October 16, 2023

Submit Your College Voice News

All College Voice submissions are due by 12 p.m. the business day prior to each edition (Friday by 12 p.m. for Monday edition, Wednesday by 12 p.m. for Thursday edition). Special exceptions will apply. Please ensure all applicable links and attachments are included in your submission, and all information, links and attachments in your submission are correct and accurate.

Thank you,
Office of College Relations

College Voice Submission

View Previous College Voice Editions

Quick Links

President's Desk October 2023

LCCC Employment Openings

Events

"This Week" Student Newsletter

Report Safety and Security Concerns

Sexual Harassment and Sexual Violence Anonymous Online Reporting

Marketing Project Requests

LCCC's College Relations staff can turn your creative ideas into reality. Whether it is an event, a new program, a website update, a social media campaign or beyond, our staff will work with you to get the best results.

Submit Your Marketing Project Request

Minutes

Board of Trustees

President's Cabinet

Leadership Team

Academic Council

Registration Status Reports

To view registration status reports, go to the Institutional Research link on Faculty and Staff Resources.

Working @ LCCC

Duplicating Center and Mail Room Service Window Hours
8 a.m. – 5 p.m., Monday through Friday.

ANNOUNCEMENTS

PA State Police Testing

Please be advised the Pennsylvania State Police will be holding their promotional exams in the Community Services Center this week. These exams will take place on Monday, Oct. 16, and Wednesday, Oct. 18, beginning at 3 p.m. There may be a large presence of State Police vehicles on campus at that time. If you have any questions or concerns, please contact Mia Nightingale, College Event Planner, at mnightingale@lccc.edu.

College and University Partnership Paves New Path for Students

An innovative partnership between two area community colleges and two regional universities will keep students on a pathway to a college degree with a variety of transfer agreements that will benefit students whose journey to higher education may have been interrupted.

Entitled "It's Not Over," this pilot project brings together Lehigh Carbon Community College, Northampton Community College, Kutztown University and East Stroudsburg University to create opportunities for students seeking an associate degree and ultimately a bachelor's degree.

Students who were not retained by Kutztown or East Stroudsburg and are in the community college service areas will receive information to help them navigate their credits to their designated community colleges, otherwise known as reverse transfer, to earn an associate degree. They will be encouraged to use that degree to transfer back to the university to earn their bachelor's degree.

In addition, students who earned more than 60 credits from one of the universities more than five years ago will receive information on how to move those credits to the community college for an associate degree and then a subsequent bachelor's, or to earn credits that will transfer. Students will need to meet a 15-credit residency requirement at the community college.

First-year students who did not return to their university will have the opportunity and encouragement to persist at the community college and return to the university upon receipt of their associate degree. In order to take advantage of the full tuition benefit of the community colleges, the students must live in the counties that are served by the respective community colleges – Lehigh, Carbon and Schuylkill counties for LCCC, and Northampton and Monroe Counties for Northampton.

The project stemmed from further discussions the presidents had after the signing of the statewide pledge in April confirming that community colleges and universities in the PASSHE system would work together for the benefit of students. The pledge was drafted to demonstrate the commitment to provide high quality affordable academic and career education programs and to contribute to the development of a highly skilled competitive workforce in the Commonwealth.

"This program is further evidence of how important higher education and student success are in the Commonwealth," says LCCC president Dr. Ann D. Bieber. "And it demonstrates the commitment that our regional colleges and universities have to ensuring that students have choices and opportunities to

Lobby Hours
7:30 a.m. – 7 p.m., Monday through Thursday; 8 a.m. – 5 p.m., Friday.

Courier services Monday through Friday to all sites.

Bookstore Hours
Monday-Thursday: 9 a.m.-5 p.m.; Friday: 9 a.m.-1 p.m.; Saturday and Sunday: CLOSED.

Library Hours
7:30 a.m – 5:00 p.m., Monday through Friday.

Wellness Center
10 a.m. – 3 p.m., Monday through Friday.

President's Cabinet Members Open Office Hours

President
Dr. Ann D. Bieber
Appointments can be made via Zoom. Email Tracy Bean at tbean@lccc.edu to schedule an online meeting.

