The
COLLEGE
VOICE

ANNOUNCEMENTS | ADMINISTRATIVE UPDATES | REMINDERS | SPIRIT & WELLNESS | COMMITTEE HIGHLIGHTS

February 27, 2023

Submit Your College Voice News Here

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

View Previous College Voice Editions

QUICK LINKS

February 2023 President's Desk

LCCC Employment Openings

Events

"This Week" Student Newsletter

Report Safety and Security Concerns

Sexual Harassment and Sexual Violence Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

MINUTES

Board of Trustees

President's Cabinet

Leadership Team

Academic Council

REGISTRATION STATUS REPORTS

To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

WORKING @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. - 6 p.m., Monday through Thursday; 8 a.m. - 5 p.m., Friday.
Lobby Hours
7:30 a.m. - 7 p.m., Monday through Thursday;
8 a.m. - 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours

Monday-Thursday: 9 a.m.-6 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours

7:30 a.m. - 9:45 p.m., Monday through Thursday; 7:30 a.m. - 5 p.m., Friday.

Gourmet Dining Hours
ARC Main Café

Monday-Thursday: 7:30 a.m. - 2:30 p.m. Grill open from 8 a.m. - 2 p.m. Fryer items available until 2:30 p.m. Closed Fridays. Catering is available.

Weekly Menu

The Corner Cafe

Open 8 a.m. - 1:30 p.m. Monday to Thursday. Open 8 a.m. - 1 p.m. on Friday

The Main Cafeteria and Corner Cafe will be Closed Starting Monday, Dec. 19 until Friday, Jan. 20. Catering remains available.

Wellness Center
9 a.m. - 5 p.m., Monday through Friday

PRESIDENT'S CABINET MEMBERS OPEN OFFICE HOURS

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at vblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email kbellross@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Mary Decker at mdecker@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m. Email PHeim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Grannum-Mosley
Mondays from 1 to 3 p.m. Email agrannummosley@lccc.edu to schedule via Hangouts.

Interim Dean Eike Reichardt
Wednesdays from 3 to 5 p.m. Email EReichardt@lccc.edu to schedule online meeting.

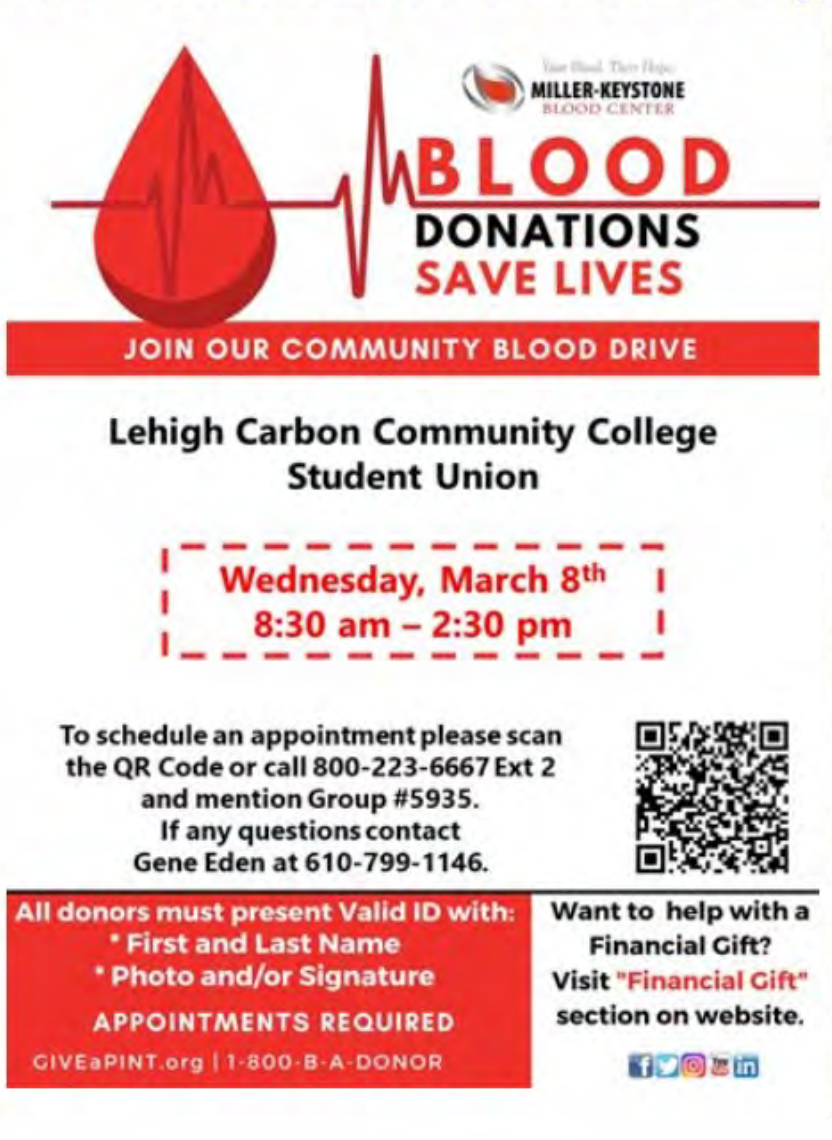
Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m. Email KTrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email JMitchell10@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email Saquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Blood Drive at LCCC on Wednesday, March 8



