

# 2021-2022 Budget



DECEMBER 10, 2020 PRESENTATION



Lehigh Carbon  
COMMUNITY COLLEGE

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# Lehigh Carbon Community College 2020-2021 Current Facts



## Vision

*Lehigh Carbon Community College aspires to prepare our diverse community through transformative learning experiences for the needs of an ever-changing world.*

## Mission

*Lehigh Carbon Community College builds a stronger community by providing an accessible, equitable, inclusive and affordable education to empower our students to achieve academic and career goals.*

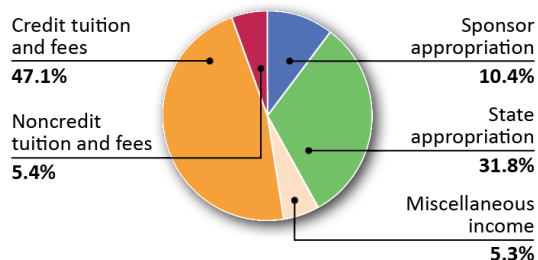
## History

Studies on the feasibility of establishing a public community college started as early as 1955 in the Allentown area. Ultimately, the proposal garnered approval from numerous area school boards and the Allentown Chamber of Commerce, and LCCC was established and empowered on March 31, 1966, by the Pennsylvania State Board of Education. Classes were originally held in the Old Lehigh County Court House. The move to the Schnecksville campus was completed in time for the spring 1969 semester.

## Funding

Total operating and capital budget, 2020-21  
**\$58.6 million**

### Revenue sources for the operating budget



In 2019-20 the college awarded **over \$21 million in all forms of financial aid and scholarships**. The college and the LCCC Foundation disbursed **more than \$1,087,536 in student scholarships** to 912 students.

## Background

### Full-time employees (as of October 2020)

Faculty **100**  
Administrative **100** } Total **268**  
Classified Staff **68**

### Total part-time **662**

(Includes administrators, teaching/service faculty, coaches, tutors, classified staff and community service employees.)

### Semester tuition and fees

(Sponsoring school district of LCCC)

Full-time (12-18 credits) **\$2,220**

Part-time (1-11 credits) **\$158/credit hour**

### Sponsoring school districts (Lehigh, Carbon and Schuylkill counties)

Allentown, Catasauqua Area, East Penn, Jim Thorpe Area, Lehigh Area, Northern Lehigh, Northwestern Lehigh, Palmerton Area, Panther Valley, Parkland, Salisbury Township, Southern Lehigh and Whitehall-Coplay

### Campus locations

Schnecksville (main)  
Allentown (Donley Center)  
The Baum School of Art  
Jim Thorpe (until December 2020)  
Lehigh Valley International Airport  
Tamaqua (Morgan Center)

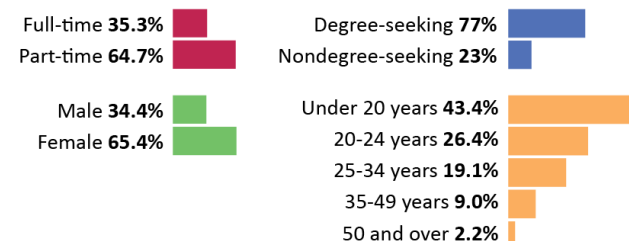
## Enrollment

Credit headcount (2019-2020) – **9,742**

Noncredit headcount (2019-2020) – **3,319**

### Credit Statistics (fall 2020)

Credit Headcount – **6,204**

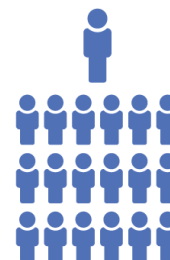


The mean age of all LCCC credit students is **24 years**.

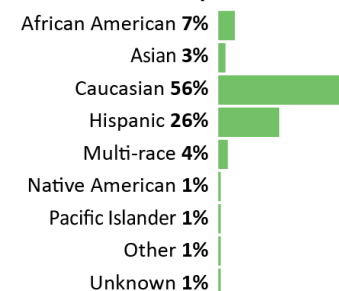
Enrollment in transfer programs **65.8%**

Enrollment in career programs **34.2%**

Student to faculty ratio is **18:1**



### Ethnicity



(Data is from fall 2020)

### Transfer Programs

LCCC has established transfer agreements and/or course equivalency information with nearly 60 colleges and universities in Pennsylvania and nationwide.

### Noncredit Programs

Job training opportunities are in healthcare, truck driving, computers, customer service, manufacturing and business, and other high priority areas.





## Highlights

- “**Pathways to Success for All Students**” was recently funded through a Title III grant from the U.S. Department of Education for a total of \$2.2 million over five years. The program will focus on helping students stay in school and complete their degrees and will enhance the use of data to make decisions related to student success.
- The **Early College** program entered its fourth year in fall 2020 with 149 students, allowing college-ready high school students to earn a high school diploma and college degree at the same time. This program has been implemented in Allentown, Lincoln Leadership, Jim Thorpe Area, Lehigh Area, Parkland, Salisbury Township, Tamaqua and Whitehall-Coplay School Districts and is available to homeschooled students.
- A total of 25 Amazon employees representing nine states graduated from the first class of the **Amazon Training Program** in June 2020. The second cohort began in the fall 2020 with 75 students. This 12-week Mechatronics training provides a pathway to careers in industrial automation for Amazon's next generation of distribution centers. Students utilize the Amatrol eLearning and equipment in the new 2,000-square-foot lab located in the Technology Center. The lab was renovated with more than \$850,000 in new equipment.
- Over the past year, the college has signed **articulation agreements** with Southern New Hampshire University, Bellevue University Premier Partner Network, Chestnut Hill College, Messiah University and Wilkes University for transfer programs ranging from business to nursing to early childhood education.
- A partnership with the **Workforce Board Lehigh Valley** and Northampton Community College on a job retraining program addresses workers displaced due to COVID-19 and leads them into programs that are in high demand in the region.
- The college was one of 13 higher education institutions chosen to receive a portion of nearly \$1 million by the Department of Drug and Alcohol Programs (DDAP) to **prevent and reduce the use of opioids** by college students and to create naloxone administration training. LCCC's \$81,000 grant will be used for a handful of key projects including prevention education and the development of drug prevention student groups.
- Achieving the Hispanic Serving Institution designation was important for LCCC; however, providing educational opportunities is only one component. A Hispanic Serving Institution Taskforce was established and developed a First Year Experience course for incoming Latinx students; scholarships were provided to almost 60 students; and remodeled space was completed for the Equity Center.

## Student Success

LCCC is committed to student success, with transfer and career programs in 90+ degrees and certificates in the following career paths:

- Arts, Communication and Design
- Business and Administration
- Computer Science and Information Technology
- Education and Public Services
- Health Care
- Manufacturing, Trades and Transportation
- Science and Engineering

### Student Life

Student organizations include the Student Government Association as well as 25 clubs such as the Art Club, Computer Science Club, GSA Pride Club, Intercultural Student Association, Phi Theta Kappa honor society, Political Society, STEM Club and Veterans Club.

The LCCC Cougars offers intercollegiate athletics in men's baseball, basketball, golf and soccer; women's basketball, softball, golf, soccer and volleyball. LCCC is a member of the National Junior College Athletic Association (NJCAA), Region XIX and the Eastern Pennsylvania Athletic Conference (EPAC).

### Honors Opportunities

The Honors options are designed to provide more rigorous educational experiences for students that will challenge them intellectually and personally within the context of both the local and global community.

- **Honors Scholars** – a competitive scholarship program for students who plan to transfer to a four-year college. The program includes a Liberal Arts track and a STEM track for a total of 44 scholarships.
- **College Honors Program** – open to students who maintain a cumulative 3.0 GPA.
- **Honors Courses**

### Honor Societies

Kappa Beta Delta – business programs  
Kappa Delta Pi – education  
Phi Theta Kappa – academic excellence  
Psi Beta – psychology for community colleges  
SALUTE – military service members

### Veterans Outreach

A veteran's specialist, counseling and advising services, veterans clubs and organizations, as well as a full range of career services, help student veterans transition to college and reach their professional and academic goals. Veterans lounges at main campus and Tamaqua house computers and printers, and offer space to study and work with other students. The college is a Military Friendly school.