VP Dr. Cindy Haney
1st and 3rd Mondays from 4 to 5 p.m. and 2nd and 4th Thursdays from 4 to 5 p.m. Email Ronnie Blue at yblue@lccc.edu to schedule a Hangouts meeting.

VP Larissa Verta
Access virtual office hours on Mondays from 3 to 5 p.m.; Tuesdays from 9:30 10:30 a.m.; and Thursdays from 12:30 to 2 p.m., or email jtaschler@lccc.edu to arrange a scheduled meeting.

VP Stefanie Nester
1st and 3rd Thursdays from 10 to 11 a.m. and 2nd and 4th Fridays from 9 to 10 a.m. Email Maria Bowen at mbowen4@lccc.edu to schedule an online meeting.

Dean Peggy Heim
Mondays from 3 to 5 p.m.
Email PHeim@lccc.edu to schedule online meeting.

Interim Dean Dr. Jodi Rowlands
Wednesdays, 8 to 9 a.m. or 4 to 5 p.m.
Email jrowlands@lccc.edu to schedule a meeting.

Dean Dr. Andrea Grannum-Mosley
Mondays from 1 to 3 p.m.
Email agrannummosley@lccc.edu to schedule via Hangouts.

Interim Dean Eike Reichardt
Wednesdays from 3 to 5 p.m.
Email EReichardt@lccc.edu to schedule online meeting.

Dean Dr. Kelly Trahan
Mondays from 3 to 5 p.m.
Email KTrahan@lccc.edu to schedule an online meeting.

CIO Joshua Mitchell
Tuesdays from 11 a.m. to noon.
Email JMitchell10@lccc.edu to schedule online meeting.

Dean Scott Aquila
Email Saguila@lccc.edu to schedule an online or face-to-face meeting.

achieve their degree, while also staying locally, ultimately working and significantly impacting the region's economic development."

"This unique regional partnership is all about helping students succeed," said David A. Ruth, president of Northampton Community College. "It can help students stay on track to earn a degree while at the same time support the workforce needs of regional employers. It's a real win-win for the community."

"The primary focus at ESU, and frankly throughout the Pennsylvania State System of Higher Education and Pennsylvania community colleges, is to satisfy the education needs of our region," said ESU President Kenneth Long. "We signed a pledge earlier this year to ensure seamless transfer from community college to ESU, and I am excited to expand on that pledge with the 'It's Not Over' reverse transfer initiative. Our goal is to create opportunities for everyone throughout the region to have access to an affordable post-secondary education.

"Kutztown University's mission to provide affordable high-quality educational opportunities is shared by our fellow State System universities and regional community colleges," said Dr. Kenneth S. Hawkinson, university president. "Through this partnership, students are provided additional resources and avenues to complete their degrees and contribute further to our workforce across Pennsylvania."

For information on "It's Not Over," contact:

- Lehigh Carbon Community College Office of Admissions: 610-799-1575, admissions@lccc.edu
- Northampton Community College Office of Admissions: 610-861-5300, adminfo@northampton.edu
- East Stroudsburg University: Kizzy Morris, associate provost for student success, 570-422-3880, kmorris@esu.edu
- Kutztown University Office of Admissions: 610-683-4060, admissions@kutztown.edu

LCCC Hosts Fall Transfer Fair

LCCC will host a transfer fair this semester for students, alumni and the public on Tuesday, Oct. 17, from 10 a.m. to 2 p.m. in the Community Services Center at main campus. Representatives from various colleges and universities will be on hand to answer questions about transferring from LCCC to a four-year school. This is a great opportunity for students to begin the next step in their path toward an exciting future!

NYC Bus Trip

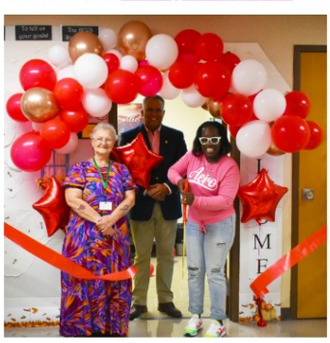
The New York City Bus Trip is over halfway full. Sign-up before it's too late! Click here to save your spot. For questions, contact JoEllen Rooney, Alumni and Events Manager, at jrooney@lccc.edu.

