

LEHIGH CARBON COMMUNITY COLLEGE

Minutes of the Meeting of the Board of Trustees

April 9, 2026

Volume 61

The scheduled regular meeting of the Board of Trustees of Lehigh Carbon Community College was held in an in-person and virtual manner on Thursday, April 9, 2026. Public in-person access was available in the Nevin Earl Remaley Technology Center, Room TC203, on the Schnecksville Campus, PA. Ms. Sharon L. Albert, Secretary, convened the meeting at 4:30 p.m.

Members Present:

Ms. Sharon L. Albert	Ms. Jeanne M. Knepper
Mr. Daniel C. Bosket	Mr. Matthew T. Korp
Mr. John W. Corby	Mr. David L. Krause
Mr. William P. Fonzone, Sr.	Ms. Audrey L. Larvey
Mr. Mathias J. Green, Jr.	Ms. Michele Mazzola
Mr. David J. Hein	Mr. Kenneth H. Mohr, Jr.
Dr. Barbara C. Kistler	Mrs. Ann L. Thompson

Staff Present:

Ms. Tracy Bean, Executive Assistant to the President and Board of Trustees
Ms. Stacey Betz, Controller
Dr. Ann D. Bieber, President
Mr. Joshua Mitchell, CIO
Dr. Melanie Turrano, Professor of English
Ms. Larissa Verta, Vice President for Academic Services & Student Development

Counsel Present:

Attorney Paul S. Frank

Press Present:

Ms. Liz DeOrnellas, The Morning Call

Others Present:

Ms. Porsha Antich, SGA President
Ms. Sri Harshini Suresh, SGA Vice President
Mr. Daniel Melin, Director of Student Life

Members of Public Present:

None.

Public Comment:

None.

Agenda Items	An Executive Session was held prior to the beginning of the regular meeting to discuss Legal Matters and Quarterly Legal Updates.										
Minutes of Previous Meeting March 5, 2026	On a motion by Trustee Albert, seconded by Trustee Krause, the minutes for the March 5, 2026 LCCC Board of Trustees meeting were approved.										
Treasurer's Report	Trustee Fonzone provided the Treasurer's Report as listed below: <table border="0" style="margin-left: 40px;"> <tr> <td>Cash Balance 2/01/2026</td> <td style="text-align: right;">\$40,141,542.00</td> </tr> <tr> <td>Receipts</td> <td style="text-align: right;"><u>+10,742,059.00</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$50,883,601.00</td> </tr> <tr> <td>Disbursed</td> <td style="text-align: right;"><u>-5,855,538.00</u></td> </tr> <tr> <td>Cash Balance 2/28/2026</td> <td style="text-align: right;"><u>\$45,028,063.00</u></td> </tr> </table> <p>Total revenues are \$33,066,739 or 69% of the budget compared to 69% last year. Total expenditures are \$31,358,520 or 65% of the budget compared to 63% last year.</p>	Cash Balance 2/01/2026	\$40,141,542.00	Receipts	<u>+10,742,059.00</u>	Total	\$50,883,601.00	Disbursed	<u>-5,855,538.00</u>	Cash Balance 2/28/2026	<u>\$45,028,063.00</u>
Cash Balance 2/01/2026	\$40,141,542.00										
Receipts	<u>+10,742,059.00</u>										
Total	\$50,883,601.00										
Disbursed	<u>-5,855,538.00</u>										
Cash Balance 2/28/2026	<u>\$45,028,063.00</u>										
President's Report	Dr. Bieber announced upcoming visits from German organizations, including a K-12 group and a German university, to discuss educational partnerships.										
Personnel, Curriculum and Government Relations Committee: <i>Student Government Association</i>	Trustee Kistler welcomed Ms. Porsha Antich, SGA President and Ms. Sri Harshini Suresh, SGA Vice President for the <i>Student Government Association</i> presentation. <p>The Student Government Association (SGA) presented their accomplishments over the past year, highlighting events such as Welcome to Fall Day, Halloweek, Friendsgiving, Holiday Fest, and a Valentine's Day fundraiser. They discussed the approval of five new clubs and their focus on building community at the college. For the upcoming months, SGA plans to host an "April is For All of Us" advocacy event and an end-of-the-year celebration.</p> <p>Several Trustees thanked the presenters for their hard work and contribution to the campus community.</p> <p>The Board approved the following Resolutions:</p>										
Resolution 61.24	<u>Naming Opportunities for Supporters – Revised</u> This resolution approves and authorizes the revised guidelines for Naming Opportunities for Supporters, superseding all previous resolutions, and was approved with a vote of 13 Yea and 0 Nay.										

PACCC Legislative/
Governmental
Affairs Update

Trustee Thompson provided the following Legislative/
Governmental Update:

- Noted the SBHE report was attached discussing the data repository.
- Several news articles on the announcement of the Lilly project.

A complete report for this committee can be found in its minutes of March 16, 2026.

Finance and
Facilities
Committee

Trustee Mohr reviewed this committee's minutes for March 16, 2026. The committee reviewed the Cash Flow Statement, Revenue and Expenditures reports and the Enrollment update.

