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VOICE

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May 1, 2025

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply! Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

- President's Desk May 2025
- State Board of Higher Education
- Events
- "This Week" Student Newsletter
- Report Safety and Security Concerns
- Sexual Harassment and Sexual Violence
- Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

Board of Trustees

President's Cabinet

Leadership Team

Academic Council

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED

Library Hours
7:30 a.m. – 5:00 p.m., Monday through Friday.

Wellness Center Hours
Monday through Thursday: 9 a.m. – 5 p.m.; Friday: 10 a.m. – 3 p.m.; Saturday and Sunday: CLOSED.

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at rblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30 to 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email lverta@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Mondays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen@lccc.edu to schedule an online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Tonisha Taylor
Mondays from 10 to 11 a.m. or 4 to 5 p.m. Email ttaylor@lccc.edu to schedule an online meeting.

Interim Dean Andrew King
Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email ahking@lccc.edu to schedule a meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email ktrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email jmitchell@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email saquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

LCCC Receives Notable Grants

The college recently received two notable grants that will assist with growing the workforce pathway. A \$199,700 Manufacturing PA Training to Career (MTTC) grant award from the Department of Community and Economic Development (DCED) will support the development of a Level II Mechatronics program to support the advanced manufacturing workforce in the Lehigh Valley. The goal of the program, which will partner with regional companies, is to train 20 workers annually to increase their automation, robotics, and electromechanical engineering skills.

Through the grant, LCCC will upgrade its Mechatronics program to ensure current employees are trained on the latest manufacturing technology improving their job performance, as well as easing the transition of new employees into the workforce.

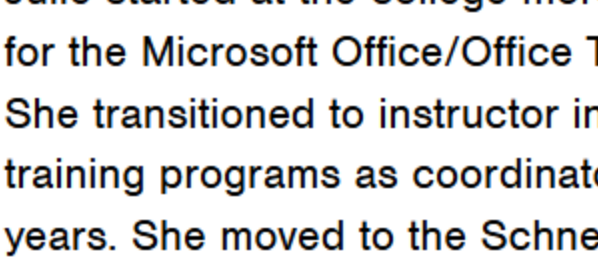
"We are thrilled to receive this grant, which will enable us to expand our Mechatronics II program offerings and create a more robust stackable credential path," said Dr. Ann Bieber. "It provides upward mobility for workers in the community, providing higher paying roles and greater job stability."

The MTTC program works collaboratively with local manufacturers to identify and teach missing essential skills for entry level applicants seeking manufacturing employment, engage youth or those with barriers to career opportunities in manufacturing, and advance capacity for local or regional manufacturers.

In addition, the college received \$1 million from the PA Department of Education, part of \$14 million awarded statewide to 15 public institutions of higher education to enable more high school students to enroll in dual credit programs, giving them more opportunities to chart their own course and prepare for successful careers.

Dual credit programs open doors for students to get a head start on college and career success. This grant will help more young people, especially those historically underrepresented in higher education, access in-demand careers that lead to credentials and in-demand careers. The purpose of the program is to provide funding for public colleges and universities to increase capacity to provide dual credit courses.

Mobile Lab Graduation



On Monday, April 28, Mechatronics Instructors, Mel Renninger and Rich Kerecz held a graduation for MI Windows and Doors. Ten students received their Certificates of Completion and Articulation Agreements as Industrial Automation Technicians.

The company, whose manufacturing facility is based in Hegins, PA, is a new client of the mobile manufacturing lab. Cohort #2 will begin training on Monday, May 5, in Mobile Lab 001.

Julie Trumbauer Retiring – Come and Visit with Her

Come and celebrate Julie's retirement with cupcakes in CSC 104, on Thursday, May 1, from 1-2:30 p.m.

Julie started at the college more than 23 years ago as the computer lab aide for the Microsoft Office/Office Technology programs at the Allentown campus. She transitioned to instructor in 2005, then took on overseeing additional job training programs as coordinator. Julie worked at the Allentown campus for 17 years. She moved to the Schnecksville campus in 2018 as the Workforce Coordinator for Workforce dept. In 2020, and she remained the Workforce Coordinator and the SHINE fiscal coordinator. In 2023, she transitioned to the Community Service Assistant for the Workforce dept.

We hope to see you there to celebrate Julie!

Tamaqua Community Day 5K

The Tamaqua Community Day 5K, sponsored by LCCC, will take place on Saturday, May 31, at 9 a.m. in conjunction with the Tamaqua Community Day celebration at Owl Creek Reservoir. The start and finish line will be at the Owl Creek Pavilion. Walkers will complete 1 lap around Owl Creek and runners will complete 2 laps. This race is free to run, but if you'd like to contribute, any donation amount is appreciated!

