

Lehigh Carbon Community College

Annual Security Report and Safety Update 2023



Lehigh Carbon
COMMUNITY COLLEGE

Emergency Numbers

Office of Campus Security and Safety	610-799-1169
Pennsylvania State Police	
Bethlehem	610-861-2026
Fogelsville	610-395-1438
Northern Valley Ambulance	911
Schnecksville Fire	911

While cell phone service is available mostly campuswide, red emergency phones are located at the following locations:

Student Services Center

- Lower level at rear windows
- Lower level at stairs

Student Union

- Upper level at elevator
- Lower level at elevator

Science Hall

- Hex area near courtesy phone
- Upper level near elevator
- SH 109 office suite
- Lower level near elevator
- SH 32 office suite

Academic Resource Center

- First floor lounge
- Second floor between cafeteria and bookstore
- Third floor at ARC 302
- Third floor at ARC 314

Technology Center

- Lower level at north stairs
- Lower level at main entrance
- Lower level at TC 124
- Upper level at north stairs
- Upper level near TC 213
- Upper level at TC 224

Community Services Center

- Lower level lobby
- Upper level at coat room

Berrier Hall

- Lower level lobby
- Upper level at coat room

Library

- Upper lobby at vending
- Lower level at elevator

Vet Tech Barn

Emergency calls ring in the Public Safety office, on the Public Safety cell phone. Give your name, location and nature of emergency.

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Safety and Security

We are challenged by the unpredictability of safety and security issues today on our campuses and committed as a college to provide the safest learning environment possible. This can only be accomplished with the cooperation of all the stakeholders of the college community.

Training and awareness is an ongoing process. Annual fire drills, lockdown drills and table-top exercises are a tool to ensure familiarity and operational effectiveness. Infrastructure upgrades like cameras and emergency call boxes that are located throughout campus provide emergency assistance when needed. Red emergency phones are located in all of our locations to also provide emergency assistance. Prevention information is made available both in print and on the Lehigh Carbon Community College website.

This report provides information on safety and security programs, measures and statistical information on activities this past year. Please take time to read it and familiarize yourself with it so that you too are prepared for any contingency. If you have questions or feedback, contact Public Safety at 610-799-1653.

Annual Security Report

Annual Security Report and Disclosure of Crime Statistics

LCCC Public Safety Department in conjunction with the president of Lehigh Carbon Community College prepare this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the Department of Public Safety and information provided by state and local law enforcement surrounding the college and its sites.

The report provides statistics for the previous three years concerning reported crimes that occurred on campus, on certain off-campus buildings or properties owned, leased or controlled by Lehigh Carbon Community College. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs.

LCCC distributes a notice of availability of this Annual Security Report by October 1 of each year to every member of the college community. Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting the Department of Public Safety at 610-799-1169 or by visiting www.lccc.edu.

Lehigh Carbon Community College Public Safety Department

Role, Authority, Training



The Interim Director of Public Safety at Lehigh Carbon Community College is Timothy Galloway. Galloway is a veteran of the United States Marine Corps, where he served in an air traffic control reserve squadron at the Willow Grove Naval Air Station. Galloway worked in the field of security and also as a police officer for the City of Wildwood, New Jersey, prior to a fulfilling career with the Pennsylvania

State Police. During his tenure with the State Police, he was assigned management positions to include Patrol, Staff Services, Office Commander within State Police's Liquor Control Enforcement (LCE) Division, as well as the commander of one of the four regional training centers within the State Police's Training and Education Bureau. While in the Bureau of Training and Education, he was involved with the development of the Instructor Training Certification Program required of all State Police and Municipal Police instructors in the State of Pennsylvania. He was also involved in the development and implementation of the State Police's first cultural awareness training that all State Police members received. While with the State Police, he was heavily involved with department-wide training of management level personnel in critical incident management, police management, as well as involvement with the defusing and debriefing of critical incidents. He looks forward to sharing the knowledge and experience he has gained with the LCCC community.

Campus Security Jurisdiction

The Department of Public Safety is supervised by the Director of Public Safety. He oversees and coordinates the safety needs of the campus. The Director of Public Safety reports to the Vice President of Finance and Administrative Services and is the administrative office responsible for campus security.

Public safety officers have the right to restrain and detain any individual on campus who is involved in a wrongdoing if the situation warrants it.

The Department of Public Safety has a complement of 18 uniformed officers. These officers are trained on a continuous basis. The training includes CPR certification, knowledge in basic first aid, defensive tactics techniques, Act 235 (Lethal Weapons Training Act), Naloxone Certification and Management of Aggressive Behavior (MOAB). The Lethal Weapons Training Act's purpose is to provide for the education, training, and certification of privately employed agents who, as an incidence to their employment carry lethal weapons, through a program administered or approved by the commissioner of the Pennsylvania State Police.

Collaboration with Law Enforcement Agencies

The Department of Public Safety maintains a professional relationship with the Pennsylvania State Police. We have a Memorandum of Understanding with the Pennsylvania State Police to respond to the main campus. Since the main college campus lies within their jurisdiction, they are summoned whenever a situation requires their attention. The satellite sites fall within the jurisdiction of the local municipal police department of that area. The satellite sites of the college include Allentown and Tamaqua; and classes are offered at various high schools within the sponsoring districts. Department of Public Safety has Memorandums of Understanding and maintains a professional relationship with all local law enforcement agencies that have jurisdiction for those sites.

Reporting Crimes and Other Emergencies

Reporting crimes is the best way for the college community to understand and work toward a safer environment. We encourage the college community to report all crimes. All crime reporting should be through the Department of Public Safety:

LCCC Schnecksville

4525 Education Drive, Schnecksville, Pa. 18078
Department of Public Safety
610-799-1169, 610-799-1911

In person at the Department of Public Safety:
Student Services Center, Room SSC 1

Pennsylvania State Police – Troop M, 2930 Airport Road,
Bethlehem, Pa. 18017 - 610-861-2026

LCCC Allentown

718 Hamilton St., Allentown, Pa. 18101
Gladys Malpica -Director of Site Educational Services -
Allentown Site Supervisor - 610-799-1948
Department of Public Safety - 610-799-1264

In person at the Department of Public Safety
City of Allentown Police Department: 544 N. Sixth St.,
Allentown, Pa. 18102 - 610-437-7751

LCCC Tamaqua

234 High St., Tamaqua, Pa. 18252
Amber E. Zuber - Director of Site Educational Services -
Tamaqua Site Supervisor - 570-225-7020

Department of Public Safety - 570-225-7244
or in person at the receptionist's desk

Tamaqua Borough Police Department: 320 E. Broad St.,
Tamaqua, Pa. 18252 - 570-668-5000

LCCC Airport

600 Hayden Circle, Hangar 7, Allentown, Pa. 18109
Rodger Mattison – Chief Instructor - 610-264-7089
LNAAPD - Lehigh Northampton Airport Authority Police
Department: 3311 Airport Road, Allentown, Pa. 18109
610-266-6000

Timely Warning Reports

Crime Alerts

In the event that a situation arises, either on or off campus, that, in the judgment of the Critical Incident Team, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college Omnilert notification system (email, voicemail, text messaging) and the college home page.