MILLER-KEYSTONE BLOOD CENTER

BLOOD DONATIONS SAVE LIVES

JOIN OUR COMMUNITY BLOOD DRIVE

Lehigh Carbon Community College
Student Union

Wednesday, March 8th
8:30 am – 2:30 pm

To schedule an appointment please scan the QR Code or call 800-223-6667 Ext 2 and mention Group #5935.
If any questions contact Gene Eden at 610-799-1146.

All donors must present Valid ID with:
* First and Last Name
* Photo and/or Signature

APPOINTMENTS REQUIRED
GIVEaPINT.org | 1-800-B-A-DONOR

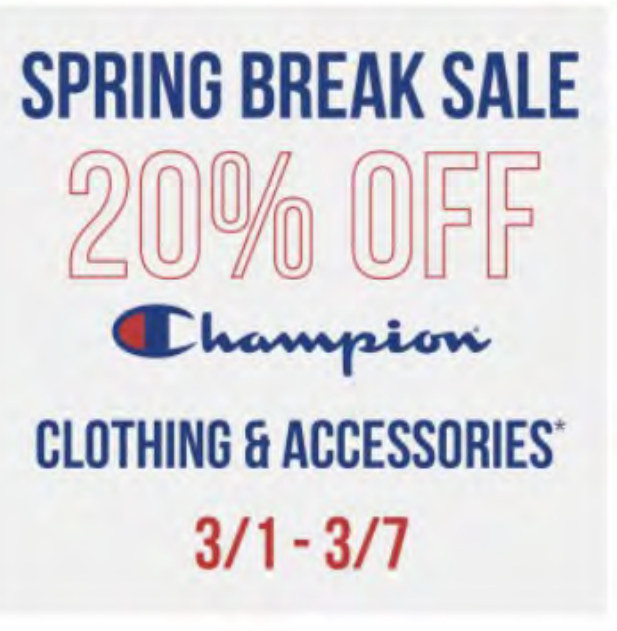
Want to help with a Financial Gift? Visit "Financial Gift" section on website.

We will be holding a blood drive in partnership with Miller-Keystone Blood Center on Wednesday, March 8, from 8:30 a.m. to 2:30 p.m. in the Student Union.

This will be our first on-campus blood drive since July of 2021 and we are excited to bring this vital, life-saving community service event back to our campus community. Blood donations from this event will stay in our local communities to assist with blood needed for accident victims, cancer patients, and patients needing blood transfusions. The blood supply continues to be at critically low levels and with donations down across the state, these events are extremely important to help maintain and replenish the blood supply.

We are looking to fill all of our allotted appointments in advance and you can schedule an appointment by calling 800-223-6667 Ext. 2 and mention Group # 5935 or by clicking here. All registered donors will receive a $6 Gourmet Dining Food Voucher and be entered into a drawing for prizes with a top prize of a $50 VISA gift card!