The college is committed to assuring equal opportunity to all persons and does not discriminate based on any protected class under the law. For more information, go to [www.LCCC.edu/nondiscrimination](http://www.LCCC.edu/nondiscrimination). PERM 36A-D-i (11/11/20)

**4525 Education Park Drive • Schnecksville, PA 18078-2502 • [www.lccc.edu](http://www.lccc.edu)**



**Budget Summary**  
**Fiscal Year 2021-2022**

	Revised Fiscal Year 2020-2021	Proposed Fiscal Year 2021-2022	Difference	Percent
<b><u>Revenues and Reserves</u></b>				
Operating	\$ 41,610,016	\$ 43,142,222	\$ 1,532,206	3.7%
Grants	3,965,900	4,417,900	452,000	11.4%
Debt Service/Leases and Capital Funding	10,763,307	6,711,366	(4,051,941)	-37.6%
<b>Total Revenue and Reserves</b>	<b>\$ 56,339,223</b>	<b>\$ 54,271,488</b>	<b>\$ (2,067,735)</b>	<b>-3.7%</b>

<b><u>Expenditures and Transfers</u></b>				
Operating	\$ 41,557,449	\$ 43,142,222	\$ 1,584,773	3.8%
Grants	3,965,900	4,417,900	452,000	11.4%
Debt Service	1,634,631	1,631,059	(3,572)	-0.2%
Leases	1,347,820	1,166,087	(181,733)	-13.5%
Capital	7,780,857	3,914,220	(3,866,637)	-49.7%
<b>Total Expenditures</b>	<b>\$ 56,286,657</b>	<b>\$ 54,271,488</b>	<b>\$ (2,015,169)</b>	<b>-3.6%</b>

**Sponsors' Contribution**

Operating	\$ 4,565,594	\$ 4,664,959	\$ 99,365	2.2%
Debt Service and Capital	1,195,268	1,192,981	(2,287)	-0.2%
Leases	425,475	328,397	(97,078)	-22.8%
<b>Total</b>	<b>\$ 6,186,337</b>	<b>\$ 6,186,337</b>	<b>-</b>	

# Lehigh Carbon Community College

## 2021-2022 Operating Budget Highlights

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### REVENUES

#### Overview

- The College's 2021-2022 operating budget total budgeted revenues reflects an increase of \$1,532,206 in comparison to the 2020-2021 revised budget.

#### Enrollment

- Enrollment is budgeted at 118,000 credits which is level with the adjusted credits for the 2020-2021 budget.
- Workforce and community services noncredit students are estimated to be 6,500.

#### Tuition and Fees

- Tuition and fees for a full-time sponsored student will be \$2,400 per semester, a \$180 increase over the 2020-2021 rate of \$2,220.
- Part-time tuition will be \$122 per credit, an increase of \$10.
- Dual Enrollment tuition will remain the same at \$55 per credit.
- Technology fees will increase \$2 per credit and \$180 for the block rate. 75% will be allocated to operating and 25% to capital.
- The comprehensive fee of \$24 per credit will remain the same.

#### Sponsor Appropriation

- The School District sponsorship for operations and capital will remain the same at \$6,186,337.
- In accordance with the operating agreement distribution of costs model, seven school districts will have a decrease in their allocation and six will have an increase.



#### State Appropriation

- The State appropriation for operations is projected to be \$13,957,242 - the same as the 2020-2021 allocation.
- The capital appropriation is estimated at \$1,282,844.

## EXPENDITURES

### Overview

- The proposed operating budget expenditures reflect an increase of \$1,584,773 versus the 2020-2021 revised budget.
- Salaries and wages including fringe benefits account for 72.9% of expenditures.

### Salaries & Wages

- Salaries and wages budgeted include a 2.0% increase for Administrative Staff, 2.4% for Classified Staff, and 2.55% for Faculty.
- 22 positions have been eliminated and/or unbudgeted for 2021-2022. There are an additional 5 positions that are budgeted but will remain unfilled until later in the year.

Salaries and wages as proposed are subject to collective bargaining.

### Fringe Benefits

- Fringe benefits - Medical/Rx premiums are budgeted to increase 10%.
- Dental premiums are budgeted to remain flat.
- The college offers one medical plan, the school district consortium plan PPO 6. This plan has a \$500 individual / \$1,000 per family deductible.
- The prescription coverage is the \$5/\$15/\$30 plan.

Fringe benefits as proposed are subject to collective bargaining.







**LCCC LVIA**



**LCCC ALLENTOWN**



**LCCC MAIN**



**LCCC TAMAQUA**



**LCCC at BAUM**





# Operating Budget

Fiscal Year 2021-2022



Lehigh Carbon  
COMMUNITY COLLEGE





# Lehigh Carbon Community College Operating Budget Summary Fiscal Year 2021-2022

	Fiscal Year 2020-2021 Revised	Fiscal Year 2021-2022 Increase/ (Decrease)	Fiscal Year 2021-2022 Proposed Budget	2021-2022 % Increase
<b>Revenues</b>				
Tuition & Fees- Credit	\$ 18,912,155	\$ 1,341,266	\$ 20,253,421	7.1%
Tuition & Fees - Noncredit	2,280,000	100	2,280,100	0.0%
Sponsor Appropriation	4,565,594	99,365	4,664,959	2.2%
State Appropriation	13,957,242	-	13,957,242	0.0%
Investment Income	200,000	-	200,000	0.0%
Miscellaneous Income	1,695,025	91,475	1,786,500	5.4%
<b>Total Revenue</b>	<b>\$ 41,610,016</b>	<b>\$ 1,532,206</b>	<b>\$ 43,142,222</b>	<b>3.7%</b>

<b>Expenditures</b>				
Salaries & Wages - FT Faculty	\$ 7,460,000	\$ 5,000	\$ 7,465,000	0.1%
Salaries & Wages - FT Administrative	6,055,000	325,000	6,380,000	5.4%
Salaries & Wages - FT Classified	2,665,000	(40,000)	2,625,000	-1.5%
Salaries & Wages - PT Faculty	1,660,000	50,000	1,710,000	3.0%
Salaries & Wages - PT Service Faculty	290,000	-	290,000	0.0%
Salaries & Wages - Adjunct Faculty	2,850,000	(90,000)	2,760,000	-3.2%
Salaries & Wages - PT Administrative	815,000	(100,000)	715,000	-12.3%
Salaries & Wages - PT Classified	520,000	125,000	645,000	24.0%
Salaries & Wages - PT Noncredit	600,000	-	600,000	0.0%
Salaries & Wages - Student Tutoring	235,000	-	235,000	0.0%
Salaries & Wages - Student	105,000	-	105,000	0.0%
<b>Subtotal</b>	<b>23,255,000</b>	<b>(665,000)</b>	<b>23,530,000</b>	<b>-2.9%</b>

Fringe Benefits	7,685,000	535,000	8,220,000	7.0%
Advertising and Marketing	540,550	3,450	544,000	0.6%
Aviation Rental	250,000	70,000	320,000	28.0%
Bad Debt Expense	600,000	100,000	700,000	16.7%
Bank Fees	146,600	3,800	150,400	2.6%
Contracted Custodial Services	150,000	-	150,000	0.0%
Contracted Services	1,429,507	28,580	1,458,087	2.0%
Food, Beverage & Official Functions	94,725	45,000	139,725	47.5%
Insurance	322,500	3,000	325,500	0.9%
IT Hardware Maintenance	106,400	-	106,400	0.0%
IT Software Maintenance	1,663,300	87,391	1,750,691	5.3%
IT Contracted Services	761,600	205,724	967,324	27.0%
Library Books & Periodicals	78,300	-	78,300	0.0%
License Fees	77,000	(1,800)	75,200	-2.3%
Maintenance & Repairs	451,120	6,705	457,825	1.5%
Membership & Accreditation	262,504	17,921	280,425	6.8%
Postage	121,850	(36,850)	85,000	-30.2%
Professional Services (Audit, Legal)	225,000	(3,500)	221,500	-1.6%
Supplies & Materials	917,276	89,494	1,006,770	9.8%
Telephone	115,000	(3,700)	111,300	-3.2%
Travel & Staff Development	179,350	110,060	289,410	61.4%
Utilities	1,247,617	195,498	1,443,115	15.7%
Workforce Partnership Contracts	1,136,250	(5,000)	1,131,250	-0.4%
<b>Sub-Total Operating Expenditures</b>	<b>41,816,449</b>	<b>(316,251)</b>	<b>43,542,222</b>	<b>-0.8%</b>

Utilization of GEERS Funds	(259,000)	259,000	-	
Utilization of Enrollment Stabilization Reserve	-	(400,000)	(400,000)	

<b>Total Expenditures and Transfers</b>	<b>\$ 41,557,449</b>	<b>\$ (457,251)</b>	<b>\$ 43,142,222</b>	<b>-1.1%</b>
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<b>NET</b>	<b>\$ 52,567</b>	<b>\$ 1,989,457</b>	<b>\$ -</b>	
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# Lehigh Carbon Community College

