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Course Search

Library

Request Information

APPLY NOW

Academics

Admissions

Student Experience

Full Menu

The

COLLEGE

VOICE

Home

July 15, 2024

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

President's Desk July 2024
LCCC Endowment Openings
Events
"This Week" Student Newsletter
Report Safety and Security Concerns
Sexual Harassment and Sexual Violence
Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

Board of Trustees
President's Cabinet
Leadership Team
Academic Council

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room
Service Window Hours
8 a.m. – 5 p.m., Monday through Friday

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday

Courier services Monday through Friday at all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday, 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED

Library Hours
7:30 a.m. – 5:00 p.m., Monday through Friday

Wellness Center Summer Hours
Monday through Thursday: 10 a.m. – 3 p.m.; Closed Fridays*

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann O. Bieber
Appointments can be made via Zoom. Email Tracy.Bean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Rennie.Blue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 9:30 a.m. – Tuesdays from 9:30 a.m.-10:30 a.m. and Thursdays from 12:20 to 2 p.m., or email larissav@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mibowen@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m. Email Peggy.Heim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Gramum-Mosley
Mondays from 1 to 3 p.m. Email agramummosley@lccc.edu to schedule via Hangouts.

Interim Dean Elke Reichardt
Wednesdays from 3 to 5 p.m. Email EReichardt@lccc.edu to schedule online meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email KTrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email jmitchell10@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email Saquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Fire Alarm Inspections Beginning July 15

Our fire alarm maintenance vendor, Johnson Controls, will be on site beginning Monday, July 15, through Wednesday, July 17, conducting fire alarm visual inspections. These inspections will include visual alarms (strobes, etc.) but no audible alarms. We expect this to have minimal impact on normal operations. If you have any questions, please contact Eric in Public Safety at ext. 1653.

Governor's Blueprint for Higher Education Update

Governor's Shapiro's Blueprint for Higher Education reimagines higher education and on Thursday, July 11, the Governor signed the \$48 billion budget, which provided a 6 percent increase to community colleges. The increase will be distributed to the community colleges based on a funding formula, therefore varying by college. The capital budget received no increase.

This historic step for higher education through the Blueprint for Higher Education included several initiatives:

A new State Board of Higher Education responsible for developing a Higher Education strategic plan with long term, measurable goals and providing strategies for implementing those goals

Ensuring efficient and effective use of state money

Creating a comprehensive data system to collect data to inform decisions

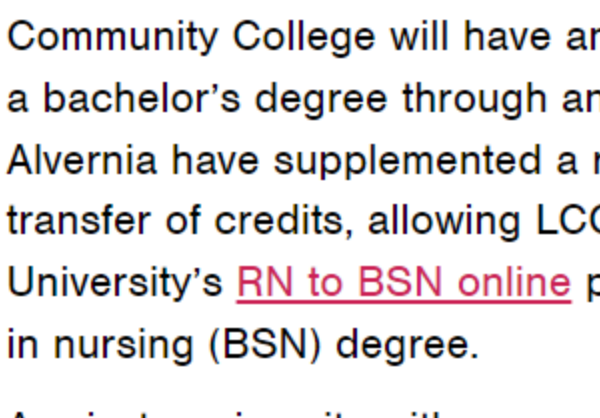
Promoting coordination and cooperation of institutions of higher education to increase postsecondary credentials and degrees

Dual Credit Innovation Grant Program to be used to: operate dual enrollment courses that are tuition free, provide student academic support, increase the use of no-cost or low-cost course materials and more.

Articulation agreements, which will now require each public institution of higher education to accept an individual with an associate degree as a full junior, and when transferring to a parallel baccalaureate degree at another public institution of higher education shall not be required to complete more than 60 credits to earn a 120-credit baccalaureate degree.

Details on the bills passed are [attached](#) and on [the web](#).

LCCC and KU Meet to Discuss Partnership Pledge



Leadership from Kutztown University and LCCC met on July 1 to review the PASSHE Pledge, which was adopted in the spring 2023 by the presidents of the statewide community colleges and universities within Pennsylvania's State System of Higher Education (PASSHE).