Spring Bookstore Champion Sale



SPRING BREAK SALE
20% OFF
Champion
CLOTHING & ACCESSORIES*
3/1 - 3/7

Get your LCCC gear before Spring Break! The Bookstore will be having a 20% off sale on all Champion products both in-store and online. The sale will run from March 1 - March 7. Shop online at lcccshop.com or come see us in the bookstore. Some exclusions may apply.

Retirement Celebration for Robin German

Please join the Facilities and Operations Department in celebrating the retirement of Robin German after 34 years of exceptional service to the college. Friends and colleagues are invited to send her off with well wishes on Wednesday, March 1, from 2 to 3 p.m., in room 120 of the Student Services Center (Fish Bowl). Cake and refreshments will be served for your enjoyment. Fair winds and following seas, Robin!

Budget Savings Ideas Welcomed

In an effort to make a positive impact on the budget, the Executive Team is soliciting ideas from the college community for cutting expenses or growing revenue. As we close out the 2022-23 budget in a deficit and prepare for the 2023-24 budget cycle, all ideas are welcome for ways we can change the deficit trajectory.

You can make recommendations anonymously, or include your name, if you wish. But the Executive Team wants ideas and initiatives they could review for consideration.

Ideas could be energy saving initiatives, streamlining processes, eliminating or consolidating programs, or establishing partnerships with community groups.

Think about ways within your department you could save money or produce revenue, if appropriate. Or ideas for other areas that could also impact spending and revenue.

Please send your ideas via this form to the Executive Team and we will evaluate all the feedback and implement those with the greatest impact. Nothing is too small or too ambitious – give us your best ideas. Individuals will also be invited to present to Executive Team if they wish.

Upcoming Computer Clinic Assists Students

LCCC will host a computer clinic for students experiencing issues with their personal computers from Noon to 2 p.m. on Monday, March 6, in room 206 of the Technology Center. The clinic will be staffed by students and experienced staff members who will be available to fix any problems and provide technical support to ensure that students can continue their studies without disruption. The computer clinic is open to all students, free of charge. Students can receive help with issues ranging from software installation, virus removal, hardware upgrades and network troubleshooting. With the increasing reliance on technology in education, it is crucial that students have access to reliable technical support.

The computer clinic will provide students with an opportunity to have their computers serviced by experienced technicians who will work to troubleshoot any issues that may be causing problems. This will allow students to get back to their studies quickly and with minimal interruption.

Technicians will provide tips on how to maintain and protect your computer against future issues. Whether you're experiencing issues with software, hardware or network, the technicians will be there to help you.

New LCCC Staff Members, Title Changes, and Employees No Longer with LCCC

New Employees
Gladys Malpica
Supervisor – Donley Center

Hannah Sodl
PT Secretary – Student Services

Brittany LaCava
Assistant Professor - Nursing

Lauren Burnett
Assistant Professor - Nursing

Jessica Joseph
Learning Specialist - Disability Support Services

Melissa Soldridge
Assistant Professor – Mental Health/ADN

Anne Rabert
Assistant Professor/Program Coordinator Nursing

Michelle Morcombe
Assistant Professor/Nursing Obstetrics

Kristin Gower
Assistant Professor-Computer Science

David Shamlian
Custodian - Facilities and Operations

Position Change
Josephine Felton
Clinical Secretary - Nursing

No longer with LCCC
Rachel Goletz
Mark Reimann
Frank Mroz
Tina Moyer
Kira Williams
Patrick Cassidy

College Employee Information Sessions

Various college service areas will be doing presentations along with question and answer sessions to familiarize new employees with the services their area provides at the college. All employees are welcome to attend. Click here for the Zoom link for the sessions. The speakers will be presenting at 10 a.m. and 2 p.m. (same information in each session) on the dates assigned as follows:

March 10 – Admissions/Counseling & Community Standards and Resources
March 24 – Financial Aid/Workforce Development
April 14 – Career Development
April 28 – Business Office
May 12 – Foundation/IT Support Services

If you have any questions, please contact Jodi Rowlands at jrowlands@lccc.edu.

