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COLLEGE

VOICE

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July 21, 2025

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

[View Previous College Voice Editions](#)

Quick Links

[President's Desk July 2025](#)
[State Board of Higher Education](#)
[Events](#)
["This Week" Student Newsletter](#)
[Recent Safety and Security Concerns](#)
[Sexual Harassment and Sexual Violence](#)
[Anonymous Online Reporting](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

Minutes

[Board of Trustees](#)
[President's Cabinet](#)
[Leadership Team](#)
[Academic Council](#)

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday 9 a.m.-5 p.m.; Friday 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m. – 5:00 p.m., Monday through Friday.

Wellness Center Hours
Monday through Friday. Varies in May, please see Spirit and Wellness Section; Saturday and Sunday: CLOSED.

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie.Blue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Vorta
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email jvaschler@lccc.edu to arrange a scheduled meeting.

VP Stefanie Hester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Stefanie.Hester@lccc.edu to schedule an online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Tonisha Taylor
Mondays from 10 to 11 a.m. or 4 to 5 p.m. Email ttaylor13@lccc.edu to schedule an online meeting.

Interim Dean Andrew King
Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email aking7@lccc.edu to schedule a meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email ktrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email jmitchell1@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email saquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Scheduled Wi-Fi Maintenance with Impact to LCCC_Guest – Monday, July 21

Please be advised that connecting new devices to the college's guest Wi-Fi network (LCCC_Guest) will be intermittently unavailable due to scheduled maintenance. This maintenance will occur on Monday, July 21, from 11 a.m. – 5 p.m. Maintenance should not impact staff and students' access to the LCCC Wi-Fi network.

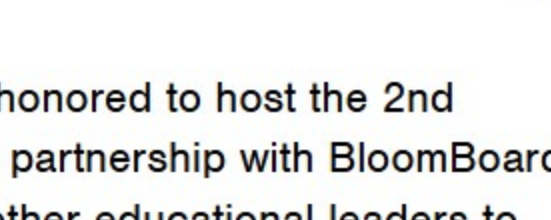


Scheduled Network Maintenance – Wednesday, July 23

Please be advised that network maintenance is scheduled for the Donley Center that will cause disruption for Avaya Workplace (soft phone) clients across all campuses. This maintenance will occur on Wednesday, July 23, from 6 – 8 p.m.

Maintenance will result in approximately 30 minutes of intermittent downtime for the following services:

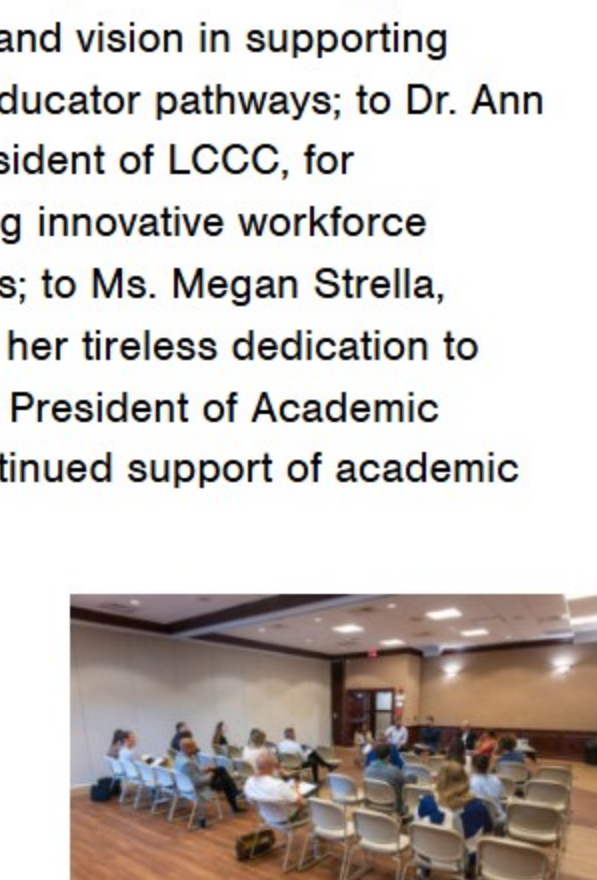
- Network connectivity at the Donley Center
- All Avaya Workplace (soft phone) clients throughout the institution



