

LEHIGH CARBON COMMUNITY COLLEGE

Minutes of the Meeting of the Board of Trustees

May 7, 2026

Volume 61

The scheduled regular meeting of the Board of Trustees of Lehigh Carbon Community College was held in an in-person and virtual manner on Thursday, May 7, 2026. Public in-person access was available in the Nevin Earl Remaley Technology Center, Room TC203, on the Schnecksville Campus, PA. Mr. Samuel P. DeFrank, Chair, convened the meeting at 4:30 p.m.

Members Present:

Ms. Sharon L. Albert
Mr. Daniel C. Bosket
Mr. John W. Corby
Mr. Samuel P. DeFrank
Mr. David J. Hein
Dr. Barbara C. Kistler

Ms. Jeanne M. Knepper
Mr. Matthew T. Korp
Mr. David L. Krause
Ms. Audrey L. Larvey
Ms. Michele Mazzola
Mr. Kenneth H. Mohr, Jr.
Mrs. Ann L. Thompson

Staff Present:

Ms. Tracy Bean, Executive Assistant to the President and Board of Trustees
Ms. Stacey Betz, Interim Vice President for Finance and Administrative Services
Dr. Ann D. Bieber, President
Mr. Joshua Mitchell, CIO
Dr. Melanie Turrano, Professor of English
Ms. Larissa Verta, Vice President for Academic Services & Student Development

Counsel Present:

Attorney Paul S. Frank

Press Present:

Others Present:

Dr. Kelly Trahan, Dean for the Center for Workforce Development, Online Learning and Technology

Members of Public Present:

None.

Public Comment:

None.

Agenda Items	An Executive Session was held prior to the beginning of the regular meeting to discuss Personnel Matters.										
Minutes of Previous Meeting April 9, 2026	On a motion by Trustee DeFrank, seconded by Trustee Hein, the minutes for the April 9, 2026 LCCC Board of Trustees meeting were approved.										
Treasurer's Report	Trustee Fonzone provided the Treasurer's Report as listed below: <table border="0" style="margin-left: 20px;"> <tr> <td>Cash Balance 3/01/2026</td> <td style="text-align: right;">\$45,028,063.00</td> </tr> <tr> <td>Receipts</td> <td style="text-align: right;"><u>+7,817,047.00</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$52,845,110.00</td> </tr> <tr> <td>Disbursed</td> <td style="text-align: right;"><u>-6,164,749.00</u></td> </tr> <tr> <td>Cash Balance 3/31/2026</td> <td style="text-align: right;"><u>\$46,680,362.00</u></td> </tr> </table> <p>Total revenues are \$38,830,641 or 80% of the budget compared to 80% last year. Total expenditures are \$34,952,665 or 72% of the budget compared to 70% last year.</p>	Cash Balance 3/01/2026	\$45,028,063.00	Receipts	<u>+7,817,047.00</u>	Total	\$52,845,110.00	Disbursed	<u>-6,164,749.00</u>	Cash Balance 3/31/2026	<u>\$46,680,362.00</u>
Cash Balance 3/01/2026	\$45,028,063.00										
Receipts	<u>+7,817,047.00</u>										
Total	\$52,845,110.00										
Disbursed	<u>-6,164,749.00</u>										
Cash Balance 3/31/2026	<u>\$46,680,362.00</u>										
President's Report	Dr. Bieber announced a potential international partnership with a German university to develop educational partnerships. <p>Dr. Bieber reviewed the enrollment dashboards - Summer 1, total headcount is down 1.3% and total credit hours are down 4.8%; Summer 2, total headcount is down 4.9% and total credit hours are down 5.9%; Fall 2026, total headcount is down 15.3% and total credit hours are down 11.4%.</p>										
Personnel, Curriculum and Government Relations Committee: <i>Workforce Programs & Partners</i>	Trustee Kistler welcomed Dr. Kelly Trahan for the <i>Workforce Programs & Partners</i> presentation. <p>Dr. Trahan presented an overview of the Center for Workforce Development's expansion since 2015, highlighting key program updates and strategic priorities. She discussed the Amazon MRA program's format change to a 9-week cohort, new dental assistant certificate partnership with Temple University, and an electrician certificate program developed in partnership with IBEW. Dr. Trahan also outlined efforts to align these programs with Workforce Pell financial aid requirements, explaining the necessary criteria and modifications being made to existing programs to meet these standards.</p>										
Nominating Committee	Trustee Thompson announced the Nominating Committee Members: Ann Thompson, Chair Matthew Korp										