Public Safety and/or other first responders may become aware of a critical incident or other emergency situation that potentially affects the health and/or safety of the campus community. Generally, campus first responders become aware of these situations when they are reported or upon discovery during patrol or other assignments. Once first responders confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the campus community, they will notify supervisors in the Department of Public Safety or other authorized college office to issue an emergency notification.

Emergency Notification

Lehigh Carbon Community College is committed to providing the college community with timely, accurate and useful information in the event of a significant emergency or dangerous situation on campus or in the adjacent areas that poses an immediate threat to the health and safety of the college community. The college utilizes the emergency notification system Omnilert to provide alerts via text, voice messages and emails. The college and all other sites have the mass notification alert system in place.

Procedures for Disseminating Emergency Information to the Larger Community (i.e., individuals and organizations outside the campus community)

If the campus activates its emergency notification system in response to a situation that poses an immediate threat to members of the campus community, the appropriate officials at the campus will notify the larger community about the situation and steps the campus has taken to address the emergency. Primarily, Critical Incident Team and College Relations is responsible for crisis communications and for updating notices on Facebook, Twitter, and other social networking platforms and for maintaining communications with news outlets, distribution of press releases, and scheduling of press conferences.

Enrolling in the College's Mass Notification System

We encourage employees and students of the campus community to enroll in Omnilert. All employees are automatically enrolled. Students must manually enroll through the portal. Sign up or opt in links can be found on the LCCC Portal under “Emergency Notifications.”

Members of the larger community are encouraged to follow us on Twitter, Facebook, or our website.

Emergency Response and Evacuation Procedures

Critical Incident Team

The Critical Incident Team has been given the mission to design, implement, communicate and revise as needed, the emergency procedures and emergency training of the college. The Critical Incident Team is comprised of senior administrators of the college and works collectively to manage a crisis.

Drills, Exercise and Training

Fire drills and other training exercises are conducted throughout the year at all locations. These drills and exercises are evaluated for performance issues, and adjustments are made by the Critical Incident Team.

New Initiatives

The college is committed to engaging in new initiatives to make the campus safe and secure. Training of faculty, staff and students in the Active Shooter Civilian Response Program, “Run, Hide, Fight” is continuing. The Public Safety Supervisor is certified as a MOAB (Management of Aggressive Behavior) instructor. Training sessions continue to be conducted for Public Safety, staff and faculty members with almost 100 employees certified in MOAB. MOAB teaches principles, techniques and skills for recognizing, reducing and managing violent and aggressive behavior both in and out of the workplace. The Public Safety Supervisors also train departments within the college on how to use Med-Sleds and discuss response scenarios for active attackers within their own office settings. The Public Safety supervisors have become certified in ALICE instructor training to teach Run, Hide, Fight in a formal instructional setting. These are ongoing trainings that Public Safety offers to employees and students of the college.



The virtual safety and response tool Navigate Prepared continues to be updated for use in developing, accessing and implementing a comprehensive safety plan and procedures. Many of the safety and security protocol recommendations made by the security consulting firms have been implemented.

New radios have been purchased for the Public Safety Department to enhance communications within our department and also during a crisis. Med-Sleds have been placed throughout campus so persons with disabilities can be safely evacuated during an emergency. Public Safety continues the process of training faculty and staff on how to use Med-Sleds. Phase 1 of the security system upgrades is complete including card access at all sites. Cameras have been added to the outside of buildings to cover campus and lots. Parking lot cameras have also been added to main campus. The emergency call boxes have been upgraded and additional boxes have been added at main campus.

As part of the Opioid Awareness and Prevention Grant from the PA Department of Drug and Alcohol Programs, LCCC has acquired 12 Naloxone kits. Naloxone is the life-saving nasal spray that can be used to combat and reverse an opioid overdose on our campus and sites. In addition, there has been training on how to use the Naloxone kit provided to Public Safety staff and other key college personnel. All Public Safety officers are certified in the administration of Naloxone through the Pennsylvania Department of Health.

Security and Access to Lehigh Carbon Community College Facilities

Building Security Measures

All college buildings that are open to the public are equipped with an intrusion alarm system. This alarm system is comprised of infrared motion sensors, microwave motion sensors and magnetic door switches. Every aspect complements the other aspects of the system. These alarms are utilized whenever the buildings are locked and closed to the public. These systems are regularly evaluated and monitored for possible improvements.

While the college is open, the officer(s) conducts patrols throughout the buildings and grounds. The officer(s) on duty carries a cellular phone and a two-way radio. With these, the officer can both receive any radio or telephone calls in order to make a quicker response or report any condition that may require attention.

Access to Buildings and Labs

The college does not have on-campus housing, and the college buildings are not open to the public 24 hours a day. The college has set hours that the buildings are open:

Monday-Thursday, 7 a.m.-10 p.m.

Friday, 7 a.m.-5 p.m.

Saturday, 7 a.m.-1 p.m.*

(*Saturday hours are only in effect during the fall and spring semesters.)

Whenever the college is closed, the buildings are protected by a uniformed security officer and by an intrusion alarm system.

After Hours

If a student wants access to a specific lab, office or other restricted area, that student must possess a lab pass signed by an instructor or other authority figure before gaining access to the area. The Department of Public Safety also receives access to the directory and class lists to verify the individuals.

Animals/Pets on Campus

Animals and pets are prohibited from the college grounds, especially inside the buildings. The only exception are service animals as outlined in Policy 2-304 of the Policies and Regulations Manual.

Response to Sexual Misconduct and Gender Violence

Pursuant to Policy 2-610 in the Policies and Regulations Manual, the college prohibits all forms of sexual misconduct, including but not limited to, discrimination on the basis of sex, sexual harassment, sexual assault, sexual violence, domestic violence, dating violence, and stalking (“Prohibited Conduct”), whether directed to a member of the college community or someone outside the college community. Such conduct by a college student, employee, trustee, or third party (including visitors, guests, vendors, and contractors) is a violation of college policy.

This policy applies to students, employees, trustees, and third parties, including but not limited to visitors, guests, vendors, and contractors, and it applies to conduct that occurs:

1. On campus or on property owned, controlled, used or managed by the college;
2. Off-campus in the context of college employment, education, programs or activities; and/or
3. Off-campus or online outside the context of a college program or activity but affects a substantial interest of the college.

Jurisdictional assessments are made by the Title IX Coordinator and/or designee with other appropriate officials of the college and/or legal counsel.

Consent

A person is incapable of giving consent if that person is under the age of 16 or age of consent as established by law, incapacitated due to the influence of drugs and/or alcohol, or mentally disabled. Additionally, consent may be withdrawn during the course of a sexual encounter, such that the encounter would thereafter constitute sexual misconduct, if continued.

Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, type of relationship, and frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse but does not include acts covered under the definition of domestic violence.

Discrimination on the Basis of Sex

Is illegal under both federal and state law and is strictly prohibited by the college. Discrimination based on sex, which includes gender, gender identity, gender expression, and sexual orientation or other protected class under local, state or federal law, can be manifested by unequal access to educational programs and activities on the basis of sex, unequal treatment on the basis of sex in the course of conducting those programs and activities, or the existence of a program or activity that has a disparate impact on participation, improperly based on the sex of the participants.