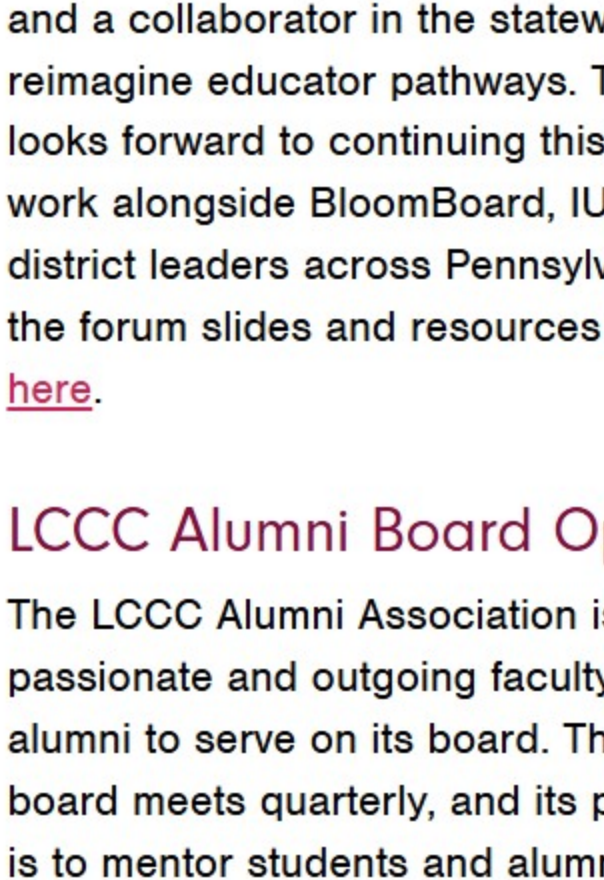
2nd Annual PA Leadership Forum Held at LCCC on July 9

Lehigh Carbon Community College (LCCC) was honored to host the 2nd Annual PA Leadership Forum on July 9, 2025, in partnership with BloomBoard and IU21. This statewide convening brought together educational leaders to explore innovative solutions for strengthening Pennsylvania's teacher pipeline and building capacity across the K-12 workforce.

LCCC was represented on two of the forum's morning panels. Elizabeth Shope, Assistant Professor and Special Projects Coordinator, participated in the "Pathways for Adults: How do programs build capacity and community?" session. She highlighted LCCC's collaborative work with BloomBoard, school districts, and intermediate units to support paraprofessionals through job-embedded, flexible degree pathways that integrate academic coursework, mentorship, and classroom experience.



Brandon Kwiatek, Executive Director of High School Connections, contributed to the "Pathways for High School Students: What innovative programs are working?" panel, where he shared insights on dual enrollment and early college initiatives designed to give students a head start toward postsecondary credentials.



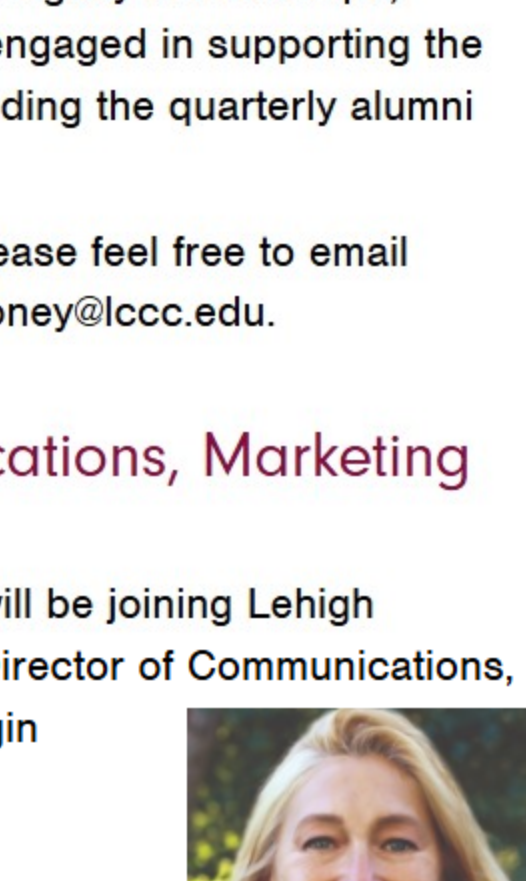
Special thanks to Dr. Kelly Trahan, Dean of The Center for Workforce Development, Arts, Education, and Technology, for her leadership and vision in supporting statewide educator pathways; to Dr. Ann Bieber, President of LCCC, for championing innovative workforce partnerships; to Ms. Megan Strella, Teacher Education Department Coordinator, for her tireless dedication to student success; and to Ms. Larissa Vorta, Vice President of Academic Services and Student Development, for her continued support of academic innovation and access.

LCCC is proud to serve as both a convener and a collaborator in the statewide effort to reimagine educator pathways. The college looks forward to continuing this important work alongside BloomBoard, IU partners, and district leaders across Pennsylvania. A copy of the forum slides and resources can be viewed [here](#).

