

2024-2025 Budget



DECEMBER 14, 2023 PRESENTATION



Lehigh Carbon
COMMUNITY COLLEGE



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Lehigh Carbon Community College Annual Fact Sheet



Vision - Lehigh Carbon Community College strives to maximize the potential of all learners, maintain educational standards, take an active role in community and workforce development, and become a leader in diversity, equity and inclusion.

Mission - Lehigh Carbon Community College dedicates itself to empowering learners through a variety of equitable and affordable educational pathways and services to achieve their individual academic and career goals.

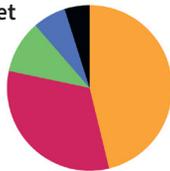
History - Studies on the feasibility of establishing a public community college started as early as 1955 in the Allentown area. Ultimately, the proposal garnered approval from numerous area school boards and the Allentown Chamber of Commerce, and LCCC was established and empowered on March 31, 1966, by the Pennsylvania State Board of Education. Classes were originally held in the Old Lehigh County Court House. The move to the Schnecksville campus was completed in time for the spring 1969 semester.

Funding

Total operating and capital budget, 2023-24 – \$59,889,555

Revenue sources for the operating budget

Credit tuition and fees	46.2%
State appropriation	32.1%
Sponsor appropriation	10.3%
Noncredit tuition and fees	6.5%
Miscellaneous income	4.9%



SEMESTER TUITION AND FEES

Sponsoring school district of LCCC

Full time (12-18 credits)	\$2,595
Part time (1-11 credits)	\$183/credit hour



SPONSORING SCHOOL DISTRICTS

Lehigh and Carbon counties

Allentown	Palmerton Area
Catasauqua Area	Panther Valley
East Penn	Parkland
Jim Thorpe Area	Salisbury Township
Lehigh Area	Southern Lehigh
Northern Lehigh	Whitehall-Coplay
Northwestern Lehigh	

CAMPUS LOCATIONS

Schnecksville - Main
Allentown - Donley Center
Lehigh Valley International Airport - LVIA
Tamaqua - Morgan Center

TRANSFER PROGRAMS – LCCC has 600+ transfer agreements with 63 colleges and universities in Pennsylvania and nationwide.

NONCREDIT PROGRAMS – Job training opportunities are in healthcare, truck driving, computers, customer service, manufacturing and business, and other high priority areas.

Enrollment

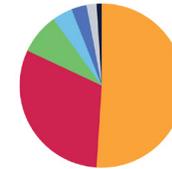
Annual Credit Headcount 2022-23	8,901
Annual Noncredit Headcount 2022-23	2,801

CREDIT STATISTICS (fall 2023)

Credit Headcount – 5,826
Full-time 33% Part-time 67%
Enrollment in career programs (AAS) – 29%
Enrollment in transfer programs (AA, AS) – 65%
Enrollment in programs under 2 years (certificates and diplomas) – 6%
Male 36% Female 64%

ETHNICITY

51% White	
31% Hispanic /Latino	
8% African American	
4% Unknown	
3% Asian	
2% Multi-race	
<1% Other—	.5% American Indian
	.25% U.S. Nonresident
	.20% Native Hawaiian



AGE Under 20 years	47%	35-49 years	9%
20-24 years	25%	50 and over	3%
25-34 years	16%		

The mean age of all LCCC credit students – 23 years
(Data is from fall 2023)

Background

Full-time employees		} Total 245	*(Includes administrators, teaching/service faculty, coaches, tutors, classified staff and community service employees.)
Faculty	89		
Administrative	90		
Classified Staff	66		
*Total part time 441			

In 2022-23 the college awarded \$20 million in all forms of financial aid and scholarships. The college and the LCCC Foundation disbursed more than \$1.6 million in student scholarships to 1,355 students.



HIGHLIGHTS

An innovative partnership, entitled “It’s Not Over,” between LCCC, Northampton Community College, Kutztown University and East Stroudsburg University will keep students on a pathway to a college degree with a variety of transfer agreements that will benefit students whose journey to higher education may have been interrupted.

Students interested in a career in nursing will have **financial support and guidance** to begin their career journey as early as high school, continue through to college degree completion and ultimately to employment locally, thanks to an agreement between LCCC and Cedar Crest College.

The college has received a three-year, \$200,000 **grant** from the National Science Foundation to increase the number of Hispanic students pursuing a major in science, technology, engineering or mathematics.

The Tamaqua community **came together to celebrate** the 20th anniversary of the John and Dorothy Morgan Center for Higher Education.

In partnership with the Northern Lehigh School District, LCCC’s SHINE program dedicated the **new Makerspace** at Slatington Elementary School. During the school day, the district uses the space with its own STEAM curriculum and in the afternoon and evenings, SHINE (Schools and Homes in Education) uses it for project-based STEM activities.

A grant awarded by Lehigh Valley Greenways Conservation Landscape will enable LCCC to expand its campus **ecosystem project** and include the community in environmental education through a program for at-risk members of the community.

A grant from the University of Southern California’s Race and Equity Center will help to advance the college’s efforts to **reduce barriers** that Hispanic male students face and create an environment conducive to success. The college has received \$75,000 for “Takeoff Initiative – College Men of Color.”

Recent high school graduates from Lehigh County school districts will have access to additional **scholarships** thanks to the college’s new Promise Scholarship Program. The scholarships will assist recent high school graduates from specific Lehigh County sponsoring school districts.

Demonstrating a commitment to work together to better serve students and their communities, **regional representatives** from Pennsylvania community colleges and PASSHE signed a **pledge** demonstrating the commitment to provide high quality affordable academic and career education.

The college’s new **Justice, Equity, Diversity and Inclusion (J.E.D.I.) Center** opened in the fall 2023 and houses offices of Student Engagement and Inclusion and First Year Experience. Programming is supported by \$7,500 from the PPL Foundation.

Student Success

LCCC offers transfer and career programs in 90+ programs:

Arts, Communication and Design
Business, Legal Studies and Administration
Computer Science and Information Technology
Education and Public Services
Health Care Sciences
Manufacturing, Trades and Transportation
Science and Engineering

HONORS OPPORTUNITIES

- **Honors Scholars** – a competitive scholarship program for students who plan to transfer to a four-year college. The program includes a Liberal Arts track and a STEM track.
- **College Honors Program** – open to students who maintain a cumulative 3.0 GPA.
- **Honors Projects and Courses**

HONOR SOCIETIES

Kappa Beta Delta – business programs
 Kappa Delta Pi – education
 Phi Theta Kappa – academic excellence
 Psi Beta – psychology for community colleges
 SALUTE – military service members

STUDENT LIFE

Student organizations include the Student Government Association as well as 25 clubs such as the Art Club, GSA Pride Club, Intercultural Student Association, Phi Theta Kappa honor society and STEM Club. In addition, Cougars Athletics includes men’s baseball, basketball, golf and soccer; women’s basketball, softball, golf, soccer and volleyball.

The college is committed to assuring equal opportunity to all persons and does not discriminate based on any protected class under the law. For more information, go to www.LCCC.edu/nondiscrimination. PERM36A-D-i (2023-11-10)

4525 Education Park Drive
Schnecksville, PA 18078-2502 • www.LCCC.edu

**Budget Summary
Fiscal Year 2024-202**

	Adopted Fiscal Year 2023-2024	Proposed Fiscal Year 2024-2025	Difference	Percent
<u>Revenues and Reserves</u>				
Operating	\$ 45,329,306	\$ 46,525,669	\$ 1,196,363	2.6%
Grants	4,695,200	5,097,600	402,400	8.6%
Debt Service/Leases and Capital Funding	9,875,049	9,925,512	50,463	0.5%
Total Revenue and Reserves	\$ 59,899,555	\$ 61,548,781	\$ 1,649,226	2.8%

<u>Expenditures and Transfers</u>				
Operating	\$ 45,329,306	\$ 46,525,669	\$ 1,196,363	2.6%
Grants	4,695,200	5,097,600	402,400	8.6%
Debt Service	1,635,047	1,632,017	(3,030)	-0.2%
Leases	1,198,561	1,202,442	3,881	0.3%
Capital	7,041,441	7,091,053	49,612	0.7%
Total Expenditures	\$ 59,899,555	\$ 61,548,781	\$ 1,649,226	2.8%

<u>Sponsors' Contribution</u>				
Operating	\$ 4,664,959	\$ 4,664,959	\$ -	0.0%
Debt Service and Capital	1,183,109	1,181,169	(1,940)	-0.2%
Leases	338,269	340,209	1,940	0.6%
Total	\$ 6,186,337	\$ 6,186,337	-	

Lehigh Carbon Community College 2024-2025 Operating Budget Highlights

REVENUES

Overview

- The college's 2024-2025 operating budget total revenues reflects an increase of \$1.2 million in comparison to the 2023-2024 adopted budget.

Enrollment

- Enrollment is budgeted at 112,250 credits which is a 1% decrease from the 2023-2024 budget.
- Workforce and community services noncredit are estimated to serve 4,000 students.

