ADDENDUM 1
Date of Addendum: 12/20/21

NOTICE TO ALL VENDORS
The Contract Documents for the above-referenced Project are modified as set forth in this Addendum. The original Contract Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Contract Documents. Vendor shall take this Addendum into consideration when preparing and submitting a proposal, and shall acknowledge receipt of this Addendum in the space provided on the Proposal Form.

PROPOSAL SUBMITTAL DEADLINE
The proposal submittal deadline remains the same and is not changed by this Addendum.

1.0 – QUESTIONS AND ANSWERS	
The following questions and answers are provided as a matter of information to clarify issues raised about the Contract Documents.	
Item	Questions and Answers
1.1	Question: Is the project prevailing wage? Answer: Yes, Project Serial #21-08348
1.2	Question: Within the specification you request a 2 year warranty for the project, can you clarify the following a. The spec calls for equipment and labor warranty. Is site labor to be included at no cost during the 2-year warranty period or does warranty labor only refer to labor to repair returned equipment? b. If site labor is required during warranty, what is the site response time, and what is the coverage time ; normal business hours, 24/7, or some other time period? c. The spec calls out 4-hour response time on site for maintenance issues after year 2. Are we to provide a separate cost for 4-hour response time for year 3 maintenance? If so, should this contract price include all labor or just the cost to guarantee 4 hour response time? Is the coverage time normal business hours, 24/7, or some other time period? Answer: Labor should be included at no cost to client. Normal Business day 4 hour response during Years 1 &2.
1.3	Question: Can you provide the various sub room combinations for dividing and combining the audio systems for the CSC ballrooms? Answer: Refer to attached drawings.
1.4	Question: How is the video to be routed and displayed during the various room combinations? Answer: Refer to attached drawings.
1.5	Question: Are all rooms to be configured to have videoconferencing as a standalone room? Answer: Web Conferencing capabilities for all rooms is our standard.
1.6	Question: How is the videoconferencing to operate when rooms are in the various combine

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	modes? Answer: Refer to attached drawings.
1.7	Question: Does LCCC have Zoom room licenses and/or connectors for any of the rooms requiring videoconferencing? Answer: No Zoom Rooms licenses. User licenses for each user. No Connector Licenses
1.8	Question: Can you define what you mean by seamless videoconferencing? Should the system support hands free pick up of anyone teaching and/or speaking from the class seating area? Should the active video track the person speaking with cameras to pick up both the teacher or anyone speaking from the audience? Answer: Web Conferencing to be seamless, so User just opens Zoom Client, connects to meeting and can easily select camera, microphone and speaker.
1.9	Question: Is auto-tracking required for any or all the required cameras used for conferencing? Answer: No auto tracking.
1.10	Question: What device will be initiating the videoconference, podium PC or dedicated appliance? Is this a dedicated PC used only for Zoom calls or a shared PC for presenting? Answer: Presenters PC and used for shared PC for presenting.
1.11	Question: Will guests need to initiate a videoconference from their laptop? If so, how will they gain network access? Answer: Web Conferencing will be through the Podium Presenter PC. As guest devices would not be able to simply access the AV VLAN.
1.12	Question: What platform is LCCC primarily using for conferencing today? Answer: Zoom, Meet and Teams are currently available to our user community.
1.13	Question: Is there a need to connect to any standards-based video rooms from this space? Answer: No, video conference codecs and systems are outside of scope.
1.14	Question: How is the Kandao camera used in the lecture halls? Answer: The Kandao Meeting Pro is a 360 degree web camera system that utilizes a USB2.0 connection to the Presenter's PC plus AC power pack. The Kandao serves as web cam, microphone and speaker which shows up in Zoom or Meet as individual device options. Allowing all the participants in the room to collaborate in the web conference meeting. Typically, the Kandao is sitting on a tripod. https://www.kandaovr.com/kandao-meetingpro/
1.15	Question: In the spec, you state contractor shall provide Extron controllers as per LCCC standards? Do you have examples of the control panel standards that LCCC is using in typical rooms? Answer: You are Welcome to view our existing av controllers to see the current pages.
1.16	Question: Define wireless projection? Are you expecting to use the projector wireless

