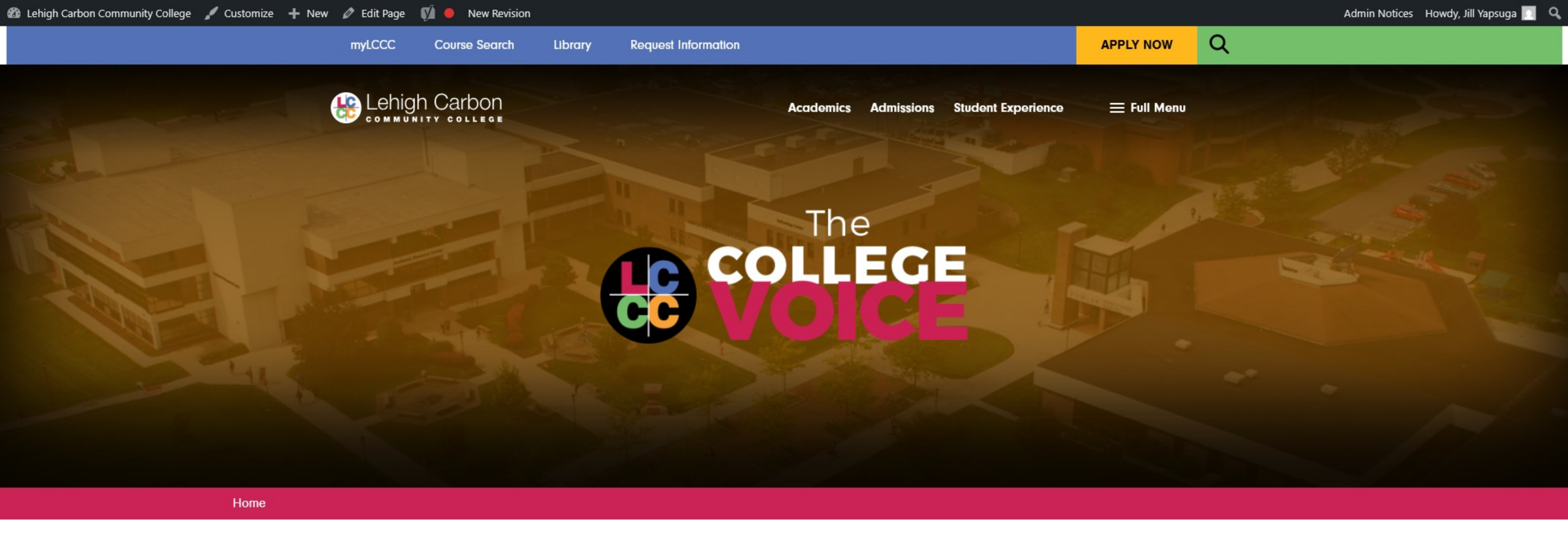




Home

April 28, 2025

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

President's Desk April 2025
State Board of Higher Education
Events
"This Week" Student Newsletter
Report Safety and Security Concerns
Sexual Harassment and Sexual Violence
Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

Board of Trustees
President's Cabinet
Leadership Team
Academic Council

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room
Service Window Hours
9 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday, 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday, 9 a.m.-5 p.m.; Friday, 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m. – 5:00 p.m., Monday through Friday.

Wellness Center Hours
Monday through Thursday: 9 a.m. – 5 p.m.; Friday: 10 a.m. – 3 p.m.; Saturday and Sunday: CLOSED.

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bevan at [tbevan@lccc.edu](#) to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email [cshaney@lccc.edu](#) to schedule a Hangouts meeting.

VP Larissa Verta
LCCC's virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30 to 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email [jvascher@lccc.edu](#) to schedule a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at [mbowen4@lccc.edu](#) to schedule an online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email [jrowlands@lccc.edu](#) to schedule a meeting.

Dean Toniha Taylor
Mondays from 10 to 11 a.m. or 4 to 5 p.m. Email [ttaylor@lccc.edu](#) to schedule an online meeting.

Interim Dean Andrew King
Tuesdays from 10 to 11 a.m. or 4 to 5 p.m. Email [aking@lccc.edu](#) to schedule a meeting.

Dean Dr. Kelly Tahan
Mondays from 3 to 5 p.m. Email [ktanahan@lccc.edu](#) to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email [jmitchell10@lccc.edu](#) to schedule online meeting.

Dean Scott Aquila
Email [saquila@lccc.edu](#) to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Join Us to Say Farewell to Rachel Plaksa and Janet Seggern

Please join us to say farewell to Rachel Plaksa and Janet Seggern, who are retiring. We will be having cupcakes in the ARC 107 office suite on Monday, May 12, from 2:30-3:30 p.m.

Please stop by for a sweet treat and to wish them well. Thank you Rachel and Janet for your many years of service at LCCC. You will both be missed.

