



Home

February 12, 2024

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

[View Previous College Voice Editions](#)

Quick Links

[President's Desk February 2024](#)
[LCCC Endowment Openings](#)
[Events](#)
["This Week" Student Newsletter](#)
[Report Safety and Security Concerns](#)
[Sexual Harassment and Sexual Violence Anonymous Online Reporting](#)

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

[Submit Your Marketing Project Request](#)

Minutes

[Board of Trustees](#)

[President's Cabinet](#)

[Leadership Team](#)

[Academic Council](#)

Registration Status Reports

To view registration status reports, go to the Institutional Research link on [Faculty and Staff Resources](#).

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
a.m. – 5 p.m., Monday through Friday.

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m. – 5 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m. – 5:00 p.m., Monday through Friday; 10 a.m. – 3 p.m., Saturday.

Wellness Center
Monday through Thursday: 9 a.m. – 5 p.m.; Friday: 10 a.m. – 3 p.m.*

*All hours subject to change.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email clhaney@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m., Tuesdays from 9:30 to 10:30 a.m., and Thursdays from 12:30 to 2 p.m., or email larissa.verts@lccc.edu to schedule a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m. Email pheim@lccc.edu to schedule online meetings.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m. Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Gramann-Mosley
Mondays from 1 to 3 p.m. Email agramannmosley@lccc.edu to schedule via Hangouts.

Interim Dean Elke Reichardt
Wednesdays from 3 to 5 p.m. Email elke.reichardt@lccc.edu to schedule online meetings.

Dean Dr. Kelly Tahan
Mondays from 3 to 5 p.m. Email ktahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon. Email jmitchell10@lccc.edu to schedule online meetings.

Dean Scott Aquila
Email saquila@lccc.edu to schedule an online or face-to-face meeting.

ANNOUNCEMENTS

Congratulations to Our Souper Bowl Winners!

The LCCC Spirit Committee would like to thank everyone for their participation in making the Souper Bowl such a fun event. You all were amazing!

Congratulations to all of our winners:

First Place Soup

Tina Dowling-Hackett with her Cajun Gumbo – \$50 gift card to Morgan's Restaurant

Second Place Soup

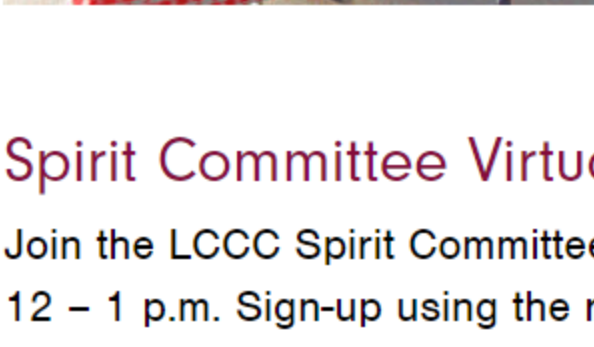
Facilities and their Philly Cheesesteak Soup – \$30 gift card to Back Home Bagel

Third Place Soup

Laura D'Amato and Ginny Hertzog with their Chicken Gnocchi to Your Heart Soup – \$20 gift card to Dunkin

By popular vote, our winner of the new category of "Best Theme" is Facilities for their Spirit of Philly themed table! They will receive a \$20 gift card to The Red Tomato.

Thank you again to all of you for your participation and enthusiasm. You all help make LCCC a better, more fun place to work! View all photos from the event on our Flickr account [here](#).



Spirit Committee Virtual Bingo

Join the LCCC Spirit Committee for virtual bingo on Wednesday, Feb. 14, from 12 – 1 p.m. Sign-up using the registration form [here](#). For questions, reach out to Ronnie Blue at rblue@lccc.edu.

Artificial Intelligence Manikin Featured in WFMZ News Story

HAL S5301, the high fidelity manikin in the student simulation health care lab, was featured in a WFMZ news story on Feb. 7. Reporter Rick Holmes interviewed students Tashia Mason and Jenna Medugbon, as well as associate professor Karen Wotring. Watch the segment [here](#).

Staff vs. Students Basketball Game Sign-Up

Please join us for our annual Staff vs. Students Basketball game on Wednesday, March 20, from 5:30 – 7 p.m. The game will be four 10 minute periods with a 2 minute break between each and a 10 minute halftime. Please sign-up [here](#). All participants must complete the [waiver form](#) as well. Everyone must be signed up by Monday, March 11. Snow date is Thursday, March 21.

Please contact Brandon Kinsey for more details (610)-799-1181 or brkinsey@lccc.edu.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed [here](#).

Nominate a Colleague for Spotlight on Excellence

Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the [nomination form](#) to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention

Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. [Attached Word](#) are tips to aid in the prevention of slips, trips and falls.

Quick Reference for Medical Emergencies on Campus

If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.

