The COLLEGE VOICE

March 25, 2024

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

President's Desk March 2024

LCCC Employment Openings

Events

"This Week" Student Newsletter

Report Safety and Security Concerns

Sexual Harassment and Sexual Violence Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

Board of Trustees

President's Cabinet

Leadership Team

Academic Council

Registration Status Reports

To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

Working @ LCCC

ANNOUNCEMENTS

President's Annual Update Report

The 2023-24 Annual Update and 2024-25 Goals and Priorities details the college's many accomplishments over the past year. Thanks to everyone for your hard work and dedication to LCCC and our students.

Spring Bling Bingo Tickets Available

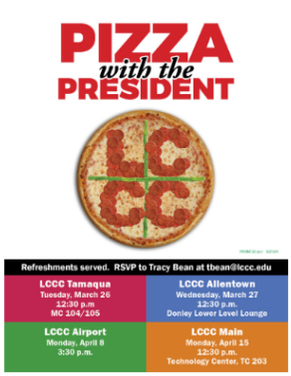
Don't forget to purchase your tickets for Spring Bling Bingo taking place Saturday, April 20. Funds raised will benefit our student scholarships.

Some of the prizes include an overnight stay at the Renaissance Hotel with breakfast for two and two bottles of wine ($200 value); $100 worth of Weis Supermarket gift cards; LV Iron Pigs tickets for a family of four with a $50 gift card to Aardvark; Hotel Bethlehem brunch for two and four admission tickets to Christkindlmarkt 2024 ($140); tickets to Longwood Gardens, Winterthur and Ross Flowers floral arrangement valued at $200 and more!

In addition, take a chance to win two TransBridge bus tickets to NYC with a $250 gift card for a Broadway show or a GE Profile nugget ice maker valued at $500.

Purchase tickets here.

Pizza with the President



Students are invited to join Dr. Bieber to discuss concerns and events on campus on the following dates and locations. Please note that the date for the Main Campus event has changed to April 15.

Tamaqua Site – Tuesday, March 26 at 12:30 p.m. in MC 104/105

Allentown Site – Wednesday, March 27 at 12:30 p.m. in the Donley Lower Level Lounge

LCCC Airport – Monday, April 8 at 3:30 p.m.

Main Campus – Monday, April 15 at 12:30 p.m. in TC 203

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m – 5:00 p.m., Monday through Friday.

Wellness Center
Monday through Thursday: 9 a.m. – 5 p.m.; Friday: 10 a.m. – 3 p.m.*

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at vblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email jtaschler@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen4@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m.
Email PHeim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m.
Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Grannum-Mosley
Mondays from 1 to 3 p.m.
Email agrannummosley@lccc.edu to schedule via Hangouts.

Interim Dean Eike Reichardt
Wednesdays from 3 to 5 p.m.
Email EReichardt@lccc.edu to schedule online meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m.
Email KTrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon.
Email JMitchell10@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email Saquila@lccc.edu to schedule an online or face-to-face meeting.

Fall 2024 Academic Software Requests

The Fall 2024 Academic Software List is available on Google Drive for review by all faculty. All requests for changes/additions/upgrades can be submitted through the Classroom Software Request Form. Submission deadline is May 15.

Pretzel Sale at Transfer Fair

As part of the Spring Transfer Fair on Tuesday, March 26, the Political Science Society will be selling soft pretzels for $2 each as a club fundraiser. Cheese and/or mustard is included. Stop by the Community Services Center between 9 a.m. and 2 p.m. on Tuesday for a fresh pretzel. Please be aware that cash only will be accepted.

Nourish to Flourish, April Series

Did you know that a dehydrated body can suffer from poor concentration, memory issues and mood changes?

Learn more at the Hydration Station workshop, the second in the Nourish to Flourish series presented by the LCCC Counseling Center and Community Resources and Basic Needs Department. There will be food, gift cards and giveaways for students who pre-register. View the flyer here. You can sign up by emailing counselingcenter@lccc.edu.

Join us at your preferred campus location.