Student Engagement Survey

The college will once again administer the Community College Survey of Student Engagement (CCSSE), both in-person in select classrooms and to online-only students. LCCC joins other colleges across the nation in gathering information from students about their college experience. The results of the survey will help us find the best ways to make programs and services better.

This year's survey timing was delayed in order to give time for students to complete online classroom surveys. Faculty whose classes have been selected at random for the survey administration will receive notification from Marco Anglesio, Executive Director of Institutional Research and Effectiveness. The survey will take about 14 minutes for students to complete and will be distributed to students via email.

Public Service Loan Forgiveness (PSLF)

If you're working toward Public Service Loan Forgiveness (PSLF) or have already finished the process and want some assistance or want to help others, Ann Turocz is working to create a friendly group to share tips and support each other through the process. To learn more or join the group contact [aturocz@lccc.edu](#).

Seeking Volunteers for MusikFest '25 on Thursday, Aug. 7

The Office of College Relations and Student Life is organizing the LCCC volunteer event for MusikFest '25. Join us for a fun-filled evening of volunteering at Festplatz on Thursday, Aug. 7. We need volunteers to serve in the following roles: beer servers, soda booth attendants, and cash conversion assistants. LCCC will be volunteering from 5 – 11 p.m..

Please note that child abuse clearances and a criminal history report are required. Clearances are only needed for volunteers who did not participate last year. I can obtain these clearances from HR. Additionally, ArtsQuest will provide training on two Wednesdays: June 18 and July 25, from 2-3 p.m., so that we are prepared for the event.

As a thank-you for volunteering, you will receive:

- A food and drink voucher to use that evening
- A free MusikFest t-shirt
- Opportunities for networking and building connections
- A chance to team build with colleagues, students, and alumni
- Free parking shuttle passes
- A great night of fun and music

If you are interested in being a part of this exciting event, please contact Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](#) or extension 1105 by May 23.

Spirit Day – R.E.D. Day

Join us on Friday, May 2, in wearing red attire for Spirit Day!

What is R.E.D. Day? R.E.D. is an acronym that stands for Remember Everyone Deployed. R.E.D. Friday was created to remind people of our heroes overseas and show that we are thinking of them. People across the country wear red every Friday to serve as a reminder and spread the message of how important it is that we keep our troops in our thoughts. We will be wearing red on a Monday in coordination with Veterans Day.

As a military friendly school, we encourage all of our colleagues to join us for R.E.D. Fridays on any Friday throughout the year, as well as on May 2.

R.E.D. t-shirts are available for purchase for \$10. Sizes range from XS to 4XL. Contact Erin Vermeulen at [evermeulen@lccc.edu](#) for more information.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [Attached Word](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA and HIPAA- Privacy and Security Awareness
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video
To view this video, go to the [Department of Public Safety website page](#) and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

View the [2025 Spring edition](#) of the Online Learning Newsletter. This edition includes information about our training programs, current news, and a great article on participation approaches in online discussions. The training spotlight comes from ITC, and there are a lot of updates for Canvas as well as a how-to section in this edition of the newsletter. We want to recognize our badge earners from the spring on page 4, and there is a page on some events around the Lehigh Valley this season. If you have questions about anything in this edition contact us at [OnlineLearning@lccc.edu](#).

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours
Schedule a **meeting** with Rachel Peters to ask any questions on course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the **flyer**. If you have any questions about the digital badges or the requirements for them please contact [onlinelearning@lccc.edu](#).

REMINDERS

Middle States Accreditation Visit Thank You



Thank you to LCCC's trustees, faculty and staff for welcoming Dr. Ryan Hartnett, Vice President for Institutional Field Relations at the Middle States Commission for Higher Education and our accreditation liaison.

The entire day provided Dr. Hartnett with an extremely positive experience at LCCC. Dr. Hartnett said that the turnout in the college wide meeting was "unprecedented" and that he has never seen this type of response. He said, "Keep doing what you have done today" for the team visit.

The Self Study Design, written by Dr. Melanie Turrano, Dr. Betsy Swope and Professor Jennifer Myskowski was "exceptional," Dr. Hartnett said. During the next two years the work will continue. We will need a commitment from everyone as we continue to work on this important project to ensure that LCCC is prepared for the visit from the chair in the fall 2026, and from the full team in spring 2027.

Sincerely,

Dr. Ann D. Bieber

Chess Tournament

The LCCC Chess Club is sponsoring an upcoming US Chess Federation tournament. The 2025 Lehigh Valley Open will be held on Saturday, May 3, in the Community Services Center. Registration ends at 9:30 a.m., with the first game starting at 10 a.m. A USCF membership is required to participate in the tournament. Additional information regarding this event, including the full schedule of games and prizes can be viewed [here](#).