Tuition and Fees

- Tuition and fees for a full-time sponsored student will be \$2,640 per semester, a \$45 increase over the 2023-2024 rate of \$2,595.
- Part time tuition will remain flat at \$135 per credit.
- Dual Enrollment per credit - will remain flat at: \$30 at high school/\$70 at LCCC/\$111 Non sponsor.
 - Dual enrollment students aren't charged fees but receive all services.
- Technology fees will increase \$3 to \$27 per credit. 75% will be allocated to operating and 25% to capital.
- The comprehensive fee of \$24 per credit will remain the same.

Sponsor Appropriation

- The School District sponsorship for operations and capital will remain the same at \$6,186,337.
- In accordance with the operating agreement distribution of costs model, **ten** school districts will have a decrease in their allocation and **three** will have an increase.

State Appropriation

- The State appropriation for operations is projected to be \$14,914,918 - the same as the 2023-2024 allocation.
- The capital appropriation is estimated at \$1,312,667.



EXPENDITURES

Overview

- The proposed operating budget expenditures reflect an increase of \$1.2 million versus the 2023-2024 adopted budget.
- Salaries and wages including fringe benefits account for 71.2% of expenditures.

Salaries & Wages

- Salaries and wages budgeted include a 2.6% increase for faculty, administration and classified staff.

Salaries and wages as proposed are subject to collective bargaining.

Fringe Benefits

- Fringe benefits - Medical/Rx premiums are budgeted to increase 5%.
- Dental premiums are budgeted to increase 4%.
- The college offers two medical plans, the school district consortium plan PPO 6 and PPO 7.
 - The PPO 6 plan has a \$500 individual / \$1,000 per family deductible and the prescription coverage is the \$5/\$15/\$30 plan.
 - The PPO 7 plan has a \$750 individual / \$1,500 per family deductible and the prescription coverage is the \$15/\$50/\$75 plan.

Fringe benefits as proposed are subject to collective bargaining.

Other Expenses

- Contracted Services reflects increased costs to outsource our Public Safety department. It is offset by a decrease in wages.







Operating Budget

Fiscal Year 2024-2025



Lehigh Carbon
COMMUNITY COLLEGE



Lehigh Carbon Community College Operating Budget Summary Fiscal Year 2024-2025

	Fiscal Year 2023-2024 Adopted	Fiscal Year 2024-2025 Increase/ (Decrease)	Fiscal Year 2024-2025 Proposed Budget	2024-2025 % Increase
Revenues				
Tuition & Fees- Credit	\$ 20,945,179	\$ (269,887)	\$ 20,675,292	-1.3%
Tuition & Fees - Noncredit	2,938,875	616,625	3,555,500	21.0%
Sponsor Appropriation	4,664,959	-	4,664,959	0.0%
State Appropriation	14,564,918	350,000	14,914,918	2.4%
Investment Income	150,000	475,000	625,000	316.7%
Miscellaneous Income	2,065,375	24,625	2,090,000	1.2%
Total Revenue	\$ 45,329,306	\$ 1,196,363	\$ 46,525,669	2.6%

Expenditures				
Salaries & Wages - FT Faculty	\$ 7,800,000	\$ 200,000	\$ 8,000,000	2.6%
Salaries & Wages - FT Administrative	6,700,000	155,000	6,855,000	2.3%
Salaries & Wages - FT Classified	2,850,000	(70,000)	2,780,000	-2.5%
Salaries & Wages - PT Faculty	2,250,000	-	2,250,000	0.0%
Salaries & Wages - PT Service Faculty	200,000	(125,000)	75,000	-62.5%
Salaries & Wages - Adjunct Faculty	2,575,000	(15,000)	2,560,000	-0.6%
Salaries & Wages - PT Administrative	600,000	(405,000)	195,000	-67.5%
Salaries & Wages - PT Classified	450,000	(165,000)	285,000	-36.7%
Salaries & Wages - PT Noncredit	650,000	-	650,000	0.0%
Salaries & Wages - Student Tutoring	235,000	(35,000)	200,000	-14.9%
Salaries & Wages - Student	100,000	-	100,000	0.0%
Subtotal	24,410,000	(460,000)	23,950,000	-1.9%

Fringe Benefits	9,300,000	(125,000)	9,175,000	-1.3%
Advertising and Marketing	660,929	(84,600)	576,329	-12.8%
Aviation Rental	402,500	-	402,500	0.0%
Bad Debt Expense	700,000	-	700,000	0.0%
Bank Fees	152,500	2,759	155,259	1.8%
Contracted Custodial Services	150,000	10,000	160,000	6.7%
Contracted Services	1,547,087	478,189	2,025,276	30.9%
Food, Beverage & Official Functions	178,601	(18,709)	159,892	-10.5%
Insurance	333,500	6,500	340,000	1.9%
IT Hardware Maintenance	113,900	2,000	115,900	1.8%
IT Software Maintenance	1,789,742	(20,916)	1,768,826	-1.2%
IT Contracted Services	1,131,121	22,669	1,153,790	2.0%
Library Books & Periodicals	78,300	(24,243)	54,057	-31.0%
License Fees	82,680	(600)	82,080	-0.7%
Maintenance & Repairs	450,320	313,850	764,170	69.7%
Membership & Accreditation	255,341	1,958	257,299	0.8%
Postage	85,100	(4,537)	80,563	-5.3%
Professional Services (Audit, Legal)	221,500	(2,508)	218,992	-1.1%
Supplies & Materials	1,308,191	119,861	1,428,052	9.2%
Telephone	74,100	(14,005)	60,095	-18.9%
Travel & Staff Development	328,891	16,553	345,444	5.0%
Utilities	1,542,429	61,216	1,603,645	4.0%
Workforce Partnership Contracts	953,500	(5,000)	948,500	-0.5%
Sub-Total Operating Expenditures	46,250,232	275,437	46,525,669	0.6%

Utilization of Benefits Reserve	(500,000)	-	-	
Utilization of Enrollment Stabilization Reserve	(420,926)	-	-	
Total Expenditures and Transfers	\$ 45,329,306	\$ 1,196,363	\$ 46,525,669	2.6%

NET
\$ - \$ - \$ -

Note: In accordance with section 6.1 of the Rules, Regulations, and Procedures for Lehigh Carbon Community College, in the event the College receives Total Revenue in excess of that which is shown on the Operating Budget Summary from an increase in the Commonwealth of Pennsylvania appropriation and/or an increase in student enrollment, then, in such event, the Local Sponsor hereby specially approves expenditures by the College in excess of the Total Expenditures shown on the Operating Budget Summary in a sum not to exceed the amount of the revenue received in excess of the Total Revenue shown on the Operating Budget Summary.