Domestic Violence

An act of domestic violence is felony or misdemeanor crime of violence committed by either a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of this jurisdiction receiving grant monies under VAWA, or by any other person against a youth victim or adult who is protected from that person’s acts under the domestic or family violence laws of this jurisdiction.

Sexual Assault

Is a forcible or non-forcible sex offense under the Uniform Crime Reporting System of the FBI. Under Pennsylvania law, sexual assault is a felony of the second degree and is defined as sexual intercourse or deviate sexual intercourse with a complainant without the complainant’s consent.

Sexual Harassment

Is a form of sex discrimination that is illegal under both federal and state law and is strictly prohibited by the college. Unwelcome sexual advances, requests for sexual favors, and other physical or verbal conduct of a sexual nature constitute sexual harassment when:

1. Submission to such advances, requests or conduct is made either explicitly or implicitly a term or condition of an individual’s employment or academic advancement or participation in college programs or activities, or is used as a basis for employment or academic decisions affecting the individual; or
2. Rejection of such advances, requests or conduct affects a term or condition of an individual’s employment or academic advancement or participation in college programs or activities, or is used as a basis for employment or academic decisions affecting the individual; or
3. Such conduct has the purpose or effect of unreasonably interfering with an individual’s work, academic performance, education, or participation in college programs or activities, or of creating an intimidating and/or hostile, work or academic environment.

Sexual Violence

Is a form of sex discrimination that is illegal under both federal and state law and is strictly prohibited by the college. Sexual violence is defined as physical sexual acts conducted either against a person's will or where a person is incapable of giving consent, including but not limited to: rape, sexual assault, sexual battery, sexual coercion, dating violence, domestic violence, stalking and sexual violence based on the intentional selection of a victim based on criteria related to the victim's national origin, ethnicity, gender identity, gender presentation, or sexual orientation.

Stalking

Entails engaging in a course of conduct or repeated acts directed at a specific person, which would cause a reasonable person to: fear for his or her safety or the safety of others; or to suffer substantial emotional distress. For the purposes of the definition of stalking, "course of conduct" is defined as two or more acts including but not limited to acts in which the stalker directly, indirectly, or through a third party, by any action, device, method, or means, follows, observes, monitors, surveils, property. "Reasonable person" is defined as a reasonable person under similar circumstances and with similar identities to the victim. "Substantial emotional distress" means significant mental anguish or suffering that may, but does not necessarily, require medical or other professional treatment or counseling.

Reporting

All complaints of sexual misconduct, including sexual harassment, discrimination on the basis of sex, sexual assault, sexual violence, domestic violence, dating violence, and stalking, shall be brought to the immediate attention of the Title IX Coordinator for the college. The Title IX Coordinator for the college is the Director of Human Resources who may be reached at 4525 Education Park Drive, Schnecksville, PA 18078, Room 106 in the Student Services Center. The Title IX Coordinator may be reached by telephone at 610-799-1107.

The college has established an online reporting system to receive complaints of sexual harassment and sexual violence. The online reporting system permits anonymous reports and is found at: <https://www.lccc.edu/about-lccc/safety-and-security/sexual-harassment-and-sexual-violence-anonymous-on> Reports that are submitted through the online system shall be investigated through the process established in this policy.

In the event of an emergency, or an off-hours situation, reports shall be made to Public Safety by calling 610-799-1169. Public Safety must promptly report the incident to the Title IX Coordinator for further action pursuant to the terms of this policy.

The college has an affirmative duty pursuant to Title IX, VAWA, and the Campus SaVE Act to take immediate and appropriate action once it knows, or reasonably should have known, of any act of sexual misconduct in any of its educational programs and activities. The college will act on any complaint of sexual misconduct in order to resolve such complaints promptly and equitably.

Complainants who make good faith complaints are protected from retaliation pursuant to Title IX, VAWA and the Campus SaVE Act, this policy, the college's policy against sexual harassment, and the college's whistleblower policy.

Any retaliation against an individual who has made a complaint or retaliation against an individual for cooperating with an investigation of a complaint, is a violation of this policy.

The college strongly encourages witnesses and/or victims to report incidents that may violate this policy. Therefore a witness or victim who reports an incident in good faith will not be sanctioned by the college for admitting in the report to a violation of the college's student conduct policy on the personal use of drugs or alcohol.

The Federal Campus Sexual Assault Victims' Bill of Rights

- Survivors shall be notified of their options to notify law enforcement.
- Accuser and accused must have the same opportunity to have others present.
- Both parties shall be informed of the outcome of any disciplinary proceeding.
- Survivors shall be notified of counseling services.
- Survivors shall be notified of options for changing academic and living situations.

Procedures for Victims of Sexual Assault

In accordance with Pennsylvania state and federal law, referred to as the College and University and Security Information Act 73 and the Student Right to Know and Campus Security Act, respectively, Lehigh Carbon Community College, in accordance with the Higher Education Act amended as of 1992 will report sexual assault crime statistics and provide guidelines on sexual assault to students and LCCC employees.

The college has established an online reporting system to receive complaints of sexual harassment and sexual violence. The online reporting system permits anonymous reports and is found at: <https://www.lccc.edu/about-lccc/safety-and-security/sexual-harassment-and-sexual-violence-anonymous-on>

Further details on the college's policies on sexual misconduct and harassment can be found in the Policies and Regulations Manual, which is posted to the college's website, www.LCCC.edu.

Sexual Assault Protocol

If you are in need of immediate medical attention, contact the local police and Public Safety. Public Safety will arrange transportation to hospitals for victims of sexual assault.

To request transportation, contact:

Department of Public Safety

Monday-Friday, 7 a.m.-midnight

Saturday and Sunday, 6 a.m.-6 p.m. (if classes are held)

Dial 911 from any telephone on campus (except pay telephones).

State or Local Police

Dial 911 from any telephone on campus. If you need an ambulance, ask that an ambulance be dispatched to your location.

Immediate Medical Treatment

It is important to seek immediate and follow-up medical attention to treat physical injuries and to aid in any criminal prosecution.

Area Hospitals

St. Luke's Hospital, Easton Campus	484-826-4000
	or 1-866-785-8537
St. Luke's Hospital, Lehighon Campus	610-377-1300
Lehigh Valley Hospital, Cedar Crest, Allentown	610-402-8000
Lehigh Valley Hospital, 17th Street, Allentown	610-402-2273
St. Luke's Hospital, Bethlehem Campus	484-526-4000
St. Luke's Hospital, Miners Campus, Coaldale	1-866-785-8537

Ordinarily the police department will be contacted by hospital personnel whenever they provide treatment for injuries resulting from a crime. If you seek treatment at a local hospital and police are contacted, it is still your option to proceed with criminal charges.