David Krause
Audrey Larvey
Kenneth Mohr

The Board approved the following Resolutions:

Resolution 61.26

Faculty Sabbatical Leave 2026-27

This resolution approves and authorizes the sabbatical leave for one faculty member. Such leave shall be in accordance with Article XIVLEAVES, Section M, Sabbatical Leave, under the Three-Year Extension from 2026 to 2029 of the 2023-2026 Collective Bargaining Agreement between Lehigh Carbon Community College and the Faculty Association, Miriam Harris-Botzum Associate Professor, Mathematics Fall Semester 2026 and was approved with a vote of 13 Yea and 0 Nay.

Resolution 61.27

Retirement Recognition – Deborah A. Cederberg

This resolution in recognition of the retirement of Deborah A. Cederberg was approved by a vote of 13 Yea, 0 Nay.

Resolution 61.28

Retirement Recognition – Karen M. Clark

This resolution in recognition of the retirement of Karen M. Clark was approved by a vote of 13 Yea, 0 Nay.

Resolution 61.29

Retirement Recognition – Parker J. Lessel

This resolution in recognition of the retirement of Parker J. Lessel was approved by a vote of 13 Yea, 0 Nay.

Resolution 61.30

Retirement Recognition – Stefanie E. Nester

This resolution in recognition of the retirement of Stefanie E. Nester was approved by a vote of 13 Yea, 0 Nay.

Resolution 61.31

Retirement Recognition – Rachel W. Plaksa

This resolution in recognition of the retirement of Rachel W. Plaksa was approved by a vote of 13 Yea, 0 Nay.

Resolution 61.32

Retirement Recognition – Julie A. Trumbauer

This resolution in recognition of the retirement of Julie A. Trumbauer was approved by a vote of 13 Yea, 0 Nay.

Resolution 61.33

Retirement Recognition – Jane M. Yagerhofer

This resolution in recognition of the retirement of Jane M. Yagerhofer was approved by a vote of 13 Yea, 0 Nay.

Resolution 61.34

Designation of Retired Faculty and Staff to Emeritus Status

This resolution approving Emeritus status for faculty and staff members, Peggy Heim, Jeff Herman, and Sue Miner was approved by a vote of 13 Yea, 0 Nay.

PACCC Legislative/
Governmental
Affairs Update

Trustee Thompson provided the following Legislative/
Governmental Update:

- Middle States has appointed a new liaison to LCCC

A complete report for this committee can be found in its minutes of April 20, 2026.

Finance and
Facilities
Committee

Trustee Mohr reviewed this committee’s minutes for April 20, 2026. The committee reviewed various financial matters including cash flow, grants, and capital projects.

The Board approved the following Resolutions:

Resolution 61.35

Personnel Recommendation Interim Vice President of Finance

This resolution approves and authorizes the that the Board of Trustees hereby approves the appointment of Stacey A. Betz as Interim Vice President for Finance to be effective on April 4, 2026 until the position is filled, and was approved with a vote of 13 Yea and 0 Nay.

Resolution 61.36

Naming of the Catalyst to Workforce Development Pathway

This resolution approves and authorizes that the Board of Trustees hereby and approves the Center for Science and Technology Wall be named the Catalyst to Workforce Development Pathway in consideration, honor, and recognition of an anonymous donor’s generous financial support of the mission of Lehigh Carbon Community College, and was approved with a vote of 13 Yea and 0 Nay.

A complete report for this committee can be found in its minutes of April 20, 2026.

Negotiations
Committee

No report.

Joint Coordinating
Committee

No report..

LCCC Foundation

Trustee Kistler reported the Bingo Event raised \$12,789. Dr. Kistler will be attending a board retreat to discuss strategic objectives and multi-year goals supporting workforce development initiatives.

Old Business

Trustee Mohr reported there is an on campus interview with a candidate for the position of Vice President of Finance and Administration on Friday.

New Business

None.

Public Comment –
Non-Agenda

None.

Announcements

None.

Adjournment

Chair DeFrank adjourned the meeting at 5:34pm.

Respectfully submitted,



Ms. Sharon Albert, Secretary
Board of Trustees
Lehigh Carbon Community College

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.26 Faculty Sabbatical Leave for 2026-27 Academic Year

Be It Resolved,

That the Board of Trustees hereby approves sabbatical leave for one faculty member as set forth below. Such leave shall be in accordance with Article XIV–LEAVES, Section M, Sabbatical Leave, under the Three-Year Extension from 2026 to 2029 of the 2023-2026 Collective Bargaining Agreement between Lehigh Carbon Community College and the Faculty Association.