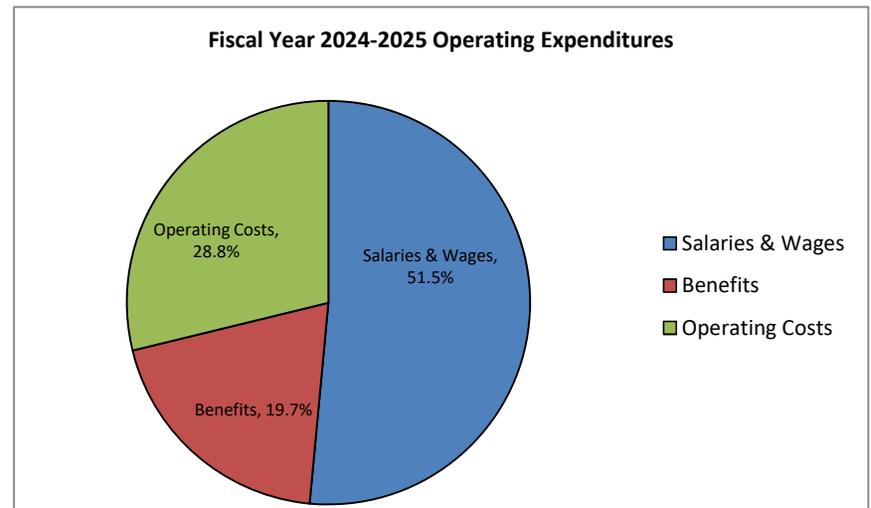
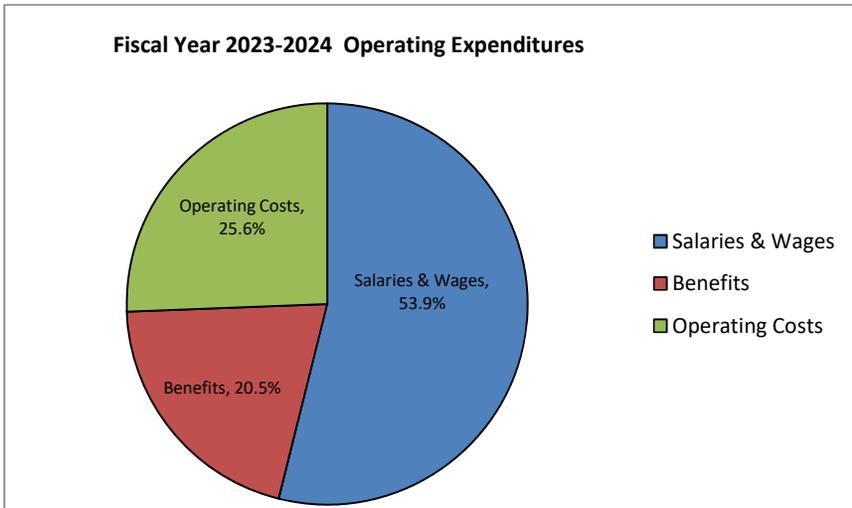
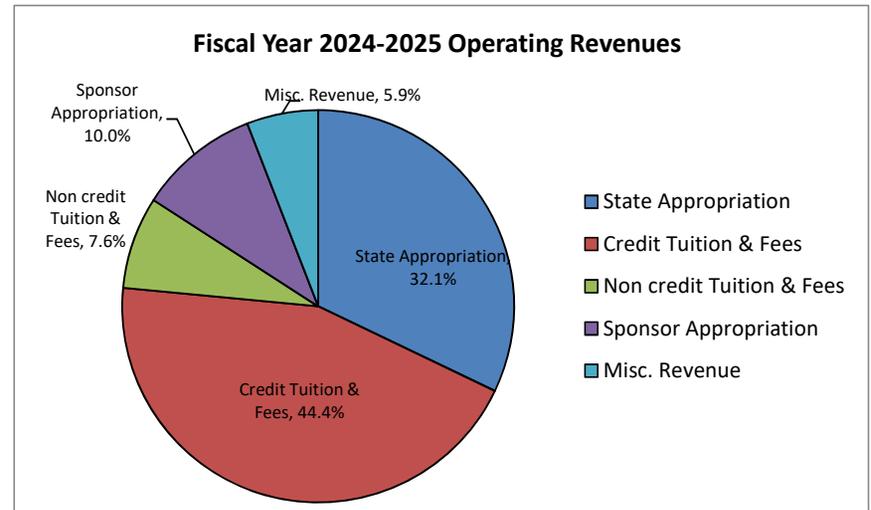
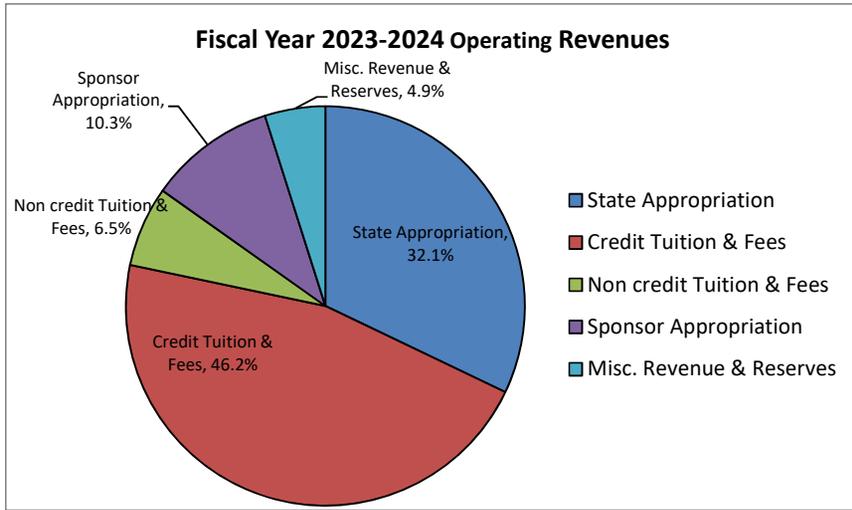
Lehigh Carbon Community College
Operating Revenue Budget
Fiscal Year 2024-2025

	Fiscal Year 2023-2024 Adopted Budget	Fiscal Year 2024-2025 Increase/ (Decrease)	Fiscal Year 2024-2025 Proposed Budget
Tuition & Fees - Credit			
Tuition - Sponsor	\$ 10,573,971	\$ (162,283)	\$ 10,411,688
Tuition - Morgan	470,006	9,184	479,190
Tuition - Non-Sponsor	3,025,274	(128,084)	2,897,190
Tuition - Schuykill	1,003,769	(87,261)	916,508
Tuition - Out-of-State	454,541	(151,016)	303,525
Tuition - Dual Enrollment	1,054,112	60,491	1,114,603
Technology Fee	1,850,553	181,535	2,032,088
Comprehensive Fee	1,850,553	(44,253)	1,806,300
Aviation Course Fees	575,000	10,000	585,000
Course Fee	24,000	56,000	80,000
Course Fee - SEED	180,000	-	180,000
Employee Tuition Benefits	(120,000)	-	(120,000)
Late Registration Fee	1,200	(1,200)	-
Lifelong Learning Assessment Fee	7,000	-	7,000
PTA End of Program Test Fee	2,000	(2,000)	-
Transcript Fee	2,200	-	2,200
Tuition Benefits - Clinic Bank	(9,000)	(11,000)	(20,000)
Tuition & Fees - Non Credit			
Testing and Book Fees	1,500	-	1,500
Tuition Avocational/Recreational	12,000	(2,000)	10,000
Tuition CDL Training	1,030,000	(53,000)	977,000
Tuition Contracted Credit Program	460,000	20,000	480,000
Tuition Contracted Public Service	15,000	-	15,000
Tuition Contracted - SHINE Ecosystem	6,000	3,000	9,000
Tuition Literacy	10,000	10,000	20,000
Tuition Occupation/Academic	185,000	(35,000)	150,000
Tuition Public Service	165,000	(15,000)	150,000
NonCredit Apprenticeship Tuition Revenue	911,375	688,625	1,600,000
Wednet Administrative Fees	28,000	-	28,000
Wednet Contracted Revenue	115,000	-	115,000
Sponsor Appropriation			
Sponsor Appropriation	4,664,959	-	4,664,959
State Appropriation			
State Appropriation - Credit	14,564,918	350,000	14,914,918
Miscellaneous Income			
Administrative Allowances	95,000	(95,000)	-
Bad Check Fees	750	650	1,400
Bookstore Commission	50,000	-	50,000
Campus Based Admin Allowance	20,000	-	20,000
Culinary Program Equipment Fee	3,000	(3,000)	-
Duplicating Services	15,000	-	15,000
Foundation Income Received	192,000	-	192,000
Investment Income	150,000	475,000	625,000
LANTA Passes	7,500	(7,000)	500
Library Duplicating and Fines	1,850	(1,350)	500
Miscellaneous Income	35,000	40,000	75,000
Nursing Test Fees	600,000	100,000	700,000
Parking Fines	500	(400)	100
Payment Plan Fees	50,000	20,000	70,000
PELL Administrative Allowance	14,750	(2,750)	12,000
Rental Income	40,000	(10,000)	30,000
Sewer Plant Operations reimb.	44,000	(16,000)	28,000
State Rebate (FICA)	875,000	-	875,000
Testing Center Fees	20,000	-	20,000
Tutoring Fee	500	(500)	-
Vet Tech Badge Fee	525	(25)	500
TOTAL REVENUE	\$ 45,329,306	\$ 1,196,363	\$ 46,525,669

Lehigh Carbon Community College
Operating Revenue Budget Summary
Fiscal Year 2024-2025

<u>Revenue Source</u>	<u>Fiscal Year 2023-2024 Adopted</u>	<u>% of Total Budget</u>		<u>Fiscal Year 2024-2025 Proposed</u>	<u>% of Total Budget</u>
Tuition and Fees - Credit	\$ 20,945,179	46.2%		\$ 20,675,292	44.4%
Tuition and Fees - Noncredit	2,938,875	6.5%		3,555,500	7.6%
Sponsor Appropriation	4,664,959	10.3%		4,664,959	10.0%
State Appropriation	14,564,918	32.1%		14,914,918	32.1%
Miscellaneous Income	2,215,375	4.9%		2,715,000	5.9%
Total	\$ 45,329,306	100.0%		\$ 46,525,669	100.0%

Lehigh Carbon Community College Operating Revenue and Expenditure Charts





Grant Funds

Fiscal Year 2024-2025



Lehigh Carbon
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Lehigh Carbon Community College
Grant Funds
Fiscal Year 2024-2025

Grants	Fiscal Year 2023-2024 Revised	Fiscal Year 2024-2025 Proposed
CARES Act/CRRSAA/ARP - Higher Education Emergency Relief Fund (HEERF I, II, III) : Institution	1,695,300	-
CARES Act - Institutional Resilience Initiative	758,000	-
CDL - CMVOST FY2022	600	-
CDL - CMVOST FY2023	199,100	100,000
Clear Path II	75,200	50,000
Community & Economic Assistance Program	1,993,000	-
GEER II Funds for Postsecondary Education	410,800	-
GenCyber 2022	62,700	-
Hunger Free Campus	35,000	-
It's on Us	53,000	-
Keystone Education Yields Success (KEYS)	324,900	240,000
Literacy : Adult Education and Family Literacy - Federal	525,800	525,800
Literacy : Adult Education and Family Literacy - State	258,600	258,600
Literacy : COVID-19 Relief	50,000	-
Literacy : English Literacy and Civics Education	290,000	290,000
Lehigh Valley Greenways	6,900	-
Mobile Science and Math Education	107,300	107,300
NSF - Investigating STEM Identity and Belonging	55,600	79,800
Perkins Career and Technical Education	1,142,900	1,142,900
SHINE : 21st Century Community Learning Centers-Cohort 9	7,500	-
SHINE : 21st Century Community Learning Centers-Cohort 10	600,000	600,000
SHINE : 21st Century Community Learning Centers-Cohort 11	306,000	306,000
SHINE : After School PA Funding	400,000	400,000
SHINE : Child and Adult Care Food Program	279,800	279,800
SHINE : Child and Adult Care Food Program-Summer	17,400	17,400
SHINE : COVID-19 Relief	25,000	-
Title III	1,068,000	450,000
Miscellaneous Grants	312,700	250,000
	\$ 11,061,100	\$ 5,097,600

The College reports grants separately because these funds are for restricted purposes. Grant funds can only be expended for the purpose as approved by the grant and at no cost to the sponsoring school districts.