## Operating Revenue Budget

### Fiscal Year 2021-2022

	Fiscal Year 2020-2021 Revised Budget	Fiscal Year 2020-2021 Increase/ (Decrease)	Fiscal Year 2021-2022 Proposed Budget
<b>Tuition &amp; Fees - Credit</b>			
Tuition - Sponsor	\$ 10,357,481	\$ 116,699	\$ 10,474,180
Tuition - Morgan	360,985	44,315	405,300
Tuition - Non-Sponsor	2,322,186	339,586	2,661,772
Tuition - Schuykill	939,791	132,553	1,072,344
Tuition - Out-of-State	515,211	62,121	577,332
Tuition - Dual Enrollment	591,452	52,763	644,215
Technology Fee	1,420,585	603,029	2,023,614
Comprehensive Fee	2,033,415	(9,801)	2,023,614
Application Fees	-	-	-
Aviation Course Fees	330,000	-	330,000
Graduation Commencement Fees	-	-	-
Student Svc Fee - Withdrawal	-	-	-
Course Fee	24,000	-	24,000
Course Fee - SEED	114,000	-	114,000
Employee Tuition Benefits	(110,000)	-	(110,000)
Late Registration Fee	1,200	-	1,200
Lifelong Learning Assessment Fee	10,000	-	10,000
PTA End of Program Test Fee	2,000	-	2,000
ADN Program NSNA Fee	6,650	-	6,650
Transcript Fee	2,200	-	2,200
Tuition Benefits - Clinic Bank	(9,000)	-	(9,000)
<b>Tuition &amp; Fees - Non Credit</b>			
Testing and Book Fees ( Non-Credit)	1,500	-	1,500
Tuition Vocational/Recreational (Noncredit)	33,100	(18,000)	15,100
Tuition CDL Training (Noncredit)	780,000	250,000	1,030,000
Tuition Contracted (Noncredit)	235,000	-	235,000
Tuition Contracted CDL Training (Noncredit)	150,000	(150,000)	-
Tuition Contracted Credit Program (Noncredit)	180,000	-	180,000
Tuition Contracted Public Service	15,000	-	15,000
Tuition Contracted - SHINE Ecosystem (Noncredit)	-	12,000	12,000
Tuition Literacy (Noncredit)	113,500	-	113,500
Tuition Occupation/Academic (Noncredit)	253,900	(103,900)	150,000
Tuition Public Service (Noncredit)	135,000	-	135,000
NonCredit Apprenticeship Tuition Revenue	240,000	10,000	250,000
Wednet Administrative Fees (Noncredit)	28,000	-	28,000
Wednet Contracted Revenue ( Non-Credit)	115,000	-	115,000
<b>Sponsor Appropriation</b>			
Sponsor Appropriation	4,565,594	99,365	4,664,959
<b>State Appropriation</b>			
State Appropriation - Credit	13,957,242	-	13,957,242
<b>Miscellaneous Income</b>			
Administrative Allowances	117,600	(27,600)	90,000
Bad Check Fees	1,500	-	1,500
Bookstore Commission	75,000	-	75,000
Campus Based Admin Allowance	25,000	-	25,000
Culinary Program Equipment Fee	6,875	-	6,875
Donations - Capital / Non-Capital	-	-	-
Duplicating Services	25,000	(10,000)	15,000
Early Childhood Education Revenue	-	-	-
Foundation Income Received	192,000	-	192,000
Investment Income	200,000	-	200,000
LANTA Passes	10,000	10,000	20,000
Library Duplicating and Fines	1,850	-	1,850
Miscellaneous Income	30,000	-	30,000
Nursing Test Fees	250,000	-	250,000
Parking Fines	500	-	500
Payment Plan Fees	80,000	-	80,000
PELL Administrative Allowance	14,750	-	14,750
Rental Income	-	58,000	58,000
Sewer Plant Operations reimb.	41,000	-	41,000
State Rebate (FICA)	813,925	61,075	875,000
Testing Center Fees	9,000	-	9,000
Tutoring Fee	500	-	500
Vet Tech Badge Fee	525	-	525
<b>TOTAL REVENUE</b>	<b>\$ 41,610,017</b>	<b>\$ 1,532,205</b>	<b>\$ 43,142,222</b>

Lehigh Carbon Community College  
**Operating Revenue Budget Summary**  
**Fiscal Year 2021-2022**

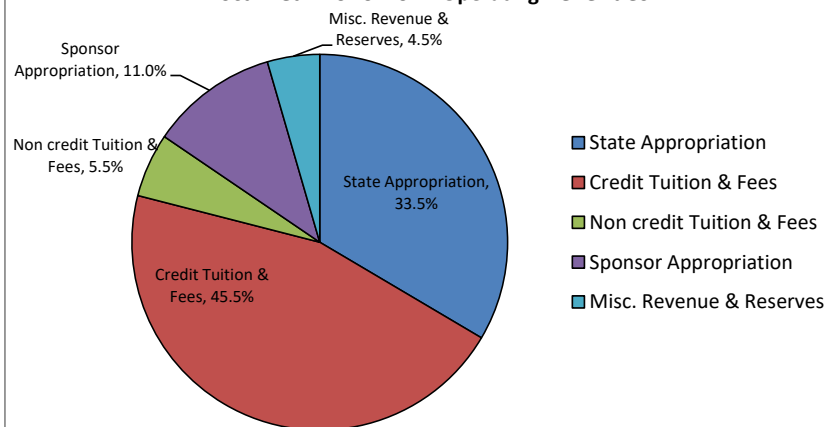
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<b><u>Revenue Source</u></b>	<b>Fiscal Year 2020-2021 Revised</b>	<b>% of Total Budget</b>		<b>Fiscal Year 2021-2022 Proposed</b>	<b>% of Total Budget</b>
Tuition and Fees - Credit	\$ 18,912,155	45.5%		\$ 20,253,421	46.9%
Tuition and Fees - Non-credit	2,280,000	5.5%		2,280,100	5.3%
Sponsor Appropriation	4,565,594	11.0%		4,664,959	10.8%
State Appropriation	13,957,242	33.5%		13,957,242	32.4%
Miscellaneous Income	1,895,025	4.5%		1,986,500	4.6%
Total	<u>\$ 41,610,016</u>	<u>100.0%</u>		<u>\$ 43,142,222</u>	<u>100.0%</u>

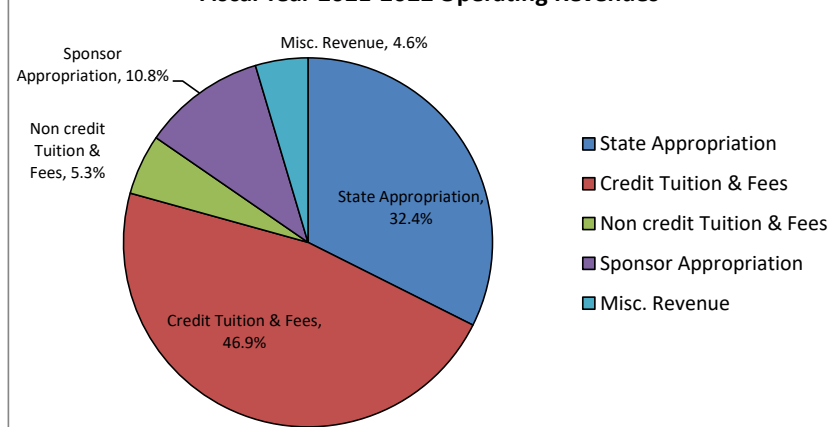


## Lehigh Carbon Community College Operating Revenue and Expenditure Charts

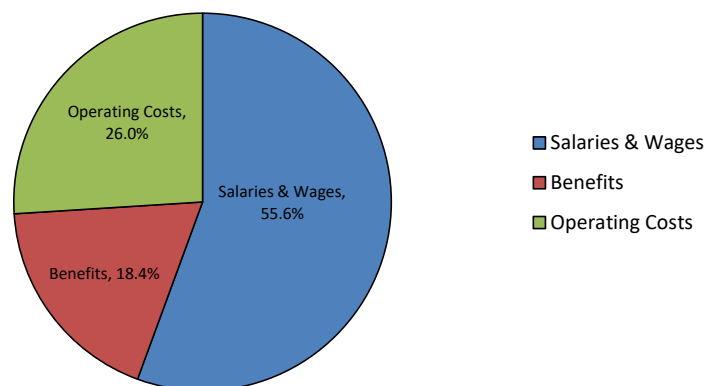
**Fiscal Year 2020-2021 Operating Revenues**



