

# LEHIGH CARBON COMMUNITY COLLEGE

## Minutes of the Meeting of the Board of Trustees

July 10, 2025

Volume 61

The scheduled regular meeting of the Board of Trustees of Lehigh Carbon Community College was held in a conventional manner with virtual access via a telecommunications device on Thursday, July 10, 2025. Public in-person access was available in the Nevin Earl Remaley Technology Center, Room TC203, on the Schnecksville Campus, PA. Mr. Samuel DeFrank, Chair, convened the meeting at 5:30 p.m.

### Members Present:

Ms. Sharon L. Albert

Mr. Samuel P. DeFrank

Mr. William P. Fonzone, Sr.

Mr. David J. Hein

Dr. Barbara C. Kistler

Mr. Matthew Korp

Mr. David L. Krause

Ms. Audrey L. Larvey

Mr. Kenneth H. Mohr, Jr.

Mrs. Ann L. Thompson

### Staff Present:

Dr. Ann D. Bieber, President

Ms. Andrea Strock, Office Assistant to the Board of Trustees and President's Office

Dr. Cindy Haney, Vice President for Enrollment Management

Mr. Joshua Mitchell, CIO

Ms. Stefanie Nester, Vice President for Finance and Administrative Services

Dr. Betsy Swope, Associate Professor of Psychology

### Counsel Present:

Attorney Jerome B. Frank

### Press Present:

None.

### Others Present:

Scott Aquila – Dean of Business, Education, Legal & Social Services, Accreditation, Compliance, Curriculum, and Assessment.

Lacey Timony – Manager of Wellness, Intramurals, Recreation, and Sports Clubs.

### Members of Public Present:

None.

### Public Comment:

None.

An Executive Session was held for purposes of Legal updates.

### Agenda Items

Minutes of Previous  
Meeting  
June 5, 2025

On a motion by Chair DeFrank, seconded by Trustee Fonzone, the minutes for the June 5, 2025, LCCC Board of Trustees meeting were approved.

Treasurer's Report

Trustee Fonzone, Treasurer, provided the Treasurer's Report as listed below:

Cash Balance 5/01/2025	\$46,456,504.00
Receipts	<u>+2,370,809.00</u>
Total	\$48,827,313.00
Disbursed	<u>-6,199,986.00</u>
Cash Balance 5/31/2025	<u>\$42,627,327.00</u>

Total revenues are \$40,698,883 or 84% of the budget compared to 88% last year; Total expenditures are \$39,637,984 or 83% of the budget compared to 83% last year.

A \$2M CD renewed in the month of May with a 4.46% interest rate with American Bank.

President's Report

Dr. Bieber reported on the One Big Beautiful Bill Act and noted its impact on higher education. Specifically, Pell Grant credit limits were unchanged, and the Pell Grant shortfall was funded.

The Federal budget approval will be upcoming and several items to be monitored are: The zeroing out of student worker funds and literacy funding for adult education, the Perkins Grant may only be available for secondary students (for the following year's budget), and the 21<sup>st</sup> Century Funds, which are used for the SHINE Program, are currently paused.

In regards to the State budget, if there is no movement by next week, then there will not be discussion again until September.

It was reported LCCC was one of six colleges chosen for the Rural Talent Lab Initiative. Vice President Verta presented the College's CJA Program as our commitment.

Finally, Senator Argall has been working closely with Temple University in opening a dental school. The Senator reached out to our College to partner and support the initiative with Temple and a meeting will take place in the near future.

Dr. Haney provided the enrollment report. We are one week into Summer 2 session with headcount down 1% and credit hours down 0.5%. Fifty-three students were dropped for non-payment for 203 credits. However, 18 students were able to be re-registered for 75 credits.

Fall semester is seven weeks away with headcount up 8% and credit hours up 5.9%. Fall applications are up 3-4% compared to last year and Dr. Haney explained the affordability marketing efforts are helping with this. As well as the committees that were formed regarding detecting fake applications and the new onboarding process for getting new students registered earlier.

A discussion was held regarding the enrollment numbers at the Donley and Morgan sites. Dr. Haney explained the numbers are still lower since the 2020 pandemic. Specifically for the Donley site, a significant amount of new high-rise apartments have been built in the downtown Allentown area which has brought in more professionals versus perspective students in the area.

Personnel,  
Curriculum and  
Government  
Relations  
Committee  
*Intramurals*

Trustee Kistler welcomed Mr. Scott Aquila, Dean of Business, Education, Legal & Social Services, Accreditation, Compliance, Curriculum, and Assessment and Lacey Timony, Manager of Wellness, Intramurals, Recreation, and Sports Clubs for their *Intramurals* presentation.

Mr. Aquila and Ms. Timony shared their presentation on Intramurals first stating their Mission Statement, "Our mission is to engage the campus community by providing a constructive intramural schedule that promotes wellness, recreation, and lifelong healthy habits. Through inclusive programming, we aim to create a culture of camaraderie, personal growth, and lasting connections."