KEYS to Success Room Grand Opening

Students enrolled in our Keystone Education Yields Success (KEYS) Program now have a private, calm office space to do work, organize class materials or simply relax. The space, officially called the KEYS to Success Room (SSC 121A), was given a grand opening and ribbon cutting last week, followed by a small reception.

The KEYS Program is run through the PA Department of Human Services to help a specific group of students attend, succeed and complete community college. The primary goal of KEYS is to provide the services and support necessary to assist students in completing educational activities that lead to employment and self-sufficiency.

For questions about the KEYS Program, contact Diana Sweigert, KEYS Facilitator, at dsweigert@lccc.edu or 610-799-1744.



Cybersecurity Awareness Month Tip

Cybersecurity Tip 5: Don't Let Cybercrime Byte You!

In this week's Cybersecurity Awareness Month tip, we dive into the mechanics of ransomware—where fiction meets reality. Discover how cybercriminals exploit vulnerabilities to hold your data hostage, and what you can do to stop them. Click here to learn how to protect yourself and LCCC.

Neurodiversity ERG

Supported by LCCC, this Employee Resource Group provides an affinity space for sharing the unique experiences of neurodiverse faculty and staff. Neurodiversity recognizes those whose brains work or process in ways divergent from the status quo, which bring different strengths and challenges to the workplace and everyday life. This includes people with ASD, ADHD, dyslexia, dyspraxia, Tourette's, or any other similar condition, whether diagnosed or self-identified.

Join this group to explore the challenges as well as the assets a neurodiverse community brings to campus while navigating within a neurotypical environment. This space will also explore practices that support neurodiversity in the workplace. To join our October meeting at 4 p.m. on Monday, Oct. 16, please contact Eric Werley at ewerley@lccc.edu and/or Thomas Simko at tsimko@lccc.edu for the Zoom meeting link.

Pizza with the President

Dr. Bieber is hosting "Pizza with the President" for students at all sites.

- LCCC Tamaqua – Monday, Oct. 16, at 12:30 p.m.
- LCCC Airport – Tuesday, Oct. 17, at 12:30 p.m.
- LCCC Allentown – Wednesday, Oct. 18, at 12:30 p.m.
- LCCC Main – Monday, Oct. 23, 12:30 p.m.

See the event flyer for more details. RSVP to Tracy Bean tbean@lccc.edu
Students will have an opportunity to discuss their ideas, thoughts and concerns with Dr. Bieber. Please encourage student attendance.

ADMINISTRATIVE UPDATES

Human Resources News

New I-9 Form

The new version of the I-9 has been released. Please begin using the new version for all new hires. The form can be viewed here.

Nominate a Colleague for Spotlight on Excellence
Is there a faculty or staff member you know who helped smooth over an unexpected bump during a project or event? Do you know someone who went above and beyond to provide excellent customer service? Human Resources invites you to nominate that person for a Spotlight on Excellence recognition. Recognized members of the college community will be announced in the College Voice and will receive a token of appreciation for a job well done. Please use the nomination form to spotlight the excellence of a fellow employee!

Slip, Trip and Fall Prevention
Slips, trips, and falls account for a large percentage of medical incidents on campus and are the result from some a kind of unintended or unexpected change in the contact between the feet and the ground or walking surface. AttachedWord are tips to aid in the prevention of slips, trips and falls.

Updated COVID-19 Guidelines from the Centers for Disease Control and Prevention (CDC) effective August 11, 2022 can be found here.

This updated guidance no longer differentiates between those who are vaccinated and those who are unvaccinated. The CDC advises that those individuals exposed to COVID-1, regardless of vaccination status, need not quarantine.

1. Exposure to someone with COVID-19:
If you were exposed to someone with COVID-19, follow these steps per the CDC guidelines:

- Start precautions immediately:
  - Wear a high-quality mask for 10-full days as soon as you find out you were exposed (day 1 is the first full day after your last exposure)
  - Get tested at least 5 full days after your last exposure
  - Watch for COVID-19 symptoms such as:
    - Fever (100.4 degrees or greater)
    - Cough
    - Shortness of breath
    - Other COVID-19 symptoms
  - If you develop symptoms, isolate immediately

2. Isolation and Precautions for People with COVID-19.
If you test positive for COVID-19, follow the steps below per the CDC guidelines:

- Stay home and isolate for at least 5 days and isolate from others in your home.
- If you ***had no*** symptoms, day 1 of isolation is the following day you were tested.
- If you ***had*** symptoms, day 1 of isolation is the first full day after the day your symptoms started.