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	capabilities vs separate box such as Mersive or Clickshare? Answer: LCCC has utilized Mersive Solstice and Extron Sharelink.
1.17	Question: For the (6) CSC rooms you are only requesting (4) podiums. Which rooms receive a podium? Answer: CSC 201A, 203, 205, 207A are the four primary CSC Rooms.
1.18	Question: For the Science classrooms, are we to provide a podium for each room? Answer: Yes
1.19	Question: You indicate that the system shall meet ADA requirements. Does the video content for each space require close captioning? Answer: No special closed captioning
1.20	Question: Can you provide a list of equipment that we need to remove and dispose? Answer: All equipment in the current AV racks and podiums plus the cabling. Also the cabling from floor boxes to the AV racks.
1.21	Question: Are we required to pull out any existing unused cabling? Answer: Yes
1.22	Question: How do we handle costs that impact scheduling and re-mobilization of labor as per the statement, "The contractor may need to work around scheduling conflicts in some rooms"? Answer: The rooms will be scheduled Out of Service for Maintenance for a block of time, as the vendor proceeds with the project.
1.23	Question: In the specification you state that the equipment in each room should support 4K standards. Does that only relate to the equipment or should everything in the signal chain support 4k including cabling and other miscellaneous devices? Answer: 4K signal chain from input to output
1.24	Question: Is the decision criteria for evaluating proposals listed in order of priority and/or is equal weighting applied to each category? Answer: No priority, weighing equally to the categories.
1.25	Question: What information is required within bidders' proposals to allow for accurate comparisons of scope and design intent, fulfillment of LCCC use cases, and meeting best practices for installation, testing, and commissioning of systems? Answer: LCCC has committees to evaluate RFP's. A rubric is compiled on each vendor as to how a vendor completed their replies to the scope of work in the specifications.
1.26	Question: Do you have a room schedule from 2/15/22 to 9/15/22? Answer: LCCC utilize 25Live for booking of rooms. In advance of project work onsite, rooms will be blocked Out of Service for Maintenance

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1.27	Question: Is your expectation that this work be done over Spring or over Summer break? Answer: Yes. Work will be performed based on the availability of resources; materials and manpower.
1.28	Question: Josh mentioned the LCCC team will setup the AV VLAN on the network. To connect to the campus LAN, should the AV vendor supply a small network switch in each room's equipment rack, or will LCCC provide enough network jacks (or a local switch) within the room for all devices? Answer: The CX series Aruba is our standard switch. Please provide information to include all possibilities with associated costs and your recommended path forward. Also include if those switches are to be part of the vendor's maintenance agreement where possible.
1.29	Question: The Extron management software, Globalviewer was discussed during the walkthrough. Please confirm that we should plan for Globalviewer deployment to the new spaces being installed. LCCC will need to spin up a virtualized server as the device management server. Answer: Offer Global viewer as an option and include all associated costs and requirements for VM.
1.30	Question: Please confirm that the preferred aspect ratio for the screens is in fact 16x9. Many classroom systems nowadays utilize a 16x10 aspect ratio with the proper native resolution projector. Either are acceptable, but all spaces should be the same standard moving forward. Answer: 16X10
1.31	Question: Given the delays with equipment procurement, the project start date in February seems fairly aggressive. While we could get started on some aspects of the installation, equipment delays will push out further. Is there an absolute "drop dead" date for completion? Obviously, we will do our best to facilitate. Answer: Please include into your quote when you foresee being able to install the hardware/software for this project based on expected hardware lead times.
1.32	Question: Will you be sharing the sign-in sheet from the walk-through? Answer: Sign in sheet included in addendum.

