The COLLEGE VOICE

March 18, 2024

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

President's Desk March 2024

LCCC Employment Openings

Events

"This Week" Student Newsletter

Report Safety and Security Concerns

Sexual Harassment and Sexual Violence Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

Board of Trustees

President's Cabinet

Leadership Team

Academic Council

Registration Status Reports

To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

Working @ LCCC

ANNOUNCEMENTS

LCCC Launches Third Mobile Lab to Address Industry Training Needs

To address the growing need for high quality training on location, LCCC will launch its third Mobile Manufacturing Lab Classroom, bringing advanced manufacturing training directly to the business community. This third classroom marks a milestone in the college's efforts to provide accessible and hands-on learning opportunities for individuals interested in pursuing careers in manufacturing and industrial automation.

The Mobile Manufacturing Lab Classroom is equipped with cutting-edge equipment, tools and technology used in modern manufacturing environments. It is designed to replicate a real-world manufacturing setting, providing participants with hands-on experience and practical training in various aspects of manufacturing and industrial automation.

The lab is equipped with industry-standard machinery and technology, including robotics, programmable logic controllers (PLCs), computer numerical control (CNC) machines, and more. Because it is mobile, the lab allows LCCC to bring training directly to communities, schools and businesses, making it accessible to individuals who may not have access to traditional training facilities.

A variety of training programs can be tailored to the needs and interests of participants, covering topics such as robotics, automation, CNC machining, 3D printing and mechatronics. Instructors are industry professionals with expertise in manufacturing and industrial automation.

The expansion of LCCC's Mobile Manufacturing Lab Classroom program reflects its commitment to meeting the growing demand for skilled workers in the manufacturing sector. The first lab has been offering mobile training since 2019, and the second was launched in July 2023. This third lab can be reserved now for training that is scheduled to start in July.

Those interested in scheduling the lab for training sessions, either short- or long-term, can reach out to Don Worman, 610-769-1354 or DWorman@LCCC.edu. Tours of the lab can also be scheduled. More information is available at www.LCCC.edu/mobilelab.

Design Den Makerspace Reservations

We are excited to share the Design Den Makerspace with all of our students, faculty and staff here on Main Campus. In order to ensure a guaranteed time slot for your needs, please take the time to fill out this form. Once received, Morgan Imdorf, the STEAM Coordinator will reach out to get on the schedule. Morgan can be contacted anytime with questions at mimdorf@lccc.edu. We look forward to seeing you explore in the Design Den!

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m – 5:00 p.m., Monday through Friday.

Wellness Center
Monday through Thursday: 9 a.m. – 5 p.m.; Friday: 10 a.m. – 3 p.m.*

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at vblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email jtaschler@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen4@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m.
Email PHeim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m.
Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Grannum-Mosley
Mondays from 1 to 3 p.m.
Email agrannummosley@lccc.edu to schedule via Hangouts.

Interim Dean Eike Reichardt
Wednesdays from 3 to 5 p.m.
Email EReichardt@lccc.edu to schedule online meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m.
Email KTrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon.
Email JMitchell10@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email Saquila@lccc.edu to schedule an online or face-to-face meeting.

ePortfolio Showcase & Awards

Stop by to support LCCC students as they present their goals and achievements at the ePortfolio Showcase and Awards this Friday, March 22 from 12 – 2 p.m. in the Community Services Center. You will have the opportunity to speak with participants and see their ePortfolios. Selected students will compete for an award as they present their portfolios to the full audience.

Etiquette Luncheon Nominations Open

The Career Development Center is excited to host an Etiquette Luncheon in partnership with SGA, on Friday, April 19. The event will be held off-campus at Twin Lakes Country Club. Transportation will be provided.

The Etiquette Luncheon is an afternoon of learning how to conduct oneself with proper dining and business etiquette in professional situations over a multi-course meal. This event is by invitation only and space is limited.

Students may self-nominate or be nominated by faculty & staff.

Please use this link to nominate a student who you believe would enjoy and benefit from this event. Nominations close on Friday, April 5.

PLI Community College Questionnaire

Participants in the Presidents' Leadership Institute created a quick survey to be taken by community members of the three institutions. LCCC, NCC, & RACC. Please take the survey, and send the link to any members of our community who you think might be interested. The link to the survey can be found here. Thank you!