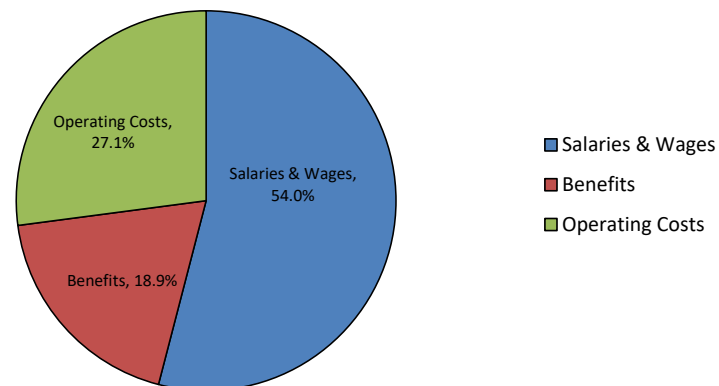
**Fiscal Year 2021-2022 Operating Revenues**



**Fiscal Year 2020-2021 Operating Expenditures**



**Fiscal Year 2021-2022 Operating Expenditures**





Grant Funds

Fiscal Year 2021-2022



Lehigh Carbon  
COMMUNITY COLLEGE

Lehigh Carbon Community College  
**Grant Funds**  
**Fiscal Year 2021-2022**

<u>Grants</u>	Fiscal Year 2020-2021 Revised	Fiscal Year 2021-2022 Proposed
CAST - Contextualizing Algebra for STEM Technicians	\$ 310,000	\$ 130,000
CARES Act - Higher Education Emergency Relief Fund : Student	137,900	-
CARES Act - Higher Education Emergency Relief Fund : Institution	1,700,500	-
CARES Act - Higher Education Emergency Relief Fund : Minority Serving Institution	247,100	-
CDL - The Road to Success/CMVOST FY2019	26,500	-
CDL - The Road to Success/CMVOST FY2020	115,300	28,700
Child Care Access Means Parents in School (CCAMPIS)	158,000	83,800
Clear Path-Bachelor's Degree Completion Scholarships	40,000	30,000
Early College & Dual Enrollment for In-School Youth	223,000	-
GEAR Up	201,300	56,000
GEER Funds for Postsecondary Education	408,600	-
GEER Funds for Adult Basic Education	16,000	-
GenCyber Teacher Camp : K-6	75,000	12,000
GenCyber Teacher Camp : 7-12	75,000	12,000
Keystone Education Yields Success (KEYS)	91,700	91,700
Literacy : Adult Education and Family Literacy - Federal	420,900	420,900
Literacy : Adult Education and Family Literacy - State	111,300	111,300
Literacy : Adult Education and Family Literacy - State Tutoring	58,900	58,900
Literacy : English Literacy and Civics Education	199,000	199,000
Mobile Science and Math Education	107,300	107,300
Opioid Prevention in Higher Ed	67,400	-
PASmart Growing Registered Apprenticeship	200,000	-
Perkins Career and Technical Education	539,000	539,000
Production Technician Pre-Apprenticeship	42,900	-
SEED : PIHEC-TPSID Mini-Grant	31,000	-
SHINE : 21st Century Community Learning Centers-Cohort 7	147,800	-
SHINE : 21st Century Community Learning Centers-Cohort 8	436,100	436,100
SHINE : 21st Century Community Learning Centers-Cohort 9	153,000	153,000
SHINE : 21st Century Community Learning Centers-Cohort 10	600,000	600,000
SHINE : After School PA Funding	400,000	400,000
SHINE : Child and Adult Care Food Program	273,300	273,200
SHINE : Child and Adult Care Food Program-Summer	44,000	-
Start SMART - Self-Motivated, Academic, Reflected, Talented	312,500	215,000
Teacher in the Workplace-Carbon	6,200	-
Title III	450,000	450,000
Miscellaneous Grants	10,000	10,000
	<u>\$ 8,436,500</u>	<u>\$ 4,417,900</u>

The College reports grants separately because these funds are for restricted purposes. Grant funds can only be expended for the purpose as approved by the grant and at no cost to the sponsoring school districts.

Federal and State-related financial aid such as Pell grants, SEOG, PHEAA grants are not included as grants to the College.



Lehigh Carbon Community College  
**Grants Assisting Lehigh and Carbon Counties School District Students**  
**Fiscal Year 2020-2021**

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1. **CAST - Contextualizing Algebra for STEM Technicians - \$310,000.** To redesign Intermediate Algebra and College Algebra, in conjunction with an advisory committee of faculty and industry professionals, to increase student success and awareness of the relevance of algebra to their STEM disciplines.
2. **CARES Act – Higher Education Emergency Relief Fund: Student - \$137,900.** To provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus. Total award was \$1,936,538.
3. **CARES Act – Higher Education Emergency Relief Fund: Institution – \$1,700,500.** To cover costs associated with significant changes to the delivery of instruction due to coronavirus. Total award was \$1,936,538.
4. **CARES Act – Higher Education Emergency Relief Fund: Minority Serving Institution – \$247,100.** To address needs related to the coronavirus. Total award was \$247,126.
5. **CDL - The Road to Success/CMVOST FY2019 - \$26,500.** To expand the number of students enrolled in the CDL Class A program by providing tuition support and job placement services to veterans, active service members and eligible spouses/children of veterans/service members.
6. **CDL - The Road to Success/CMVOST FY2020 - \$115,300.** To expand the number of students enrolled in the CDL Class A program by providing tuition support to veterans, active service members and eligible spouses/children of veterans/service members.
7. **Child Care Access Means Parents in School (CCAMPIS) - \$158,000.** To provide child care support and project services to assist parents of young children in persisting to complete postsecondary programs.
8. **Clear Path - Bachelor's Degree Completion Scholarship - \$40,000.** Subrecipient agreement with East Stroudsburg University to increase baccalaureate degree completion rate among students in selected STEM fields transferring from community college.
9. **Early College & Dual Enrollment for In-School Youth - \$223,000.** To enroll eligible Allentown School District students in Early College or Dual Enrollment course. Provide case management, wraparound services, career counseling and instruction and coaching support to manage barriers to success.
10. **GEAR Up – \$201,300.** To provide support services to Allentown School District students who graduated in June 2020.
11. **GEER Funds for Postsecondary Education - \$408,600.** Funds for the purposes of safe reopening of schools for in-person instruction related to COVID-19.
12. **GEER Funds for Adult Basic Education - \$16,000.** Funds for the purposes of safe reopening of schools for in-person instruction related to COVID-19.
13. **GenCyber Teacher Camp: K-6 - \$75,000.** To provide a one week cybersecurity summer camp for teachers of grade K-6 in Lehigh, Carbon, and Schuylkill counties.
14. **GenCyber Teacher Camp: 7-12 - \$75,000.** To provide a one week cybersecurity summer camp for teachers of grade 7-12 in Lehigh, Carbon and Schuylkill counties.
15. **Keystone Education Yields Success (KEYS) - \$91,700.** To provide opportunity and support for Temporary Assistance to Needy Families (TANF) clients to pursue postsecondary educational goals.
16. **Literacy: Adult Education and Family Literacy - Federal - \$420,900.** To increase adult literacy and job readiness skills by offering instruction in Adult Basic Education (ABE), GED Preparation, English as a Second Language (ESL), transitioning and job preparedness.
17. **Literacy: Adult Education and Family Literacy - State - \$111,300.** To increase adult literacy and job readiness skills by offering instruction in Adult Basic Education (ABE) and job preparedness.
18. **Literacy: Adult Education and Family Literacy - State Tutoring - \$58,900.** To provide tutor coordination for the Adult Education and Family Literacy participants.