Main Campus – April 16 from 1 – 2 p.m. in Berrier Hall BH 4

Tamaqua Site – April 3 from 1 – 2 p.m. in MC 104/105

Allentown Site – April 11 from 1 – 2 p.m. in DC 702/703

Reminder: Review and Update Your TIAA Beneficiary Information

As part of our ongoing efforts to ensure that your TIAA retirement accounts are well-managed and align with your wishes, I would like to remind you to review and update your beneficiary information for your retirement account.

Life can bring unexpected changes, and it's important to make sure that your retirement savings are designated to the individuals or entities you intend. Whether you've experienced major life events like marriage, divorce, the birth of a child, or if it's been some time since you last reviewed your beneficiary designations, now is an excellent time to ensure your account reflects your current wishes.

Updating your beneficiary information through TIAA is quick and easy to do:

- Go to TIAA.org to register and/or log in to your account. – Note: You'll need a user ID and valid email address to sign up.
- Once logged in, under the Action tab, choose Add/Edit beneficiaries.
- From there, you can designate beneficiaries and select how much each should receive.

Taking a few minutes to review and update your beneficiary information can provide you with peace of mind. You can also view the instructions on this flyer. Thank you for your attention to this matter. As always, feel free to reach out with any questions.

CHOICES

In collaboration with the PA Bureau of Liquor Enforcement, Public Safety and the LCCC Counseling Center presents CHOICES: Alcohol Abuse Awareness and Prevention. This event will be held in the Student Union on Thursday, March 28, from 11 a.m. to 1 p.m. Participation from students, faculty and staff are welcome as we learn about the negative impacts of excessive alcohol consumption, the related laws pertaining to underage alcohol use and the consequences of alcohol abuse.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed here.

Nominate a Colleague for Spotlight on Excellence
Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the nomination form to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention
Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus
If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.
For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:
The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings
Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness
Protected Classes – Intro to Discrimination
Intro to Diversity, Equity, and Inclusion in the Workplace
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video
To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

Check out the March 2024 edition of our newsletter. If you have any questions please reach out to onlinelearning@lccc.edu.

Online Learning Courses Available
Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours
Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges
Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the **flyer.** If you have any questions about the digital badges or the requirements for them please contact **onlinelearning@lccc.edu**.

REMINDERS

The Glass Floor: New Ways of Understanding Old Inequalities

Dr. Heather Johnson, Professor of Sociology at Lehigh University, will give the Drs. Adelle & Richard Ziemer Lecture, sponsored by the Honors College, on Monday, March 25 at 2:30 p.m. in the Alumni Center – AC 107/108. Professor Johnson's talk, The Glass Floor: New Ways of Understanding Old Inequalities, flips the commonly understood concept of the "Glass Ceiling"–the idea of an invisible socio-structural barrier that makes it harder for certain groups of people to rise to the top – to examine the "Glass Floor" – the invisible socio-structural barrier that makes it harder for certain groups of people to fall from the top. The "Glass Floor" gives us a new lens through which to understand how social class inequality is perpetuated and maintained in the contemporary United States, despite so many good intentions and best efforts to set a level playing field for all.

LCCC Hosts Spring Transfer Fair

LCCC will host a transfer fair this semester for students, alumni and the public on Tuesday, March 26, from 10 a.m. to 2 p.m. in the Community Services Center. Representatives from various colleges and universities will be on hand to answer questions about transferring from LCCC to a four-year school. This is a great opportunity for students to begin the next step in their path toward an exciting future!

Horticulture Club Trip to Longwood Gardens – Sign up by April 2

The LCCC Horticulture Club is hosting a bus trip to Longwood Gardens on Friday, April 26. The cost for the bus and admission ticket is $30. To reserve your seat please email Theresa Sterner, tsterner@lccc.edu by April 2. Longwood Gardens is a horticulture splendor with lush plant and flower exhibits, intricate fountain systems, architectural grandeur and more. Learn more about Longwood Gardens here. Celebrate spring with the Horticulture Club!