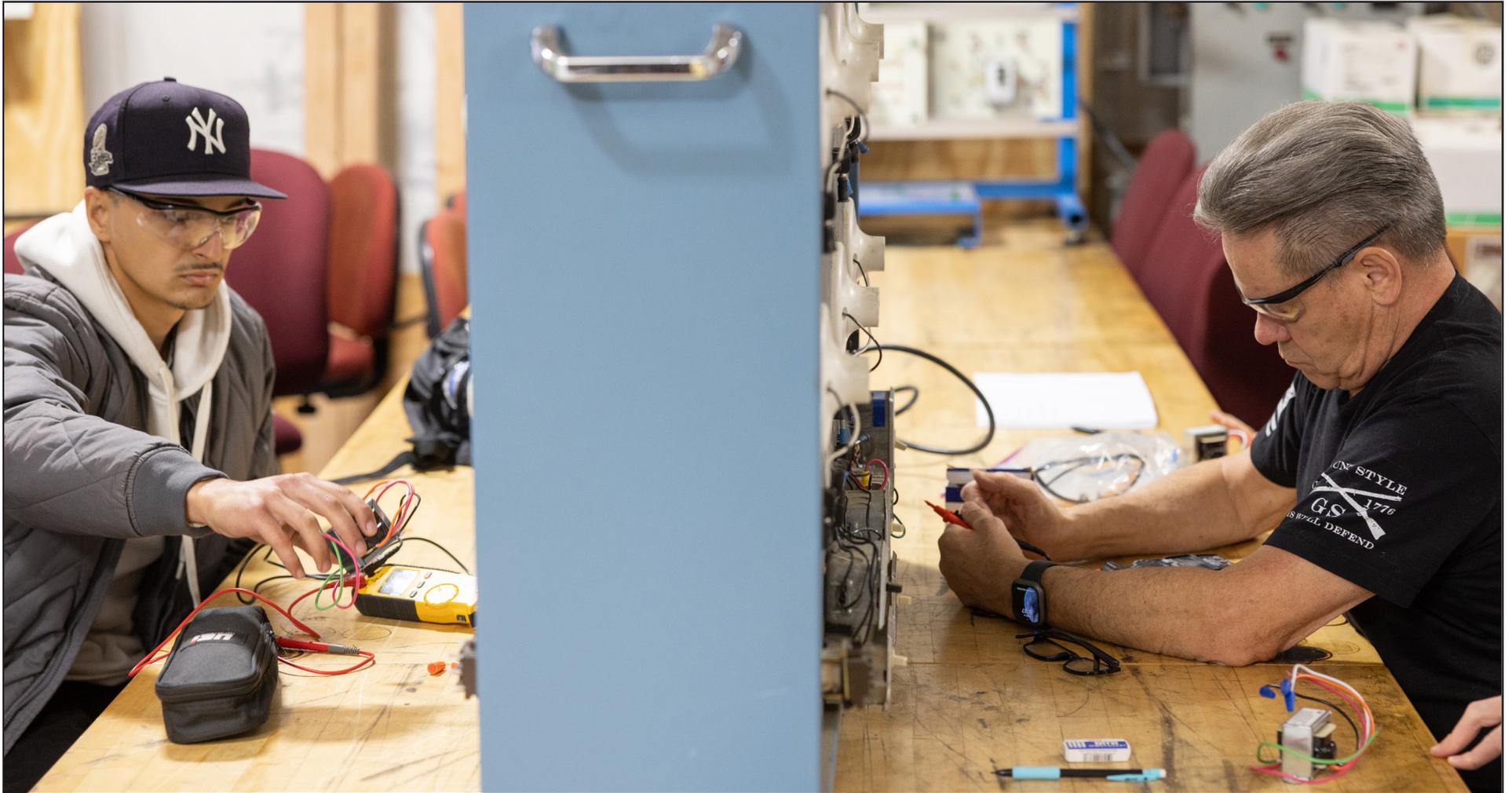
Federal and State-related financial aid such as Pell grants, SEOG, PHEAA grants are not included as grants to the College.

Lehigh Carbon Community College
**Grants Assisting Lehigh and Carbon Counties School District Students
Fiscal Year 2023-2024**

1. **CARES Act/CRRSAA/ARP** – Higher Education Emergency Relief Fund (HEERF I, II, III): Institution - \$1,695,300. To cover costs associated with significant changes to the delivery of instruction due to coronavirus.
2. **CARES Act** – Institutional Resilience Initiative - \$758,000. To aid LCCC to emerge from the coronavirus pandemic more resilient and expand educational opportunities for students.
3. **CDL - CMVOST FY2022 - \$600**. To expand the number of students enrolled in the CDL Class A program by providing tuition support to veterans, active service members, and eligible spouses/children of veterans/service members.
4. **CDL - CMVOST FY2023 - \$199,100**. To expand the number of students enrolled in the CDL Class A program by providing tuition support to veterans, active service members, and eligible spouses/children of veterans/service members, in addition, to provide support to people who have been adversely affected by persistent poverty and inequality.
5. **Clear Path II - \$75,200**. Subrecipient agreement with East Stroudsburg University to increase baccalaureate degree completion rate among students in selected STEM fields transferring from community college.
6. **Community & Economic Assistance Program - \$1,993,000**. Funds for facilities to complete renovations at Main campus including LED lighting upgrades, replacement of HVAC system and water heater; and Tamaqua including upgrades to the structure, signage, parking lot and sidewalks.
7. **GEER II Funds for Postsecondary Education - \$410,800**. Funds for the purposes of safe reopening of schools for in-person instruction related to COVID-19.
8. **GenCyber 2022 - \$62,700**. To provide a one week cybersecurity summer camp for teachers in Lehigh, Carbon, and Schuylkill counties.
9. **Hunger Free Campus- \$35,000**. Funds to manage and diversify the food options for students accessing the food pantry.



10. **It's on Us - \$53,000.** Funds to improve institutional awareness and training for prevention of and response to sexual violence, dating violence, domestic violence and stalking.
11. **Keystone Education Yields Success (KEYS) - \$324,900.** To provide opportunity and support for Temporary Assistance to Needy Families (TANF) clients to pursue postsecondary educational goals.
12. **Literacy: Adult Education and Family Literacy - Federal - \$525,800.** To increase adult literacy and job readiness skills by offering instruction in Adult Basic Education (ABE), GED Preparation, English as a Second Language (ESL), transitioning and job preparedness.
13. **Literacy: Adult Education and Family Literacy - State - \$258,600.** To increase adult literacy and job readiness skills by offering instruction in Adult Basic Education (ABE) and job preparedness.
14. **Literacy: COVID-19 -Relief - \$50,000.** To provide support services to Literacy programs.
15. **Literacy: English Literacy and Civics Education - \$290,000.** To provide English as a Second Language (ESL) instruction with a focus on civics education to become active and informed parents, workers and community members.
16. **Lehigh Valley Greenways - \$6,900.** Funds to partner with Promise Neighborhoods to advance community awareness of green infrastructure and conservation.
17. **Mobile Science and Math Education - \$107,300.** A consortium of Pennsylvania colleges to offer science equipment and services to schools throughout the state. A mobile educator provides teachers with professional development opportunities and students a hands-on science experience.
18. **NSF – Investigating STEM Identity and Belonging- \$55,600.** To provide scholarships and structured support to increase the number of Hispanic students pursuing a major in STEM programs.
19. **Perkins Career and Technical Education - \$1,142,900.** To more fully develop the academic and career and technical skills of students in career and technical education programs.
20. **SHINE: 21st Century Community Learning Centers – Cohort 9 - \$7,500.** To provide an after-school program for students K-12 which includes academic support and project based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds serve specific school districts.
21. **SHINE: 21st Century Community Learning Centers – Cohort 10 - \$600,000.** To provide an after-school program for students K-12 which includes academic support and project based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds serve specific school districts.
22. **SHINE: 21st Century Community Learning Centers – Cohort 11 - \$306,000.** To provide an after-school program for students K-12 which includes academic support and project based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds serve specific school districts.
23. **SHINE: After School PA Funding - \$400,000.** To provide an after-school program for students K-12 which includes academic support and project based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds supplement all SHINE centers.
24. **SHINE: Child and Adult Care Food Program - \$279,800.** To provide after-school meals for K-12 SHINE students who are eligible for free or reduced price meals.
25. **SHINE: Child and Adult Care Food Program - Summer - \$17,400.** To provide after-school meals for K-12 SHINE students who are eligible for free or reduced price meals for summer.
26. **SHINE: COVID-19 -Relief - \$25,000.** To provide support services to SHINE programs.
27. **Title III - \$1,068,000.** To enhance pathways to success for all students by increasing student retention and completion and enhancing the use of data for decision-making in support of student success.