For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:

The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings

Below are the four online trainings that will be emailed to you from KnowBe4. This is a single sign-on system that will enable you to log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources officer, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness

Protected Classes – Intro to Discrimination

Intro to Diversity, Equity, and Inclusion in the Workplace

Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video

To view this video, go to the [Department of Public Safety website](#) page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

The Online Learning Team hopes the start of your Spring semester is going well. Check out the February edition of our newsletter for trainings, the article of the month, our featured outside training (this Semester's Excellence in Instruction with Melanie Turner) and our Online Learning Badge Recognition earners of the month. Also in the newsletter is how to use the bulk update assignment dates. If you have any questions please reach out to onlinelearning@lccc.edu.

Online Learning Courses Available

Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours

Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges

Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the [flyer](#). If you have any questions about the digital badges or the requirements for them please contact onlinelearning@lccc.edu.

REMINDERS

Governor Shapiro's Vision for Unified Public Higher Ed System – Updated Google Folder

In an effort to keep the campus community informed about Governor Shapiro's "Vision for a New, Unified Public Higher Education System," a shared [Google folder](#) has been created where documents and updates will be housed.

Anyone with an LCCC email address can access the folder. It will serve as a repository for relevant information as it becomes available.

Staff Award Nominations

The 2024 annual nominations for staff are now being accepted by the Office of Human Resources. The nomination deadline is Friday, March 1, 2024.

The nominated employee should be able to effectively communicate with others, promote a culture of respect to other faculty and staff, and demonstrate integrity through the employee's consistent commitment to professionalism and teamwork at LCCC.

For criteria information and to nominate an employee, click the links below:

[Administrator of the Year \(includes full and part-time administrators\)](#)

[Education Support Professional of the Year \(includes full and part-time classified staff\)](#)

[PT Employee of the Year \(includes part time tutors, student workers, noncredit instructors, and coaches\)](#)

Donations Needed for the Foundation Spring Bling Bingo

The LCCC Foundation and Alumni Association are in need of gift cards and gift baskets for Spring Bling Bingo in April. If interested, please sign up [here](#).

College Launches Student Engagement Survey

This spring, LCCC will be participating in the Community College Survey of Student Engagement (CCSSE), a national survey of institutional practices and student behaviors during the spring term. CCSSE is an initiative of the Center for Community College Student Engagement (CCCSE) at The University of Texas at Austin. CCSSE results will help us better understand our students' college experiences.

The survey will be administered in a random sample of classes at LCCC; instructors whose classes are sampled will receive specific information from Marco Anglesio, executive director of Institutional Research, who is the college's designated survey coordinator.

The survey will be administered on paper in select classrooms, and students who do not attend any in-person classes will be given the opportunity to complete the survey online.

For information, contact Marco at 610-799-1936 or manglesio@lccc.edu. To learn more about CCSSE visit www.ccsse.org.

Latest

42m Miss Manners: Ref says, 'etiquette demands that I am thanked at the end of games. How do I respond?'

42m Easton streets' directions changing, tax/rent rebate help available | Lehigh Valley government watch

1h Northampton Community College to welcome Public Enemy's Chuck D to annual humanities event

1h Ask Amy: My stepson took my husband drinking, gambling and strip clubbing and I'm not happy

1h Local designer, coffee spot plan fashion show benefiting Mercy School for Special Learning

2h Shapiro seeks school-funding boost for districts including Allentown, Bethlehem Area

2h Is Presidents Day a federal holiday? Do we get off of work?

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WEATHER

Lehigh Valley weather: Up to 10 inches of snow in forecast. Winter storm warnings issued.

The National Weather Service has issued winter storm warnings for Northampton and Lehigh counties in Pennsylvania and Warren County in New Jersey.