ADMINISTRATIVE UPDATES

Human Resources News

Nominate a Colleague for Spotlight on Excellence
Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the nomination form to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention
Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. Attached are tips to aid in the prevention of slips, trips and falls.

Updated COVID-19 Guidelines from the Centers for Disease Control and Prevention (CDC) effective August 11, 2022 can be found here.

This updated guidance no longer differentiates between those who are vaccinated and those who are unvaccinated. The CDC advises that those individuals exposed to COVID-1, regardless of vaccination status, need not quarantine.

1. Exposure to someone with COVID-19:
If you were exposed to someone with COVID-19, follow these steps per the CDC guidelines:
- Start precautions immediately:
  - Wear a high-quality mask for 10-full days as soon as you find out you were exposed (day 1 is the first full day after your last exposure)
  - Get tested at least 5 full days after your last exposure
  - Watch for COVID-19 symptoms such as:
    - Fever (100.4 degrees or greater)
    - Cough
    - Shortness of breath
    - Other COVID-19 symptoms
  - If you develop symptoms, isolate immediately

2. Isolation and Precautions for People with COVID-19.
If you test positive for COVID-19, follow the steps below per the CDC guidelines:
- Stay home and isolate for at least 5 days and isolate from others in your home.
- If you *had no* symptoms, day 1 of isolation is the following day you were tested.
- If you *had* symptoms, day 1 of isolation is the first full day after the day your symptoms started.

Quick Reference for Medical Emergencies on Campus
If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance. **For minor injury or illness, trained personnel should provide basic first aid care.** Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:
The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings
Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness
Protected Classes – Intro to Discrimination
Intro to Diversity, Equity, and Inclusion in the Workplace
Creating Strong Password - Security Awareness Training

B. Run-Hide-Fight Video
To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Hide more >

Online Learning News

February's edition of the Online Learning Newsletter features important 2023 dates for the Canvas and Remote Teaching certifications, where you can sign up for them and DEI articles/book recommendations!

Online Learning Courses Available
Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours
Schedule a meeting with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges
Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the flyer. If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

Congratulations to the following people who have recently earned the Essentials Badge: Joseph Fortunato, Cosette El Hage, Cherryann Joseph, Floralba Melendez, Michael Owen and Timothy Shoemaker.

Hide more >

REMINDERS

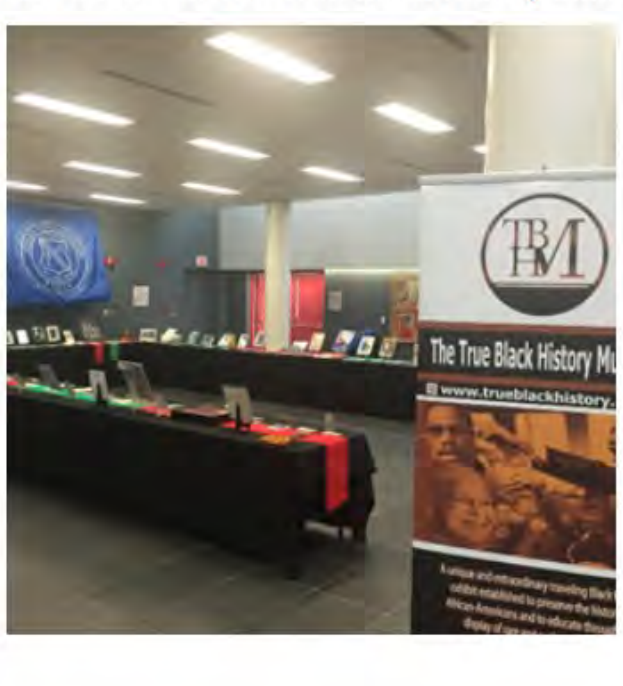
Fall 2023 Course Schedule Posted

The course schedule for Fall 2023 has been posted to the College website, and can be viewed here. Registration for Fall 2023 will open on Friday, March 10, for Veteran students and on Monday, March 13, for all students.