- 19. Literacy: English Literacy and Civics Education - \$199,000.** To provide English as a Second Language (ESL) instruction with a focus on civics education to become active and informed parents, workers and community members.
- 20. Mobile Science and Math Education - \$107,300.** A consortium of Pennsylvania colleges to offer science equipment and services to schools throughout the state. A mobile educator provides teachers with professional development opportunities and students a hands-on science experience.
- 21. Opioid Prevention in Higher Education - \$67,400.** To develop and implement strategies to increase Opioid Use Disorder (OUD) awareness and share prevention information among all constituents of the college.
- 22. PAsmart Growing Registered Apprenticeship - \$200,000.** To provide a manufacturing and logistics apprenticeship program.
- 23. Perkins Career and Technical Education - \$539,000.** To more fully develop the academic and career and technical skills of students in career and technical education programs.
- 24. Production Technician Pre-Apprenticeship - \$42,900.** To cultivate a pipeline for advanced manufacturing companies, primarily in Lehigh and Berks counties, to promote the apprenticeship models among students, employers and workforce development partners. LCCC and RACC have partnered to deliver Certified Production Technician Registered Pre-Apprenticeship Programs to expand current available programs.
- 25. SEED: PIHEC-TPSID Mini-Grant - \$31,000.** To redesign the SEED CTP/Career Track program and pilot the revised program. Participate in trainings and ongoing data collection with the PA Inclusive Higher Education Consortium.
- 26. SHINE: 21st Century Community Learning Centers – Cohort 7 - \$147,800.** To provide an after-school program for students K-12 which includes academic support and project-based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds serve specific school districts.
- 27. SHINE: 21st Century Community Learning Centers – Cohort 8 - \$436,100.** To provide an after-school program for students K-12 which includes academic support and project-based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds serve specific school districts.
- 28. SHINE: 21st Century Community Learning Centers – Cohort 9 - \$153,000.** To provide an after-school program for students K-12 which includes academic support and project-based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds serve specific school districts.
- 29. SHINE: 21st Century Community Learning Centers – Cohort 10 - \$600,000.** To provide an after-school program for students K-12 which includes academic support and project-based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds serve specific school districts.
- 30. SHINE: After School PA Funding - \$400,000.** To provide an after-school program for students K-12 which includes academic support and project-based activities related to academic skills taught in the classroom with a focus on STEM. The program also includes a home visitor program and parent and family activities. Funds supplement all SHINE centers.
- 31. SHINE: Child and Adult Care Food Program - \$273,300.** To provide after-school meals for K-12 SHINE students who are eligible for free or reduced price meals.
- 32. SHINE: Child and Adult Care Food Program - Summer - \$44,000.** To provide after-school meals for K-12 SHINE students who are eligible for free or reduced price meals for Summer 2020.
- 33. Start SMART - Self-Motivated, Academic, Reflected, Talented - \$312,500.** To provide scholarships and structured support to eligible academically talented students in targeted STEM programs to increase their retention, degree completion and transfer to baccalaureate programs.
- 34. Teacher in the Workplace-Carbon - \$6,200.** To provide a professional development program to K-12 educators in school districts in Carbon County that will connect them with business and industry to enhance instruction and prepare students for careers.
- 35. Title III - \$450,000.** To enhance pathways to success for all students by increasing student retention and completion and enhancing the use of data for decision-making in support of student success.





# Debt Service/Leases and Capital Budget

Fiscal Year 2021-2022



Lehigh Carbon  
COMMUNITY COLLEGE

Lehigh Carbon Community College  
**Debt Service/Leases and Capital Budget**  
**Fiscal Year 2021-2022**

	Fiscal Year 2020-2021 Adopted	2021-2022 Proposed Budget		
		Debt Service & Leases	Capital	Total Proposed Budget
<b>REVENUES AND RESERVES</b>				
Sponsor Debt Service & Lease Appropriation	\$ 1,170,742	1,073,592		\$ 1,073,592
Sponsor Capital Appropriation	450,000		447,786	447,786
State Debt Service and Lease Appropriation	1,326,216	1,214,044		1,214,044
State Wastewater Facility Reimbursement	67,597		68,800	68,800
Foundation Grant (Morgan Center)	248,436	254,647		254,647
Capital Outlay Fee - Non - Sponsored Students	187,290		187,290	187,290
Technology Fee (Credit Hour Based)	518,926	114,194	560,344	674,538
SGA Funds for Playing Fields	144,100	140,669		140,669
Air Conditioning System Chillers	1,200,000		-	-
Public Access Control System	1,250,000		1,250,000	1,250,000
Donley Center - Improvements	-		200,000	200,000
Telephony System	450,000		-	-
Wastewater Facility Upgrade	2,350,000		-	-
Vet Tech Center/Lab Renovations	500,000		500,000	500,000
Designated Reserves	900,000		700,000	700,000
<b>Total Revenues and Reserves</b>	<b>\$ 10,763,307</b>	<b>2,797,146</b>	<b>3,914,220</b>	<b>\$ 6,711,366</b>
<b>DEBT SERVICE/LEASES AND CAPITAL EXPENDITURES</b>				
Debt Service	\$ 1,634,631	1,631,059		\$ 1,631,059
Classroom and Equipment Leases	1,347,820	1,166,087		1,166,087
Capital Projects	637,290		703,876	703,876
Technology Fee Projects	425,970		560,344	560,344
Air Conditioning System Chillers	1,200,000		-	-
Public Access Control System	1,250,000		1,250,000	1,250,000
Site Enhancements - Donley Center	-		200,000	200,000
Telephone System	450,000		-	-
Wastewater Facility	2,417,596		-	-
Vet Tech Center	500,000		500,000	500,000
Capital Equipment	250,000		250,000	250,000
Planned Maintenance Projects	250,000		250,000	250,000
Technology Equipment	400,000		200,000	200,000
<b>Total Debt Service and Capital Expenditures</b>	<b>\$ 10,763,307</b>	<b>2,797,146</b>	<b>3,914,220</b>	<b>\$ 6,711,366</b>

**Note:** In accordance with section 2.2 of the Rules, Regulations and Procedures for Lehigh Carbon Community College, the above stated Leases and Capital Expenditures are listed as separate items.



Lehigh Carbon Community College  
**Debt Service and Leases**  
**Fiscal Year 2021-2022**

	Fiscal Year 2020-2021 Adopted	FY2020-2021 Sponsor Allocation		Fiscal Year 2021-2022 Adopted	FY2021-2022 Sponsor Allocation
<b><u>LEASES</u></b>					
Classroom Leases*	\$ 864,075	\$ 183,603		\$ 682,342	\$ 86,524
Equipment Leases*	483,745	241,873		483,745	241,873
<b>TOTAL LEASES</b>	<b>\$ 1,347,820</b>	<b>\$ 425,476</b>		<b>\$ 1,166,087</b>	<b>\$ 328,397</b>
*Please see lease detail schedules					
<b><u>DEBT SERVICE</u></b>					
Administration Building Renovations Bonds of 2013	237,653	118,828		239,206	119,603
Series 2016	1,396,978	626,439		1,391,853	625,592
<b>TOTAL DEBT SERVICE</b>	<b>1,634,631</b>	<b>\$ 745,267</b>		<b>\$ 1,631,059</b>	<b>\$ 745,195</b>
<b>Total Debt Service and Leases</b>	<b>\$ 2,982,451</b>	<b>\$ 1,170,743</b>		<b>\$ 2,797,146</b>	<b>\$ 1,073,592</b>

Lehigh Carbon Community College  
**Classroom and Equipment Leases**  
**Fiscal Year 2021-2022**

Item	Department Name	Fiscal Year 2020-2021 Adopted	FY2020-2021 Sponsor Allocation		Fiscal Year 2021-2022 Adopted	FY2021-2022 Sponsor Allocation
<b><u>CLASSROOM LEASES</u></b>						
Airport Site	Off Campus Site	\$ 32,294	\$ 16,147		\$ 33,263	\$ 16,631
Carbon County- Jim Thorpe Site	Off Campus Site	198,729	99,365		-	-
Corral and Barn at LCTI	Veterinary Technology	28,390	14,195		29,550	14,775
Morgan Center	Tamaqua Site	496,871	-		509,293	-
Wilson Center Addition	Main Campus	97,791	48,896		100,236	50,118
Environmental Studies Land	Tamaqua Site	10,000	5,000		10,000	5,000
<b>TOTAL CLASSROOM LEASES</b>		<b>\$ 864,075</b>	<b>\$ 183,603</b>		<b>\$ 682,342</b>	<b>\$ 86,524</b>
<b><u>EQUIPMENT LEASES</u></b>						
Copy System	Duplicating and Graphics	48,231	24,116		48,231	24,116
Copiers	General Institutional	30,718	15,359		30,718	15,359
Computers and Computing Equipment	Campus Wide	404,796	202,398		404,796	202,398
<b>TOTAL EQUIPMENT LEASES</b>		<b>\$ 483,745</b>	<b>\$ 241,873</b>		<b>\$ 483,745</b>	<b>\$ 241,873</b>
<b>TOTAL CLASSROOM and EQUIPMENT LEASES</b>		<b>\$ 1,347,820</b>	<b>\$ 425,476</b>		<b>\$ 1,166,087</b>	<b>\$ 328,397</b>



# Sponsor Allocations

# Fiscal Year 2021-2022



# Lehigh Carbon COMMUNITY COLLEGE

Lehigh Carbon Community College  
**Operating Budget**  
**Sponsor Appropriation Based on Five-Year FTE Average**  
**Fiscal Year 2021-2022**