Join Us for First Tuesday Coaching Conversations

April's First Tuesday Coaching Conversation will be held Tuesday, April 2 at 2:30 p.m. and feature "Contemplative Practices to Support Yourself and Your Work" presented by Professor and Faculty Coach Wendy Barron.

"Peace. It does not mean to be in a place where there is no noise, trouble or hard work. It means to be in the midst of these things and still be calm in your heart." – Unknown

This quote is the theme for our session together. You will learn and practice techniques to ground yourself, calm your mind and restore your body that can support you in the final weeks of the semester and beyond.

Join the Zoom here.

Lehigh Valley Phantoms Raffle

Up for grabs is a four pack of tickets to one Phantoms ice hockey regular season home game in the 23/24 season. To be entered to win, please send an email with the subject line, 'Phantoms,' to TRehrigschaeffer@lccc.edu. Deadline for entries is 5 p.m. on Monday, March 18. Good luck!

LCCC Partners with Ancora for CDL Training

A new partnership between LCCC and Ancora Training represents a significant advancement in addressing the growing demand for truck drivers in the region and providing enhanced training options for people interested in pursuing a career in the truck driving industry.

Starting March 18, the LCCC Commercial Drivers License (CDL) training program will offer expanded options, including day, weekend and evening classes. This expansion makes CDL training more accessible to people with diverse schedules and commitments with more opportunities to train for both Class A and Class B licensure.

Class A courses encompass 160 hours of instruction and offer the following options. Tuition is $5,650.

Weekday (4 weeks), Monday through Thursday, 7 a.m.-5:30 p.m.

Evening (8 weeks), Monday through Thursday, 5:30-10:30 p.m.

Weekend (8 weeks), Saturday and Sunday 7 a.m.- 5:30 p.m.

Class B courses encompass 120 hours with the following options. Tuition is $3,520.

Weekday (3 weeks), Monday through Thursday 7 a.m.-5:30 p.m.

Evening (6 weeks), Monday through Thursday, 5:30-10:30 p.m.

Weekend (6 weeks), Saturday and Sunday 7 a.m.- to 5:30 p.m.

Training includes: classroom, range (skill development) and road training. The CDL hands on skills test for the Commercial Drivers License will be conducted by state examiners at LCCC. Enrollment is offered on a rolling basis, with new classes beginning every four weeks for the daytime program and every eight weeks for the evening and weekend programs.

Along with classroom education, individuals in the CDL training program will gain specialized skills in shifting/operating transmissions, backing up and docking, vehicle communications, extreme driving conditions, maintenance and pre-and post-trip inspections.

Ancora Training is a national workforce training provider and contracts with colleges and corporations nationwide. Its offerings emphasize hands-on learning and road safety.

For more information about the CDL training at LCCC, visit www.LCCC.edu/CDL or email workforce@LCCC.edu.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed here.

Nominate a Colleague for Spotlight on Excellence
Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the nomination form to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention
Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus
If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.
For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:
The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings
Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness
Protected Classes – Intro to Discrimination
Intro to Diversity, Equity, and Inclusion in the Workplace
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video
To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

Check out the March 2024 edition of our newsletter. If you have any questions please reach out to onlinelearning@lccc.edu.

Online Learning Courses Available
Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours
Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the **flyer.** If you have any questions about the digital badges or the requirements for them please contact **onlinelearning@lccc.edu**.

REMINDERS

Bookstore Launches LCCC Textbooks+

The LCCC Bookstore will be launching LCCC Textbooks+ on campus in the fall 2024 semester.

What is LCCC Textbooks+?

LCCC Textbooks+ is more than just a savings program; it is a commitment to ensuring that every student has immediate access to their required course materials from day one of class. This initiative is designed to make education more affordable, efficient and convenient for everyone at LCCC. In addition, it is environmentally friendly and will allow students to also view notes that faculty make in digital materials. Students can also make notes in their digital copies.

Key Benefits:

• Immediate Access: No more waiting in long lines to purchase heavy textbooks. LCCC Textbooks+ ensures that students have all the required course materials available right from the start of classes.