Drawing of Room Layouts
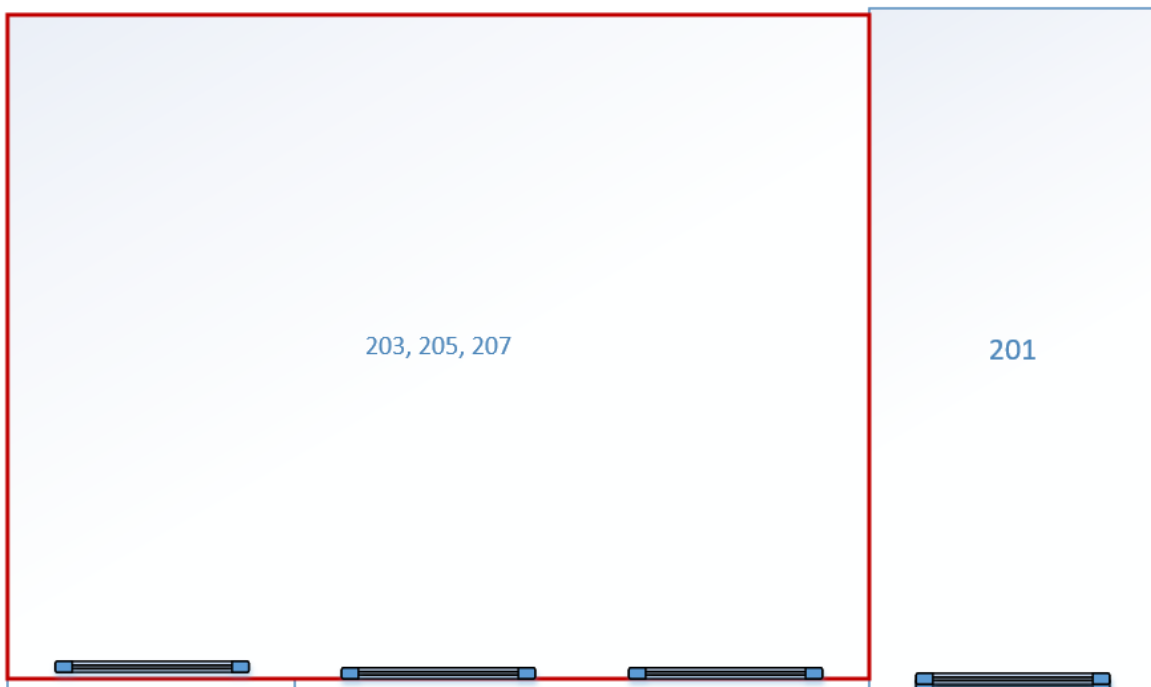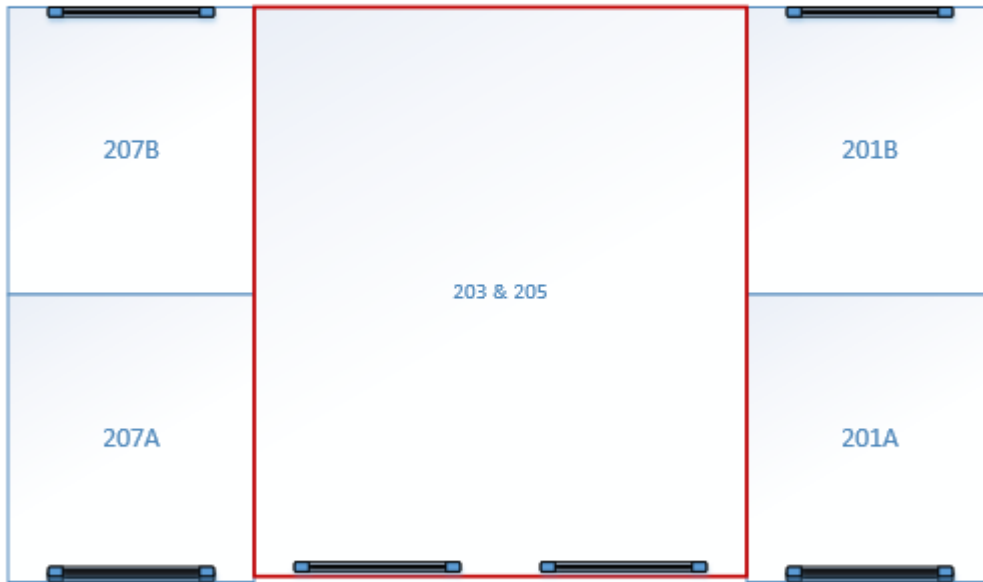
Six Individual Rooms