Resolution 61.25

The Board approved the following Resolutions:

Technology Center Mechanical Room Wall Filtration Project

This resolution approves and authorizes the hiring of Silfies Masonry, Allentown, PA, to provide repairs to the Technology Center Mechanical Room, for the amount of Fifty-five Thousand One Hundred dollars (\$55,100.00) meeting all specifications as outlined, and was approved with a vote of 13 Yea and 0 Nay.

A complete report for this committee can be found in its minutes of February 16, 2026.

Negotiations
Committee

No report.

Joint Coordinating
Committee

Trustee Corby attended the March 20 meeting, noting the two presentations were very interesting, *Unreasonable Hospitality* and *Medical Assistant Program*. The group discussed plans to improve attendance and continue collaboration.

LCCC Foundation

Trustee Kistler reported on their recent activities, including fundraising efforts and an increase in the foundation's support for college expenses to 100%.

Old Business

Trustee Mohr reported the search for a new Vice President of Finance and Administration continues, with on-campus interviews scheduled.

New Business

None.

Public Comment –
Non-Agenda

None.

Announcements

None.

Adjournment

Secretary Albert adjourned the meeting at 5:18pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Sharon Albert', with a stylized flourish at the end.

Ms. Sharon Albert, Secretary
Board of Trustees
Lehigh Carbon Community College

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 9, 2026
Volume 61

For Action

61.24 Naming Opportunities for Supporters - Revised

Be It Resolved,

That the Board of Trustees hereby approves and authorizes the revised guidelines for Naming Opportunities for Supporters listed on the reverse side. These revised guidelines will supersede the guidelines outlined in Resolution 50.11, Resolution 51.13, Resolution 51.65, and Resolution 58.02, and Resolution 61.04

(See attached)

Presenting Committee: Personnel, Curriculum, and Government Relations Committee

Presented by: Dr. Barbara Kistler

Motion made by: Dr. Barbara Kistler

Seconded by: Ms. Audrey Larvey

Yea 13 Nay 0

Lehigh Carbon Community College
Naming Opportunities for Supporters
April 9 , 2026

<i>Opportunity</i>	<i>Minimum Financial Contribution</i>
Name the Building	\$1 million
Three-Hundred Seat Lecture Hall	\$1 million
Entire First Floor of a Building	\$500,000
Entire Second Floor of a Building	\$500,000
Ground Floor of a Building	\$250,000
Gymnasium	\$125,000
Bookstore	\$125,000
Cafeteria	\$125,000
Athletic Fields	\$100,000
Entrance Lobby of a Building	\$100,000
H.O.P.E. (Humanities, Opportunities, Programming, and Engagement) Center	\$100,000
Art Gallery in Rothrock Library	\$100,000
Community Room	\$75,000
Outside Mall Area	\$70,000
Technology Laboratory	\$50,000
State-of-the-Art Classrooms	\$50,000
Design Den	\$30,000
Student Lounge	\$30,000
Conference Room	\$25,000
Seminar Rooms	\$25,000
Faculty Offices	\$7,500
Hallways and Walls	\$7,500

For the purpose of determining the amount of a total gift that will qualify for the designation of naming rights of a facility or a component thereof, the college will apply the cash value of prior gifts to the college or its foundation contributed for the sponsorship of activities or programs up to an amount not exceeding 25% of the total gift required for the naming rights.

Combinations of rooms or special areas will be considered to recognize important gifts.

The Board of Trustees reserves the right to terminate a naming opportunity designated hereunder should the naming opportunity person or entity be convicted of a crime or otherwise falls into disrepute to the extent that it brings disgrace upon the College. Once a naming opportunity has been granted, the Board of Trustees reserves the right to transfer the name to a different facility that is comparable to the original.

Notwithstanding any implication to the contrary herein, the Board of Trustees retains and reserves the right to make a naming designation for any area, building, or space within a building on any campus of the College without having received any financial contribution from any source for that designation. The intent is for the Board to be able to recognize a naming designee for reasons other than financial.

LEHIGH CARBON COMMUNITY COLLEGE
BOARD OF TRUSTEES
April 9, 2026
Volume 61

For Action

61.25 Technology Center Mechanical Room Wall Filtration Project

Be it Resolved,

That the Board of Trustees at Lehigh Carbon Community College hereby approves and authorizes the hiring of Silfies Masonry, Allentown, PA, to provide repairs to the Technology Center Mechanical Room for the amount of Fifty-five Thousand One Hundred dollars (\$55,100.00) meeting all specifications as outlined.

Information

The bid process was managed by Barry Isett & Associates, Inc. of Allentown, PA. Specifications to repair walls to mitigate water infiltration were made available online at Pennbid.com. Three (3) valid proposals were received on March 4, 2026 and were opened, reviewed and vetted by staff of Barry Isett & Associates on behalf of the college. A bid summary was provided to the Director of Facilities Management and the Purchasing & Contracts Manager.

Proposals were received from the following vendors:

Silfies Masonry, Allentown, PA	\$ 55,100.00
D&M Construction, Dalton, PA	\$ 93,900.00
Caretti Restoration and Preservation Services, LLC, Berwick, PA	\$115,000.00

Presenting Committee: Finance and Facilities

Presented by: Mr. Kenneth H. Mohr, Jr.

Motion made by: Mr. Kenneth H. Mohr, Jr.

Seconded by: Mr. Matthew T. Korp

Yea 13 Nay 0