Debt Service/Leases and Capital Budget Fiscal
Year 2024-2025



Lehigh Carbon
COMMUNITY COLLEGE

Lehigh Carbon Community College
Debt Service/Leases and Capital Budget
Fiscal Year 2024-2025

	Fiscal Year 2023-2024 Adopted	2024-2025 Proposed Budget		
		Debt Service & Leases	Capital	Total Proposed Budget
REVENUES AND RESERVES				
Sponsor Debt Service & Lease Appropriation	\$ 1,084,230	1,084,468		\$ 1,084,468
Sponsor Capital Appropriation	437,148		435,208	435,208
State Debt Service and Lease Appropriation	1,247,895	1,244,784		1,244,784
State Wastewater Facility Reimbursement	68,341		69,199	69,199
Foundation Grant (Morgan Center)	261,013	261,013		261,013
Capital Outlay Fee - Non - Sponsored Students	171,446		155,327	155,327
Technology Fee (Credit Hour Based)	616,851	100,694	576,669	677,363
SGA Funds for Playing Fields	143,125	143,500		143,500
Air Conditioning Chillers and Controls	750,000		800,000	800,000
Berrier Concrete Repair	300,000		400,000	400,000
Bookstore/DEI Renovations	700,000		-	-
Parking Lots/Roadway Refurbishing	-		500,000	500,000
Public Access Control System	750,000		750,000	750,000
Pump House/Water Tower Renovations	-		500,000	500,000
Site Enhancements	700,000		1,000,000	1,000,000
Facilities Master Plan	385,000		224,000	224,000
Science Hall Roof	750,000		730,650	730,650
Science Hall Windows	-		350,000	350,000
Science Lab Renovations/LED Lighting Fixture Upgrade	910,000		-	-
Designated Reserves	600,000		600,000	600,000
Total Revenues and Reserves	\$ 9,875,049	2,834,459	7,091,053	\$ 9,925,512
DEBT SERVICE/LEASES AND CAPITAL EXPENDITURES				
Debt Service	\$ 1,635,047	1,632,017		\$ 1,632,017
Classroom and Equipment Leases	1,198,561	1,202,442		1,202,442
Capital Projects	676,935		659,734	659,734
Technology Fee Projects	519,506		576,669	576,669
Air Conditioning Chillers and Controls	750,000		800,000	800,000
Berrier Concrete Repair	300,000		400,000	400,000
Bookstore/DEI Renovations	700,000		-	-
Parking Lots/Roadway Refurbishing	-		500,000	500,000
Public Access Control System	750,000		750,000	750,000
Pump House/Water Tower Renovations	-		500,000	500,000
Donley Center - Improvements	700,000		1,000,000	1,000,000
Facilities Master Plan	385,000		224,000	224,000
LED Lighting Fixture Upgrade	-		-	-
Science Hall Roof	750,000		730,650	730,650
Science Hall Windows	-		350,000	350,000
Science Lab Renovations/LED Lighting Fixture Upgrade	910,000		-	-
Capital Equipment	150,000		150,000	150,000
Planned Maintenance Projects	250,000		250,000	250,000
Technology Equipment	200,000		200,000	200,000
Total Debt Service and Capital Expenditures	\$ 9,875,049	2,834,459	7,091,053	\$ 9,925,512

Note: In accordance with section 2.2 of the Rules, Regulations and Procedures for Lehigh Carbon Community College, the above stated Leases and Capital Expenditures are listed as separate items.

Lehigh Carbon Community College
Debt Service and Leases
Fiscal Year 2024-2025

	Fiscal Year 2023-2024 Adopted	FY2023-2024 Sponsor Allocation	Fiscal Year 2024-2025 Proposed	FY2024-2025 Sponsor Allocation
<u>LEASES</u>				
Classroom Leases*	\$ 714,210	\$ 96,093	\$ 718,091	\$ 98,033
Equipment Leases*	484,351	242,176	484,351	242,176
TOTAL LEASES	<u>\$ 1,198,561</u>	<u>\$ 338,269</u>	<u>\$ 1,202,442</u>	<u>\$ 340,209</u>
*Please see lease detail schedules				
<u>DEBT SERVICE</u>				
Administration Building Renovations Bonds of 2013 Series 2016	240,944 1,394,103	120,472 625,489	236,163 1,395,854	118,082 626,177
TOTAL DEBT SERVICE	<u>1,635,047</u>	<u>\$ 745,961</u>	<u>\$ 1,632,017</u>	<u>\$ 744,259</u>
Total Debt Service and Leases	<u>\$ 2,833,608</u>	<u>\$ 1,084,230</u>	<u>\$ 2,834,459</u>	<u>\$ 1,084,468</u>

Lehigh Carbon Community College
Classroom and Equipment Leases
Fiscal Year 2024-2025

Item	Department Name	Fiscal Year 2023-2024 Adopted	FY2023-2024 Sponsor Allocation	Fiscal Year 2024-2025 Proposed	FY2024-2025 Sponsor Allocation
<u>CLASSROOM LEASES</u>					
Airport Site	Off Campus Site	\$ 49,929	\$ 24,965	\$ 52,450	\$ 26,225
Corral and Barn at LCTI	Veterinary Technology	32,020	16,010	33,380	16,690
Morgan Center	Tamaqua Site	522,025	-	522,025	-
Wilson Center Addition	Main Campus	100,236	50,118	100,236	50,118
Environmental Studies Land	Tamaqua Site	10,000	5,000	10,000	5,000
TOTAL CLASSROOM LEASES		\$ 714,210	\$ 96,093	\$ 718,091	\$ 98,033
<u>EQUIPMENT LEASES</u>					
Copy System	Duplicating and Graphics	48,231	24,116	48,231	24,116
Copiers	General Institutional	30,718	15,359	30,718	15,359
Computers and Computing Equipment	Campus Wide	405,402	202,701	405,402	202,701
TOTAL EQUIPMENT LEASES		\$ 484,351	\$ 242,176	\$ 484,351	\$ 242,176
TOTAL CLASSROOM and EQUIPMENT LEASES		\$ 1,198,561	\$ 338,269	\$ 1,202,442	\$ 340,209



Sponsor Allocations

Fiscal Year 2024-2025



Lehigh Carbon
COMMUNITY COLLEGE

Lehigh Carbon Community College
Operating Budget
Sponsor Appropriation Based on Five-Year FTE Average
Fiscal Year 2024-2025

<u>District</u>	<u>FTE Enrollment Fall 2019</u>	<u>FTE Enrollment Fall 2020</u>	<u>FTE Enrollment Fall 2021</u>	<u>FTE Enrollment Fall 2022</u>	<u>FTE Enrollment Fall 2023</u>	<u>5-Yr Avg. 2019-2023</u>	<u>% of Average</u>	<u>2024-2025 Sponsor Appropriation</u>
Allentown	1,048.0	779.6	698.5	780.0	790.3	819.3	30.106%	\$ 1,404,416
Catasauqua Area	70.8	73.1	68.5	61.9	59.5	66.8	2.453%	\$ 114,427
East Penn	418.8	386.6	357.9	353.3	336.1	370.5	13.616%	\$ 635,162
Jim Thorpe Area	94.6	100.0	82.0	78.5	73.0	85.6	3.147%	\$ 146,783
Leighton Area	118.8	114.4	125.1	102.9	90.9	110.4	4.058%	\$ 189,285
Northern Lehigh	90.7	67.6	87.9	70.5	75.6	78.5	2.883%	\$ 134,495
Northwestern Lehigh	103.1	98.5	86.4	81.4	83.1	90.5	3.326%	\$ 155,133
Palmerton Area	101.8	93.5	90.3	77.3	70.5	86.7	3.185%	\$ 148,598
Panther Valley	81.5	76.4	72.9	54.6	55.9	68.3	2.508%	\$ 117,007
Parkland	554.0	552.3	505.3	487.5	475.8	515.0	18.923%	\$ 882,739
Salisbury Township	87.3	65.2	71.8	82.4	78.7	77.1	2.832%	\$ 132,116
Southern Lehigh	100.7	111.6	86.6	72.0	78.5	89.9	3.303%	\$ 154,084
Whitehall-Coplay	290.9	280.0	270.8	244.7	228.2	262.9	9.662%	\$ 450,714
Totals	3,160.9	2,798.8	2,604.0	2,547.0	2,496.1	2,721.4	100.00%	\$ 4,664,959

The calculation is based on a rolling five-year average. Therefore, each School District % of average has a relationship to the other School District's combined total enrollment.