The group reviewed the elements of the pledge and made plans for moving forward with the commitment to work together to better serve students and communities.

Attending from LCCC were Dr. Ann Bieber, president; Dr. Cindy Haney, vice president for Enrollment Management; Dr. Melanie Turrano, professor of English and Faculty Association president; Larissa Verta, vice president for Academic Services and Student Development; and Linda Baker, executive director of College Relations.

Attending from Kutztown were: Dr. Ken Hawkinson, president; Dr. Lorin Bauden Arnold, provost and vice president for Academic Affairs; Dr. Steve St. Onge, vice president for Enrollment Management and Student Affairs; and Matt Santos, vice president for University Relations and Athletics.

LCCC Spirit Night at the LV Iron Pigs

The LCCC Spirit Committee invites you to attend LCCC Night at the LV Iron Pigs on Friday, Sept. 20 at 7:05 p.m. when the Pigs will take on the Worcester Red Sox. Seats are in section 105 and tickets cost \$12.00 per person which includes a \$2.00 food and beverage voucher. Show your LCCC Spirit by wearing your LCCC awag and be placed in drawing for a raffle basket. Click [here](#) for tickets.

LCCC Agreement with Alvernia Supports Nursing Students

Students who complete their associate degree in Nursing from Lehigh Carbon Community College will have an additional option to continue their pathway to a bachelor's degree through an agreement with Alvernia University. LCCC and Alvernia have supplemented a recent dual admissions agreement to create full transfer of credits, allowing LCCC nursing graduates to transfer to Alvernia University's [RN to BSN online](#) program to complete their bachelor's of science in nursing (BSN) degree.

A private university with campus locations in Reading, Pottsville, and Philadelphia, Alvernia offers the RN to BSN completion program completely online, accepts up to 90 credits for transfer and is competitively priced at \$400/credit. Alvernia's Pottsville CollegeTowne location is located near LCCC's Tamaqua site, allowing Tamaqua students to easily access campus resources if needed. The LCCC Tamaqua site offers a state-of-the-art nursing simulation in its Scheller Center near Tamaqua's city center.

In addition to the RN-BSN Nursing program, LCCC students will be guaranteed admission with junior year status at Alvernia after they have completed their appropriate Associate in Arts (A.A.), Associate in Science (A.S.) or Associate in Applied Science (A.A.S.) degree. Students must meet additional requirements for a minimum GPA, submit an intent form, complete an admissions application, not attend another college or university between when they graduate from LCCC and enroll at Alvernia, and enroll at Alvernia within one year of LCCC graduation.

Information about the transfer program can be found on LCCC's transfer [webpage](#).

For information about LCCC, contact the Office of Admissions at Admissions@lccc.edu or 610-799-1575. For information about Alvernia's RN to BSN Program, contact GradandAdult@alvernia.edu or 610-796-5187.

We Got Your Back! Backpack Program

We Got Your Back, is a backpack program geared towards school aged children and can be a great resource for LCCC student parents. The backpacks are free and are based off of elementary school supply lists, with items such as rulers, highlighters, earbuds, notebooks and folders. In addition, other items such as children size socks and underwear, books and food will be given out.

When: Saturday, July 20

Time: 8 a.m. until 1 p.m.

Where: Wesley United Methodist Church 2540 Center Street, Bethlehem, PA 18017

Contact backpacksatwesley@gmail.com with questions

This Information has been provided by LCCC's Office Community Resources and Basic Needs. Contact us at via phone (610)799-1087 or email communityresources@lccc.edu.

LCCC Offers Saturday Virtual Office Hours for Fall Registration

For the convenience of students who are registering for the Fall 2024 semester, LCCC will hold virtual office hours on Saturdays, Aug. 17 and Aug. 24, from 9 a.m. to 3 p.m., to help students with services they need to be ready for the fall semester. Contact information for each of the services available is below.