<u>District</u>	<u>FTE Enrollment Fall 2016</u>	<u>FTE Enrollment Fall 2017</u>	<u>FTE Enrollment Fall 2018</u>	<u>FTE Enrollment Fall 2019</u>	<u>FTE Enrollment Fall 2020</u>	<u>5-Yr Avg. 2015-2019</u>	<u>% of Average</u>	<u>2020-2021 Sponsor Appropriation</u>
Allentown	996.8	1,016.4	1,118.9	1,048.0	779.6	991.9	31.124%	\$ 1,451,921
Catasauqua Area	80.3	84.0	87.5	70.8	73.1	79.1	2.483%	\$ 115,831
East Penn	476.1	456.9	425.4	418.8	386.6	432.8	13.579%	\$ 633,455
Jim Thorpe Area	110.5	120.4	83.3	94.6	100.0	101.7	3.193%	\$ 148,952
Lehigh Area	138.1	135.2	136.7	118.8	114.4	128.6	4.037%	\$ 188,324
Northern Lehigh	111.4	99.5	112.6	90.7	67.6	96.4	3.023%	\$ 141,022
Northwestern Lehigh	111.6	111.0	105.3	103.1	98.5	105.9	3.323%	\$ 155,017
Palmerton Area	130.3	129.7	107.7	101.8	93.5	112.6	3.533%	\$ 164,813
Panther Valley	85.3	71.5	73.2	81.5	76.4	77.6	2.434%	\$ 113,545
Parkland	594.4	586.5	588.1	554.0	552.3	575.1	18.044%	\$ 841,745
Salisbury Township	96.3	91.8	101.5	87.3	65.2	88.4	2.774%	\$ 129,406
Southern Lehigh	106.5	98.7	104.2	100.7	111.6	104.4	3.274%	\$ 152,731
Whitehall-Coplay	278.2	302.0	311.5	290.9	280.0	292.5	9.179%	\$ 428,197
<b>Totals</b>	<b>3,315.6</b>	<b>3,303.6</b>	<b>3,356.0</b>	<b>3,160.9</b>	<b>2,798.7</b>	<b>3,187.0</b>	<b>100.00%</b>	<b>\$ 4,664,959</b>

The calculation is based on a rolling five-year average. Therefore, each School District % of average has a relationship to the other School districts combined total enrollment.



Lehigh Carbon Community College  
**Debt Service/Leases and Capital Sponsor Appropriation**  
**Fiscal Year 2021-2022**

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<u>District</u>	<u>Market Value</u>	<u>% of Total</u>	<u>2021-2022 Sponsor Appropriation</u>
Allentown	\$ 4,750,763,436	15.125%	\$ 230,109
Catasauqua Area	968,440,494	3.083%	\$ 46,908
East Penn	5,467,005,842	17.405%	\$ 264,801
Jim Thorpe Area	1,495,947,651	4.763%	\$ 72,458
Lehighton Area	954,011,586	3.037%	\$ 46,209
Northern Lehigh	691,878,884	2.203%	\$ 33,512
Northwestern Lehigh	1,643,939,011	5.234%	\$ 79,626
Palmerton Area	785,209,746	2.500%	\$ 38,033
Panther Valley	339,535,153	1.081%	\$ 16,446
Parkland	8,176,357,903	26.031%	\$ 396,032
Salisbury Township	1,192,583,051	3.797%	\$ 57,764
Southern Lehigh	2,735,916,947	8.710%	\$ 132,518
Whitehall-Coplay	2,208,309,540	7.031%	\$ 106,962
<b>Totals</b>	<b>\$ 31,409,899,244</b>	<b>100.00%</b>	<b>\$ 1,521,378</b>

Note: Individual sponsor share of the capital debt service and lease budget is based upon the 2019 market valuation as certified by the Pennsylvania State Tax Equalization Board.

Lehigh Carbon Community College  
**Total Sponsor Appropriation for All Budgets**  
**Fiscal Year 2021-2022**

<u>District</u>	<u>Operating Budget</u>				<u>Debt Service / Leases and Capital Budget</u>				<u>Budgeted Total 2020-2021</u>	<u>Budgeted Total 2021-2022</u>	<u>Change</u>	<u>% Change</u>
	<u>2020-2021</u>	<u>2021-2022</u>	<u>Change</u>		<u>2020-2021</u>	<u>2021-2022</u>	<u>Change</u>					
Allentown	\$ 1,433,461	\$ 1,451,921	\$ 18,460	1.3%	\$ 248,025	\$ 230,109	\$ (17,916)	-7.2%	\$ 1,681,486	\$ 1,682,030	\$ 544	0.0%
Catasauqua Area	112,882	\$ 115,831	2,949	2.6%	50,971	\$ 46,908	(4,063)	-8.0%	163,853	162,739	(1,114)	-0.7%
East Penn	619,892	\$ 633,455	13,563	2.2%	279,979	\$ 264,801	(15,178)	-5.4%	899,871	898,256	(1,615)	-0.2%
Jim Thorpe Area	144,650	\$ 148,952	4,302	3.0%	78,852	\$ 72,458	(6,394)	-8.1%	223,502	221,410	(2,092)	-0.9%
Lehighton Area	183,526	\$ 188,324	4,798	2.6%	50,421	\$ 46,209	(4,212)	-8.4%	233,947	234,533	586	0.3%
Northern Lehigh	143,998	\$ 141,022	(2,976)	-2.1%	36,525	\$ 33,512	(3,013)	-8.2%	180,523	174,534	(5,989)	-3.3%
Northwestern Lehigh	152,993	\$ 155,017	2,024	1.3%	85,397	\$ 79,626	(5,771)	-6.8%	238,390	234,643	(3,747)	-1.6%
Palmerton Area	163,645	\$ 164,813	1,168	0.7%	41,269	\$ 38,033	(3,236)	-7.8%	204,914	202,846	(2,068)	-1.0%
Panther Valley	107,648	\$ 113,545	5,897	5.5%	17,893	\$ 16,446	(1,447)	-8.1%	125,541	129,991	4,450	3.5%
Parkland	810,505	\$ 841,745	31,240	3.9%	410,908	\$ 396,032	(14,876)	-3.6%	1,221,413	1,237,777	16,364	1.3%
Salisbury Township	134,351	\$ 129,406	(4,945)	-3.7%	62,815	\$ 57,764	(5,051)	-8.0%	197,166	187,170	(9,996)	-5.1%
Southern Lehigh	143,818	\$ 152,731	8,913	6.2%	141,407	\$ 132,518	(8,889)	-6.3%	285,225	285,249	24	0.0%
Whitehall-Coplay	414,225	\$ 428,197	13,972	3.4%	116,281	\$ 106,962	(9,319)	-8.0%	530,506	535,159	4,653	0.9%
<b>Total Sponsor Allocation</b>	<u>\$ 4,565,594</u>	<u>\$ 4,664,959</u>	<u>\$ 99,365</u>	2.2%	<u>\$ 1,620,743</u>	<u>\$ 1,521,378</u>	<u>\$ (99,365)</u>	-6.1%	<u>\$ 6,186,337</u>	<u>\$ 6,186,337</u>	<u>\$ -</u>	0.0%