Miriam Harris-Botzum
Associate Professor, Mathematics
Fall Semester 2026

Sabbatical Project Proposal Summary

To Create, Collect and Collate Materials for Active Learning in LCCC Mathematics Courses.

The goal of the above titled project is to transition LCCC mathematics instruction from passive observation to active discovery. Miriam Harris-Botzum seeks to demonstrate why lecture form is not the most effective way to teach mathematical concepts, especially through outdated methodologies. The heart of this sabbatical project deals with adaptation, sourcing and soliciting math materials to put into a repository as well as having physical copies available for face-to-face classes. These materials would include instructor guides, suggestions for troubleshooting as well as other organizational components for both instructors and students.

Her timeline for completing this project is as follows:

August 2026: Identify appropriate activities; contact external institutions

September 2026: Adapt sourced materials; student worksheets and instructor notes

October 2026: Continue creation of materials, writing more detailed deployment instructions

November 2026: Conclude material creation, and align activities to the LCCC mathematics curriculum

December 2026: Integration and deployment of Master Index and virtual materials to Canvas shells and the Mathematics Repository

January 2027: Begin training faculty, offering workshops for full, part time and adjunct faculty during Welcome Week as well as at other opportune times

In her proposal, Ms. Harris-Botzum uses published bodies of evidence and research to rationalize this sabbatical proposal. It is the unanimous view of the committee that this proposal would benefit the college greatly, as well as allowing the faculty member to engage in professional development.

Presenting Committee: Personnel and Curriculum and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mrs. Ann L. Thompson

Yea 13 Nay 0

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.27 Retirement Recognition – Deborah A. Cederberg

Whereas,

Deborah A. Cederberg has served Lehigh Carbon Community College from May 9, 2005, to February 6, 2026; and

Whereas,

Deborah A. Cederberg served as Registration & Student Records Assistant; and

Whereas,

Deborah in her capacity as Registration & Student Records Assistant, exemplified professional excellence, performing her duties with meticulous attention to detail and unwavering efficiency; and

Whereas,

Deborah provided exceptional service to the student body and fostered a spirit of seamless collaboration with the Admissions Department to enhance the enrollment experience; and

Whereas,

Deborah was a proactive and reliable teammate, consistently volunteering her support and providing a steady, professional presence on the frontlines of student service, both in-person and via telephone; and

Whereas,

Deborah demonstrated a lifelong commitment to professional growth, completing vital training in areas such as The Mental Health Crisis on Campus, Online Student Support, and Institutional Data Protection; and

Whereas,

Deborah continuously sought to master new processes and technologies, successfully streamlining workflows to improve departmental productivity; and

Whereas,

Deborah's colleagues frequently recognized her for exceeding expectations and for her reputation as a supportive, selfless, and dedicated peer; and above and beyond and being a supportive colleague; and

Whereas,

Deborah has retired from her position at Lehigh Carbon Community College.

Now, Therefore, Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College expresses its sincere appreciation to Deborah A. Cederberg for her years of loyal service and commitment to Lehigh Carbon Community College and wishes her many years of health and happiness; and

Be It Further Resolved,

That a copy of this resolution be presented to Deborah A. Cederberg.

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mr. Matthew T. Korp

Yea 13 _____ Nay 0 _____

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.28 Retirement Recognition – Karen M. Clark

Whereas,

Karen M. Clark has served Lehigh Carbon Community College from, January 3, 2011, to April 1, 2025;
and

Whereas,

Karen M. Clark served as Associate Professor-Nursing and most recent Director of Nursing; and

Whereas,

Karen Clark has provided commendable leadership and oversight for both the Practical Nursing (PN) and Associate Degree in Nursing (ADN) programs, ensuring the highest standards of academic and clinical excellence; and

Whereas,

Through her visionary leadership, she has fostered a positive, inclusive, and rigorous learning environment that has greatly benefited both the nursing faculty and the student body; and

Whereas,

Karen was instrumental in establishing a transformative partnership with Lehigh Valley Health Network (LVHN), creating an innovative model that allows staff nurses to serve as clinical instructors for LCCC students; and

Whereas,

Karen has been a tireless advocate for the Nursing program's accreditation, providing the essential documentation and strategic direction necessary to maintain the program's esteemed standing; and

