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COLLEGE

VOICE

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July 14, 2025

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,  
Office of College Relations

College Voice Submission

[View Previous College Voice Editions](#)

Quick Links

[President's Desk July 2025](#)  
[State Board of Higher Education](#)  
[Events](#)  
["This Week" Student Newsletter](#)  
[Report Safety and Security Concerns](#)  
[Sexual Harassment and Sexual Violence](#)  
[Anonymous Online Reporting](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

Minutes

[Board of Trustees](#)  
[President's Cabinet](#)  
[Leadership Team](#)  
[Academic Council](#)

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

**Duplicating Center and Mail Room Service Window Hours**  
8 a.m. – 5 p.m., Monday through Friday.

**Lobby Hours**  
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

**Bookstore Hours**  
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

**Library Hours**  
7:30 a.m. – 5:00 p.m., Monday through Friday.

**Wellness Center Hours**  
Monday through Friday: Varies in May, please see Spirit and Wellness Section; Saturday and Sunday: CLOSED.

\*All hours subject to change.

President's Cabinet Members Open Office Hours

**President**  
**Dr. Ann D. Bieker**  
Appointments can be made via Zoom. Email [Tracy.Bean@lccc.edu](mailto:Tracy.Bean@lccc.edu) to schedule an online meeting.

**VP Dr. Cindy Haney**  
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email [HaneyC@lccc.edu](mailto:HaneyC@lccc.edu) to schedule a Hangouts meeting.

**VP Larissa Verta**  
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30 to 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email [larissa.verta@lccc.edu](mailto:larissa.verta@lccc.edu) to arrange a scheduled meeting.

**VP Stefanie Nester**  
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email [stefanie.nester@lccc.edu](mailto:stefanie.nester@lccc.edu) to schedule an online meeting.

**Interim Dean Dr. Jodi Rowlands**  
Wednesdays, 9 to 9 a.m. or 4 to 5 p.m. Email [jrowlands@lccc.edu](mailto:jrowlands@lccc.edu) to schedule a meeting.

**Dean Toniaha Taylor**  
Mondays from 10 to 11 a.m. or 4 to 5 p.m. Email [toniaha.taylor@lccc.edu](mailto:toniaha.taylor@lccc.edu) to schedule an online meeting.

**Interim Dean Andrew King**  
Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email [andrew.king@lccc.edu](mailto:andrew.king@lccc.edu) to schedule a meeting.

**Dean Dr. Kelly Trahan**  
Mondays from 3 to 5 p.m. Email [ktrahan@lccc.edu](mailto:ktrahan@lccc.edu) to schedule an online meeting.

**CIO Joshua Mitchell**  
Tuesdays from 11 a.m. to noon. Email [jmitchell110@lccc.edu](mailto:jmitchell110@lccc.edu) to schedule online meeting.

**Dean Scott Aquila**  
Email [saquila@lccc.edu](mailto:saquila@lccc.edu) to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

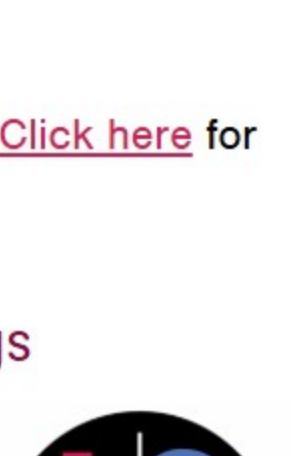
LCCC Spirit Committee Plant Fest

Outdoor Pavilions, Main Campus

Join the Spirit Committee for an unforgettable experience that combines the love of plants, creativity and community. Create a beautiful frame using succulent cuttings and accents of colorful reindeer moss, all displayed on a wooden easel. Great for a desk or windowsill display.

Wednesday, July 23, 11:30 a.m. – 1:30 p.m., come and go as you please.

Limited to 50 participants. Pre-registration required by July 14. [Click here](#) for more information and to sign up.



LCCC Spirit Night at the Lehigh Valley IronPigs

Come on out to Coca-Cola Park on Friday, August 22 to see the Lehigh Valley IronPigs take on the Durham Bulls!

First pitch is at 7:05 p.m. with the gates opening at 5:45 p.m.

Each ticket purchased through this [link](#) will include \$2 of ballpark credit on the barcode.