23m ago Pamela Sroka-Hotzmann



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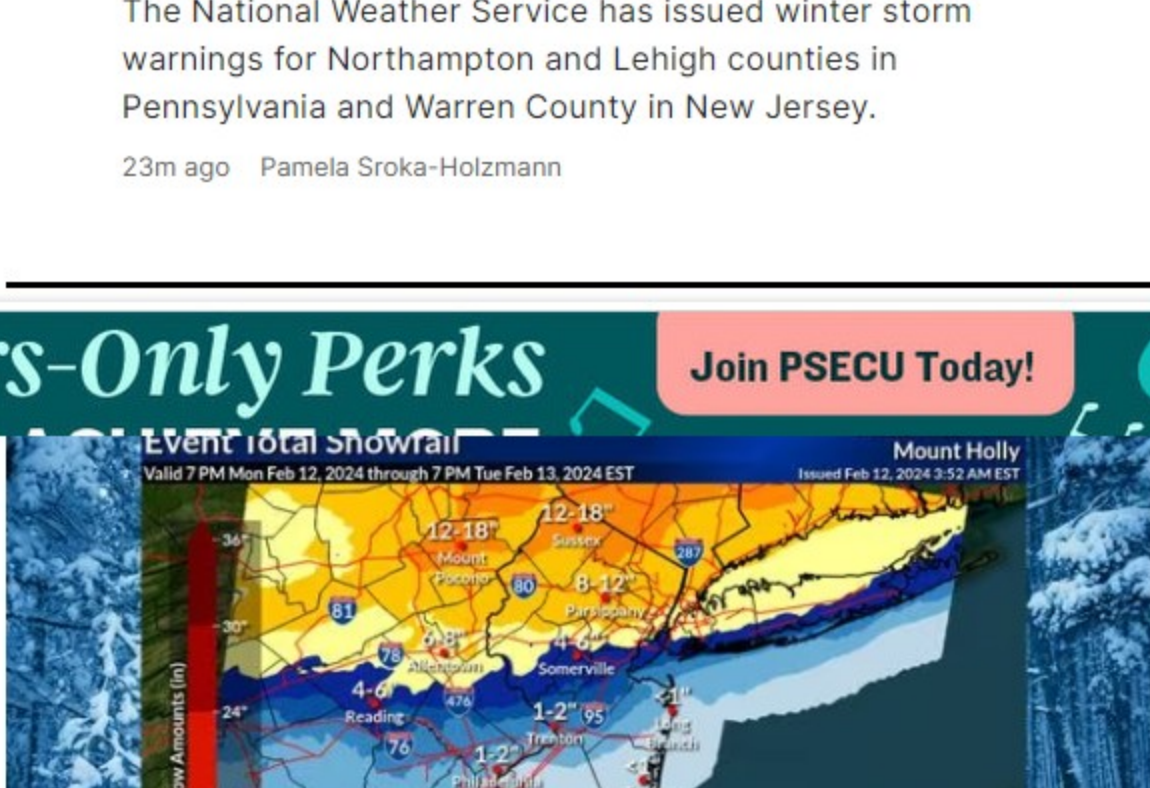


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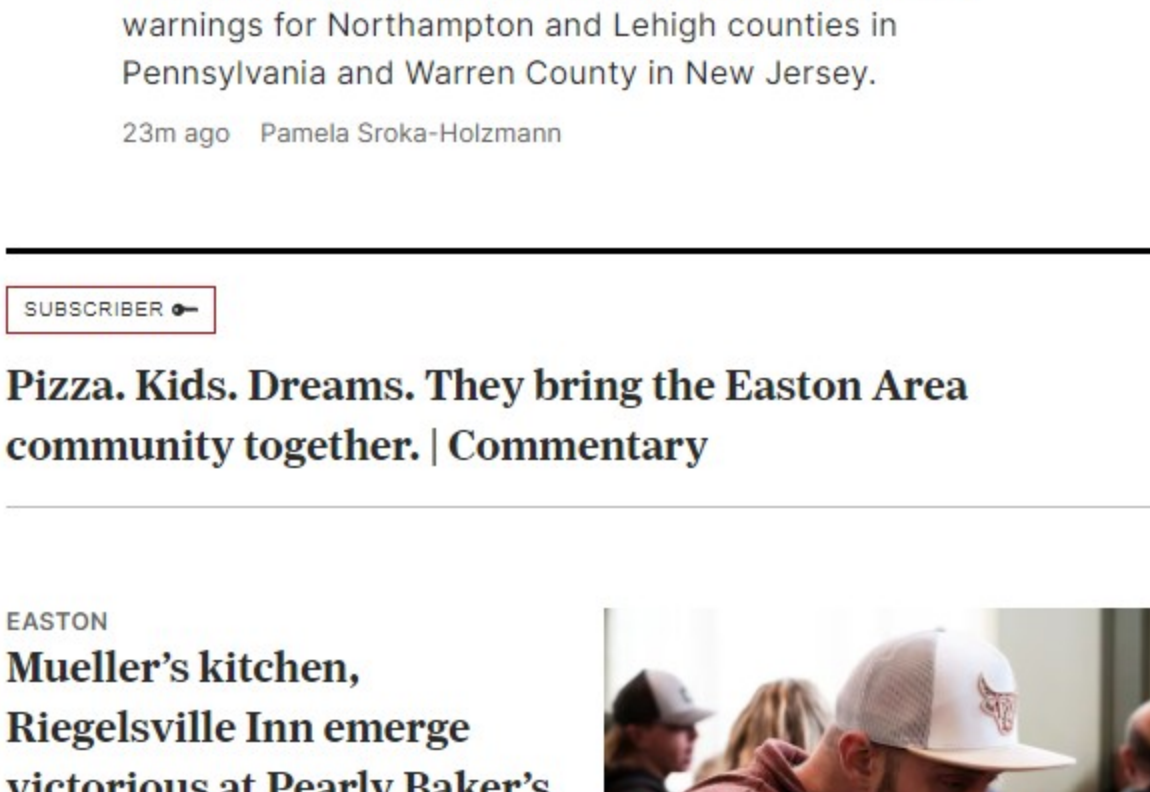


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