# Appendices

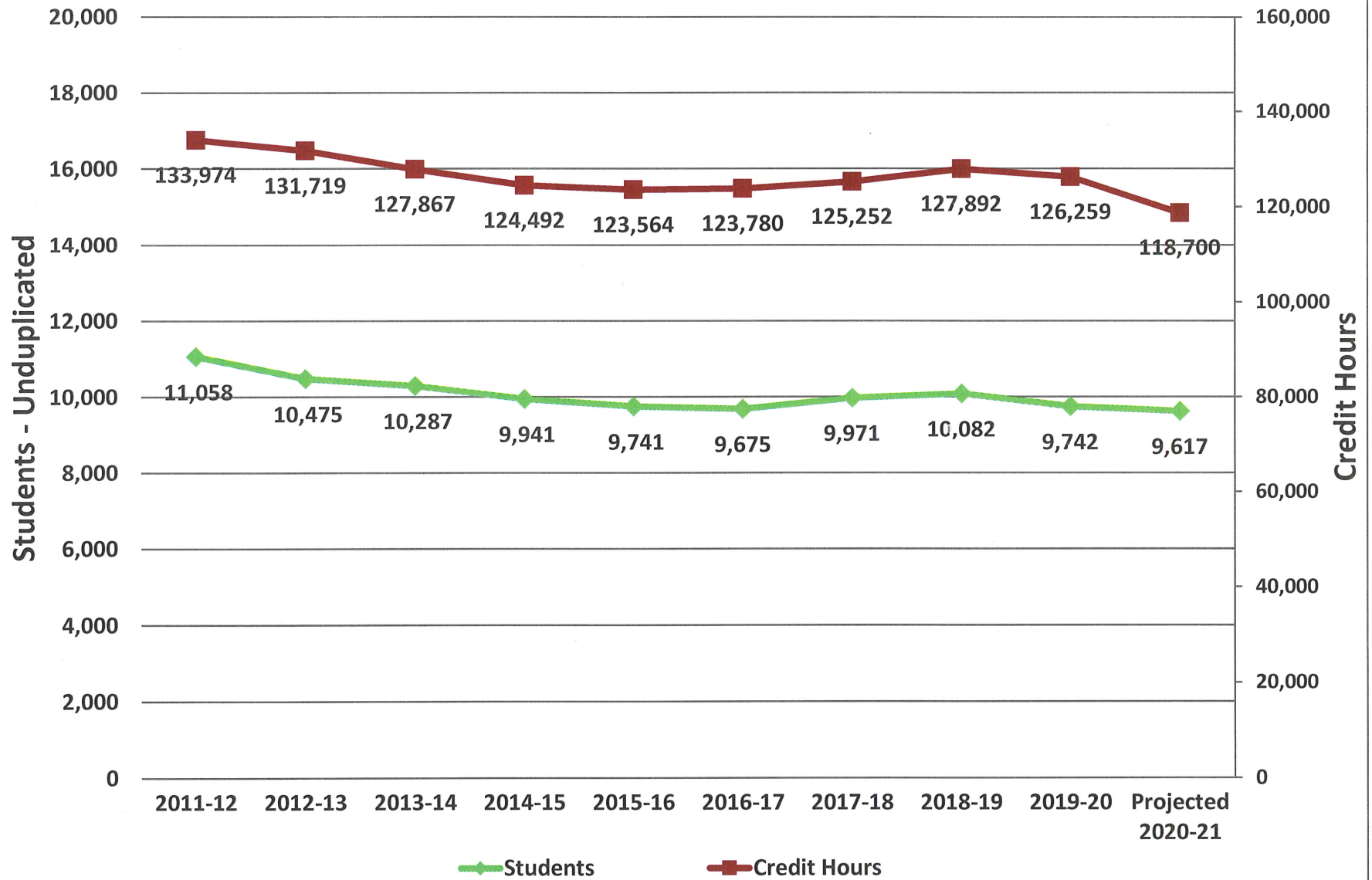
Fiscal Year 2021-2022

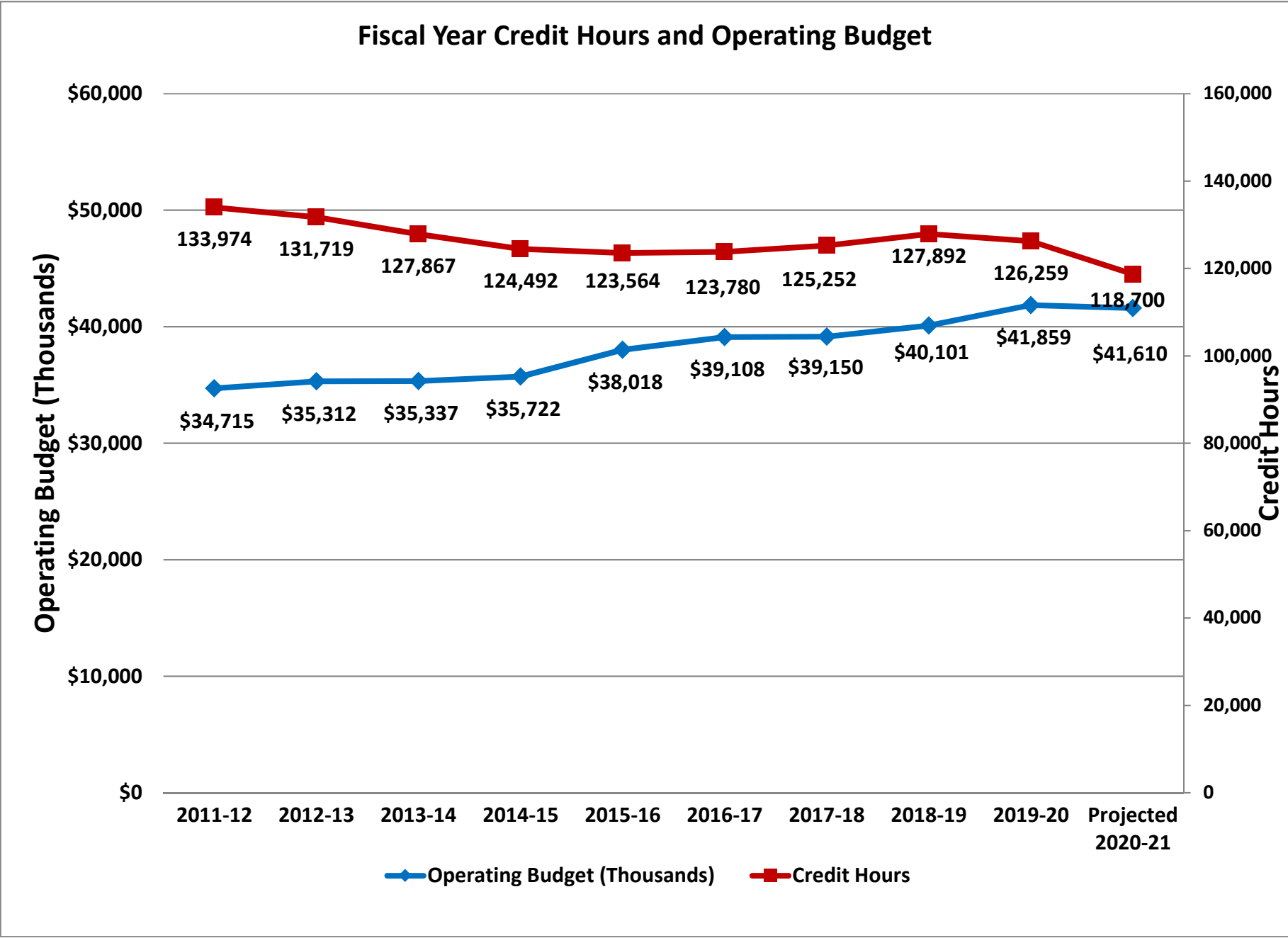


Lehigh Carbon  
COMMUNITY COLLEGE

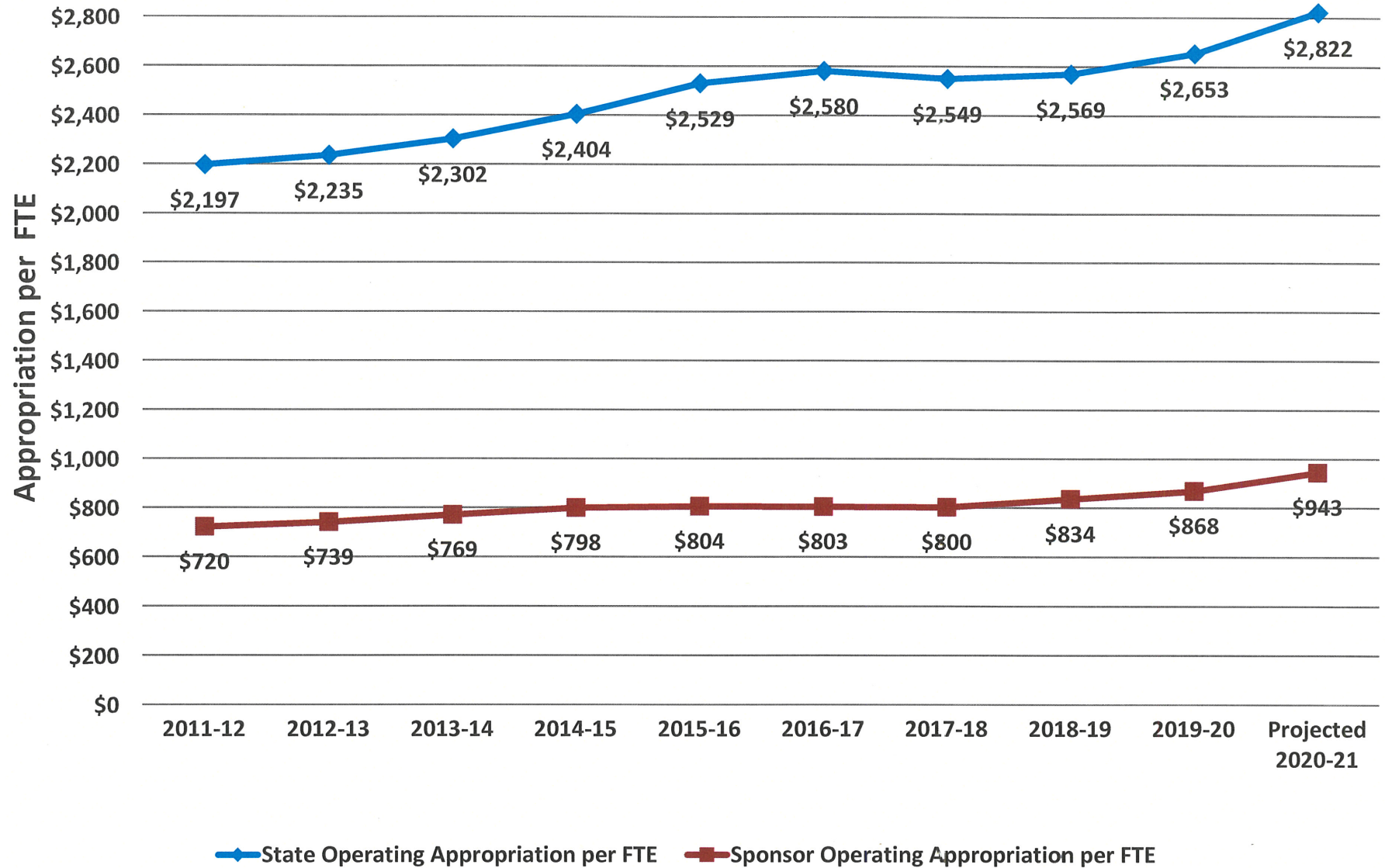


# Fiscal Year Credit Hours vs. Student Enrollment





## State and Sponsor Operating Appropriations



*Note: FTE calculation based on 24 credits in a fiscal year.*





**Reserves**

**Fiscal Year 2021-2022**



**Lehigh Carbon**  
**COMMUNITY COLLEGE**

Lehigh Carbon Community College  
**Projected Board Designation of Reserves**  
**Fiscal Year 2021-2022**

	Board Designations 6-30-20	Estimated 2020-2021 Expenditures	Estimated 2021-2022 Expenditures	Estimated Designated Reserves 6-30-2022
<b><u>Designated Reserves - Capital Budgets</u></b>				
Air Conditioning System Chillers	122,853	(122,853)		-
Capital Equipment	887,895	(150,000)	(150,000)	587,895
Planned Maintenance	829,612	(250,000)	(250,000)	329,612
Information Technology Equipment	695,953	(200,000)	(200,000)	295,953
Master Landscape Plan	223,587			223,587
Public Safety Access Control	2,307,125	(1,021,000)	(1,250,000)	36,125
Site Enhancements - Donley and Carbon Sites	4,000,000	(125,000)	(200,000)	3,675,000
Telephony System	153,231	(153,231)		-
Vet Tech Lab Renovations	500,000	(250,000)	(250,000)	-
Wastewater Treatment Upgrade	2,337,764	(2,337,764)		-
<b>Total Designated Reserves - Capital Budgets</b>	<b>\$ 12,058,020</b>	<b>(4,609,848)</b>	<b>(2,300,000)</b>	<b>5,148,172</b>
<b><u>Reserve per Charter</u></b>				
Reserve per Charter	\$ 2,200,000			2,200,000
<b><u>Designated Funds - Operations</u></b>				
Banner Initiatives	250,298	(100,000)	(100,000)	50,298
Benefits Reserve	500,000			500,000
Enrollment / Retention	1,221,065	(250,000)	(250,000)	721,065
Enrollment Stabilization	900,000		(400,000)	500,000
Information Technology Enterprise Applications	500,000	(250,000)	(250,000)	-
Marketing	370,025	(100,000)	(100,000)	170,025
Radio Station Proceeds Fund	738,929			738,929
Scholarships	790,880	(150,000)	(150,000)	490,880
Strategic Planning Implementation/Leadership	453,649	(100,000)	(100,000)	253,649
<b>Total Designated Reserves - Operations</b>	<b>\$ 5,724,846</b>	<b>(950,000)</b>	<b>(1,350,000)</b>	<b>3,424,846</b>
<b><u>Designated Funds - Other</u></b>				
Auxiliary Operations	634,632			634,632
Capital Refund due to State	200,000			200,000
Mechatronics Robotics Apprenticeship	1,100,000			1,100,000
Restricted Organizational Funds	21,268			21,268
SGA - Capital Budget / Wellness Center Equip.	442,213			442,213
SGA General Reserve	491,003			491,003
SGA Student Clubs	114,527			114,527
Financial Aid/Scholarship	348,415			348,415
<b>Total Designated Reserves - Other</b>	<b>3,352,058</b>	<b>-</b>		<b>3,352,058</b>
<b>Designated Reserves Total</b>	<b>23,334,924</b>	<b>(5,559,848)</b>	<b>(3,650,000)</b>	<b>14,125,076</b>
<b>Unrestricted Undesignated Reserves</b>	<b>75,886</b>			<b>75,886</b>
<b>Total Reserves</b>	<b>23,410,810</b>	<b>(5,559,848)</b>	<b>(3,650,000)</b>	<b>14,200,962</b>



Lehigh Carbon Community College  
**Board Designation of Reserves**  
**June 30, 2020**

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### **Designated Reserves – Capital Budgets**

1. **Air Conditioning System Chillers \$122,853** – Complete replacement of four chillers located at different buildings that are 20 years old at the Schnecksville campus to ensure effective and efficient temperature control.
2. **Capital Equipment \$887,895** – Equipment purchases in excess of \$4,000 processed through budget purchase orders to maintain campus infrastructure, such as front end loaders, security vehicles, turf maintenance, snow removal equipment.
3. **Planned Maintenance \$829,612** – Maintenance for items such as roof repair, painting, lighting, parking lots, HVAC and elevator repair.