Non-Emergency Medical Procedures

It is still important to get medical attention even if you do not feel the need. This non-emergency treatment can be arranged by contacting a local hospital in your area or:

Crime Victims Council of Lehigh Valley, Inc. (Lehigh County)

801 Hamilton St., Suite 300, Allentown, Pa. 18101
Hours: Monday-Friday, 8:30 a.m.-4:30 p.m.,
610-437-6610

Schuylkill Hope Center

P.O. Box 96, Pottsville, Pa. 17901
570-622-6220
24-Hour Hotline: 1-800-282-0634

Sexual Assault Resource and Counseling Center of Schuylkill County

17 Westwood Center, Pottsville, Pa. 17901
Hours: Monday-Friday, 9 a.m.-5 p.m.,
Office: 570-628-2965
Hotline: 570-628-2965

Reporting Options for Victims

You may choose to file a criminal charge with the police or you may file a charge with college security or administration. If you choose to file criminal charges, you must file charges with the police. The college is required by law to contact local police any time a crime has been committed. The Public Safety staff will give the police a written copy of their report. You may request that your identity be kept confidential until or unless you make a commitment to proceed with criminal or college prosecution.

Resources

Emergency Phone Numbers

Room #	Telephone #
Public Safety, SSC 1	610-799-1911/1169
Dean of Student Development, Equity and Inclusion, SSC 126B	610-799-1532
Director of Human Resources, SSC 106A • hrttitleix@lccc.edu	610-799-1107

College Counselors

Main Campus Student Services, SSC 126 610-799-1179

Area Hospitals

St. Luke's Hospital, Easton Campus	1-866-785-8537
St. Luke's Hospital, Lehighon Campus	610-377-1300
Lehigh Valley Hospital, Cedar Crest, Allentown	610-402-8000
Lehigh Valley Hospital, 17th Street, Allentown	610-402-2273
St. Luke's Hospital, Bethlehem Campus	484-526-4000
St. Luke's Hospital Miners Campus, Coaldale	570-645-2131

Emotional Support Counseling/Advocacy

PCADV - PA Coalition Against Domestic Violence	717-545-6400
Turning Point of Lehigh Valley	610-797-0530
PCAR - Pennsylvania Coalition Against Rape	1-888-772-7227
Crime Victims Council of Lehigh Valley, Inc. 801 Hamilton St., Suite 300, Allentown, PA 18101	610-437-6610
Northampton County: 24-hour domestic violence hotline - Carbon County	610-849-2446 1-800-424-5600
Victims Resource Center, 1001 Mahoning St., Lehighon, Pa. 18235	610-379-0151
Sexual Assault Resource and Counseling Center of Schuylkill County, 17 Westwood Centre, Pottsville, Pa. 17901 Office: 570-628-2965; Hotline: 570-628-2965	

Student Disciplinary Action If You Have Been Sexually Assaulted

Investigation Options

If you have been assaulted by another student or group of students and are considering college action, you are encouraged to discuss the matter with the dean of student development, equity and inclusion or the director of counseling and community standards. This will enable you to review procedures should you decide to file formal charges through the college's disciplinary system. This discussion does not obligate you to pursue official action.

A student who is the victim of sexual assault has several options with regard to how the case is handled. The student may choose to:

1. Press criminal charges through the local police departments.
2. Press charges through the college disciplinary system as stated in the Student Handbook.
3. Press charges through both systems concurrently.
4. Press no charges but request a meeting with the assailant to discuss the incident through the dean of student development, equity and inclusion or the director of counseling and community standards.
5. Press no charges, but seek a “No Contact” order through the dean of student development, equity and inclusion or the director of counseling and community standards.

Initiate Disciplinary Charges

Should a sexual assault occur on campus or at a college-sponsored activity off campus, the college has the legal obligation to report this violation to the appropriate law enforcement agency. In addition to being subject to possible criminal liability, a student may be subject to sanctions of the Code of Student Conduct.

Burden of Proof

As noted, the standard of evidence for determining whether a violation occurred, specifically when investigating alleged domestic violence, dating violence, sexual assault, and stalking, is “preponderance of evidence” or 51%.

Maintaining Personal Security

At your request, the dean of student development, equity and inclusion or the director of counseling and community standards may make special provisions for assistance in changing academic situations after an alleged sexual assault incident and if such changes are reasonably available.

Reporting Sexual Offenses

If you have been sexually assaulted, this is a violation of the law and college regulations. Such complaints can be reported to the local police, Public Safety or the director of human resources. The dean of student development, equity and inclusion or the director of counseling and community standards will assist you with this report if necessary.

Faculty and Staff

Donna Williams - Director of Human Resources
Title IX Coordinator - 610-799-1107 • hrtitleix@lccc.edu

Students

LCCC Schnecksville
Peggy Heim - Dean of Student Development, Equity and Inclusion - 610-799-1895
Brian DeLong - Associate Dean
of Student Development - 610-799-1179
Department of Public Safety - 610-799-1169 / 610-360-9296
In person at Student Services Center SSC1

LCCC Allentown
Gladys Malpica - Director of Site Educational Services -
Allentown Site Supervisor - 610-799-1948
Department of Public Safety - 610-799-1264 / 484-661-6232
In person at the Department of Public Safety

LCCC Tamaqua
Amber Zuber - Director of Site Educational Services -
Tamaqua Site Supervisor - 570-225-7020

Department of Public Safety - 484-225-1261 / 570-225-7244
or in person at the receptionist desk

LCCC Airport - Lehigh Valley International Airport
Aram Basmadjian and Rodger Mattison - Chief Instructors -
610-264-7089

Risk reduction, warning signs of abusive behavior and future attacks

No victim is EVER to blame for being assaulted or abused. Unfortunately, studies show that a person who is the victim of sexual or dating violence is more likely to be re-victimized. Below are some tips to help reduce your risk, to recognize warnings signs of abusive behavior and how to reduce the risk of a potential attack.

Warning Signs of Abusive Behavior

Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe.

Warning signs of dating and domestic violence include:

1. Being afraid of your partner.
2. Constantly watching what you say to avoid a “blow up.”
3. Feelings of low self-worth and helplessness about your relationship.
4. Feeling isolated from family or friends because of your relationship.
5. Hiding bruises or other injuries from family or friends.
6. Being prevented from working, studying, going home, and/or using technology (including your cell phone.)
7. Being monitored by your partner at home, work or school.
8. Being forced to do things you don't want to do.

Help Reduce Your Risk and Avoid Potential Attacks

If you are being abused or suspect that someone you know is being abused, speak up or intervene.

1. Get help by contacting the Counseling Center for confidential support services.
2. Learn how to look for “red flags” in relationships so you can learn to avoid some of those characteristics in future partners.
3. Consider making a report with Public Safety and/or the Title IX Coordinator and ask for a “no contact” directive from the college to prevent future contact.

4. Consider getting a protection from abuse order or no contact order from a local judge or magisterial justice.
5. Learn more about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.
6. Trust your instincts—if something doesn't feel right in a relationship, speak up or end it.

Sexual Assault Prevention

- Be aware of rape drugs.
- Try not to leave your drink unattended.
- Only drink from unopened containers or from drinks you have watched being made and poured.
- Avoid group drinks like punch bowls.
- Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the opening.
- If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
- If you suspect you have been drugged, go to a hospital and ask to be tested.
- Keep track of how many drinks you have had.
- Try to come and leave with a group of people you trust.
- Avoid giving out your personal information (phone number, where you live, etc.). If someone asks for your number, take his/her number instead of giving out yours.
- Do not consume alcohol under legal age.