The following services will be offered via email or phone on Aug. 17 and 24:

- Admissions – 610-799-1575 or Admissions@lccc.edu.
 - Academic Advising – schedule an appointment online. (Appointments must be scheduled in advance – no one will be available to answer phone calls or emails on those days.)
 - Financial Aid – 610-799-1133 or finaid@mymail.lccc.edu
 - Make tuition payment or set up payment plan – Business Office, 610-799-1592 or bursar1@mymail.lccc.edu
 - Registration/Student Records – 610-799-1171 or registrar@mymail.lccc.edu
- All tuition payments are due by Aug. 1 or at the time of registration. Current students can register or make payment online through the [portal](#).
- Fall classes begin Aug. 26, and students can register through Aug. 30. For more information, visit www.lccc.edu or contact LCCC at 610-799-1575.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [AttachedWord](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If **serious injury or illness occurs on campus, CALL 911**. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.
For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A Required Online Trainings

Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personal file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness

Protected Classes – Intro to Discrimination

Intro to Diversity, Equity, and Inclusion in the Workplace

Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website](#) page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

Have you checked out the [May addition](#) of the Department of Online Learning newsletter? This edition includes information about the training programs we offer, including the newest Canvas Certification, which is starting this week. If you're still interested in joining this offering, please send an email to rostersa@lccc.edu. We also congratulate Todd Zimmerman for completing his Quality Matters course certification! Additionally, you'll find articles related to mental health in honor of May's Mental Health Awareness Month, as well as an outside training webinar on supporting neurodiverse students on May 23. Lastly, we have updates to Canvas Studio and a page recognizing our Online Learning Badge earners. If you have any questions please reach out to onlinelearning@lccc.edu.

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blackboard, Taxonomy, and more!

Office Hours

Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

REMINDERS

Intercollegiate Sports Transitions to Intramurals in 2025-26

Beginning with the 2025-26 academic year, LCCC Athletics will transition to a comprehensive intramurals program and will not be participating in intercollegiate sports through the National Junior College Athletic Association. This new approach will allow more students to participate in sports and will encourage the development of a range of sports leagues. Plans are currently underway for an intramurals league that will expand the positive impact of sports on campus.

Although there will no longer be regional competitions, the intramural approach will reduce the budgetary pressures of intercollegiate competitions, while allowing more students to participate in a variety of organized sports activities if they wish to.

At this time, intercollegiate sports will continue for the next academic year, but will end in the spring 2025. However, the college must contract with an athletic trainer in order for athletics to take place in 2024-25. An athletic trainer will ensure the safety of our athletes, focusing on injury prevention and care. Efforts are currently underway to hire an athletic trainer, but a contract must be secured by July 15 in order for athletics to be held this next year. No proposals were received to the request for bid in the spring and further outreach has been necessary to no interest.

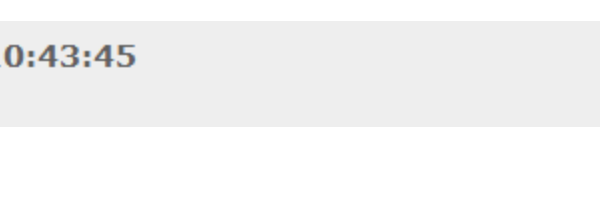
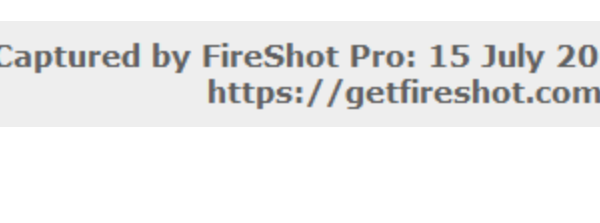
More information will be shared over the coming months as the intramural program is developed.

Thank You to All for Support of Jill Biden Visit

The visit from First Lady Jill Biden on Tuesday, July 2, would not have been possible without the help of dozens of staff. Thank you to all the individuals and departments who put aside their regular jobs to contribute to making this event at the Donley Center truly memorable. We were honored to have Dr. Biden visit campus. She was joined by U.S. Rep. Susan Wild and U.S. Reps. Nanette Barragán, D-California, and Nydia Velázquez, D-New York.