Lehigh Carbon Community College
Debt Service/Leases and Capital Sponsor Appropriation
Fiscal Year 2024-2025

<u>District</u>	<u>Market Value</u>	<u>% of Total</u>	<u>2024-2025 Sponsor Appropriation</u>
Allentown	\$ 5,798,298,081	15.462%	\$ 235,235
Catasauqua Area	1,168,716,174	3.116%	\$ 47,406
East Penn	6,403,747,088	17.076%	\$ 259,791
Jim Thorpe Area	1,745,475,877	4.654%	\$ 70,805
Lehigh Area	1,094,322,775	2.918%	\$ 44,394
Northern Lehigh	794,017,240	2.117%	\$ 32,208
Northwestern Lehigh	1,759,745,932	4.693%	\$ 71,398
Palmerton Area	907,734,171	2.421%	\$ 36,833
Panther Valley	353,688,285	0.943%	\$ 14,347
Parkland	10,511,487,440	28.030%	\$ 426,442
Salisbury Township	1,335,613,929	3.562%	\$ 54,191
Southern Lehigh	3,117,077,043	8.312%	\$ 126,457
Whitehall-Coplay	2,511,157,668	6.696%	\$ 101,871
Totals	<u>\$ 37,501,081,703</u>	<u>100.00%</u>	<u>\$ 1,521,378</u>

Note: Individual sponsor share of the capital debt service and lease budget is based upon the 2022 market valuation as certified by the Pennsylvania State Tax Equalization Board.

Lehigh Carbon Community College
Total Sponsor Appropriation for All Budgets
Fiscal Year 2024-2025

District	Operating Budget				Debt Service / Leases and Capital Budget				Budgeted Total 2023-2024	Budgeted Total 2024-2025	Change	% Change
	2023-2024	2024-2025	Change		2023-2024	2024-2025	Change					
Allentown	\$ 1,426,918	\$ 1,404,416	\$ (22,502)	-1.6%	\$ 232,999	\$ 235,235	\$ 2,236	1.0%	\$ 1,659,917	\$ 1,639,651	\$ (20,266)	-1.2%
Catasauqua Area	\$ 116,671	\$ 114,427	(2,244)	-1.9%	\$ 46,539	\$ 47,406	867	1.9%	163,210	161,833	(1,377)	-0.8%
East Penn	\$ 626,224	\$ 635,162	8,938	1.4%	\$ 269,025	\$ 259,791	(9,234)	-3.4%	895,249	894,953	(296)	0.0%
Jim Thorpe Area	\$ 141,348	\$ 146,783	5,435	3.8%	\$ 71,261	\$ 70,805	(456)	-0.6%	212,609	217,588	4,979	2.3%
Lehighton Area	\$ 192,803	\$ 189,285	(3,518)	-1.8%	\$ 45,124	\$ 44,394	(730)	-1.6%	237,927	233,679	(4,248)	-1.8%
Northern Lehigh	\$ 138,456	\$ 134,495	(3,961)	-2.9%	\$ 32,923	\$ 32,208	(715)	-2.2%	171,379	166,703	(4,676)	-2.7%
Northwestern Lehigh	\$ 153,057	\$ 155,133	2,076	1.4%	\$ 78,366	\$ 71,398	(6,968)	-8.9%	231,423	226,531	(4,892)	-2.1%
Palmerton Area	\$ 151,751	\$ 148,598	(3,153)	-2.1%	\$ 37,411	\$ 36,833	(578)	-1.5%	189,162	185,431	(3,731)	-2.0%
Panther Valley	\$ 115,644	\$ 117,007	1,363	1.2%	\$ 15,046	\$ 14,347	(699)	-4.6%	130,690	131,354	664	0.5%
Parkland	\$ 866,516	\$ 882,739	16,223	1.9%	\$ 400,016	\$ 426,442	26,426	6.6%	1,266,532	1,309,181	42,649	3.4%
Salisbury Township	\$ 131,599	\$ 132,116	517	0.4%	\$ 56,367	\$ 54,191	(2,176)	-3.9%	187,966	186,307	(1,659)	-0.9%
Southern Lehigh	\$ 153,197	\$ 154,084	887	0.6%	\$ 131,280	\$ 126,457	(4,823)	-3.7%	284,477	280,541	(3,936)	-1.4%
Whitehall-Coplay	\$ 450,775	\$ 450,714	(61)	0.0%	\$ 105,021	\$ 101,871	(3,150)	-3.0%	555,796	552,585	(3,211)	-0.6%
Total Sponsor Allocation	\$ 4,664,959	\$ 4,664,959	\$ -	0.0%	\$ 1,521,378	\$ 1,521,378	\$ -	0.0%	\$ 6,186,337	\$ 6,186,337	\$ -	0.0%