Walking Around Campus

- Make sure your cell phone is easily accessible and fully charged.
- Be familiar with where emergency phones are installed on the campus.
- Be aware of open buildings where you can use a phone.
- Program Public Safety telephone numbers into your cellphone (610-799-1911 and 610-799-1169).
- Take major, public paths rather than less-populated shortcuts.
- Avoid dimly lit places and talk to campus services if you believe that lights need to be installed in an area.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Walking back from the library or other buildings very late at night is sometimes unavoidable, so try to walk with a friend.
- Carry a noisemaker (like a whistle) on your key chain.
- Carry a small flashlight on your key chain.
- If something does not seem right, contact Public Safety for an escort.

Sex Offender Registration – Campus Sex Crimes Prevention Act

Megan's Law

By visiting the chief law enforcement officer within a community, members of the general public are able to request community notification fliers for information concerning sexual predators within the community. Members of the community may make such requests at the local Pennsylvania State Police Station in jurisdictions where the Pennsylvania State Police is the primary law enforcement agency. Information can also be obtained on the Pennsylvania State Police "Megan's Law" website at (<http://www.Pameganslaw.state.pa.us>).

Lehigh Carbon Community College Policies Governing Weapons, Alcohol and Other Drugs

Weapons Policy

Firearms, or any type of weapons, are prohibited on college property. This includes the main campus as well as our satellite locations. Any violators to this policy will be turned over to the dean of student development, equity and inclusion and the Pennsylvania State Police. As a result, criminal charges are possible.

Workplace Violence Policy

The college will not tolerate violence or any threat of violence in the workplace or in the course of doing business.

Any employee subjected to a threat or act of violence, or who is witness to a threat or an act of violence from an applicant, employee, student or any other person at work (or during the course of doing business), should immediately contact their immediate supervisor, the Director of Human Resources, and/or Public Safety.

The college will not tolerate threatening, intimidating or harassing behavior of any sort; possession or use of weapons; physical attacks; or the intentional destruction of another's personal property, including the colleges.' (Please refer to the college's Firearms, Weapons and Explosive Policy 2-602 in the Policies and Regulations Manual).

Any employee who threatens or commits an act of violence, threatens use of a weapon, or otherwise engages in intimidating or harassing behavior both on and off duty is subject to discipline, up to and including termination.

Nothing in this Workplace Violence policy shall be construed as limiting the right and responsibility of the college staff and other individuals to notify competent law enforcement agencies when such staff or individuals believe a violation of the law has taken place.

Alcohol and Drug Policy

Statement of Policy: Alcohol and illegal drugs will not be tolerated at Lehigh Carbon Community College.

It is the policy of Lehigh Carbon Community College, in compliance with the Drug-Free Workplace Act of 1988 and the Drug Free Schools & Communities Act Amendments of 1989, to maintain a drug-free campus. The unlawful use, possession, manufacture, distribution, or sale of alcohol, narcotics or illicit drugs on campus or as part of college activities is strictly prohibited. See also Policy 3-200 in the Policies and Regulations Manual.

Penalties:

Students in violation of this policy may be subject to penalties which may range from a written warning to probation to suspension leading to possible dismissal. Violation of this policy by any employee will result in immediate termination or disciplinary action up to and including termination.

College officials will cooperate with local, state, and federal authorities to ensure compliance with laws for unlawful use, possession, manufacture, distribution, or sale of illicit drugs or alcohol. The college is required to notify the proper federal agency of any employee's conviction of any drug violation in the workplace within 10 days of receiving notice of such conviction.

Pennsylvania Alcohol-Related Offenses

Underage Drinking

By federal law, it is illegal for any patron under the legal drinking age of 21 to purchase, consume, possess or transport any liquor, malt or brewed beverage. Lying about one's age is also illegal to obtain alcohol, as well as carrying a false identification card.

Penalty	1st Offense	2nd Offense	Subsequent Offense
Fine	0-\$300	0-\$500	0-\$500
Jail	0-90 days	0-90 days	0-90 days
License Suspension	90 days	1 year	2 years

Police are obligated by law to contact parents or guardians of any patron in violation of this offense. Lehigh Carbon Community College enacts a zero tolerance policy associated with the illegal possession or consumption of alcohol by an underage person. As well as violating federal law, aforementioned offenses are also a direct violation of LCCC's Code of Student Conduct and will be dealt with as the law enacts.

Carrying False I.D.

Carrying false identification to obtain alcohol is in direct violation of federal law and LCCC's code of conduct. It is illegal for any patron to falsely represent their name, age, date of birth or photograph as 21 years of age through invalid identification. All identification cards must be lawfully issued.

Public Drunkenness

It is illegal to be visibly intoxicated in general public to the degree that a patron may endanger oneself or other persons or property, or be a nuisance to others within the vicinity. While public drunkenness can lead to endangerment of oneself or others, it also carries health concerns. Public drunkenness oftentimes leads to criminal mischief and disorderly conduct on campus. All persons must be in control of themselves and be responsible for their own actions and know their limits when using alcohol or a controlled substance.

Driving Under the Influence (DUI) Law

Mandated by Pennsylvania State Law, the legal blood-alcohol level to operate a motor vehicle after consuming liquor, malts or other beverages is .08 for persons of legal age, and .02 for minors. A three-tier penalty system is enforced on BAC and prior offenses and the law emphasizes treatment.

- (1) General impairment (.08 - .099 percent)
- (2) Higher rate of alcohol (.10 - .159 percent)
- (3) Highest rate of alcohol (.16 percent and above)

Drivers with any amount of a controlled substance of a Schedule I, II or III drug not medically prescribed violate federal law if operating or being in physical control of a vehicle. It is illegal for any patron under the legal age of 21 to drive a vehicle with a BAC of .02 or higher. First time offenders may qualify for Accelerated Rehabilitative Disposition (ARD) program.

Refusing a Chemical Test

Any patron operating a motor vehicle while under the influence of alcohol or a controlled substance automatically gives consent to one or more chemical tests: breath, blood or urine. The implied consent waives any right to an attorney prior to testing. If a patron refuses a chemical test, three things will result.

- 1) The test will not be done.
- 2) The patron's license will be revoked for a minimum of one year.
- 3) The patron will most likely be charged with a D.U.I.

Open Container Law

Under Pennsylvania State Law, it is not illegal for a patron to openly display or use alcohol or a controlled substance in public. While state law does not enforce this, some local governments enact such ordinances. Information regarding all alcohol-related offenses in Pennsylvania can be found by visiting <http://www.lcb.state.pa.us> and clicking "Alcohol & Related Offenses."

Related Offenses

Possession of Small Amount of Marijuana

As outlined under the Controlled Substances, Drugs, Device and Cosmetic Act of 1972, it is illegal and unlawful for any patron to unknowingly, or knowingly possess a small amount of marijuana, a Schedule I substance. Persons engaged in such activity will be faced with criminal charges as according to state law and will be in direct violation of the Code of Student Conduct.

Possession of Drug Paraphernalia

Outlined under the Controlled Substances, Drugs, Device and Cosmetic Act of 1972, it is illegal for any patron to possess a controlled substance with intent to use, manufacture, ingest, inhale or distribute.