New Banner Self Service Navigation Menu

We are excited to announce a new navigation menu coming to all Banner Self Service applications!

This menu, designated by the '4-square' icon in the top-left corner of each Self Service page, allows you to navigate between different pages of a Self Service application and even other Self Service applications.

We hope this new functionality improves the experience of navigating around the Banner Self Service applications. Any questions, comments, or concerns can be directed to the IT Support site or emailed to helpme@lccc.edu.

Spring Job Fair on April 4

Career Development will be hosting a Spring Job Fair from 10 a.m. to 2 p.m. on Thursday, April 4, in the Community Services Center.

LCCC students, alumni, faculty, staff, and the public are invited to join. Career Development encourages attendees to dress professionally as we connect you to over 80 local and regional employers. This large diverse mix of employers will be on campus to discuss full-time, part-time, seasonal, and internship opportunities.

For more information, contact the Career Development Center at 610-799-1090 or email careerservices@lccc.edu.

LCCC Students Named 2023-2024 All-Pennsylvania Academic Team Members; Students Receive National Recognition

LCCC student Marie Alexis, an international student from Haiti, is one of 20 students nationwide to be named to the All-USA Academic Team, sponsored by Cengage with additional support provided by the American Association of Community Colleges and Phi Theta Kappa (the international honor society for two-year colleges). She received the honor out of 2,200 nominations nationwide. It is the first time an LCCC student has received the honor. Marie will receive a $5,000 scholarship and be recognized at the Annual Phi Theta Kappa President's Breakfast during the AACC Convention on April 8 in Louisville, Ky.

Marie and Haily Hottenstein of Palmerton have both been named members of the 2023-2024 All-Pennsylvania Academic Team, sponsored by Phi Theta Kappa, the Coca Cola Corporation, the PA State System of Higher Education (PASSHE) and the Pennsylvania Commission for Community Colleges (PACCC). The students will be recognized with other award recipients state-wide in Harrisburg on April 2.

Marie also has been named a 2024 New Century Transfer Pathway Scholar and will receive a $2,250 scholarship. Her selection was based on the score she received in the All-USA Academic Team competition. She was the top scoring student from the entire state of Pennsylvania.

Also, Haily has been named a 2024 Coca-Cola Academic Team Gold Scholar and will receive a $1,500 scholarship. Only 50 students nationwide received the gold designation.

A psychology major, Marie is currently president of the LCCC Student Government Association and vice president of the college's chapter of Phi Theta Kappa. Marie is also a peer mentor with the First-Year Experience, is an Honors Scholar and was selected to participate in the Bucknell University Summer Program in 2023. She is also a member of the Student Advisory Council for Equity, Inclusion and Belonging. As an international student, Marie took advantage of numerous opportunities to overcome challenges and to be an involved member of the student community. She will graduate from LCCC in May 2024.

A fine arts major, Haily serves as advocacy chair for the Student Government Association and project chair for Phi Theta Kappa. She is active on campus, with membership in several clubs and organizations. In addition, Haily is an Honors Scholar and serves as a peer mentor for the First-Year Experience program. She regularly volunteers to assist with college events and activities, including open house, Student Welcome Week and the Service and Activities Fair, to name a few. She will graduate from LCCC in May 2024.

Selection for the academic team is competitive, and students must have completed at least 36 credits at a community college and earned a cumulative GPA of 3.5 or higher. Community college presidents or their designated nominators may submit no more than two nominations per campus for this award. An independent panel of judges considers outstanding academic rigor, grade point average, academic and leadership awards, and engagement in college and community service in the selection process.

Each member of the All-Pennsylvania Academic Team receives a full two-year scholarship to any of the universities in the PASSHE system and competes at the national level for scholarships from the All-USA Academic Team and the Coca-Cola Community College Academic Team.

Design Den Makerspace Reservations

We are excited to share the Design Den Makerspace with all of our students, faculty and staff here on Main Campus. In order to ensure a guaranteed time slot for your needs, please take the time to fill out this form. Once received, Morgan Imdorf, the STEAM Coordinator will reach out to get on the schedule. Morgan can be contacted anytime with questions at mimdorf@lccc.edu. We look forward to seeing you explore in the Design Den!