Whereas,

Karen's diligent stewardship of the Nursing Advisory Board and her cultivation of vital industry partnerships have been directly responsible for the continued growth and regional reputation of the program; and

Whereas,

Karen has remained steadfast in her commitment to developing a premier nursing curriculum designed to produce highly skilled, compassionate healthcare professionals for our surrounding communities; and

Whereas,

During her time as Associate Professor of Nursing, she received exemplary student evaluations that lauded her as a "wonderful, caring, and knowledgeable instructor" who masterfully kept students engaged through critical inquiry and hands-on clinical experiences; and

Whereas,

Her students have consistently praised her ability to bridge the gap between theory and practice, noting her dedication to helping them research medications and diagnostics to better understand and serve their clients; and

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

Whereas,

Karen's excellence was recognized through the The Faculty Excellence Award; and

Whereas,

Karen M. Clark has retired from her position at Lehigh Carbon Community College.

Now, Therefore, Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College expresses its sincere appreciation to Karen M. Clark for her years of loyal service and commitment to Lehigh Carbon Community College and wishes her many years of health and happiness; and

Be It Further Resolved,

That a copy of this resolution be presented to Karen M. Clark.

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mr. John W. Corby

Yea 13 _____ Nay 0 _____

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.29 Retirement Recognition – Parker J. Lessel

Whereas,

Parker J. Lessel has served Lehigh Carbon Community College from October 1, 1984, to October 4, 2025; and

Whereas,

Parker J. Lessel served as Evening Physical Education Equipment Attendant, Physical Education Attendant, Custodian and most recent Facilities/Grounds Attendant; and

Whereas,

Parker performed his duties with an exceptional degree of enthusiasm and a genuine interest in the betterment of the college environment, consistently displaying exemplary character and integrity; and

Whereas,

Parker demonstrated tireless diligence in the stewardship of the college grounds and athletic fields, consistently exceeding standard expectations and proactively seeking opportunities for aesthetic and functional improvements; and

Whereas,

Parker exhibited remarkable adaptability and resilience during the global pandemic, successfully navigating significant operational shifts to ensure the continued maintenance and safety of the campus; and

Whereas,

Parker was a steadfast and reliable colleague, always willing to lend his expertise to special projects and prioritizing the completion of critical tasks to support his peers; and

Whereas,

Parker maintained a distinguished record of dependability, executing all assignments with punctuality and a commitment to timely excellence; and

Whereas,

Parker personified the "team player" philosophy, serving as a vibrant ambassador of the institution by consistently displaying the true Cougar Spirit in all his endeavors;

Whereas,

Parker has retired from his position at Lehigh Carbon Community College.

Now, Therefore, Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College expresses its sincere appreciation to Parker J. Lessel for his years of loyal service and commitment to Lehigh Carbon Community College and wishes his many years of health and happiness; and

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

Be It Further Resolved,
That a copy of this resolution be presented to Parker J. Lessel.

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mr. David J. Hein

Yea 13____ Nay 0____

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES

May 7, 2026
Volume 61

For Action

61.30 Retirement Recognition – Stefanie E. Nester

Whereas,

Stefanie E. Nester has served Lehigh Carbon Community College from June 16, 2014, to April 3, 2026;
and

Whereas,

Stefanie Nester has provided dedicated and distinguished service as Vice President of Finance and Administrative Services at Lehigh Carbon Community College; and

Whereas,

Stefanie has served as a valued member of the President's Executive Team and Cabinet, contributing thoughtful leadership and strategic guidance to the College; and

Whereas,

Stefanie has worked diligently with her team, demonstrating exceptional interpersonal skills and fostering a collaborative and supportive environment across her division; and

Whereas,

Stefanie has established and maintained strong and effective relationships with officials and employees at the federal, state, and local levels, as well as with school districts, educational institutions, and business partners; and

Whereas,

Stefanie has been instrumental in negotiating union collective bargaining agreements, ensuring fair and sustainable outcomes for the College and its employees; and

Whereas,

Stefanie has actively participated in College activities and represented the institution with professionalism and integrity throughout the community; and

Whereas,

Stefanie has provided outstanding leadership and vision in the oversight and management of the College's financial operations, capital projects, facilities management, and risk management functions; and

Whereas,

Stefanie has contributed to the broader higher education community through her service as Secretary of the Pennsylvania Association of Community College Business Officers (PACCBO) and her participation on a Pennsylvania Commission for Community Colleges search committee; and

Whereas,

Under Stefanie's leadership, the College consistently achieved clean financial audits, including recognition in 2021 from auditors for exemplary documentation and stewardship of federal stimulus fund expenditures;

Now, Therefore, Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College expresses its sincere appreciation to Stefanie E. Nester for her years of loyal service and commitment to Lehigh Carbon Community College

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

and wishes her many years of health and happiness; and

Be It Further Resolved,
That a copy of this resolution be presented to Stefanie E. Nester.