4. **Information Technology Equipment \$695,953** – Infrastructure equipment, desktop/laptop computers, wifi, classroom learning tools and other required components to maintain a state-of-the-art technology learning environment.
5. **Master Landscape Plan \$223,587** – Includes improvement to walkways, shrubs, landscaping, lighting and ADA compliance.
6. **Public Safety Access Control \$2,307,125** – The installation of security hardware and software solutions to enhance safety at all of our campuses.
7. **Site Enhancements \$4,000,000** – Acquisition and construction/renovation of a facility to increase the availability of educational programs to meet our student population requirements.
8. **Telephone System \$153,231** – Complete the installation of new phone system encompassing all campuses with the ability to provide increased services to the entire community.
9. **Veterinary Technician Lab Renovation \$500,000** – Renovate teaching facility to meet accreditation requirements and program demand.

10. **Wastewater Treatment Plant \$2,337,764** – Improve efficiency of plant which in turn will lower ongoing operational costs. According to notice of Commissioner Action issued by Delaware River Basin Commission, the college has to make modifications to remain in compliance. Joint agreement with LCTI - received \$200,000 for capital improvements.

### **Reserve per Charter**

1. **Reserve per Charter \$2,200,000** – Agreement for Operating Lehigh Carbon Community College entered into April 1, 1967; A college contingency fund may be maintained at no more than five percent (5%) of the college operating budget. Any end-of-year fund balance which exceeds the maximum level of the contingency fund is to be carried over to the operating fund and/or capital fund for the following fiscal year.

### **Designated Reserves – Operations**

1. **Banner Initiatives \$250,298** – Further utilize the college's enterprise reporting system to improve efficiency in college operations such as financial reporting, Foundation gifts, student services and grant reporting.
2. **Benefits Reserve \$500,000** – Funds to smooth the transition of unexpected healthcare cost increases, Affordable Care Act and pension increases.
3. **Enrollment / Retention \$1,221,065** – Funds allocated to enhance learning management system, online curriculum, growth for online instruction including required infrastructure and retention initiatives.
4. **Enrollment Stabilization \$900,000** – Funds to minimize tuition increase and balance the budget.



5. **Information Technology Enterprise Applications \$500,000 –** The purchase of advanced software systems to increase enrollment, retention and the overall student experience.
6. **Marketing \$370,025 –** Improve visibility to increase enrollment which in turn lowers reliance on outside funding. Create opportunities to market specific programs focusing on new and or expanding job opportunities in the valley.
7. **Radio Station Proceeds Education Fund \$738,929 –** Proceeds from the sale of the Radio Station License sale to advance education and workforce development within the sponsoring districts.
8. **Scholarships \$790,880 –** Scholarships and awards to increase a diverse student population and serve the community from high school students through returning adults.
9. **Strategic Planning Implementation \$453,649 –** Execute initiatives for professional development, mobile technology, first year experience and retention. Enhances student learning through developmental education and supports student tutoring. Works to improve alumni relations and expand alumni giving.

### **Designated Reserves – Auxiliary Student Organizations:**

1. **Auxiliary Student Organizations \$3,352,058 –** Monies generated through student fees to be utilized by students for the students. For example, student fees fund the athletic fields.









Lehigh Carbon  
COMMUNITY COLLEGE