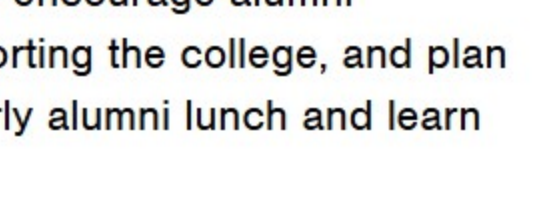
New Executive Director of Communications, Marketing and Student Life

We are pleased to announce that Diane Furchner will be joining Lehigh Carbon Community College as the new Executive Director of Communications, Marketing, and Student Life. Diane will officially begin her role on August 4.



LCCC Alumni Board Openings

The LCCC Alumni Association is looking for passionate and outgoing faculty and alumni to serve on its board. The alumni board meets quarterly, and its primary focus is to mentor students a



nd alumni, award the yearly Legacy scholarships, encourage alumni involvement to become actively engaged in supporting the college, and plan alumni bus trips and events, including the quarterly alumni lunch and learn series.

If you would like to join our next alumni meeting, please feel free to email JoEllen Rooney, Alumni and Events Manager at [jrooney@lccc.edu](mailto:jrooney@lccc.edu).

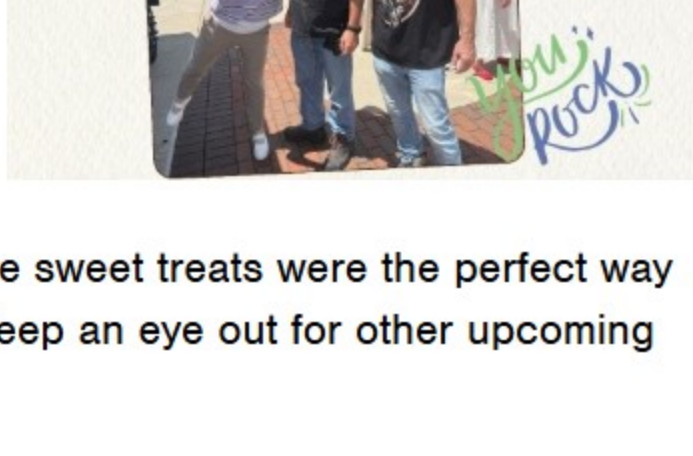
Spirit Day Recap: Band Tees & Sweet Treats

Thank you to everyone who joined in the fun for LCCC's Band Tee and Mister Softee Spirit Day on

Wednesday, July 2! The campus came alive with music-themed pride as faculty and staff sported their favorite band and musician t-shirts,

ranging from classic rock legends to pop icons.

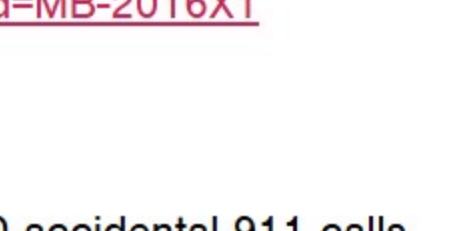
The event brought a wave of energy and connection. To top it off, Mister Softee was on campus, handing out free ice cream in the outside mall area. The sweet treats were the perfect way to cool off and connect with colleagues. Keep an eye out for other upcoming Spirit Committee events.



Mobile Hotspots for College Staff

All college faculty and staff are eligible to purchase mobile hotspot service through DigitalWish for \$10/month (plus a one-time \$18 administrative fee). You can order directly through the DigitalWish website at

<https://www.digitalwish.com/dw/digitalwish/product?id=MB-2016X1>



911 Misdiads

Since the beginning of 2025, there have been over 20 accidental 911 calls placed from our campuses.

These calls, while unintentional, place an unnecessary strain on the 911 center and our responding police departments.

When placing a call to an outside line, you only need to dial nine and then your number.

If you dial 911 inadvertently, let the dispatcher know it is a misdial and also let Public Safety know (we will be calling and visiting you to verify).

If you have any questions, please contact Eric in Public Safety.



ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [AttachedWord](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

**If serious injury or illness occurs on campus, CALL 911.** After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

**For minor injury or illness, trained personnel should provide basic first aid care,** call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA and HIPAA- Privacy and Security Awareness

Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website page](#) and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the 2025 [Summer Edition](#) of the Online Learning Newsletter. This edition includes information about our training programs, current news, updates for Canvas, and more. We want to recognize our badge earners on page 4, and there is a page on some events around the Lehigh Valley this Summer to look forward to. If you have any questions, reach out to us at [onlinelearning@lccc.edu](mailto:onlinelearning@lccc.edu).

Online Learning Courses Available

**Register online** for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a [meeting](#) with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact [onlinelearning@lccc.edu](mailto:onlinelearning@lccc.edu).

REMINDERS

Advisors Needed for LCCC Clubs

There are currently several LCCC clubs that are seeking a faculty or staff member to serve as an advisor for their group for the fall semester and beyond. These groups provide opportunities for students to pursue special interests, develop interpersonal and leadership skills, meet other students, work with faculty and staff and take advantage of learning experiences that exist outside the classroom. The activities sponsored by student groups enrich the total educational experience and quality of campus life.

As advisors, faculty and staff members have an excellent opportunity to work with college students in a non-classroom environment, enriching student-staff/faculty interaction. We know from experience and research that this interaction has a positive effect on student retention and graduation. The following groups are currently in need of an advisor or co-advisors:

Anime Club  
Latin@ Leadership Club  
Outdoors Club  
Veterans Club

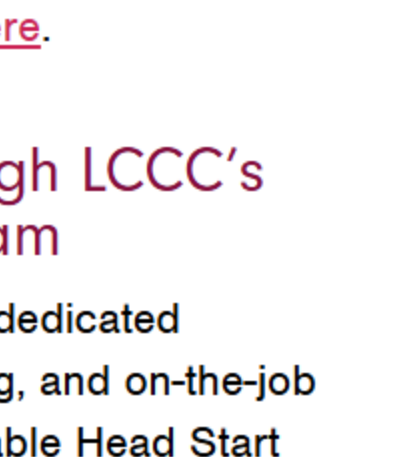
For more information about these clubs and the responsibilities of serving as an advisor, please contact Daniel Melin at [dmelin@lccc.edu](mailto:dmelin@lccc.edu).

Level Up with AI: Summer Webinars at LCCC

LCCC is offering a fantastic AI Learning Series to help you harness the power of artificial intelligence, including Google Gemini. Full session agendas, dates, and registration are available today.

Registration is required. Choose from any or all of these 1-hour webinars:

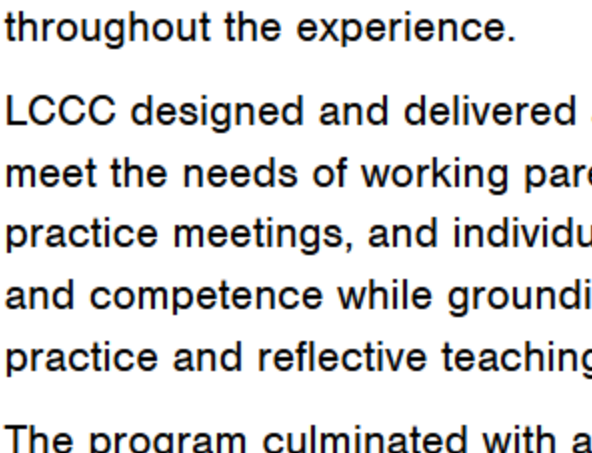
- Leveraging AI and Gemini at LCCC: Discover how AI can boost efficiency and engagement for all LCCC faculty and staff.
- The AI-Infused Classroom for Teaching and Learning: Explore using Gemini and NotebookLM to revolutionize teaching and student engagement.
- Working Smarter with AI for Administrative and Support Staff: Learn practical AI applications to streamline your daily tasks.
- AI Considerations – Ethics, Bias, and Academic Integrity: Understand the critical ethical aspects of AI in education.
- Increase Efficiency with Gemini for Google Workspace: Unlock advanced AI features to supercharge your Google Workspace productivity.



Don't miss out on this opportunity to gain valuable AI skills!

Click here to register. The full schedule can be viewed [here](#).

Four Head Start Parents Earn CDA Through LCCC's Inaugural Apprenticeship-Inspired Program



After nine months of dedicated coursework, coaching, and on-the-job training, four remarkable Head Start parents have officially completed their Child Development Associate (CDA) credential through an innovative, apprenticeship-inspired program at Lehigh Carbon Community College (LCCC).