Etiquette Luncheon Nominations Open

The Career Development Center is excited to host an Etiquette Luncheon in partnership with SGA, on Friday, April 19. The event will be held off-campus at Twin Lakes Country Club. Transportation will be provided.

The Etiquette Luncheon is an afternoon of learning how to conduct oneself with proper dining and business etiquette in professional situations over a multi-course meal. This event is by invitation only and space is limited.

Students may self-nominate or be nominated by faculty & staff.

Please use this link to nominate a student who you believe would enjoy and benefit from this event. Nominations close on Friday, April 5.

Join Us for First Tuesday Coaching Conversations

April's First Tuesday Coaching Conversation will be held Tuesday, April 2 at 2:30 p.m. and feature "Contemplative Practices to Support Yourself and Your

Work" presented by Professor and Faculty Coach Wendy Barron.

"Peace. It does not mean to be in a place where there is no noise, trouble or hard work. It means to be in the midst of these things and still be calm in your heart." – Unknown

This quote is the theme for our session together. You will learn and practice techniques to ground yourself, calm your mind and restore your body that can support you in the final weeks of the semester and beyond.

Join the Zoom here.

Call for Commencement Volunteers

We are in need of volunteers for Commencement on Wednesday, May 15. If you are interested in volunteering, please complete the sign up here.

If you have any questions, please contact JoEllen Rooney at x1929 or email jrooney@lccc.edu.

Data Requests

Do you need data? IR and IT are here to help. Complete the Data Request form for all college related data needs. We can provide data for program and course assessments, student success analysis, registration efforts, grant applications, and more.

Governor Shapiro's "Blueprint for Higher Education" – Updated Google Folder

Governor Shapiro has released his "Blueprint for Higher Education." The document, which provides greater clarity and detail on the vision for a unified public higher education system, can be found in the shared Google folder, where documents and updates relating to the plan are accessible to the campus community. Anyone with an LCCC email address can access the folder which serves as a repository for relevant information as it becomes available.

LCCC Alumni Speaker Series to Kick Off in March

A quarterly alumni speaker series will kick off in March. Shelley Maley from Dreamcatcher Career Coaching will present "Three Pillars to Career Launch Success – Clarity, Confidence and Connections" in the Community Services Center on Wednesday, March 27 at 6 p.m.

Register to attend here.

For questions, contact JoEllen Rooney, Alumni Events Manager at jrooney@lccc.edu or ext. 1929.

Lehigh Valley Alumni Food Drive Challenge

The LCCC Alumni Association in collaboration with the LCCC Foundation invites all alumni and friends to participate in the annual Alumni Food Drive challenge March 1-31 through Second Harvest Food Bank. This is a competition between local alumni associations at LCCC, NCC, Penn State, Rutgers and Notre Dame. Let's move from last place to first place this year!

There are several ways to support this event .

You can provide a monetary donation here or donate at one of the three collections around campus beginning March 1. Donations can be dropped off in the grocery carts located in the SSC Student Union, ARC near the cafeteria and the library.

For more information contact jrooney@lccc.edu.

SPIRIT & WELLNESS

New Wellness Center Spring Hours

The Wellness Center will be open this Spring for the following hours:

Monday-Thursday 9 a.m. – 5 p.m.

Fridays 10 a.m. – 3 p.m.

Saturdays & Sundays- Closed

*All hours subject to change

We will be closed this semester on the following dates:

Friday, March 29

Friday, April 5

Monday, April 8

Tuesday, April 9

Monday, May 6

Monday, May 13

Wednesday, May 15

Friday, May 17

Spring Break hours will be Monday Mar. 11 – Friday, Mar. 15, 10 a.m. – 2 p.m.

Summer hours will begin Monday, May 20, times TBA

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

April

Spirit Day: Wear Your Favorite Baseball Attire – Friday, April 5

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

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