Synthetic Marijuana

The U.S. Drug Enforcement Agency (DEA) classified synthetic marijuana as an illegal substance, a law effective March 1, 2011. The drug, also known as K2, Demon, Spice, Black Magic, Voodoo Spice and Ninja Aroma, are illegal substances. Individuals responsible for transporting, manufacturing, possessing, importing or exporting these substances are in direct violation of federal law and will face civil and criminal penalties. Students who violate this law will be held responsible under the college's illegal substance policy.

Drug Penalties and Consequences: Commonwealth of Pennsylvania

The Controlled Substance, Drug, Device and Cosmetic Act of the Commonwealth of Pennsylvania (Act No. 65 of April 14, 1972) identifies sanctions involving monetary fines ranging from a minimum of \$25 (underage drinking) to \$250,000 (manufacture, distribution, and/or sale of illicit drugs), and imprisonments ranging from 30 days to 50 years, or both, for violations of its provisions.

The Drug Free Campus brochure is located on the LCCC website: www.LCCC.edu.

Alcohol and Other Drug Policies Summary:

Lehigh Carbon Community College has enacted drug and alcohol policies for employees, staff, faculty and students. These policies are reviewed annually to ensure current practices and programs are followed. These policies are accessed in a variety of locations to provide the widest audience notification and access. They are available to employees, staff and faculty through the intranet in the college policy and procedure manual. Students have the policy available through the student handbook and through their portal. Lastly, the Facilities Use policy prohibits the use of alcohol and smoking on our campus and sites.

All listed policies and procedures identify those acts prohibited and a range of disciplinary and referral actions to be taken. Drug-Free Campus policy also identifies federal and state laws that can be applied and the appropriate disposition for violation of those acts. Lastly, the Drug-Free Campus policy adds a complimentary portion that identifies the health risks involved in using controlled substances.

Alcohol and Other Drug Programming Summary:

Programming activities ranged from scheduled events, handouts to surveys.

Faculty counselors held a scheduled event for Alcohol Abuse Awareness. In addition to website counseling information, pamphlets were made available at the main campus and sites and provide counseling referral resources to students. They also participated in the annual Wellness Festival.

The Recreation and Wellness Center sponsors a Wellness Fair during the first week of the fall semester. This program includes the Pennsylvania State Police providing drug and alcohol information and the Lehigh County Health Department handing out information on substance and alcohol abuse. This program is open to all students, faculty and staff.

Public Safety Department conducts a two-year survey that provides a summary of drug and alcohol issues within the college. Areas surveyed are administrators, faculty counselors and public safety. These areas show activity in incidents reported, referrals and discipline for drug- and alcohol-reported issues.



DRUG-FREE CAMPUS

The College will not discriminate on the basis of race, color, sex, religion, ancestry, national origin, age, disabilities, veteran status, or sexual orientation in its educational programs, activities, admissions, or employment practices as required by applicable laws and regulations. For information regarding civil rights or grievance procedures or for information regarding services, activities, and facilities that are accessible to and useable by persons with disabilities, contact the Office of Human Resources. Students may contact the Office of Disability Support Services, LCCC, 4525 Education Park Drive, Schnecksville, PA 18078-2598, 610-799-2121. PERM2-yy 2/26/13



Lehigh Carbon
COMMUNITY COLLEGE

Controlled Substances—Uses/Risks

DRUGS/CSA	TRADE OR OTHER NAMES	MEDICAL USES	METHODS OF ABUSE	DEPENDENCE	POSSIBLE EFFECTS	EFFECTS OF OVERDOSE	WITHDRAWAL SYMPTOMS
NARCOTICS				Physical = Psychological			
Morphine	MIS-Contin, Roxanol, Duramorph, Oramorph SR	Analgesic, antitussive	Oral, smoked, injected	High	Euphoria, drowsiness, respiratory depression, constricted pupils, nausea. When injected, serum hepatitis is common. Skin abscesses, inflammation of the veins and congestion of the lungs also occur.	Slow and shallow breathing, clammy skin, convulsions, coma and possible death.	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills, and sweating.
Codeine	Tylenol w/Codeine, Empirin w/Codeine, Robitussin A-C, Fiorinal w/Codeine, APAP w/Codeine	Analgesic, antitussive	Oral, injected	Moderate			
Heroin	Diacetylmorphine, Horse, Smack	None in U.S.	Injected, sniffed, smoked	High			
Hydromorphone	Dilaudid	Analgesic	Oral, injected	High			
Meperidine (Pethidine)	Demerol, Mepergan	Analgesic	Oral, injected	High			
Methadone and LAAM	Dolophine, Methadose, Levomethadyl acetate	Analgesic	Oral, injected	High			
Other Narcotics	1, II, III, IV Percodan, Percocet, Tylox, Tussionex, Fentanyl, Darvon, Lomtilil, Talwin, Opium, Demerol	Analgesic, antidiarrheal, antitussive	Oral, injected	High-Low High-Low			
STIMULANTS							
Cocaine	"Uppers" Coke, Flake, Snow, Crack	Local anesthetic	Sniffed, smoked, injected	Possible	Increased alertness, excitation, euphoria, increased pulse rate and blood pressure, insomnia, loss of appetite.	Agitation, increase in body temperature, hallucinations, convulsions, possible death; heavy frequent use can result in brain damage.	Apathy, long periods of sleep, irritability, depression, disorientation.
Amphetamines/ Methamphetamine	Biphetamine, Desoxy, Dexedrine, Ice, Obetrol	Attention deficit disorders, narcolepsy, weight control	Oral, injected, smoked	Possible			
Methylphenidate	Ritalin	Attention deficit disorders, narcolepsy	Oral, injected	Possible			
Other stimulants	1, II, III, IV Acipex, Didrex, Ionamin, Melfiat, Plegine, Sanorex, Tenuate, Tepamil, Prelu-2, Captagon, Preludin	Weight control	Oral, injected	Possible			
HALLUCINOGENS							
LSD	Acid, microdot	None	Oral	None	Illusions and hallucinations, altered perception of time and distances. "Angel Dust" can produce bizarre behavior. More deaths are caused by the behavior than by the drug.	Longer, more intense "trip" episodes, psychosis, possible death.	Unknown
Mescaline & Peyote	Mexc, Buttons, Cactus	None	Oral	None			
Amphetamine variants	1 2, 5-DMA, STP, MDA, MDMA, Ecstasy, DOM, DOB	None	Oral, injected	Unknown			
Phencyclidine	PCP, Angel Dust, Hog	None	Smoked, oral, injected	Unknown			
Phencyclidine and Analogs	PCE, PCPY, TCP	None	Smoked, oral, injected	High			
Other Hallucinogens	1 Bufotamine, Ibogaine, DMT, DET, Psilocybin, Psilocyn	None	Smoked, oral, injected, sniffed	None			
DEPRESSANTS							
Chloral Hydrate	Noctec, Somnos, Fesules	Hypnotic	Oral	Moderate			
Barbiturates	II, III, IV Amytal, Fiorinal, Nembutal, Seconal, Tuinal, Phenobarbital, Penobarbital	Hypnotic, anticonvulsant, sedative, hypnotic, veterinary, euthanasia agent	Oral	High-Mod	Sturred speech, disorientation, drunken behavior without odor of alcohol.	Shallow respiration, clammy skin, dilated pupils, weak convulsions, and possible death.	Anxiety, insomnia, tremors, delirium, hallucinations, and possible death.
Benzodiazepines	IV Ativan, Dalmane, Diazepam, Librium, Xanax, Serax, Valium, Tranx-ene, Verstran, Versed, Halcion, Paxiperm, Restoril	Anesthetic, anticonvulsant, sedative, hypnotic, veterinary, euthanasia agent	Oral	Low			
Gluethimide	Doriden	Sedative; hypnotic	Oral	High			
Other depressants	I, II, III, IV Equanil, Milltown, Noldar, Placidyl, Valmid, Mehtaqualone	Antianxiety; sedative hypnotic	Oral	Moderate			
CANNABIS							
Marijuana	Pot, Acapulco Gold, Grass, Reefer, Sinsemilla, Thai Sticks	None	Smoked, oral	Unknown	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior.	Fatigue, paranoia, possible psychosis.	Hyperactivity, insomnia, and decreased appetite occasionally reported.
Tetrahydrocannabinol	THC, Marinol	Antinauseant	Smoked, oral	Moderate			
Hashish, Hashish Oil	Hash, Hash Oil	None	Smoked, oral	Unknown			
ANABOLIC STEROIDS							
Testosterone (Cypionate, Enanthate)	Depo-Testosterone, Delatestryl	Hypogonadism	Injected	Unknown	Virilization, acne, testicular atrophy, gynecomastia, aggressive behavior, edema	Unknown	Possible depression
Nandrolone (Decanoate, Phenpropionate)	Nortestosterone, Durabolin, Deca-Duraboline, Deca	Anemia, breast cancer	Injected	Unknown			
Oxymetholone	Anadrol-50	Anemia	Oral	Unknown			
ALCOHOL							
Any beverage containing ethyl alcohol	Alcohol is a drug and acts like a sedative. It is a natural substance—alcoholic beverages contain ethyl alcohol—a colorless flammable liquid. Technically, it is also classified as a food due to its natural content formed by the reaction of fermenting sugar with yeast spores.	Small doses have a tranquilizing effect		High	Acts on those parts of the brain which dull sensation and impair muscular coordination, memory, and judgment. If used during pregnancy, may cause fetal alcohol syndrome (physical abnormalities, mental retardation). Also, children born to alcoholics at greater risk of becoming alcoholics themselves.	Heart (high blood pressure, heart attack, stroke), liver damage, permanent brain damage, respiratory depression, possible death.	Severe anxiety, tremors, hallucinations, and convulsions.