Quick Reference for Medical Emergencies on Campus
If serious injury or illness occurs on campus, CALL 911. After you call 911, call Public Safety at x1169 to inform them you called 911. Public Safety will report to where the injured person is until arrival of the ambulance.
For minor injury or illness, trained personnel should provide basic first aid care. Call Public Safety at x1169. All Public Safety officers are trained in first aid and CPR/AEDS.

No employee shall transport another employee/student to an emergency facility or hospital.

All New Employees:
The college's online training program is specifically designed for the busy professional but keeps in mind the college's requirements for training. It is a convenient, easy way to complete our new hire training series at LCCC.

A. Required Online Trainings
Below are the four online trainings that will be emailed to you from Knowbe4. This is a single sign-on system that will enable to you log in using your portal username and password. These online trainings must be completed within the first 30 days of hire.

If you want your completion certificate for each training placed in your personnel file, please print it out and send to the Human Resources office, otherwise Human Resources maintains a database of your completed trainings.

FERPA – Privacy and Security Awareness
Protected Classes – Intro to Discrimination
Intro to Diversity, Equity, and Inclusion in the Workplace
Creating Strong Password – Security Awareness Training

B. Run-Hide-Fight Video
To view this video, go to the Department of Public Safety website page and click on the Run-Hide-Fight video link.

If you have any questions, please contact Human Resources at x1107 or x1108.

Online Learning News

Check out the OctoberOctober 2023 Edition of the Department of Online Learning Newsletter! This edition includes: event dates; QM workshop dates; an article about the student's perspectives on using AI; info signing up for the 7th edition Rubric update training; important Canvas updates involving Apple iWork; Respondus Lockdown browser information; and recognition for our recent Online Learning Badge earners! If you have any questions about anything in the newsletter reach out to us at onlinelearning@lccc.edu.

Online Learning Courses Available
Register online for our live and self-paced trainings. Trainings include: Canvas Course Certification, Remote Course Certification, Excellence in Instruction, Zoom, Canvas Studio, Blooms Taxonomy, and more!

Office Hours
Schedule a **meeting** with Rachel Peters to ask any questions on training, course development, professional development, and other tools/topics.

Digital Badges
Faculty and staff will have the opportunity to receive digital badges to display on LinkedIn, email signature and other areas, highlighting their professional achievements and commitment to continued learning. A number of different badges are available to anyone who completes the required training or series of trainings. The training requirements for each badge are outlined on the **flyer.** If you have any questions about the digital badges or the requirements for them please contact **onlinelearning@lccc.edu**.

Congratulations to the following people who have recently earned the Essentials Badge: Joseph Fortunato, Cosette El Hage, Cherryann Joseph, Floralba Melendez, Michael Owen and Timothy Shoemaker.

REMINDERS

Prospective Students Invited to LCCC Fall 2023 Open House on Nov. 8

Prospective students and their families are invited to LCCC's in-person fall open house on Wednesday, Nov. 8, in the Community Services Center on the college's main campus in Schnecksville. The open house will be held from 5 to 7 p.m.

Admissions and financial aid representatives, academic advisors as well as faculty program coordinators will be on hand to answer questions. The open house is an excellent opportunity for prospective students of all ages to learn about degree and career programs, tour the campus, learn about scholarship opportunities and how LCCC can pave the way for an exciting and rewarding career or transfer to earn a bachelor's degree. Families are encouraged to attend with their prospective student.

- Meet with faculty coordinators about degrees and the many programs that interest you.
- Learn about the LCCC admissions process, advising, transfer options, placement testing, athletic opportunities and more.
- Attend presentations on financial aid and scholarships (offered in both English and Spanish), educational support and the Honors program.
- Learn about classes and campus life.
- Take a campus tour.

Interested students should register here or contact the LCCC Admissions Office at 610-799-1575 or admissions@lccc.edu.