LCCC Alumni Board Openings

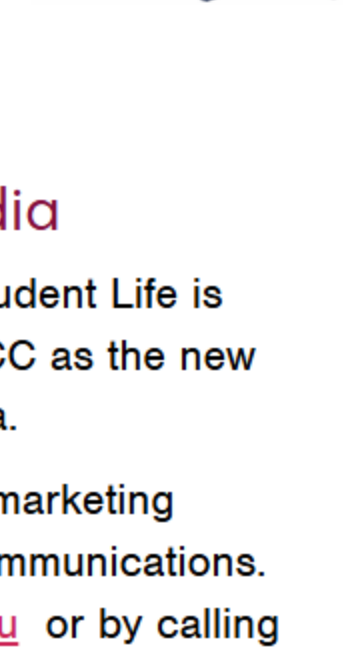
The LCCC Alumni Association is looking for passionate and outgoing faculty and staff alumni to serve on its board. The alumni board meets quarterly, and its primary focus is to mentor students and alumni, award the yearly Legacy scholarships, encourage alumni involvement to become actively engaged in supporting the college, and plan alumni bus trips and events, including the quarterly alumni lunch and learn series.

If you would like to join our next alumni meeting, please feel free to email JoEllen Rooney, Alumni and Events Manager at jrooney@lccc.edu.



New Executive Director of Communications, Marketing and Student Life

We are pleased to announce that Diane Furchner will be joining Lehigh Carbon Community College as the new Executive Director of Communications, Marketing, and Student Life. Diane will officially begin her role on August 4.



With more than 18 years of experience in higher education, Diane brings a wealth of knowledge in strategic communications, creative marketing, and collaborative leadership. Her background includes serving as Director of Marketing at DeSales University and Director of Advancement Communications at Muhlenberg College. Please join us in welcoming Diane to the LCCC community!

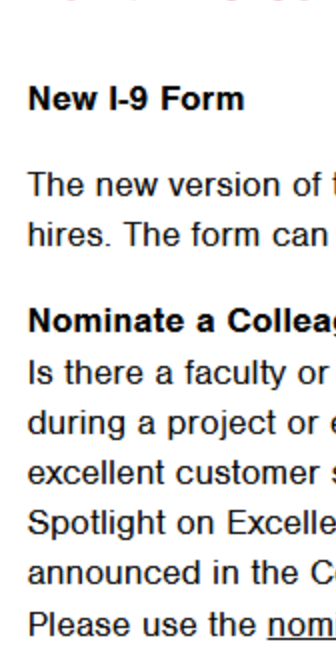
LCCC Spirit Night at the Lehigh Valley IronPigs

Come on out to Coca-Cola Park on Friday, August 22 to see the Lehigh Valley IronPigs take on the Durham Bulls! First pitch is at 7:05 p.m. with the gates opening at 5:45 p.m.



Each ticket purchased through this [link](#) will include \$2 of ballpark credit on the barcode.

New Director of Marketing and Digital Media

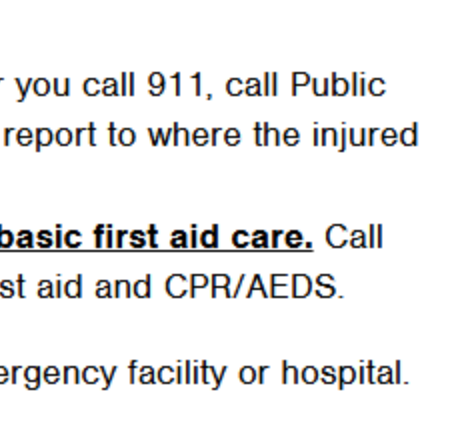


The Office of College Relations and Student Life is excited to welcome Fatima Alba to LCCC as the new Director of Marketing and Digital Media.

Fatima brings a strong background in marketing strategy, digital media, and creative communications. You can reach Fatima at fabal@lccc.edu or by calling ext. 1687. Please join us in welcoming her to the LCCC team!

Mobile Hotspots for College Staff

All college faculty and staff are eligible to purchase mobile hotspot service through DigitalWish for \$10/month (plus a one-time \$18 administrative fee). You can order directly through the DigitalWish website at <https://www.digitalwish.com/dw/digitalwish/product?id=MB-2016X1>



ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [AttachedWord](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable you to log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA and HIPAA – Privacy and Security Awareness
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website page](#) and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the 2025 [Summer Edition](#) of the Online Learning Newsletter. This edition includes information about our training programs, current news, updates for Canvas, and more. We want to recognize our badge earners on page 4, and there is a page on some events around the Lehigh Valley this Summer to look forward to. If you have any questions, reach out to us at onlinelearning@lccc.edu.