The True Black History Museum at LCCC Tuesday, Feb. 28

The True Black History Museum is a traveling Black History exhibit with artifacts dating from the late 1700s to the 21st century. The museum will be located in the Student Union on Tuesday, Feb. 28 from 10 a.m. to 2 p.m.

The museum was established to preserve the history of African-American people and to educate others of the many great contributions that African-Americans have made to mankind. The mission of this exhibit is to instill self-esteem and pride and to increase knowledge, awareness, cultural sensitivity, and understanding of the historic experience of African-Americans. The collection takes visitors on a journey through the African-American experience and is comprised of over 1,000 authentic artifacts, with original documents from historic figures such as Booker T. Washington, Mary McLeod Bethune, George Washington Carver, Rosa Parks, Frederick Douglass, Angela Davis, President Barack Obama, and many other great African-Americans. Fred Saffold III is the CEO and Founder of The True Black History Museum.



REVOLUTION

Online Teaching Achievement Series Badge Earners

Congratulations to the following for earning their Online Teaching Achievement Series badges! For more information on how you can earn your Online Teaching badge email onlinelearning@lccc.edu.

Essentials Badge:
Cherryann Joseph
Cosette El Hage
Floralba Melendez
Jamie Lewis
Joseph Fortunato
Michael Owen
Nicole Pavlichko Wolf
Nicole Good Zawidski
Timothy Shoemaker

Proficient Badge:
Jamie Lewis
Timothy Shoemaker

Advanced Badge:
Jamie Lewis
Timothy Shoemaker

Reporting an Incident - StART

If you are aware of an incident that concerns you – student behavior, violations of the LCCC Code of Student Conduct, academic honesty, threats to harm others, etc., the college has an online reporting tool, StART, for you to make an official report. You can also access this by clicking on "StART" in the LCCC portal under Faculty/Staff Resources. In addition to filing this report, if the circumstances also include a threat of violence or harm to a member of the college community, you should also report that to Public Safety by calling 610-799-1169 as soon as possible. Officers are on campus 7 a.m.-10 p.m. Monday through Thursday; 7 a.m.- 5 p.m. on Friday; and 7 a.m.-12 p.m. on Saturday. If you have questions regarding StART or to schedule a StART training, email Associate Dean Brian DeLong at bdelong2@lccc.edu.

Virtual Transfer Event

Lehigh Carbon Community College will host a Virtual Transfer Event on Wednesday, March 1. Representatives from various colleges and universities will be available 10 a.m.-12 p.m., 1-3 p.m., and 4-6 p.m., to answer questions about transferring from LCCC to a four-year school. This is a great opportunity for students to begin the next step in their path toward an exciting future! Click here for details.

Honors College Hosts Prof. Grant-Friedman for Talk on the Ukraine War

The Honors College is hosting a talk by Prof. Andrea Grant-Friedmen titled One Year of the Ukraine War: "Tobogganing towards disaster with eyes closed."

The Russia-Ukraine war is entering its second year, with no end in sight. The conflict is rapidly and dangerously escalating. Sixteen million Ukrainians have been displaced, much of the country's infrastructure laid waste, and tens of thousands of young Ukrainian and Russian men maimed or sent home in body bags. What has happened over the course of the last 12 months? Why has there been no negotiated solution to a conflict that threatens to explode into World War III? How have Ukrainian, Russian, European and other societies across the globe been impacted? And what might the future hold? Professor Andrea Grant-Friedman will address these and other questions in a half-hour talk, followed by a Q&A session.

The talk will be held on March 6 at 4 p.m. in AC 107-108 and by Zoom
Link: https://lccc.zoom.us/j/93013446099

Faculty Award Nominations

Nominations for the 2022-2023 faculty awards are now being accepted by the Office of the Vice President for Academic Services and Student Development. The nomination deadline is Tuesday, Feb. 28. For information on the awards, click the links below:

Vice President's Faculty Recognition Award
George W. Ellison Faculty Service Award
Faculty Excellence Award
Part-Time Faculty of the Year Award
Adjunct Faculty of the Year Award

To access the above links you must be signed into your LCCC.edu email account.