Get Ready for Winter: Sign Up for LCCC Alerts

LCCC delivers fast notifications about campus emergencies and weather closings and delays. If you are not already a subscriber, use this link to sign up for the Omnilert notification system. Use your L number and portal password to access the configuration screen, then enter any contact information you wish to use. You can customize how you receive the alerts: text, email, voice or all three. Also, if you already have an account, confirm that your contact information in Omnilert is correct and up-to-date.

Ally Is Not a Noun- It's a Verb

Corinne Goodwin from the Eastern Pennsylvania Trans Equity Project will be joining us in the JEDI Center (ARC 203) on Wednesday, Oct. 25, from 2:15 until 4 p.m. This workshop will be focused on allyship and share resources on the EPTEP. This event is hosted by the Pride club and the JEDI Center. You may also tune in virtually.

Corinne Goodwin (She/They) is the founder and Executive Director of Eastern PA Trans Equity Project, a non-profit organization that has a mission of empowering transgender individuals throughout a 26-county area of Eastern Pennsylvania. An award-winning community leader and in-demand speaker, Corinne actively works on issues impacting the lives of LGBTQ Pennsylvanians ranging from legislative action to advocating for safe housing and food access. In addition to her role at Eastern PA Trans Equity Project, she also serves on the board of Keystone Equality and volunteers with other organizations promoting diversity, equity and inclusion including the ACLU, the Pennsylvania Youth Congress, the United Way, LGBTQ Chambers of Commerce, and more.

After a career as a senior executive in the retail and telecommunications sectors, Corinne now works as a self-employed business consultant. She is the parent to one son who works in New York's theater industry. She lives in Orefield, PA, with her wife, Debbie, a grumpy cat named April, and a model railroad that takes up way too much space in her basement.

Virtual Business Boot Camp

The Entrepreneurship and Innovation Hub (EIH) is holding its Virtual Business Boot Camp from 3:30 to 5 p.m., from Monday, Oct. 16, to Friday, Oct. 20.

The boot camp is designed to enhance students' entrepreneurial knowledge and help them with business decision making. Guest speakers will help with idea creation, entrepreneurial requirements and a business plan. Participants will have the opportunity to create a short presentation and receive feedback. This is in preparation for the EIH Idea Pitch Challenge scheduled for the spring 2024.

Register by emailing entrepreneurclub@lccc.edu. Details on the speakers is available on the attached flyer.

You can join the Zoom session here. Meeting ID: 972 0607 1412; Passcode: 920379

Faces of Honor Display Submissions

LCCC will honor veteran and military service personnel with our annual Faces of Honor Tribute display during Veterans Appreciation Week November 4-11. Students, faculty, and staff are invited to submit photos of themselves or family members who have served or are currently serving in the U.S. Armed Forces for the annual "Faces of Honor" tribute which will be displayed throughout Main campus during Veterans Appreciation Week. Photo submissions can be submitted here from October 1- 20.

Green Nutrition

To address nutritional needs through herbs and food preparation, Lehigh Carbon Community College is conducting a free workshop on How to Green Your Kitchen on Wednesday, Oct. 18, from 5:30 to 7 p.m., at LCCC Allentown-Donley Center. Community partners will present information on nutrition, lifestyle choices, and how easy it is to grow fresh herbs indoors.

Participants will till an indoor plant box, add the necessary supplements, plant a variety of low-maintenance herbs, and leave with the finished plant box to enjoy the fruits of their labor! View the flyer Green Nutrition.

We hope that you can join us for this innovative, interactive workshop. Participating is free, but we ask that you register in advance. To reserve your spot, email workforce@lccc.edu.

Reporting an Incident in StART

If you are aware of an incident that concerns you – student behavior, violations of the LCCC Code of Student Conduct, academic honesty, emotional concerns, etc., the college has an online reporting tool, StART, for you to make an official report. You can also access this online form by clicking on "StART" in the LCCC portal under Faculty/Staff Resources and then follow the prompts.

In addition to filing this report, if the circumstances also include a threat of violence or harm to a member of the college community, you should also report that immediately to Public Safety by calling 610-799-1169 as soon as possible. Officers are on campus 7 a.m. – 10 p.m. Monday through Thursday; 7 a.m. – 5 p.m., Friday; and 7 a.m. – 6 p.m., Saturday. If you have questions regarding StART or to schedule a StART training, email Associate Dean of Student Development Brian DeLong at bdelong2@lccc.edu.