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mr. Kenneth H. Mohr, Jr.

Yea 13 _____ Nay 0 _____

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.31 Retirement Recognition – Rachel W. Plaksa

Whereas,

Rachel W. Plaksa has served Lehigh Carbon Community College from August 19, 1993, to August 18, 2025; and

Whereas,

Rachel W. Plaksa served as Professor of Business; and

Whereas,

Rachel served as a cornerstone of the Lehigh Carbon Community College faculty, demonstrating a profound commitment to her department and the broader college community through her leadership as Coordinator and her vital contributions to the President's Cabinet, Academic Council, Curriculum Committee, and Honors Council; and

Whereas,

Rachel's tireless dedication to institutional excellence was instrumental in leading the Business Division to achieve its prestigious Accreditation Council for Business Schools and Programs (ACBSP) program accreditation and in fostering the growth of the Kappa Beta Delta Honorary Business Society; and

Whereas,

Rachel was a master of her craft, blending academic rigor with real-world relevance by incorporating current events into her curriculum to ensure her students remained at the forefront of the economic landscape; and

Whereas,

Rachel's classroom techniques earned the highest praise from external evaluators, who noted that LCCC students received a "solid foundation in economic principles from a caring professor"; and

Whereas,

Rachel was deeply respected by her peers and beloved by her students for being exceptionally accessible—whether in person, by phone, or through the LMS—and for providing unwavering support to their academic journeys; and

Whereas,

Rachel's students' evaluations serve as a testament to her impact, with sentiments including, "She taught us to love our job," and describing her as "hands down, one of the best professors at LCCC"; and

Whereas,

Rachel's excellence was recognized through numerous prestigious accolades, including:

- The Regional Winner of the ACBSP Teaching Excellence Award
- The Faculty Excellence Award
- The Vice President's Faculty Recognition Award
- The George W. Elison Faculty Service Award

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

Whereas,

Rachel W. Plaksa has retired from her position at Lehigh Carbon Community College.

Now, Therefore, Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College expresses its sincere appreciation to Rachel W. Plaksa for her years of loyal service and commitment to Lehigh Carbon Community College and wishes her many years of health and happiness; and

Be It Further Resolved,

That a copy of this resolution be presented to Rachel W. Plaksa.

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mrs. Ann L. Thompson

Yea 13____ Nay 0____

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.32 Retirement Recognition – Julie A. Trumbauer

Whereas,

Julie A. Trumbauer has served Lehigh Carbon Community College from October 29, 2001, to May 1, 2025; and

Whereas,

Julie A. Trumbauer served as Workforce Coordinator, and most recent Community Services Assistant – Public Services

Whereas,

Julie was a valued resource for the Workforce department, she possessed the ability to master diverse functions, consistently delivering results with minimal training.

Whereas,

Julie played a key role in coordinating workforce education initiatives, providing essential administrative and technical oversight for CDL training, Ed2Go online programming, and CDS systems.

Whereas,

Julie maintained a resilient and positive outlook, serving as a source of encouragement and morale for her colleagues, even during challenging periods.

Whereas,

Julie coordinated the LCCC SHINE Program, managing complex fiscal operations for multiple grant-funded and state-funded initiatives.

Whereas,

Julie has retired from her position at Lehigh Carbon Community College.

Now, Therefore, Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College expresses its sincere appreciation to Julie A. Trumbauer for her years of loyal service and commitment to Lehigh Carbon Community College and wishes her many years of health and happiness; and

Be It Further Resolved,

That a copy of this resolution be presented to Julie A. Trumbauer.

