning News

View the 2025 Summer Edition of the Online Learning Newsletter for additional information about our training programs, current news, updates for classes, and more. We will be recognizing our badge earners on the Online Learning Newsletter during the Spring Break!

Online Learning Courses Available
Register today for our live and self-paced trainings. Trainings include: Canvas Course Certification, Human Resource Certification, Excellence in Instruction, Canvas Studio, Moodle Learning, and more!

Digital Badges
Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signatures and other areas. Highlight your skills and expertise and demonstrate your commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [Badges](#) page. If you have any questions about digital badges or the requirements for these please contact ed@lcc.edu

COLLEGE ENGAGEMENT AND WELL-BEING

Employee Appreciation Short Out

A quick and fun way to recognize your amazing colleagues! Celebrate specific actions and achievements. Choose a pre-made shout-out or write your own personalized message. Share Out on any day, perfect for those everyday moments of appreciation. Submit your Employee Appreciation Short Out.

Innovation Award

The purpose of the LCCC Innovation Award is to motivate employees to generate new ideas, solve problems creatively, and contribute to the college's overall innovation efforts. Ideas to name, departments or committees within the college that have demonstrated exceptional creativity, originality, and breakthrough thinking in developing new services, processes, or solutions, especially recognizing and celebrating those who contribute to advancing the organization through innovative ideas and practices. They aim to foster a culture of continuous improvement and encourage further innovation within the college.

The LCCC Innovation Award is open annual to one college team, department or committee (minimum 2 people). The Spirit Committee will select one award recipient to be recognized at the annual Spirit and Faculty Awards reception. Award recipients will be added to the LCCC Power of Collaboration Award and will receive a token of appreciation for a job well done. Please use the nomination form to nominate your favorite employee.

Innovators may be demonstrated through the following ways:

1. The creation and implementation of innovative programs, partnerships and/or activities that improve the institution's ability to serve students and the community.

2. The creation or improvement of a process and/or policy which results in savings, workflow enhancements, cost savings, or process increases, improved service, or increased safety.

3. Implementation of a new technology application which enhances customer satisfaction and improves the institution's ability to serve students and the community.

4. The innovation is not more than 2 years old at the institution.

To make a nomination, complete this form. For consideration, your candidate must meet all criteria and have at least one recommender letter.

Power of Collaboration Award

The purpose of the LCCC Power of Collaboration Award is to recognize a team, department or committee that demonstrates exceptional teamwork, actively supports colleagues, and works effectively together to achieve shared goals, especially recognizing their outstanding collaborative efforts within the college.

The LCCC Power of Collaboration Award is given annually to one college team, department or committee (minimum 2 people). The Spirit Committee will select one award recipient to be recognized at the annual Spirit and Faculty Awards reception. Award recipients will be added to the LCCC Power of Collaboration Award and will receive a token of appreciation for a job well done. Please use the nomination form to nominate your favorite employee.

The following criteria should be considered:

1. They work positively and productively with other team members whose combined efforts have resulted in significant innovations, solutions, and achievements, demonstrating the power of collaboration.

2. They have blended their unique skills, knowledge, and efforts to form a powerful synergistic combination of collective talents that have resulted in the most successful outcomes, accomplishing more together than would be possible solo.

3. The members have used innovative approaches, introducing their methods, ideas, or solutions to harness their collective creativity to