Attention

Please read this important information

To find your financial aid award follow Step 1 below:

Additionally, any student awarded with a <u>student loan</u>, (Federal Direct Subsidized and Federal Direct Unsubsidized, Federal Plus) who wishes to borrow <u>MUST</u> accept the loan by logging onto <u>www.lccc.edu</u>.

STEP 1:

- 1. Log onto myLCCC portal at www.lccc.edu
- 2. Locate "connect to Banner web" from Launch Pad and click
- 3. Locate "Financial Aid" and click
- 4. Select "Award" and click
- 5. Select "Award by Aid Year" and click and then select the appropriate aid year and submit (for example: 2017-2018 academic year)
- 6. Select the "Resources/Additional Information" tab and answer the question Yes or No. You will only have to do this <u>once</u> during each academic year.
- 7. Select the "Accept Award Offer" tab. Your financial aid award fund types and dollar amounts are listed here. Grants are accepted and loans are estimated. You will need to accept or decline any loans that are offered to you.



TO RECEIVE DISBURSEMENTS FROM DIRECT SUBSIDIZED, UNSUBSIDIZED OR PLUS LOANS you <u>MUST</u> complete the following processes:

STEP 2:

- 1. Log onto <u>www.studentloans.gov</u>
- 2. Click on the blue Log In box.
- 3. Enter: FSA ID Username or E mail address
- 4. Enter FSA ID Password
- 5. Click on Log In
- 6. Disclaimer: click on DECLINE OR ACCEPT

You are taken to: MY HOME PAGE

From the "I want to:" listing

Complete the Loan Counseling (Entrance Counseling)

Complete Loan Agreement (Master Promissory Note)

Both steps must be completed before any loan disbursements are made to student accounts. Failure to complete all of the above will result in a balance due. If you have further questions contact the Office of Financial Aid at <u>finaid@mymail.lccc.edu</u> or by calling (610) 799-1133