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mr. Samuel P. De Frank

Yea 13 ___ Nay 0 ___

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.33 Retirement Recognition – Jane M. Yagerhofer

Whereas,

Jane M. Yagerhofer has served Lehigh Carbon Community College from April 8, 1986, to August 18, 2025; and

Whereas,

Jane M. Yagerhofer served as Librarian/Cataloger and most recent Librarian/Instructor Rank; and

Whereas,

Jane performed her duties with meticulous attention to detail, demonstrating an exceptional commitment to the mission of the library and an unwavering dedication to the success of faculty, students, and the college at large; and

Whereas,

Jane provided expert oversight in library operations and resource acquisition, working in close partnership with faculty and students to ensure the effective utilization of the college's academic assets; and

Whereas,

Jane took great pride in the stewardship of the archives, applying sophisticated cataloging and inventory skills to maintain the integrity of the collection while expanding both physical and electronic holdings; and

Whereas,

Jane served as an educator and mentor, providing vital instruction for Early Childhood Education and Library Skills Assessment, serving as an ePortfolio coach, and guiding Honors and Scholars students toward academic excellence; and

Whereas,

Jane was instrumental in the modernization of the college archives, leading the digital transformation of historical documents and conducting thorough research to honor the legacy of college donors; and

Whereas,

Jane's leadership extended across the institution through her active participation in the Faculty and Staff Development Committee, the Technology Committee, and the Communications Task Force, as well as her service as a liaison to the Math, Science, and Human Resources divisions; and

Whereas,

Jane contributed significantly to the college's community presence and accreditation efforts, providing essential documentation for the Early Childhood Education accreditation report and presenting at "Teacher Education Super Saturdays"; and

Whereas,

Jane M. Yagerhofer has retired from her position at Lehigh Carbon Community College.

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

Now, Therefore, Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College expresses its sincere appreciation to Jane M. Yagerhofer for her years of loyal service and commitment to Lehigh Carbon Community College and wishes her many years of health and happiness; and

Be It Further Resolved,

That a copy of this resolution be presented to Jane Yagerhofer.

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Ms. Sharon L. Albert

Yea 13 _____ Nay 0 _____

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.34 Designation of Retired Faculty and Staff to Emeritus Status

Whereas,

In their initiation of the Faculty, Staff, and Administrator Emeritus status, the Board of Trustees have resolved to recognize outstanding commitment to the college and to maintain close contact with former faculty, staff, and administrators who have served the college well; and

Whereas,

A college committee was formed to select faculty, staff, and administrators worthy of emeritus status.

Now, Therefore, Be It Resolved,

That the Board of Trustees hereby confers Emeritus status upon the following former faculty and staff members of Lehigh Carbon Community College as noted below:

Peggy Heim, Administrative Emeritus
Jeff Herman, Faculty Emeritus
Sue Miner, Faculty Emeritus

And, Be It Further Resolved,

That the individuals upon whom this honor is bestowed be recognized at an appropriate ceremony.

Presenting Committee: Personnel, Curriculum and Government Relations

Presented by: Dr. Barbara C. Kistler

Motion made by: Dr. Barbara C. Kistler

Seconded by: Mr. Matthew T. Korp

Yea 13 Nay 0

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 7, 2026
Volume 61

For Action

61.35 Interim Vice President for Finance

Be It Resolved,

That the Board of Trustees hereby approves the appointment of Stacey A. Betz as Interim Vice President for Finance to be effective on April 4, 2026 until the position is filled, and

Be It Further Resolved,

That the Board of Trustees hereby approves the following annual salary to be pro-rated until the position is filled.

\$144,722.00

Presenting Committee: Personnel, Curriculum, and Government Relations

Presented by: Mr. Kenneth H. Mohr

Motion made by: Mr. Kenneth H. Mohr

Seconded by: Mr. John W. Corby

Yea 13 Nay 0

For Action

61.35 Interim Vice President for Finance

ADMINISTRATIVE - FULL TIME

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>ANNUAL SALARY</u>	<u>EFFECTIVE DATES</u>	
			<u>BEGINNING</u>	<u>ENDING</u>
Stacey A. Betz	Interim Vice President for Finance	*\$144,722	4/4/2026	10/30/2026

*Salary will be pro-rated to reflect starting date.

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES

May 7, 2026

Volume 61

For Action

61.36 Naming of the Catalyst to Workforce Development Pathway

Be It Resolved,

That the Board of Trustees, in accordance with the guidelines for Naming Opportunities for Supporters, hereby approves and authorizes that the Center for Science and Technology Wall be named the Catalyst to Workforce Development Pathway in consideration, honor, and recognition of an anonymous donor's generous financial support of the mission of Lehigh Carbon Community College.

Presenting Committee: Personnel, Curriculum and Government Relations

Presented by: Mr. Kenneth H. Mohr

Motion made by: Mr. Kenneth H. Mohr

Seconded by: Mr. Matthew T. Korp

Yea 13 Nay 0