• Affordable Pricing: Students can receive all their course materials at an affordable, low flat rate, $30 per credit hour.

• Convenient, Digital-First Approach: Embracing the future of education, LCCC Textbooks+ prioritizes digital course materials. Say goodbye to heavy backpacks and hello to the convenience of digital materials available directly through Canvas.

Students will have the option to continue to use hard copies of course materials, and information on that will be available in the coming months.

Call for Commencement Volunteers

We are in need of volunteers for Commencement on Wednesday, May 15. If you are interested in volunteering, please complete the sign up here.

If you have any questions, please contact JoEllen Rooney at x1929 or email jrooney@lccc.edu.

Congratulations to Giavaughn Henriquez, LCCC's Student Employee of the Month

The Career Development Center is proud to honor Giavaughn Henriquez for her excellent work! As College Relations Student Worker, Gia has grown so much in her confidence and has developed her skills immensely. It's been a pleasure for the College Relations team to see her become the young professional that she is. Gia uses her time wisely, whether she's working on new or continuing projects, thinking of fresh ideas for social media campaigns or asking questions about the marketing and public relations processes of the college. She has taken much initiative in this position, utilizing her connections via Student Government Association, Outdoors Club and her communication classes to include new students in our social media content. Gia is a delight to work with and always embraces challenges with a positive attitude.

Thank you for all that you do, Gia!

If you would like to commend a student worker, consider nominating them for Student Employee of the Month by completing this survey.

Data Requests

Do you need data? IR and IT are here to help. Complete the Data Request form for all college related data needs. We can provide data for program and course assessments, student success analysis, registration efforts, grant applications, and more.

Strategic Plan: SWOT Update

Area	Total Comments	Strengths (No need to address)	Addressed by Strat Plan, Completed or External	Total % Completed	Remaining	Total % Remaining
Employee	229	36	70	46%	123	54%
Institution	257	50	78	50%	129	50%
Partnerships	122	22	31	43%	69	57%
Student	332	82	90	52%	160	48%
Technology	210	56	78	64%	76	36%
Total	**1150**	**246**	**347**	**52% Completed**	**557**	**48% Remaining**

As the Leadership Team continues to work on the goals and objectives of the 2023-2026 Many Voices, One Vision Strategic Plan, we continue to monitor and review the all of the comments from the original SWOT analysis to determine what has been accomplished. We are excited to provide an update on our progress! The chart shows that we received 1150 comments from the SWOT Analysis conducted in August of 2022. Of those 1150 comments, 246 were strengths, which do not need to be addressed. Currently, 347 comments are being addressed by the strategic plan, have been completed, or were external issues that are outside of the College's control. This shows that 52% of the comments are "completed." We will continue a review of the remaining comments and provide updates on completion over the length of the current Strategic Plan. The chart shows the breakdown of the number of comments for each area of the five areas that were originally reviewed. For questions on the SWOT data or the Strategic Plan, please email Kelly Trahan at ktrahan@lccc.edu.

Walk a Mile In Her Shoes

Join the LCCC Wellness Team and Crime Victim's Council for the first Walk a Mile In Her Shoes event. This event will take place, Wednesday, April 17, from 11:30 a.m. – 12:30 p.m. Contestants will walk a mile around campus in women's shoes, that will be provided.

What is a 'Walk a Mile in Her Shoes Event'?

Walk a Mile in Her Shoes is a playful opportunity to raise awareness about the serious causes, effects, and remediation to men's sexualized violence against women.

First You Walk the Walk

There is an old saying: "You can't really understand another person's experience until you've walked a mile in their shoes." Walk a Mile in Her Shoes® asks men to literally walk one mile in women's high-heeled shoes. It's not easy walking in these shoes, but it's fun and it starts the conversation about something that's really difficult to talk about: gender relations and men's sexualized violence against women.

Any interested males are encouraged to register here, so we can plan accordingly. Anyone interested in cheering on our humble participants should also register. Any questions, please contact Dr. MaryAnn E. Rush Wallace, mrushwallace@lccc.edu.

LGBTQ+ Equity 101 Training on April 5

Through a Strategic Innovation Grant the college will be offering LGBTQ+ Equity 101 training on Friday, April 5 from 9 a.m. – 12:30 p.m. in the Alumni Center. The training will be led by Robin Gow, LGBTQ+ Equity Trainer and Consultant.