This program marks the first of its kind at the college, created specifically to support working parents pursuing careers in early childhood education. Each participant successfully completed the required college-level coursework, passed the CDA exam, and completed a formal observation to earn their nationally recognized credential.

The program was made possible through a dynamic collaboration between LCCC, CareerLink Lehigh Valley, and Community Services for Children (CSC). CareerLink provided funding for tuition, fees, and materials, while also offering career mentorship to support the participants as they navigated college-level coursework and prepared for the next step in their professional journeys. Meanwhile, CSC offered on-the-job learning placements in their Head Start classrooms and weekly support from trained coaches who served as mentors throughout the experience.

LCCC designed and delivered a flexible, hybrid course structure tailored to meet the needs of working parents. Weekly online sessions, community-of-practice meetings, and individual coaching helped build student confidence and competence while grounding the program in developmentally appropriate practice and reflective teaching.

The program culminated with a joyful recognition event at CSC's Downtown Allentown campus, where faculty, coaches, mentors, and family members gathered to honor the achievements of the inaugural cohort.

Special thanks to:

Dr. Kelly Trahan, Dean of The Center for Workforce Development, Arts, Education, and Technology

Ms. Megan Strella, Teacher Education Department Coordinator

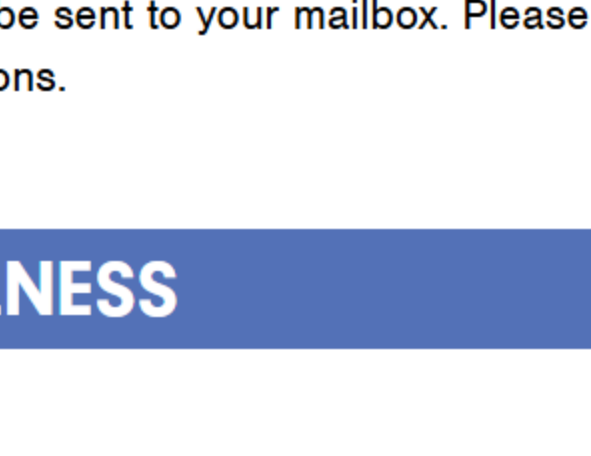
Ms. Elizabeth Shope, Teacher Education

Special Projects Coordinator

Our community partners: CareerLink

Lehigh Valley and Community Services for Children, whose support, collaboration,

and shared vision made this inaugural cohort possible.



We look forward to building on this success in future semesters and continuing to celebrate the incredible impact of parent-scholars who are shaping the future of early learning.

Book Your 25Live Room Reservations for 2025-2026

As the new fiscal year is upon us, all staff and faculty must ensure that any events and/or meeting spaces are reserved in 25Live for 2025-2026 year.

Please contact Tara Frana at [tfrana1@lccc.edu](mailto:tfrana1@lccc.edu) ext. 1175 or JoEllen Rooney at [jrooney@lccc.edu](mailto:jrooney@lccc.edu) ext. 1929 if you have any questions about room reservations.

Rothrock Library – New Arrivals

Looking for your next read? Click [here](#) to see our New Arrivals. Simply click on the book cover and "Place a Hold." Books can be sent to your mailbox. Please contact the library at x. 1150 if you have questions.

SPIRIT & WELLNESS

Wellness Center Hours for July

Please note the wellness center hours for the month of July.

July fitness center hours dependent upon student worker availability and intramural activities

Mon: Fitness Center 10 a.m. – 2 p.m.

Tue: Cornhole 12 – 1:30 p.m.

Wed: Cornhole 12 – 1:00 p.m.

Thur: Yoga 12 – 12:30 p.m.

Fri: Hike 12 – 1:00 p.m.

\* For the most up to date hours, check the calendar and bulletin board in Berrier Hall next to the weight room entrance

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

July

Wednesday, July 23- Plant Fest

August

Friday, August 22 – Tie Dye Spirit Day

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](mailto:tdowlinghackett@lccc.edu) or Ginny Hertzog at [vhertzog@lccc.edu](mailto:vhertzog@lccc.edu).



Lehigh Carbon Community College  
4525 Education Park Drive  
Schnecksville, PA 18078  
610-799-2121

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