All donations collected will go towards the Owl Creek Community to help with maintenance. Race is "no frills", meaning no t-shirt or bibs. Bathrooms are available on site. Free parking is located on Owl Creek Road. After race food and drinks available for purchase with the top 5 male/female finishers receiving a free drink or food item.

Day of registration will be available starting at 8 a.m. Register in advance [here](#).

Commencement Volunteers Needed

We are in need of additional volunteers for Commencement. Volunteer opportunities include directing students and guests, lining up the students, handing out programs, etc. Commencement is Wednesday, May 21. Most volunteer shifts are from 4:15-6:30 p.m.

If interested, please email jrooney@lccc.edu.

Rothrock Library – New Arrivals

Looking for your next read? Click [here](#) to see our New Arrivals. Simply click on the book cover and "Place a Hold." Books can be sent to your mailbox. Please contact the library at x. 1150 if you have questions.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Knowledge

Is there a faculty or staff member you know helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [Attached Word](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA and HIPAA – Privacy and Security Awareness
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website](#) page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the 2025 spring edition of the Online Learning Newsletter. This edition includes information about our training programs, current news, and a great article on participation approaches in online discussions. The training spotlight comes from TIC, and there are a lot of updates for Canvas as well as a how-to section in this edition of the newsletter. We want to recognize our badge earners from the spring on page 4, and there is a page on some events around the Lehigh Valley this season. If you have questions about anything in this edition contact us at onlinelearning@lccc.edu

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Studio Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

REMINDERS

Join Us to Say Farewell to Rachel Plaksa and Janet Seggern

Please join us to say farewell to Rachel Plaksa and Janet Seggern, who are retiring. We will be having cupcakes in the ARC 107 office suite on Monday, May 12, from 2:30-3:30 p.m.

Please stop by for a sweet treat and to wish them well. Thank you Rachel and Janet for your many years of service at LCCC. You will both be missed.

Student Engagement Survey

The college will once again administer the Community College Survey of Student Engagement (CCSSE), both in-person in select classrooms and to online-only students. LCCC joins other colleges across the nation in gathering information from students about their college experience. The results of the survey will help us find the best ways to make programs and services better.

This year's online timing was delayed in order to give time for students to complete survey classroom surveys. Faculty whose classes have been selected at random for the survey administration will receive notification from Marco Anglesio, Executive Director of Institutional Research and Effectiveness. The survey will take about 14 minutes for students to complete and will be distributed to students via email.

Public Service Loan Forgiveness (PSLF)

If you're working toward Public Service Loan Forgiveness (PSLF) or have already finished the process and want some assistance or want to help others, Ann Turoczy is working to create a friendly group to share tips and support each other through the process. To learn more or join the group contact aturoczy@lccc.edu.

Seeking Volunteers for MusikFest '25 on Thursday, Aug. 7

The Office of College Relations and Student Life is organizing the LCCC volunteer event for MusikFest '25. Join us for a fun-filled evening of volunteering at Festplatz on Thursday, Aug. 7. We need volunteers to serve in the following roles: beer servers, soda booth attendants, and cash conversion assistants. LCCC will be volunteering from 5 – 11 p.m.

Please note that child abuse clearances and a criminal history report are required. Clearances are only needed for volunteers who did not participate last year. I can obtain these clearances from HR. Additionally, ArtsQuest will provide training on two Wednesdays: June 18 and June 25, from 2-3 p.m., so that we are prepared for the event.

As a thank-you for volunteering, you will receive:

- A food and drink voucher to use that evening
- A free MusikFest t-shirt
- Opportunities for networking and building connections
- A chance to team build with colleagues, students, and alumni
- Free parking shuttle passes
- A great night of fun and music

Please complete [this form](#) by May 23 if you are interested in being a part of this exciting event. For questions, contact Tina Dowling-Hackett at Tdowlinghackett@lccc.edu.

Chess Tournament

The LCCC Chess Club is sponsoring an upcoming US Chess Federation tournament. The 2025 Lehigh Valley Open will be held on Saturday, May 3, in the Community Services Center. Registration ends at 9:30 a.m., with the first game starting at 10 a.m. A USCF membership is required to participate in the tournament. Additional information regarding this event, including the full schedule of games and prizes can be viewed [here](#).

Gratitude Journaling with Wendy Barron

Want to learn about gratitude? Join the LCCC Spirit Committee on Tuesday, May 6, at 1 p.m. in CSC 106 for Gratitude Journaling with Wendy Barron, a personalized workshop which includes:

- One personal journal
- One LCCC pen
- Light refreshments

Register [here](#). Space is limited to the first 30 sign-ups. You will receive a follow-up email if selected. For further questions, please contact Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at ghertzog@lccc.edu.