LGBTQ+ people live, work, and simply exist everywhere but often face barriers and biases that impact our lives. This training equips attendees with the basic tools to understand and reflect on key concepts in the LGBTQ+ community, space to practice supportive and affirming practices, and together work to create a more inclusive community for LGBTQ+ people.

Lunch will be provided for attendees. Seating for this training is limited to 40.

*Please note, this same training was held in the fall. For those unable to attend, the same training will be held again in the summer.

Register by Friday, March 22 here. For questions email Jill Yapsuga at jyapsuga@lccc.edu.

CHOICES

In collaboration with the PA Bureau of Liquor Enforcement, Public Safety and the LCCC Counseling Center presents CHOICES: Alcohol Abuse Awareness and Prevention. This event will be held in the Student Union on Thursday, March 28, from 11 a.m. to 1 p.m. Participation from students, faculty and staff are welcome as we learn about the negative impacts of excessive alcohol consumption, the related laws pertaining to underage alcohol use and the consequences of alcohol abuse.

Nourish to Flourish

Feeling down? Tired? Low energy and motivation? Have you considered changing your eating habits?

Learn more about how what you eat can boost your energy as well as your mood and your mental well-being!

Join us at your preferred campus location for our first presentation in our Spring 2024 Nourish to Flourish Workshops Series.

Main Campus – March 19 from 1-2 p.m.

Tamaqua Site – March 20 from 1-2 p.m.

Allentown Site – March 21 from 1-2 p.m.

The Eating For Your Brain workshop is presented by the LCCC Counseling Center and the Community Resources and Basic Needs department. There will be food, gift cards and giveaways for students who preregister. Register here.

Governor Shapiro's "Blueprint for Higher Education" – Updated Google Folder

Governor Shapiro has released his "Blueprint for Higher Education." The document, which provides greater clarity and detail on the vision for a unified public higher education system, can be found in the shared Google folder, where documents and updates relating to the plan are accessible to the campus community. Anyone with an LCCC email address can access the folder which serves as a repository for relevant information as it becomes available.

LCCC Alumni Speaker Series to Kick Off in March

A quarterly alumni speaker series will kick off in March. Shelley Maley from Dreamcatcher Career Coaching will present "Three Pillars to Career Launch Success – Clarity, Confidence and Connections" in the Community Services Center on Wednesday, March 27 at 6 p.m.

Register to attend here.

For questions, contact JoEllen Rooney, Alumni Events Manager at jrooney@lccc.edu or ext. 1929.

SPIRIT & WELLNESS

Staff vs. Students Basketball Game Sign-Up

Please join us for our annual Staff vs. Students Basketball game on Wednesday, March 20, from 5:30 – 7 p.m. The game will be four 10 minute periods with a 2 minute break between each and a 10 minute halftime. Please sign-up here. All participants must complete the waiver form as well. Everyone must be signed up by Monday, March 11. Snow date is Thursday, March 21.

Please contact Brandon Kinsey for more details (610)-799-1181 or bkinsey@lccc.edu.

New Wellness Center Spring Hours

The Wellness Center will be open this Spring for the following hours:

Monday-Thursday 9 a.m. – 5 p.m.

Fridays 10 a.m. – 3 p.m.

Saturdays & Sundays- Closed

*All hours subject to change

We will be closed this semester on the following dates:

Friday, March 29

Friday, April 5

Monday, April 8

Tuesday, April 9

Monday, May 6

Monday, May 13

Wednesday, May 15

Friday, May 17

Spring Break hours will be Monday Mar. 11 – Friday, Mar. 15, 10 a.m. – 2 p.m.

Summer hours will begin Monday, May 20, times TBA

Spirit Committee Upcoming Events

Mark your calendars for these upcoming events, brought to you by the LCCC Spirit Committee!

March

Spirit Day: Wear Green – Friday, March 15

Staff vs. Students Basketball Game – Wednesday, March 20

April

Spirit Day: Wear Your Favorite Baseball Attire – Friday, April 5

For questions about any upcoming events, please reach out to Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

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https://getfireshot.com