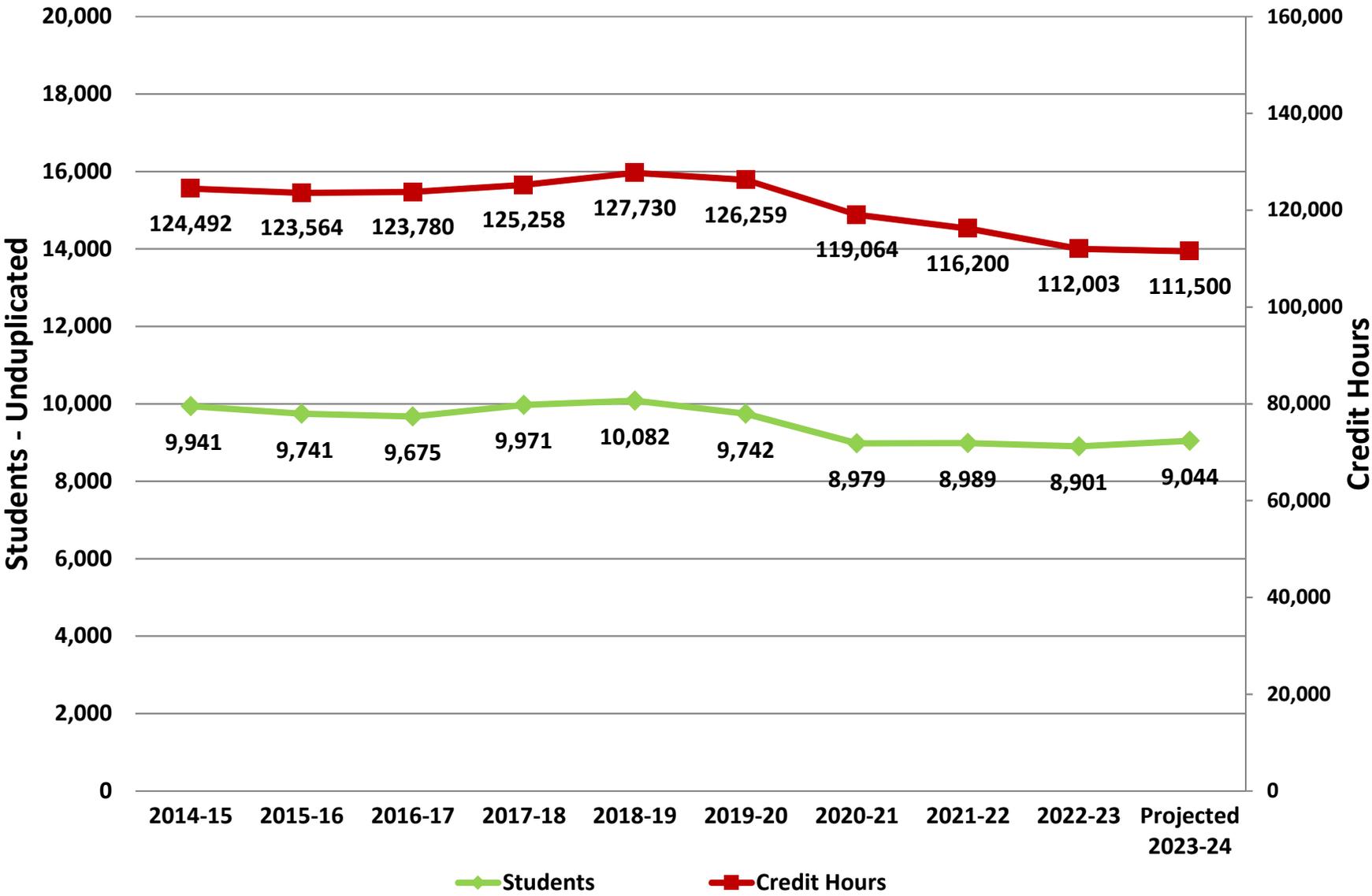
Appendices

Fiscal Year 2024-2025

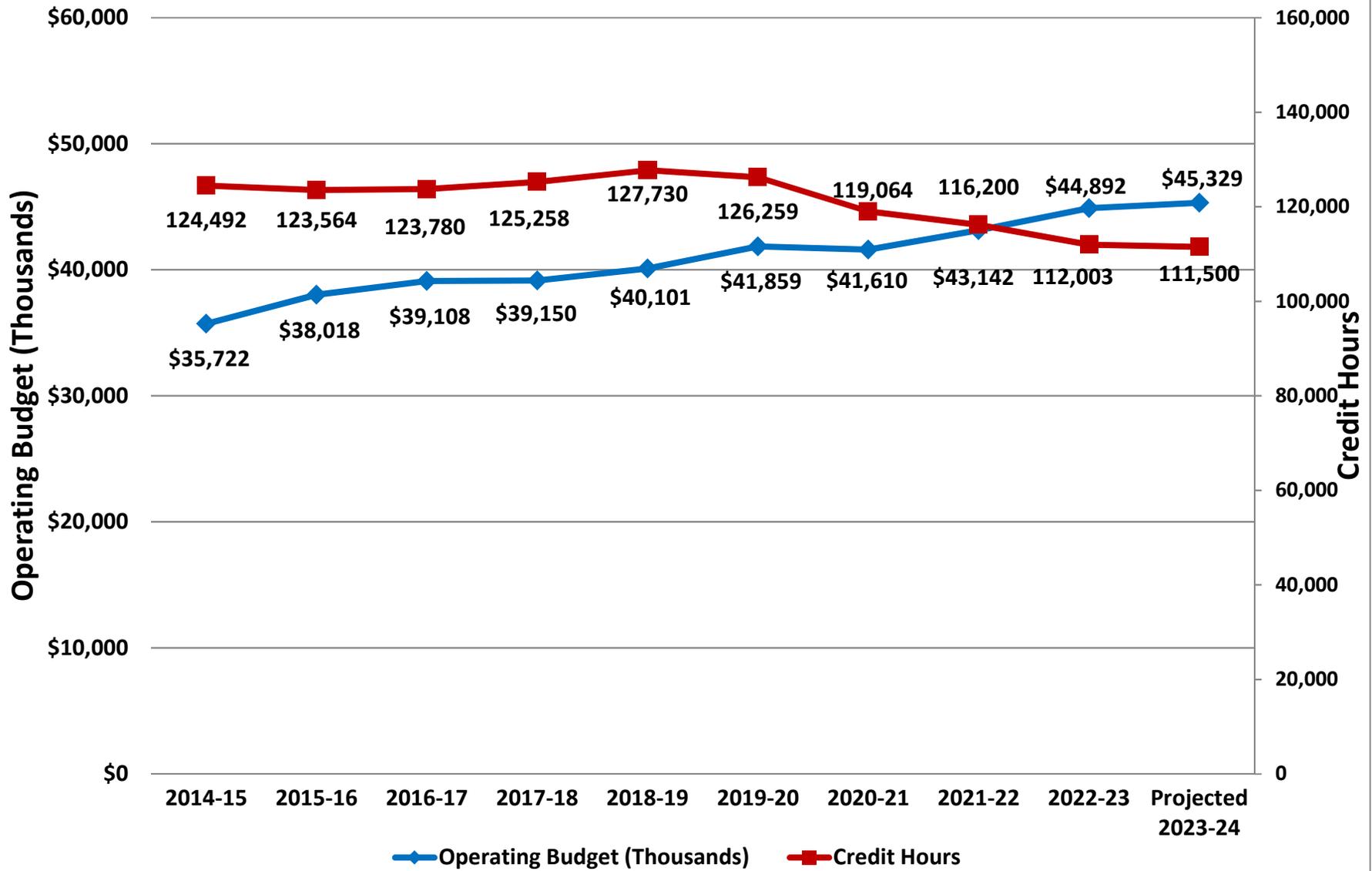


Lehigh Carbon
COMMUNITY COLLEGE

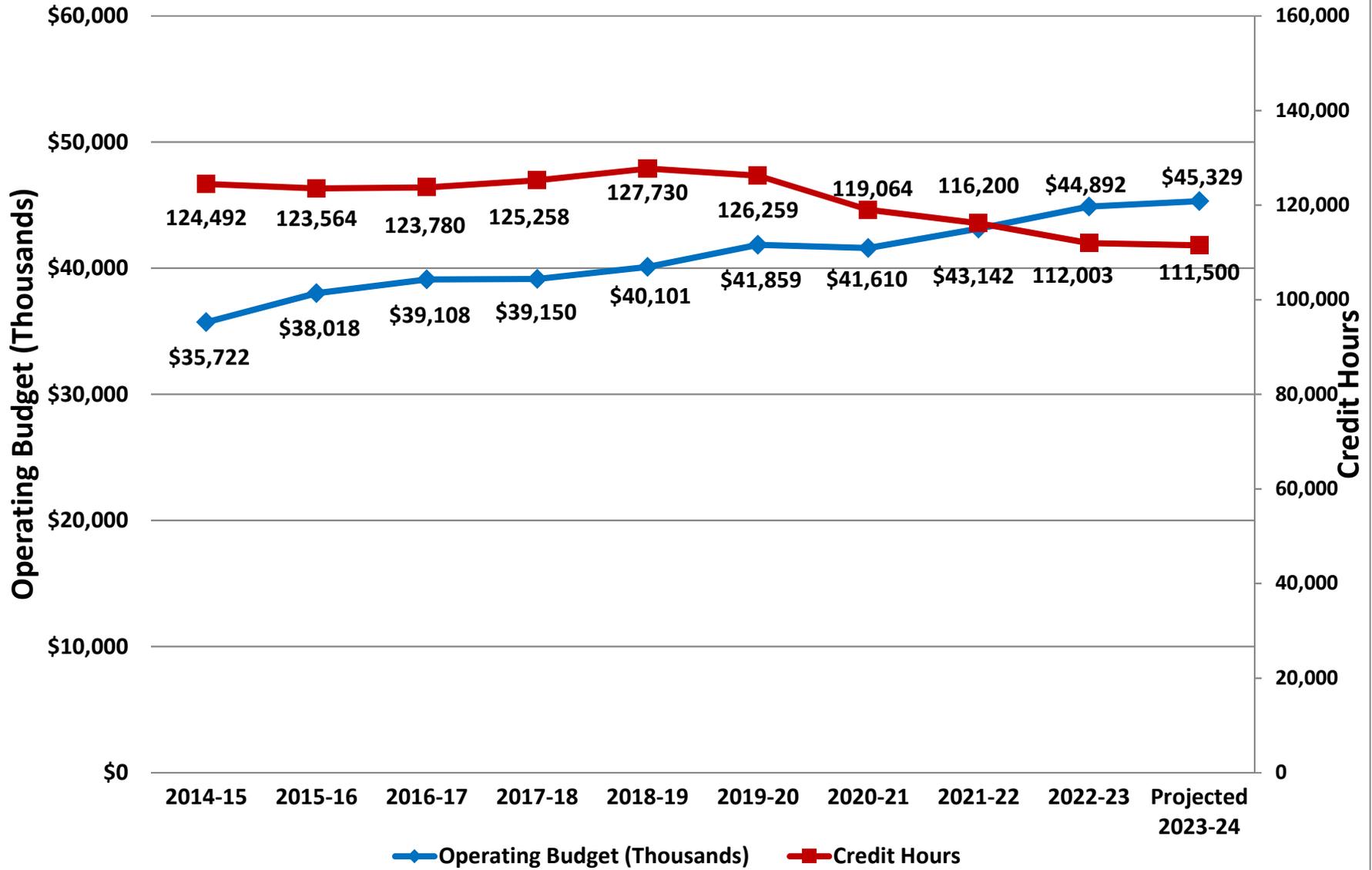
Fiscal Year Credit Hours vs. Student Enrollment



Fiscal Year Credit Hours and Operating Budget



Fiscal Year Credit Hours and Operating Budget





Reserves

Fiscal Year 2024-2025



Lehigh Carbon
COMMUNITY COLLEGE

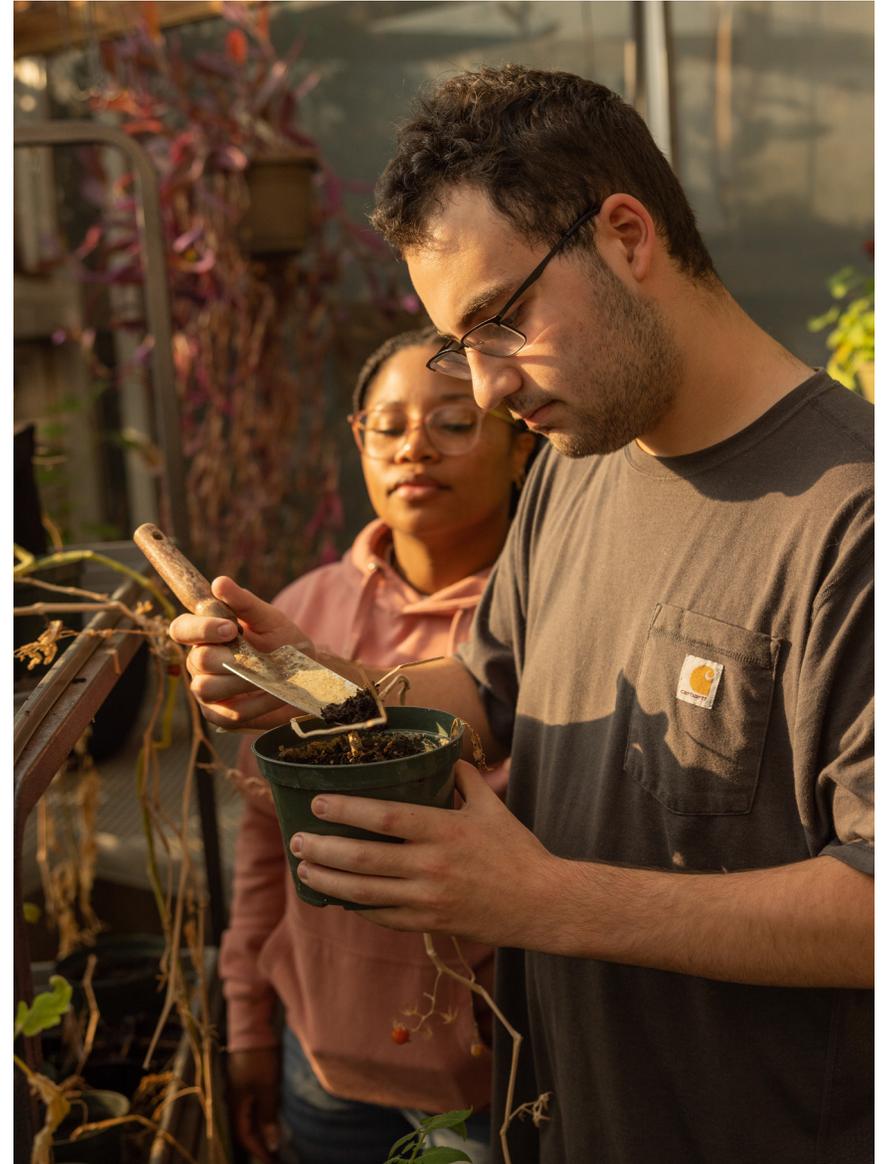
Lehigh Carbon Community College
Projected Board Designation of Reserves
Fiscal Year 2024-2025