LCCC Celebrates Military Appreciation Days

Join LCCC as we celebrate and honor our military with various events, April 28-May 12. You won't want to miss end-of-semester shoguns with Lehigh Valley Therapy Dogs or our spring outdoor carnival in partnership with SGA, the Outdoors Club and Film Club. And don't forget to wear R.E.D. on Friday as we honor those currently deployed. For event details [click here](#).

Questions? Contact Erin Vermeulen, evermeulen@lccc.edu.

Payroll FAQs

[Attached](#) are common FAQs and related links. The FAQs can also be found on the [Payroll page](#) on myLCCC.

S.T.E.A.M. into Summer Event

Join us for some fun in the Design Den makerspace with STEAM activities on May 12, from 4:30 – 5:30 p.m. Participants can build a bird feeder, create a lava lamp, and more! This event is free of charge and fun for all ages! Please contact mimdorf@lccc.edu with any questions!

TESA Hygiene Drive

The Teacher Education Student Association (TESA) is hosting a Hygiene Drive to support South Mountain Middle School. We're collecting essential hygiene items to help students in need feel confident and cared for. Your donations can make a real difference!

Items needed include: toothpaste, toothbrushes, soap, deodorant, shampoo and more.

Donation boxes have been placed around campus. Donations will be accepted until May 21.

Let's come together and show our support for the South Mountain community!

"LGBTQ+ and You" Faculty/Staff Workshop Hosted by Pride Club

The student Pride Club is hosting a workshop for all faculty and staff to learn about what it means to be LGBTQ+ with particular considerations for the classroom. The workshop will be offered on two dates and will be led by Robin Gow, LGBTQ+ Trainer and Consultant.

Workshops will be held on the following dates and times:

Wednesday, April 30, 3 – 4 p.m.

Friday, May 2, 9 – 10 a.m.

Each workshop will be held in-person in the ARC Student Center on the 2nd floor for those at Main Campus with the ability for faculty and staff located at the Donley and Morgan Center to Zoom in from the following rooms:

Morgan Center – Wednesday, April 30, MC 104/105

Morgan Center – Friday, May 2, MC 108

Donley Center – Both dates will be held in DC 205

Light refreshments will be provided. Attendees will receive a pin to let students know they are an ally. [Registration](#) is encouraged but not required.

SPIRIT & WELLNESS

Spirit Day – R.E.D. Day

Join us on Friday, May 2, in wearing red attire for Spirit Day!

What is R.E.D. Day? R.E.D. is an acronym that stands for Remember Everyone Deployed. R.E.D. Friday was created to remind people of our heroes overseas and show that we are thinking of them. People across the country wear red every Friday to serve as a reminder and spread the message of how important it is that we keep our troops in our thoughts. We will be wearing red on a Monday in coordination with Veterans Days.

As a military friendly school, we encourage all of our colleagues to join us for R.E.D. Fridays on any Friday throughout the year, as well as on May 2.

R.E.D. t-shirts are available for purchase for \$10. Sizes range from XS to 4XL. R.E.D. Erin Vermeulen at evermeulen@lccc.edu for more information.

Wellness Center Summer Hours

The Wellness Center and fitness areas of Berrier Hall will be taking a break between May 2 and July 1 with limited openings on select days. To check hours, contact Lacey Timony LTimony@lccc.edu.

May Movement Challenge

Ready to gear up for the warmer weather this May? Join the LCCC Spirit Committee for the May Movement Challenge! Register using [this form](#) and participate by partaking in any movement – walking, running, cycling, swimming, etc.

Each week, you will receive an email to record your participation and wellness. If you participate each week, you will be entered into a drawing to win one of three top prizes: a \$25, \$50 or \$100 gift card to Dick's Sporting Goods.

Each participant will also receive an LCCC "Be Exceptional!" t-shirt!

Contact Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at ghertzog@lccc.edu with questions.

Step Aerobics

Weekly Step Aerobics is hosted every Wednesday from 12 – 12:45 p.m. in Berrier Hall Dance Studio. Step Aerobics is open to all faculty, staff and students with an ID card. For any questions or concerns, please contact Lacey Timony at LTimony@lccc.edu or 610-799-1181. Sign up [online](#).

Spirit Committee Upcoming Events

Mark your calendars for the following events, brought to you by the LCCC Spirit Committee!

May

All Month – Movement Challenge

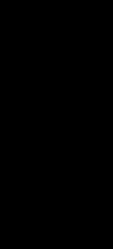
Friday, May 2 – Spirit Day: R.E.D. Day

Tuesday, May 6 – Gratitude Journaling Workshop

June

Thursday, June 12 – Summer Picnic

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at ghertzog@lccc.edu.



Lehigh Carbon Community College
4525 Education Park Drive
Schnecksville, PA 18078
610-799-2121

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