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a [meeting](#) with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

REMINDERS

Book Your 25Live Room Reservations for Works2025-2026

As the new fiscal year is upon us, all staff and faculty must ensure that any events and/or meeting spaces are reserved in 25Live for 2025-2026 year. Please contact Tara Frana at tfrana1@lccc.edu ext. 1175 or JoEllen Rooney at jrooney@lccc.edu ext. 1929 if you have any questions about room reservations.

911 Misdialed

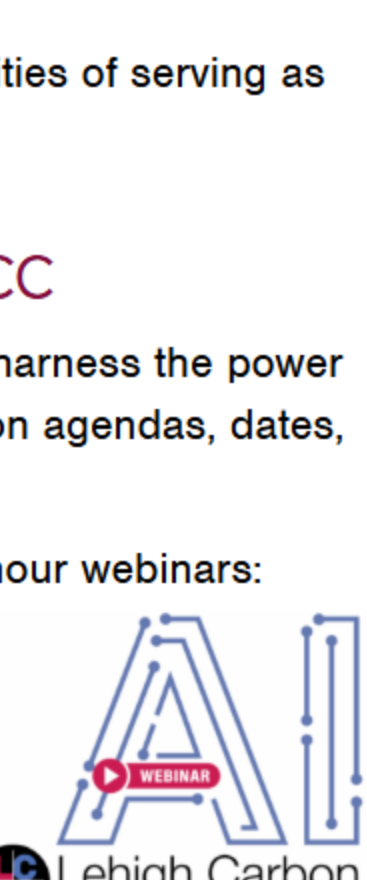
Since the beginning of 2025, there have been over 20 accidental 911 calls placed from our campuses.

These calls, while unintentional, place an unnecessary strain on the 911 center and our responding police departments.

When placing a call to an outside line, you only need to dial nine and then your number.

If you dial 911 inadvertently, let the dispatcher know it is a misdial and also let Public Safety know (we will be calling and visiting you to verify).

If you have any questions, please contact Eric in Public Safety.



Advisors Needed for LCCC Clubs

There are currently several LCCC clubs that are seeking a faculty or staff member to serve as an advisor for their group for the fall semester and beyond. These groups provide opportunities for students to pursue special interests, develop interpersonal and leadership skills, meet other students, work with faculty and staff and take advantage of learning experiences that exist outside the classroom. The activities sponsored by student groups enrich the total educational experience and quality of campus life.

As advisors, faculty and staff members have an excellent opportunity to work with college students in a non-classroom environment, enriching student-staff/faculty interaction. We know from experience and research that this interaction has a positive effect on student retention and graduation. The following groups are currently in need of an advisor or co-advisors:

Pride Club

Outdoors Club

For more information about these clubs and the responsibilities of serving as an advisor, please contact Daniel Melin at dmelin@lccc.edu.

Level Up with AI: Summer Webinars at LCCC

LCCC is offering a fantastic AI Learning Series to help you harness the power of artificial intelligence, including Google Gemini. Full session agendas, dates, and registration are available today.

Registration is required. Choose from any or all of these 1-hour webinars:

- Leveraging AI and Gemini at LCCC: Discover how AI can boost efficiency and engagement for all LCCC faculty and staff.
- The AI-Infused Classroom for Teaching and Learning: Explore using Gemini and NotebookLM to revolutionize teaching and student engagement.
- Working Smarter with AI for Administrative and Support Staff: Learn practical AI applications to streamline your daily tasks.
- AI Considerations – Ethics, Bias, and Academic Integrity: Understand the critical ethical aspects of AI in education.
- Increase Efficiency with Gemini for Google Workspace: Unlock advanced AI features to supercharge your Google Workspace productivity.



Don't miss out on this opportunity to gain valuable AI skills!

Click [here](#) to register. The full schedule can be viewed [here](#).

Rothrock Library – New Arrivals

Looking for your next read? Click [here](#) to see our New Arrivals. Simply click on the book cover and "Place a Hold." Books can be sent to your mailbox. Please contact the library at x. 1150 if you have questions.

SPIRIT & WELLNESS

Wellness Center Hours for July

Please note the wellness center hours for the month of July.

July fitness center hours dependent upon student worker availability and intramural activities

Mon: Fitness Center 10 a.m. – 2 p.m.

Tue: Cornhole 12 – 1:30 p.m.

Wed: Cornhole 12 – 1:00 p.m.

Thur: Yoga 12 – 12:30 p.m.

Fri: Hike 12 – 1:00 p.m.

* For the most up to date hours, check the calendar and bulletin board in Barrier Hall next to the weight room entrance

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

July

Wednesday, July 23- Plant Fest

August

Friday, August 22 – Tie Dye Spirit Day

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at ghertzog@lccc.edu.



Lehigh Carbon Community College
4525 Education Park Drive
Schnecksville, PA. 18078
610-799-2121

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Employment
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Sitemap