

## 2020-2021 Special Circumstances Appeal Form

Student Name \_\_\_\_\_

Student ID \_\_\_\_\_

### Purpose

The **2020-2021 FAFSA** takes into account **2018** tax year income. If your family's current financial situation is drastically different than it was in 2018, you may wish to consider submitting this form. Upon review, the Financial Aid Office may deem it appropriate for your FAFSA information to be adjusted to be more equitable and representative of your current financial situation.

### Instructions

Complete sections 1 through 3 and ALL required steps below.

### Deadline

For the **2020-2021 academic year**, the deadline for consideration is **April 15, 2021**.

### 1. SPECIAL CONDITION(S)

Indicate the appropriate reason(s) and the date(s) of your family's change in circumstance by checking the box(es) below. You will need to attach the required supporting documentation indicated below the applicable circumstance(s).

**Loss of employment or change in employment status since 2018**

- Letter from employer on company letterhead that includes the last date of employment.
- Unemployment benefits determination document.
- Documentation of year-to-date income.

\_\_\_\_\_  
Month/Day/Year

**Loss of 2018 earnings due to disability or natural disaster**

- Documentation of disability determination.
- Documentation of natural disaster.
- Documentation of year-to-date income (copies of most recent pay stubs from all employers).

\_\_\_\_\_  
Month/Day/Year

**Loss of 2018 untaxed income or benefit**

**(Benefits received in 2018 were terminated or reduced in 2020)**

- Copy of notification of benefits reduction/termination, including the effective date.
- Documentation of 2020 expected benefits.
- Documentation of Social Security benefits termination due to child reaching age 18.
- Documentation of year-to-date income.

\_\_\_\_\_  
Month/Day/Year

**Separation or divorce since 2018** - Parties *must* live in separate residences

- Speak with the Financial Aid Office if the divorce or separation occurred before you completed the 2020-2021 FAFSA. **Do not submit a Special Circumstances Appeal Form.**
- Copy of divorce decree, or documentation of separation (Separate Maintenance Agreement or Attorney's Letter and proof of separate residences. If legal documents do not exist, submit an explanation.)
- Total 2020 net worth or liquid assets.
- Copy of **2018 Federal Tax Return Transcript(s)** and all 2018 W-2 form(s). For information on how to obtain a tax return transcript, <https://www.irs.gov/individuals/get-transcript>.

\_\_\_\_\_  
Month/Day/Year

**Death of parent/spouse** since 2018

- Copy of death certificate.
- Complete Section B *only* for surviving parent/student and attach income documentation (e.g. copy of last pay stub, proof of unemployment benefits) *only for* the surviving parent/student.

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**Month/Day/Year**

**Other**

Provide a detailed explanation and attach documentation for the circumstance(s) impacting the reduction in your 2020 family income as compared to your 2018 income. If additional space is needed, attach a separate sheet.