Overall goals include:

1. Provide intramural opportunities for students by offering soccer and basketball during the Fall 2025 semester, and volleyball during the Spring 2026 semester.
2. Increase participation to 100 active participants (per each activity) to foster greater engagement, on campus retention, and overall program impact.
3. Create a routine of daily physical activity by offering consistent, accessible, and engaging opportunities which encourage and engage participation regardless of physical ability or interest.

Ms. Timony explained they plan to utilize student workers for the Intramurals Program as game-day staff and also train them on how to referee the games. Students can register for an intramural team using a Google Form but plan to switch to an online website platform for registration as they grow the program. Currently, the fee to join an intramural team is \$5 per person, which covers the cost of a t-shirt. The intramural seasons are created with scheduled game times using a round robin method and championships are scheduled using seeded brackets.

Wellness programs include: Weekly classes of Yoga in the dance studio, 5K training plans, gym workouts of the day, guided hikes through the Trexler Nature Preserve, and Nutrition and Mindfulness talks.

Recreation classes are varying, based on student interest. Currently, step aerobics is popular and they have had several requests for a dance class. Other recreational classes planned are: Badminton, Pickleball, and Basketball. All recreations are planned to have 1-day round robin seeded tournaments based on participation.

Marketing efforts to increase awareness and participation are underway with Welcome Week tables, pamphlets and flyers, posting to the college voice and more out-reach to online, part-time and dual-enrollment students.

Finally, Ms. Timony and Mr. Aquila explained the plan for Fall 2025 includes: Soccer every Tuesday and Thursday from September 8<sup>th</sup> – October 10<sup>th</sup>, Basketball from October 20<sup>th</sup> – November 21<sup>st</sup>, and Yoga every Thursday. A Veterans day Ruck hike is scheduled for November 11<sup>th</sup>, tentatively to be held at the Trexler Nature Preserve and plans for future 5K training is also underway.

Trustee Kistler reported on the PC&GR Committee minutes from June 16, 2025 and commended the Report of the Curriculum Committee and Vice President L. Verta and the other committee member's efforts with the report.

PACCC Legislative/  
Governmental  
Affairs Update

Trustee Thompson provided the following Legislative/  
Governmental Affairs update:

1. Middle States has approved LCCC's Self Study Design.

2. A \$35.1M renovation of an old bank building in downtown Allentown is planned by the Center City Group.
3. The Federal government is withholding over \$6B from education efforts which include English language instruction and adult literacy.
4. The SNAP program in Pennsylvania supports two million PA residents who rely on the program to buy groceries and feed their families. Governor Shapiro stated in a newspaper article that he is unsure whether PA will be able to operate the program in the future due to budget cuts.
5. Nancy Dischinat, Lehigh Valley's Workforce Investment Board Executive Director, is set to retire.
6. Middle States has currently put Columbia University on a noncompliance warning.
7. The Trump administration has increased pressure on Harvard University with subpoenas for student data and a challenge to its accreditation. Additionally, President Trump's allies view the accreditation system as a, "potentially powerful weapon in the Administration's crusade to upend higher education." Trump has described accreditation as, "a secret weapon."

A complete report for this committee can be found in its minutes of June 16, 2025.

Finance and  
Facilities  
Committee

Trustee Mohr reviewed this committee's minutes for June 16, 2025. The committee reviewed the Cash Flow Statement, Revenue and Expenditures Report, Enrollment Data Update, the 2024-2025 Revenue Dashboard, Facilities Master Plan, Capital Project Summary, and the Bonding for Treasurer plan.

A complete report for this committee can be found in its minutes of June 16, 2025.

Negotiations  
Committee

Resolution 61.01

Approval of 2026-2029 Collective Bargaining Agreement with the Lehigh Carbon Community College Faculty Association PAHE/PSEA

This resolution is to approve the Three (3) year extension of the Collective Bargaining Agreement and was approved with a vote of 9 Yea and 0 Nay.

Joint Coordinating  
Committee

No Report. Next meeting is March 20, 2026.

LCCC Foundation

Trustee Kistler reports the Tony Boyle Golf Classic will be held on September 8<sup>th</sup> at Twin Lakes Golf Course. Proceeds from the event will go toward student scholarships.

Final touches to a new initiative called The Legacy Fellowship is underway. The initiative will become the recognition level for all donors of the Foundation who include the LCCC Foundation in their long-term plans and will include incentives for incoming members.

Old Business

Solicitor Frank shared information from a news article regarding comments spoken outside of an Executive Session at a public meeting. A soft reminder was made to the Board of Trustee members regarding this topic.

New Business:

None.

Public Comment –  
Non-Agenda

None.

Announcements

None.

Adjournment

Chair DeFrank adjourned the meeting at 6:33 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sharon Albert', with a stylized flourish at the end.

Ms. Sharon Albert, Secretary  
Board of Trustees  
Lehigh Carbon Community College