Nominations Open for 2022-23 Spirit Awards for both Staff/Administrators and Faculty

The LCCC Spirit Committee is inviting nominations for the LCCC Staff/Administrator Spirit Award, presented for the fifth year, and the LCCC Faculty Spirit Award, which will be presented for the second time, both at the Staff Dinner ceremonies in May.

For the Staff/Administrator award, all regular full- and part-time staff/administrators are eligible, including both classified and administrative employees. For the Faculty award, full- and part-time faculty are eligible. The Spirit Committee will select one award recipient for each category.

If you notice how hard a colleague works and would like for them to be recognized, we encourage you to nominate them using this online form for staff/administrators and this online form for faculty. The following are some of the ways the employee can demonstrate "spirit" …

- Goes above and beyond their job description
- Is known for serving others; always willing to help
- Brings out the best in people; known for being collaborative
- Has creative solutions to problems
- Is a valuable team member
- Promotes the goals of their department and the college
- Is a positive and steady presence
- Is always willing to help without the need for fanfare
- Inspires and encourages others
- Fosters a positive work environment

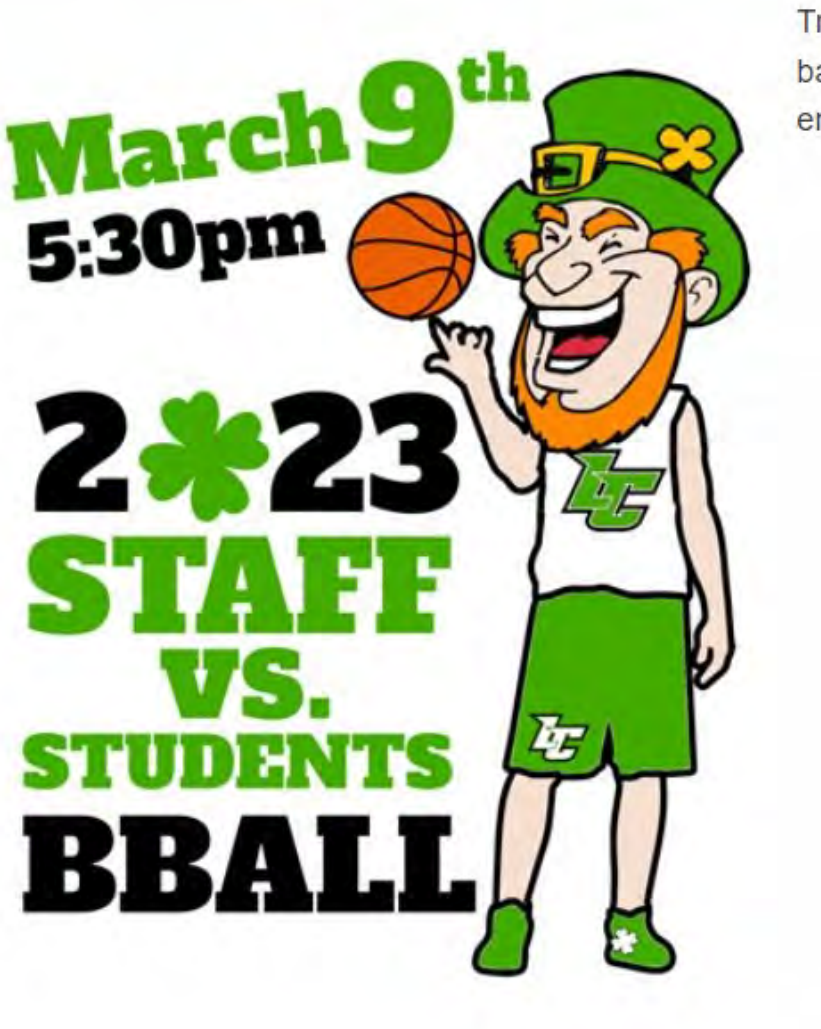
Deadline to submit nominations is Friday, March 17 at 5 p.m. If you have questions, contact Ronnie Blue at vblue@lccc.edu.