Gratitude Journaling with Wendy Barron

Want to learn about gratitude? Join the LCCC Spirit Committee on Tuesday, May 6, at 1 p.m. in CSC 106 for Gratitude Journaling with Wendy Barron, a personalized workshop which includes:

- One personal journal
- One LCCC pen
- Light refreshments

Register [here](#). Space is limited to the first 30 sign-ups. You will receive a follow-up email if selected. For further questions, please contact Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](#) or Ginny Hertzog at [vhertzog@lccc.edu](#).

LCCC Celebrates Military Appreciation Days

Join LCCC as we celebrate and honor our military with various events, April 28-May 2. You won't want to miss end-of-semester snuggles with Lehigh Valley Therapy Dogs or our spring outdoor carnival in partnership with SGA, the Outdoors Club and Film Club. And don't forget to wear R.E.D on Friday as we honor those currently deployed. For event details [click here](#).

Questions? Contact Erin Vermeulen, [evermeulen@lccc.edu](#).

Payroll FAQs

[Attached](#) are common FAQs and related links. The FAQs can also be found on the [Payroll page](#) on myLCCC.

S.T.E.A.M. into Summer Event

Join us for some fun in the Design Den makerspace with STEAM activities on May 12, from 4:30 – 5:30 p.m. Participants can build a bird feeder, create a lava lamp, and more! This event is free of charge and fun for all ages! Please contact [mimdorf@lccc.edu](#) with any questions!

Staff Recognition Event

The campus community is invited to honor and celebrate colleagues at the [2025 Faculty/Staff Recognition Event](#) on Friday, May 16, from 3 – 5 p.m. in the Community Services Center Ballroom (203/205).

To celebrate faculty and staff milestones and accomplishments, LCCC will be closing all offices from 3 – 5 p.m. to allow employees to participate in mingling and congratulating their co-workers.

The schedule of events is:

- 3 – 4 p.m. Mingle, live music, hors d'oeuvres and beverages
- 4 – 5 p.m. Recognition and award ceremony

Please RSVP [here](#) by April 28. If you have any special dietary needs, please contact Jennifer Baez at [jbaze26@lccc.edu](#). If you do not wish to attend, you may use personal or vacation accrual to leave at 3 p.m.

TESA Hygiene Drive

The Teacher Education Student Association (TESA) is hosting a Hygiene Drive to support South Mountain Middle School. We're collecting essential hygiene items to help students in need feel confident and cared for. Your donations can make a real difference!

Items needed include; toothpaste, toothbrushes, soap, deodorant, shampoo and more.

Donation boxes have been placed around campus. Donations will be accepted until May 21.

Let's come together and show our support for the South Mountain community!

"LGBTQ+ and You" Faculty/Staff Workshop Hosted by Pride Club

The student Pride Club is hosting a workshop for all faculty and staff to learn about what it means to be LGBTQ+ with particular considerations for the classroom. The workshop will be offered on two dates and will be led by Robin Gow, LGBTQ+ Trainer and Consultant.

Workshops will be held on the following dates and times:
Wednesday, April 30, 3 – 4 p.m.
Friday, May 2, 9 – 10 a.m.

Each workshop will be held in-person in the ARC Student Center on the 2nd floor for those at Main Campus with the ability for faculty and staff located at the Donley and Morgan Center to Zoom in from the following rooms:
Morgan Center – Wednesday, April 30, MC 104/105
Morgan Center – Friday, May 2, MC 108

Donley Center – Both dates will be held in DC 205

Light refreshments will be provided. Attendees will receive a pin to let students know they are an ally. [Registration](#) is encouraged but not required.

SPIRIT & WELLNESS

Wellness Center Summer Hours

The Wellness Center and fitness areas of Berrier Hall will be taking a break between May 2 and July 1 with limited openings on select days. To check hours, contact Lacey Timony [LTimony@lccc.edu](#).

May Movement Challenge

Ready to gear up for the warmer weather this May? Join the LCCC Spirit Committee for the May Movement Challenge! Register using [this form](#) and participate by partaking in any movement – walking, running, cycling, swimming, etc.

Each week, you will receive an email to record your participation and wellness. If you participate each week, you will be entered into a drawing to win one of three top prizes: a \$25, \$50 or \$100 gift card to Dick's Sporting Goods.

Each participant will also receive an LCCC "Be Exceptional" t-shirt!

Contact Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](#) or Ginny Hertzog at [vhertzog@lccc.edu](#) with questions.

Step Aerobics

Weekly Step Aerobics is hosted every Wednesday from 12 – 12:45 p.m. in Berrier Hall Dance Studio. Step Aerobics is open to all faculty, staff and students with an ID card. For any questions or concerns, please contact Lacey Timony at [LTimony@lccc.edu](#) or 610-799-1181. Sign up [online](#).

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

May

All Month – Movement Challenge

Friday, May 2 – Spirit Day: R.E.D. Day

Tuesday, May 6 – Gratitude Journaling Workshop

June

Thursday, June 12 – Summer Picnic

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at [tdowlinghackett@lccc.edu](#) or Ginny Hertzog at [vhertzog@lccc.edu](#).