The information on these two pages is provided to you in compliance with Federal regulations.

Use of alcohol and/or other drugs (AOD) may cause an individual to be at higher risk of contracting sexually transmitted disease, including HIV/AIDS. Use of AOD may also put an individual at greater risk of being involved in a crime, and/or a vehicular/other incident which could cause injury or death. Use of AOD during pregnancy may cause physical abnormalities and/or mental retardation and other damage to the child.

PER16-z.indd (6/29/2020)

Community Resources

Alcoholics Anonymous	610-882-0558
Crime Victims/Rape and Sexual Assault Lehigh Valley	610-437-6611
Lehigh Valley Hospital - I-78 17th and Chew St.	610-402-8000
Lehigh County Crisis Intervention Team	610-782-3127
LCCC counselors (for students)	610-799-1895
Human Resources (for college employees)	610-799-1107

Local Community Services for Drug and Alcohol Treatment

Al-Anon - Allentown District	610-882-0558
Al-Anon - World Service Office	1-800-344-2666
Alcoholics Anonymous	610-882-0558
Center for Humanistic Change	610-443-1595
Confront	610-433-0148
Lehigh County Drug & Alcohol Addiction Treatment Center	484-362-0000
Narcotics Anonymous Help Line	610-439-1998

Your Rights as a Crime Victim

You have rights as a victim of crime. In addition, there are standards of service that you can expect to receive as a victim of crime. The standards help ensure that you receive information, practical and emotional support, and are able to participate fully in the criminal justice system. These standards were created to make sure that you are treated with dignity and respect at all times, regardless of your gender, age, marital status, race, ethnic origin, sexual orientation, disability or religion.

Your rights will be provided to you by several different agencies, which include a state or local law enforcement agency, the prosecutor's office, local correctional facility, Board of Probation and Parole, the juvenile probation office or the Department of Public Welfare. Who provides specific notifications to you depends on where the case is in the criminal or juvenile justice system. There are some rights that you will need to request in order for them to be provided to you. Some of your rights are listed below:

You have the right to be told...

- about basic services available to you in your county
- about certain court events, including information on bail, escape of offender,
- release of an offender
- about the details of the final disposition of a case

You have the right to receive...

- notice of the arrest of the offender
- information about restitution and assistance with compensation
- accompaniment to all criminal proceedings by a family member, a victim advocate or a support person

You have the right to provide input...

- into the sentencing decision and to receive help in preparing an oral and/or written victim impact statement into post-sentencing decisions.

For more information about your detailed rights or to file a complaint, or if you believe your rights have been violated, please contact: Pennsylvania Office of Victim Services at <http://www.pcv.pccd.pa.gov/pages/default.aspx>.

Crime Prevention and Awareness Programs

Behavior Intervention Team

StART Student Assessment & Response Team, Behavior Intervention Protocol

The mission of the LCCC StART (Student Assessment and Response Team) Behavior Intervention Team is to maintain a healthy, safe learning environment for all members of the college community. In so doing, the team works collaboratively to review, assess and track reports of behavioral concern, providing interventions and recommending college action to the dean of student development, equity and inclusion as appropriate. The foremost goal of the team is to assist students and address concerns before they reach crisis or emergency proportions. In the event of emergency, the team communicates with the Critical Incident Team.

Prevention Education Task Force

Alcohol and Other Drug (AOD) Program

Enhance the college learning environment through effective implementation of alcohol and other drug policies, prevention education programs, and community services referrals.

Increase drug and alcohol awareness and prevention programs available to students and employees by two additional events/programs in each of the next two years. These would be in addition to the Wellness Fair. Evaluate by presenting the programs and documenting attendance or audience reached.

Provide comprehensive listings of treatment or referral options available to students and/or employees for alcohol and drug issues. Promote through College Voice, intranet and other mass postings. Evaluate by polling the listed referral or treatment agencies for usage (number of referrals or users only, no names).

Personal Safety

General Safety Information

1. Never leave your purse or wallet unattended.
2. Do not carry large sums of cash to the campus.
3. Evening students should try to park in Lots A-D-F, except for handicapped and gym parking.
4. Always lock your vehicle.
5. Don't leave your books lying around. There is a good market for used books.
6. Don't give locker combinations or car keys to others.
7. In case of an emergency at home, tell your family to call 610-799-1169. Public Safety will make an effort to contact you.
8. Report all accidents or incidents to Public Safety.
9. Emergency evacuation routes are posted in every classroom/lab. Familiarize yourself with them.

Daily Crime Log

The purpose of a daily crime log is to record criminal incidents and alleged criminal incidents that are reported to the Department of Public Safety. This is maintained in the Student Services Center, Room SSC 1. The daily crime log is viewable upon request.

