

LEHIGH CARBON COMMUNITY COLLEGE

Minutes of the Meeting of the Board of Trustees

July 2, 2026

Volume 62

The scheduled regular meeting of the Board of Trustees of Lehigh Carbon Community College was held in an in-person and virtual manner on Thursday, July 2, 2026. Public in-person access was available in the Nevin Earl Remaley Technology Center, Room TC203, on the Schnecksville Campus, PA. Mr. David J. Hein, Chair, convened the meeting at 4:30 p.m.

Members Present:

Ms. Sharon L. Albert

Mr. Daniel C. Bosket

Mr. William P. Fonzone, Sr.

Mr. Mathias J. Green, Jr.

Mr. David J. Hein

Dr. Barbara C. Kistler

Ms. Jeanne M. Knepper

Mr. David L. Krause

Ms. Audrey L. Larvey

Ms. Michele Mazzola

Mr. Kenneth H. Mohr, Jr.

Mrs. Ann L. Thompson

Staff Present:

Mr. Scott Aquila, Dean of Business, Education, Legal Studies, Aviation & Curriculum,
Assessment, Articulation and Compliance

Ms. Tracy Bean, Executive Assistant to the President and Board of Trustees

Ms. Stacey Betz, Vice President for Finance and Administrative Services

Dr. Ann D. Bieber, President

Dr. Cindy Haney, Vice President for Enrollment Services

Mr. Joshua Mitchell, CIO

Dr. Melanie Turrano, Professor of English

Ms. Larissa Verta, Vice President for Academic Services & Student Development

Counsel Present:

Attorney Paul S. Frank

Press Present:

None.

Others Present:

None.

Members of Public Present:

None.

Public Comment:

None.

Agenda Items

Minutes of Previous Meeting
June 4, 2026

On a motion by Trustee Mohr, seconded by Trustee Thompson, the minutes for the June 4, 2026 LCCC Board of Trustees meeting were approved.

Treasurer's Report

Trustee Fonzone provided the Treasurer's Report as listed below:

Cash Balance 5/01/2026	\$44,191,112.00
Receipts	<u>+3,598,485.00</u>
Total	\$47,789,597.00
Disbursed	<u>-6,345,084.00</u>
Cash Balance 5/31/2026	<u>\$41,444,513.00</u>

Total revenues are \$41,588,616 or 86% of the budget compared to 84% last year. Total expenditures are \$42,394,046 or 88% of the budget compared to 83% last year.

President's Report

Dr. Bieber reported two significant developments: a partnership with Keel Infrastructure (formerly Bit Farms) for a potential mobile manufacturing lab in Carbon County worth half a million dollars, and a collaboration with Temple University for a national model training program for dental assistants and hygienists at their Tamaqua location.

Dr. Haney provided the enrollment report for both Summer 2 and Fall semesters with current enrollment down 2.3% in credits and 3.1% in heads for Summer 2, and down 8.1% in credits and 6.9% in heads for Fall semester. Walk in Wednesdays are scheduled at all campuses through August 12th. The college will be participating in PDE's Community College Application Day again this year.

Personnel,
Curriculum and
Government
Relations
Committee:
Compliance,
Curriculum and
Assessment

Trustee Krause welcomed Scott Aquila, Dean of Business, Education, Legal & Institutional Effectiveness for the *Compliance, Curriculum and Assessment* presentation.

Scott provided updates on compliance matters including the rebranded program enrollment report update, advisory committee standardization, and new internal audit processes covering academic, student support, and workforce areas. The curriculum office implemented a new marketing priority system and established monthly curriculum meetings, while assessment processes are being expanded to include representatives from workforce and student support services.

Trustee Krause mentioned the committee meeting assignments were provided at the last meeting and everyone should review to note the committee where they are assigned.

PACCC Legislative/
Governmental
Affairs Update

Trustee Thompson provided the following Legislative/
Governmental Update:

- The PACCC lobbyist reports the PA House and Senate are significant dollars apart, however, no policy issues are being considered, and shared information is they may return early next week with a passed budget.
- It is reported that the Department of Education has moved 'special education' into the Department of Health and Human Services.
- The Education Department is temporarily lowering interest rates on outstanding federal student loans by up to 1% beginning July 1st.

A complete report for this committee can be found in its minutes of June 15, 2026.

Finance and
Facilities
Committee

Trustee Mohr reviewed this committee's minutes for June 15, 2026. The cash flow, revenue and expenditures and enrollment data reports were reviewed. Additionally, an update was provided on various campus projects.

Resolution 62.01

The Board approved the following Resolutions:

Lease – First American Equipment Finance

This resolution approves and authorizes entry by the College as Lessee into a lease agreement with First American Equipment Financing for the lease/purchase of upgrading Lehigh Carbon Community College's Technology Equipment meeting all specifications as outlined, and was approved with a vote of 12 Yea and 0 Nay.

A complete report for this committee can be found in its minutes of June 15, 2026.

Negotiations
Committee

No report.

LCCC Foundation	Dr. Kistler reported on the LCCC Foundation's quarterly meeting, highlighting their focus on scholarships and mentioning a new \$5,000 annual scholarship for construction trades students. Additionally, a Foundation Fact Sheet was distributed and attached to the agenda for review.
Old Business	None.
New Business	None.
Public Comment – Non-Agenda	None.
Announcements	Trustee Fonzone announced the Whitehall-Coplay School District budget passed with a vote of 8-1.
Adjournment	Chair Hein adjourned the meeting at 4:59 pm.
Executive Session	Quarterly legal updates were provided from Solicitor Paul Frank. Josh Mitchell provided an update on the IT disruption matter.

Respectfully submitted,



Ms. Sharon Albert, Secretary
Board of Trustees
Lehigh Carbon Community College

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
July 2, 2026
Volume 62

For Action

62.01 Lease Agreement with First American Equipment Finance

Be It Resolved,

That the Board of Trustees of Lehigh Carbon Community College hereby approves and authorizes entry by the College as Lessee into a lease agreement with First American Equipment Financing for the lease/purchase of upgrading Lehigh Carbon Community College's Technology Equipment for a term of four (4) years with an option to purchase the items for \$1.00 at termination, with a quarterly lease cost of Twenty Thousand, Three Hundred Ten Dollars (\$20,310.00).

Information

The new lease allows the College to purchase Technology equipment such as: Computers and Laptops, Infrastructure equipment (servers, storage, Wi-Fi) and Audio-Visual equipment.

Requests for lease quotes were submitted to six companies. Request for Proposal stated a quarterly payment amount and requested the amount of funds that will be provided to the College for equipment purchase. Four companies responded:

<u>Company</u>	<u>Total Funds Provided</u>
First American Equipment Finance, Victor, NY	\$296,850
TD Equipment Finance, Mt. Laurel, NJ	\$296,692
1 st Equipment Finance, Moosic, PA	\$296,186
Municipal Capital Finance, Allentown, PA	\$293,907

Lease will be funded approximately 50% by the Commonwealth of Pennsylvania, and 50% from the sponsoring school districts.

Presenting Committee: Finance and Facilities

Presented by: Mr. Kenneth H. Mohr, Jr.

Motion made by: Mr. Kenneth H. Mohr, Jr.

Seconded by: Mr. William P. Fonzone, Sr.

Yea 12 Nay 0