Dr. Bieber participated in the panel and spotlighted the Dual Enrollment and Early College programs as well as workforce development partnerships. A group of eight Early College students from the Allentown School district were invited and had their photo taken with the VIFs.

This was a historical event for the college – thank you to everyone for their role in making it great. An article detailing the visit can be viewed [here](#).



Volunteers Needed for LCCC Foundation Tony Boyle Memorial Golf Classic

The LCCC Foundation is in need of several volunteers for the Sept. 16 Tony Boyle Golf Classic at Old Homestead Golf Club. Please submit your preferences via the [attached Google sheet](#). For questions, please contact JoEllen Rooney at jrooney@lccc.edu or 610-799-1929.

Rocky Bleier Tickets for Sale

Tickets for the motivational evening with Rocky Bleier on Monday, Nov. 4, at the Glasbern Inn are now available. Support our scholarships for veterans by attending. Tickets can be purchased [here](#).

Career Development Center Personal Care and Clothing Drive

In partnership with The YWCA Perfect Fit for Women, the Career Development Center is hosting a personal care professional clothing drive from July 15 – 31.

Acceptable donations:

- Clean (no rips, tears, or holes)
 - Professional clothing (female in current styles)
 - Handbags
 - Jewelry
 - Shoes
 - Scrubs
- YWCA Allentown's Perfect Fit Program is in need of:
- Black pants
 - Clothing in sizes 16-24
 - Sneakers and flat shoes
 - Accessories
 - Scrubs and nursing shoes
 - Shampoo and conditioner
 - Soap and body wash
 - Pads and tampons
 - Deodorant

2023-2024 LCCC students and alumni have utilized Perfect Fit for job fairs, etiquette lunches, interviews, to build career wardrobes, and for our May 2024 graduation! Donations can be dropped off inside the Career Development Center in SSC 004 from July 15 – 31, from 9 a.m. – 4 p.m.

The Perfect Fit has also created Amazon Wish Lists for [personal care items](#) and [career clothing](#).

If you have any questions or need to drop off items outside of designated times, please feel free to contact Kescha Bell-Ross, Director of Career Development and Civic Engagement at 610-799-1136 or kbellross@lccc.edu.

Fiscal Year 2024 Year End Deadlines

Finance Office: Fiscal Year End 23/24 Deadlines

5/10/24 – Grant Purchase Requisitions

5/31/24 – College Purchase Requisitions

6/14/24 – Last day for FY23/24 credit card and W.B. Mason purchases

6/17/24 – Travel reimbursements – Allentown and Tamaqua sites

6/17/24 – Student stipends

6/21/24 – Last day to submit:

- Duplicating jobs
- Travel Reimbursements – Main Campus
- Employee Reimbursements – Main Campus
- Bookstore Vouchers

6/28/24 – All FY23/24 goods & services *received*

6/28/24 – All Accounts Payable invoices must be approved and submitted to the Finance Office

7/05/24 – Final FY23/24 Accounts Payable check run

6/20/24 – Final FY23/24 payroll pay date – contracted staff

7/13/24 – Final FY23/24 payroll pay date – timecard staff (paydays of 6/30-7/13/24)

A word doc of the dates for download or print can be found [here](#).

SPRIT & WELLNESS

Wellness Center Summer Hours

The Wellness Center will be open this summer for the following hours:

Monday-Thursday 10 a.m. – 3 p.m.

Fridays, Saturdays and Sundays- Closed

*All hours/days subject to change

We will be closed this summer on the following dates:

Wednesday, August 14

Thursday, August 15

Fall hours will begin Monday, August 26, Monday-Thursday 9 a.m. – 5 p.m. and Fridays 10 a.m. – 3 p.m.

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

July

Plant Fest – Wednesday, July 17

August

Spirit Day: LCCC Swag – Wednesday, Aug. 7

Snow Cone Day – Wednesday, Aug. 14

September

Spirit Day: Band Tees – Wednesday, Sept. 4

Iron Pigs Game – Friday, Sept. 20

Caramel Apple Day – Thursday, Sept. 26

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.