Annual Disclosure of Crime Statistics

Clery Act Crimes Definitions of Reportable Crimes

Aggravated Assault – is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arson – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary – is the unlawful entry of a structure to commit a crime within.

Destruction/Damage/Vandalism of Property (except Arson) – to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Forcible Sex Offenses – is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent, including: forcible rape, forcible sodomy, sexual assault with an object, forcible fondling.

Hate Crimes – includes all of the crimes listed that manifest evidence that the victim was chosen based on one of the protected categories.

Intimidation – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny/Theft – includes pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.

Motor Vehicle Theft – is the theft or attempted theft of a motor vehicle.

Murder/Manslaughter – defined as the willful killing of one human being by another.

Negligent Manslaughter – is defined by the killing of another person through gross negligence.

Non-forcible Sex Offense – unlawful, non-forcible sexual intercourse, including incest and statutory rape.

Robbery – is defined as taking or attempting to take anything of custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Simple Assault – an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

Categories of Prejudice

Disability – a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

Ethnicity/National Origin – a preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions.

Gender – a preformed negative opinion or attitude toward a group of persons because those persons are male or female.

Race – a preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity that distinguish them as a distinct division of humankind.

Religion – a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

Sexual Orientation – a preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

Gender Identity – a preformed negative attitude toward one's physical traits and one's internal sense of self as male, female, both or neither as well as one's outward presentations and behaviors related to that perception.

Other Required Reportable Crimes

Domestic Violence – The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

Dating Violence – The term “dating violence” means violence committed by a person—

- (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - (i) The length of the relationship.
 - (ii) The type of relationship.
 - (iii) The frequency of interaction between the persons involved in the relationship.

Dating Partner – The term “dating partner” refers to a person who is or has been in a social relationship of a romantic or intimate nature with the abuser, and where the existence of such a relationship shall be determined based on a consideration of—

- (A) the length of the relationship;
- (B) the type of relationship; and
- (C) the frequency of interaction between the persons

Stalking – The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to—

- (A) fear for his or her safety or the safety of others; or
- (B) suffer substantial emotional distress.

FEDERAL CAMPUS CRIME STATISTICS: 2019-2021

CRIME STATISTICS	*On Campus			In/On Non-Campus Donley, Morgan, Carbon			On Public Property		
	2022	2021	2020	2022	2021	2020	2022	2021	2020
INCIDENTS									
Murder	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Sexual Assault (Forcible)	0	0	0	0	0	0	0	0	0
Sexual Assault (Non-Forcible)	0	0	0	0	0	0	0	0	0
Sexual Assault (Anonymous)	0	0	0	0	0	0	0	0	0
ARRESTS									
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0
NO. OF PEOPLE REFERRED FOR CAMPUS DISCIPLINARY ACTION									
Liquor Law Violations	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0
**REQUIRED VAWA STATISTICS									
Domestic Violence	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0

*This category includes all on-campus incidents. Incidents/Arrests listed above that manifest evidence of prejudice based on race, religion, sexual orientation or ethnicity: NONE.

**These crimes may also be reflected in the incidents section.

Crime Rate: (Annual Enrollment: 12,567; Employees: 243 = Jurisdiction Population: 12,810

a. Population of jurisdiction: 12,810.

b. Number of known specific offenses for jurisdiction for 2022.

Divide 12,810 by 100,000 = 0.1281

Divide incident by 0.1281 = campus crime rate per incident (ex. Divide 0 Robbery by 0.1281 = 0)

HATE CRIMES

2022	Race			Gender			Religion			Sexual Orientation			Ethnicity			Disability		
TYPE OF OFFENSE	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2021	Race			Gender			Religion			Sexual Orientation			Ethnicity			Disability		
TYPE OF OFFENSE	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2020	Race			Gender			Religion			Sexual Orientation			Ethnicity			Disability		
TYPE OF OFFENSE	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP	OC	NC	PP
Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vandalism	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other Crimes Involving Bodily Injury	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Uniform Crime Statistics

2022

Head Count..... 12,567
 FTE Employees 243

Offense	Actual Number Of Offenses	Number of Cleared Offenses	Rate Per 100,000
Main Campus:			
Theft (including attempts)	1	0	7.80
Vandalism	1	1	7.80
Disorderly Conduct	3	3	23.41
Criminal Mischief	1	1	7.80
Harrassment	4	4	31.22
Threatening Behavior	5	5	39.03
Donley Center:			
Disorderly Conduct	3	3	23.41
Threatening Behavior	1	1	7.80
Morgan Center:			
Threatening Behavior	2	2	15.61

2021

Head Count..... 8,979
 FTE Employees 243

Offense	Actual Number Of Offenses	Number of Cleared Offenses	Rate Per 100,000
Main Campus:			
Theft (including attempts)	0	0	0
Vandalism	0	0	0
Disorderly Conduct	0	0	0
Criminal Mischief	0	0	0
Defiant Trespass	0	0	0
Harassment	0	0	0
Donley Center:			
Disorderly Conduct	1	1	10.84
Morgan Center:			
No Incidents Reported			

2020*

Head Count..... 9,742
FTE Employees 268

Offense	Actual Number Of Offenses	Number of Cleared Offenses	Rate Per 100,000
Main Campus:			
Theft (including attempts)	0	0	0
Vandalism	0	0	0
Disorderly Conduct	0	0	0
Criminal Mischief	0	0	0
Defiant Trespass	0	0	0
Harassment	0	0	0

Donley Center:

No Incidents Reported

Morgan Center:

No Incidents Reported

Carbon Center:**

No Incidents Reported

Notes:

* Due to COVID-19, beginning in March 2020 the college closed all sites to most in-person classes for the remainder of the academic year.

** In Fall 2020, the college ended its lease with the Jim Thorpe Area High School and closed the Carbon Center.

Register to Vote

LCCC.edu/Current Student/Campus and Student Life/Voter Registration.

Lehigh Carbon Community College is committed to providing students, faculty and staff with information to support and enhance the civic engagement and political participation of our college community. Please use the resources contained below to assist you with the voter registration process and to provide easy access to information about political candidates and the campaign issues and platforms.

Remember, registering to vote is just the first step. Make it a priority to become an informed citizen and engage fully in the democratic process and **DON'T FORGET TO VOTE!**

For voter registration information in Pennsylvania, go to www.votespa.com. Voter Registration Form

The College will not discriminate against any employee, applicant for employment, student, or applicant for admission on the basis of gender, gender identity, gender expression, sex, race, ethnicity, color, national origin, religion, age, disability, veteran or military status, genetic information, family or marital status, sexual orientation, or any other protected class under applicable local, state, or federal law, including protections for those opposing discrimination or participating in any grievance process on campus or within the Equal Employment Opportunity Commission or other human rights agencies. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. Inquiries about this policy and procedure may be made internally to the Director of Human Resources/Title IX/Equity Coordinator, Office of Human Resources, 4525 Education Park Drive, Schnecksville, PA 18078, 610-799-1107.
PERM2-kk.ind (4/14/2023)

LCCC Main Campus, Schnecksville



LCCC Allentown, Donley Center



LCCC Airport Site, Allentown



LCCC Tamaqua