SPIRIT & WELLNESS

LCCC Spirit Night at the Phantoms

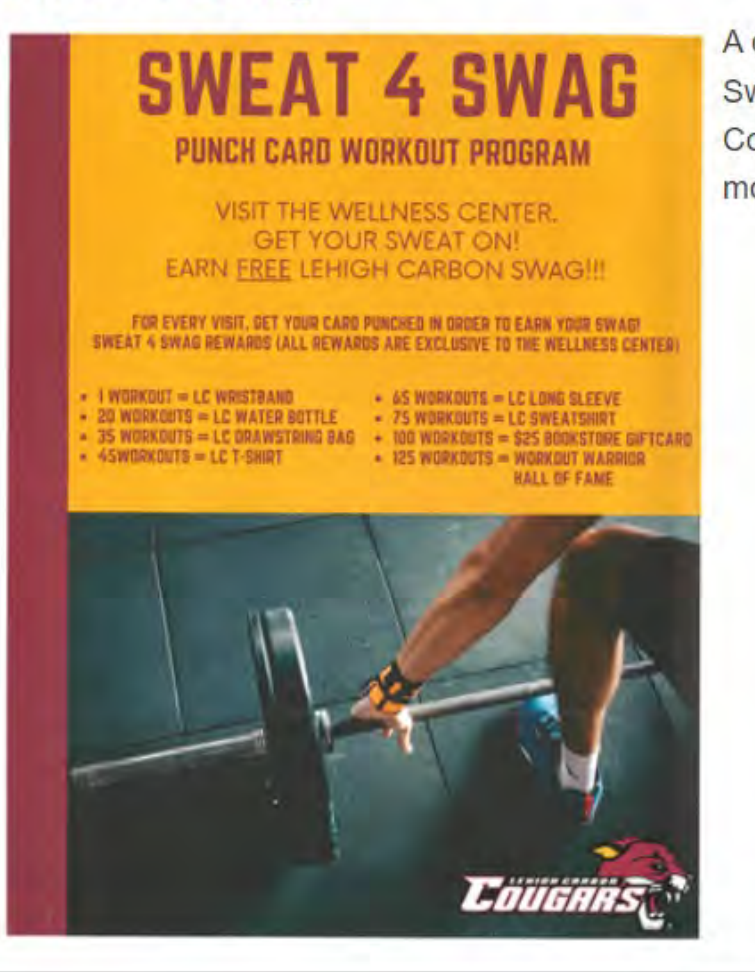
You are invited to "Spirit Night" at the PPL Center on Saturday, April 1. These are discounted tickets just for LCCC. The Phantoms take on the Hartford Wolf Pack at 7:05 p.m. Please click here for the discounted ticket link to purchase your tickets. Make sure you wear your LCCC Spirit Gear!

Staff vs Student Game



Try your luck in the 2nd Annual Staff vs Student basketball game! Sign up by March 9. Halftime entertainment and snacks will be provided by SGA.

Sweat 4 Swag



SWEAT 4 SWAG
PUNCH CARD WORKOUT PROGRAM

VISIT THE WELLNESS CENTER.
GET YOUR SWEAT ON!
EARN FREE LEHIGH CARBON SWAG!!!

FOR EVERY VISIT, GET YOUR CARD PUNCHED IN ORDER TO EARN YOUR SWAG!
SWEAT 4 SWAG REWARDS (ALL REWARDS ARE EXCLUSIVE TO THE WELLNESS CENTER)

- 1 WORKOUT = LC WRISTBAND
- 20 WORKOUTS = LC WATER BOTTLE
- 35 WORKOUTS = LC DRAWSTRING BAG
- 45WORKOUTS = LC T-SHIRT
- 65 WORKOUTS = LC LONG SLEEVE
- 75 WORKOUTS = LC SWEATSHIRT
- 100 WORKOUTS = $25 BOOKSTORE GIFTCARD
- 125 WORKOUTS = WORKOUT WARRIOR HALL OF FAME

COUGARS

A one hour workout is 4% of your day - no excuses! Join the Sweat 4 Swag punchcard workout program and collect Cougar Swag along the way. See Wellness Center staff for more information.

Lehigh Carbon
COMMUNITY COLLEGE

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https://getfireshot.com