<u>Designated Reserves - Capital Budgets</u>	Board Designations 6-30-23	Estimated 2023-2024 Expenditures	Estimated 2024-2025 Expenditures	Estimated Designated Reserves 6-30-2025
Air Conditioning System AHU and Controls Upgrade	1,444,542	(494,542)	(800,000)	150,000
Berrier Hall Concrete Repair	500,000	(100,000)	(400,000)	-
Bookstore/DEI Renovations	50,464	(50,464)	-	-
Donley Façade Repair	1,000,000	(1,000,000)	-	-
Facilities Master Plan	224,139	(224,139)	-	-
Capital Equipment	1,164,809	(150,000)	(150,000)	864,809
Planned Maintenance	2,000,000	(250,000)	(250,000)	1,500,000
Information Technology Equipment	764,451	(200,000)	(200,000)	364,451
Master Landscape Plan	221,238	(15,000)	(15,000)	191,238
Parking Lots/Roadway Refurbishing	2,000,000	(500,000)	(500,000)	1,000,000
Public Safety Access Control	1,456,381	-	(750,000)	706,381
Pump House/Water Tower Renovations	500,000	-	(500,000)	-
Science Hall Roof	730,650	(730,650)	-	-
Science Hall Windows	350,000	-	(350,000)	-
Site Enhancements	2,666,904	-	(700,000)	1,966,904
Total Designated Reserves - Capital Budgets	\$ 15,073,578	(3,714,795)	(4,615,000)	6,743,783
Reserve per Charter				
Reserve per Charter	\$ 2,300,000	-	-	2,300,000
Designated Funds - Operations				
Banner Initiatives	146,408	(100,000)	(46,408)	-
Benefits Reserve	900,000	(250,000)	(250,000)	400,000
DEI Initiatives	441,435	(150,000)	(150,000)	141,435
Enrollment / Retention	346,336	(150,000)	(150,000)	46,336
Enrollment Stabilization	6,250,000	(400,000)	(400,000)	5,450,000
Information Technology Enterprise Applications	775,000	(250,000)	(250,000)	275,000
Marketing	195,336	(50,000)	(50,000)	95,336
Promise Scholarship Fund	2,075,885	(100,000)	(100,000)	1,875,885
Public Safety	988,840	(200,000)	(250,000)	538,840
Radio Station Proceeds Fund	741,046	-	-	741,046
Scholarships	1,179,180	(150,000)	(150,000)	879,180
Strategic Planning Implementation	401,649	(100,000)	(100,000)	201,649
Total Designated Reserves - Operations	\$ 14,441,115	(1,900,000)	(1,896,408)	10,644,707
Designated Funds - Other				
Auxiliary Operations	637,517			637,517
Mechatronics Robotics Apprenticeship	300,000			300,000
Restricted Organizational Funds	34,938			34,938
SGA - Capital Budget / Wellness Center Equip.	404,545			404,545
SGA General Reserve	737,294			737,294
SGA Student Clubs	255,037			255,037
Financial Aid/Scholarship	109,578			109,578
Total Designated Reserves - Auxiliary Student Organizations	2,478,909	-	-	2,478,909
Designated Reserves Total	34,293,602	(5,614,795)	(6,511,408)	22,167,399
Unrestricted Undesignated Reserves	87,462	-	-	87,462
Total Reserves	34,381,064	(5,614,795)	(6,511,408)	22,254,861

Lehigh Carbon Community College
Board Designation of Reserves
June 30, 2023

Designated Reserves - Capital Budgets

- 1. Air Conditioning AHU and Controls Upgrade - \$1,444,542** – Replace air handling units and controls for main campus buildings.
- 2. Berrier Hall Concrete Repair - \$500,000** – Repairs to and underneath the outside entrance ramps.
- 3. Bookstore / DEI Renovations - \$50,464** - Second floor reconfiguration to reduce bookstore footprint and centralize DEI and FYE space.
- 4. Facilities Master Plan - \$224,139** – Buildings, facilities systems and infrastructure evaluation including updating campus, site and building maps in GIS and CAD formats.
- 5. Capital Equipment - \$1,164,809** – Equipment purchases in excess of \$4,000 processed through budget purchase order process for sites and campus infrastructure, such as, lab equipment, front end loaders, security vehicles, turf maintenance, snow removal equipment.
- 6. Planned Maintenance - \$2,000,000** – Maintenance for items such as roof repair, painting, lighting, parking lots, signage, HVAC and elevator repair.
- 7. Information Technology Equipment - \$764,451** – Infrastructure equipment, desktop/laptop computers, wifi, classroom learning tools and other required components to maintain a state of the art technology learning environment.
- 8. Master Landscape Plan - \$221,238** – Includes improvement to walkways, shrubs, landscaping, lighting and ADA compliance.
- 9. Parking Lots / Roadway Refurbishing - \$2,000,000** – Repair, remilling and replacement of campus parking lots and college owned egress roads.
- 10. Public Safety Access Control - \$1,456,381** – The installation of security hardware and software solutions to enhance safety at main campus and sites.



11. **Pump House / Water Tower Renovation - \$500,000** – Replace Pump House mechanical assemblies and piping and repaint water tower.
12. **Science Hall Roof - \$730,650** – Complete replacement of rubber roofing.
13. **Science Hall Windows - \$350,000** – Replace forty-year-old windows to improve energy efficiency.
14. **Site Enhancements - \$2,664,904** – Acquisition and construction/renovation of site facilities to increase the availability of educational programs to meet our student population requirements.

Reserve per Charter

1. **Reserve per Charter - \$2,300,000** – Agreement for Operating Lehigh Carbon Community College entered into April 1, 1967; A college contingency fund may be maintained at no more than five percent (5%) of the college operating budget. Any end-of-year fund balance which exceeds the maximum level of the contingency fund is to be carried over to the operating fund and/or capital fund for the following fiscal year.

Designated Reserves - Operations

1. **Banner Initiatives - \$146,408** – Further utilize the college's enterprise reporting system to improve efficiency in college operations such as financial reporting, Foundation gifts, student services and grant reporting.
2. **Benefits Reserve - \$900,000** – Funds to smooth the transition of unexpected healthcare cost increases, Affordable Care Act, and pension increases.
3. **DEI Initiatives - \$441,435** – Support diversity, equity and inclusion for students and employees across all sites.
4. **Enrollment / Retention - \$346,336** – Funds allocated to enhance learning management system, online curriculum, growth for online instruction including required infrastructure and retention initiatives.
5. **Enrollment Stabilization - \$6,250,000** – Funds to minimize tuition increase and balance the budget.

6. **Information Technology Enterprise Applications - \$775,000** – The purchase of advanced software systems to increase enrollment, retention and the overall student experience.
7. **Marketing - \$195,336** – Improve visibility to increase enrollment which in turn lowers reliance on outside funding. Create opportunities to market specific programs focusing on new and or expanding job opportunities in the Valley.
8. **Promise Scholarship Fund - \$2,075,000** – Endowment to provide financial assistance for recent high school graduates enrolled at the college.
9. **Public Safety - \$988,840** – Funds to implement department structure and operational change recommendations from consultant review.
10. **Radio Station Proceeds Education Fund - \$741,046** – Proceeds from the sale of the radio station license sale to advance education and workforce development within the sponsoring districts.
11. **Scholarships - \$1,179,180** – Scholarships and awards to increase a diverse student population and serve the community from high school through returning adults.
12. **Strategic Planning Implementation - \$401,649** – Execute strategic initiatives for professional development, mobile technology, first year experience and retention. Enhances student learning through developmental education and supports student tutoring. Works to improve alumni relations and expand alumni giving.

Designated Reserves – Auxiliary and Student Organizations

1. **Auxiliary and Student Organizations - \$2,478,909** – Monies generated through student fees to be utilized by students for the students. For example, student fees fund the athletic fields.





Lehigh Carbon
COMMUNITY COLLEGE