207B	205	203	201B
207A			201A
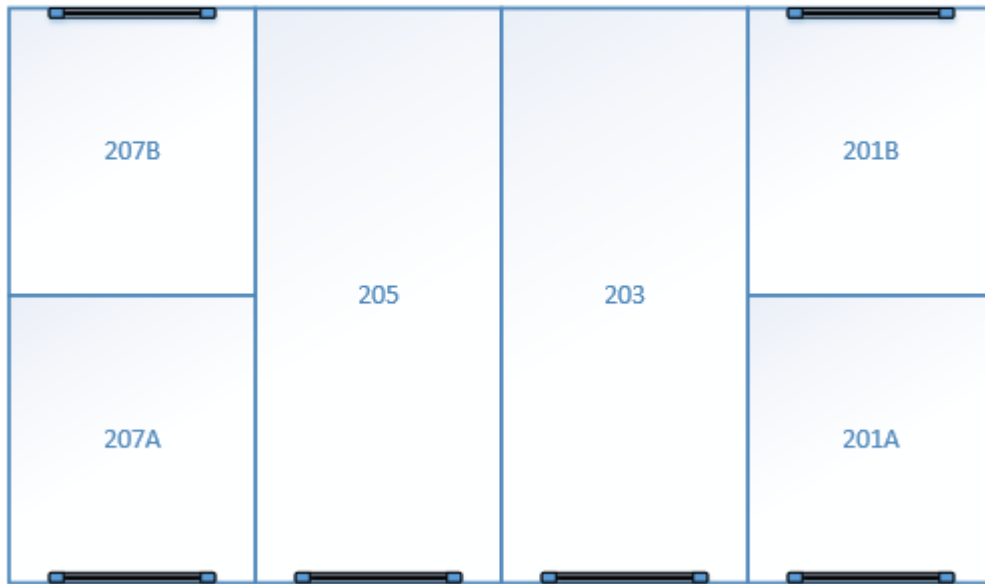
Four Individual Rooms

| 207 | 205 | 203 | 201 |
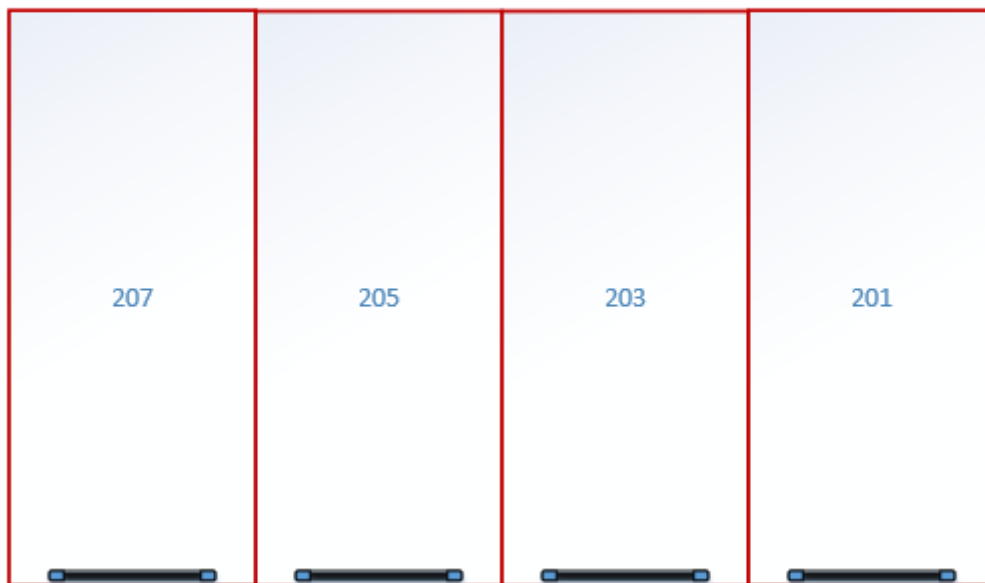
201 203 205 as Large Room