Scholarship Information Session

Please join representatives from Bucknell University, Penn State University, Moravian University and East Stroudsburg University on Wednesday, Oct. 18, from 2:20 – 4 p.m. in the CSC to learn about the scholarship opportunities they offer.

Snow Day Contest

It's never too early to think snow and this year's Snow Day Contest! Please use the link provided to submit your guess for the first day that LCCC will be closed for inclement weather. The closure must affect all campuses. The correct submission will win a $25 gift card. Deadline for guesses is Friday, Oct. 27, at 5 p.m.

LGBTQ+ Equity 101 Training on Nov. 3

Through a Strategic Innovation Grant the college will be offering LGBTQ+ Equity 101 training on Friday, Nov. 3, from 9 a.m. – 12:30 p.m. in the Alumni Center. The training will be led by Robin Gow, Director of the Education Institute at Bradbury-Sullivan LGBT Community Center.

LGBTQ+ people live, work, and simply exist everywhere but often face barriers and biases that impact our lives. This training equips attendees with the basic tools to understand and reflect on key concepts in the LGBTQ+ community, space to practice supportive and affirming practices, and together work to create a more inclusive community for LGBTQ+ people.

Lunch will be provided for attendees. Seating for this training is limited to 40. For those unable to attend, the same training will be held again in the spring and summer of 2024.

Register by Oct. 20 here. For questions email Jill Yapsuga at jyapsuga@lccc.edu.

Faculty Coaches Would Love to Work With You

The LCCC Faculty Coaches partner with faculty in a confidential environment to foster innovation, community building, culturally responsive pedagogy, and professional development by supporting faculty exploration, experimentation, and self-analysis in pursuit of student and instructor success. Through collaboration, listening, sharing resources, developing teaching strategies, and reviewing evidence-based research to empower faculty to develop concrete goals and implement strategies to meet them, the Faculty Coaches are a fantastic resource for you. To make an appointment please fill out this form. Learn more about faculty coaching and view the flyer here.

SPIRIT & WELLNESS

Clothing Fundraiser – Proudly Display Your Department on Your Spirit Wear!

The Faculty Association is selling Spirit Wear as a fundraiser. You can proudly wear your LCCC gear which displays the department you represent. Use this link to shop the many choices in our online store, and before checking out, if you would like, choose the department you work in and it will be embroidered beneath the LCCC logo. The online store will be open from Oct. 9 through Oct. 30. Thank you for your support of the LCCC Faculty Association.

If you do not see your department as one of the choices, please contact Melanie Turrano mturrano@lccc.edu so she can add that department for you.

Staff vs. Student Volleyball Game Sign-Up

Athletics, Wellness and Recreation is pleased to announce our annual Staff vs. Students Volleyball Game for Thursday, Oct. 26, from 5:30-7 p.m. in Berrier

Hall. If interested, please complete the google form. An event T-Shirt will be provided. Please wear comfortable workout apparel and sneakers. Any questions please contact Brandon Kinsey at 610-799-1181 or bkinsey@lccc.edu.

Spirit Committee Upcoming Events

The LCCC Spirit Committee invites you to save the date on these upcoming (and exciting) events!

October

-Movement/Wellness Challenge – Entire Month

November

-Virtual Monthly Bingo Begins – Wednesday, Nov. 15

December

-Alumni and Staff NYC Bus Trip – Saturday, Dec. 2

-Holiday Breakfast Party – Tuesday, Dec. 5

January

-Hot Cocoa/Cider Day – First Week of the Month

February

-Souper Bowl Cook-Off – Wednesday, Feb. 7

Stay tuned for more details in the coming weeks, and keep an eye on The College Voice for more announcements. For more information and questions, contact Tina Dowling-Hackett at tdowlinghackett@lccc.edu or Ginny Hertzog at vhertzog@lccc.edu.

Sweat 4 Swag 2.0

Sweat 4 Swag is back! Come over to the Wellness Center and start your journey of earning cool Lehigh Carbon gear while creating a healthy lifestyle.

Wellness Center Hours

Please check our website or our new Facebook page for updates and upcoming events.

All hours subject to change. All changes will be communicated through our Facebook page.

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https://getfireshot.com