207

201, 203, 205
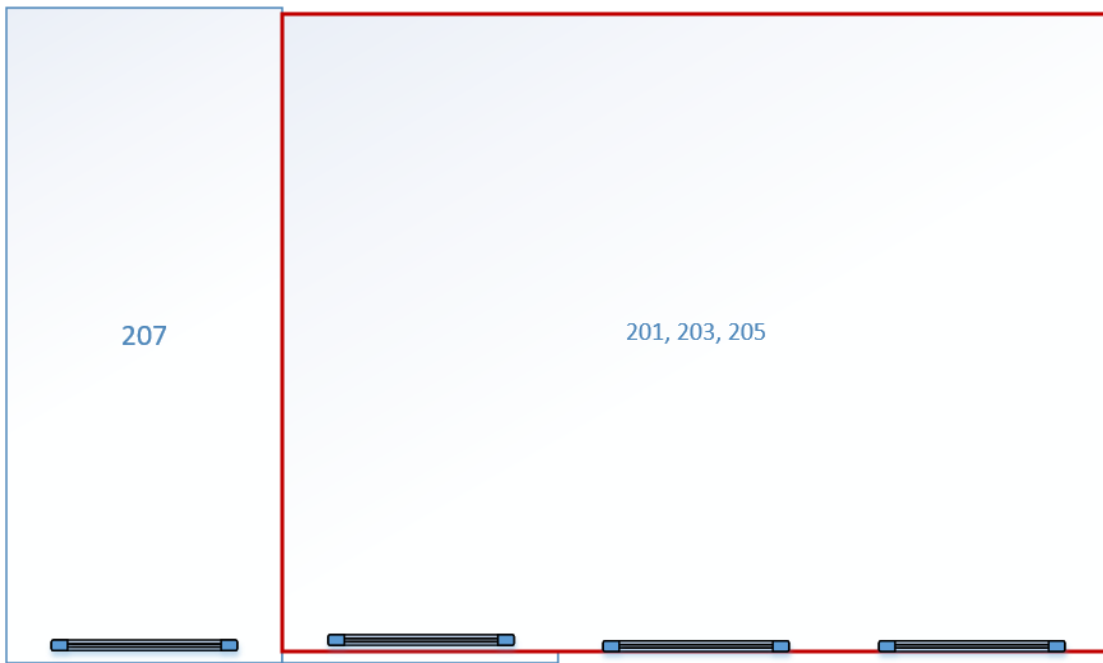
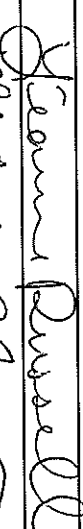# 203 205 207 as Large Room

203, 205, 207

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203 & 205 as Large Room

END OF ADDENDUM

AV Upgrade RFP-Mandatory Pre-Proposal Meeting
13-Dec-21

Vendor	Printed Name	Signed Name									
Applied Video Technology	Michael Coxe	*signature*									
IMS Technology Services	Allicyn Frenchman Tom Kelle	*signature*									
AVI-SPL											
Vistacom	Lianna Russell	Lianna Russell									
Visual Sound	Claudia Fogelman	Brelman-CA									