Emergency Numbers

Office of Campus Security and Safety       610-799-1169
Pennsylvania State Police                610-861-2026
Northern Valley Ambulance               911
Schnecksville Fire                       911

While cell phone service is available mostly campuswide, red emergency phones are located at the following locations:

Student Services Center
  Lower level at rear windows       Ext. 1511
  Lower level at stairs             Ext. 1776

Student Union
  Upper level at elevator           Ext. 1563
  Lower level at elevator           Ext. 1228

SH Building
  Hex area near courtesy phone      Ext. 1915
  Upper level near elevator         Ext. 1913
  SH 109 office suite               Ext. 1091
  Lower level near elevator         Ext. 1914
  SH 32 office suite                Ext. 1099

ARC
  First floor lounge                 Ext. 1568
  Second floor between cafeteria and bookstore Ext. 1578
  Third floor at ARC 302             Ext. 1917
  Third floor at ARC 314             Ext. 1564

Tech Center
  Lower level at north stairs       Ext. 1695
  Lower level at main entrance      Ext. 1693
  Lower level at TC 124              Ext. 1694
  Upper level at north stairs       Ext. 1698
  Upper level near TC 213            Ext. 1697
  Upper level at TC 224              Ext. 1696

CSC
  Lower level lobby                 Ext. 1912
  Upper level at coat room          Ext. 1014

Berrier Hall
  Lower level lobby                 Ext. 1912
  Upper level at coat room          Ext. 1041

Library
  Upper lobby at vending            Ext. 1708
  Lower level at elevator           Ext. 1890

Emergency calls ring in the security office, on the security cell phone.
Give your name, location and nature of emergency.
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From Director of Public Safety and Security – James W. Surgeoner

Benjamin Franklin once said, “By failing to prepare, you are preparing to fail.” Those words ring true today more so than ever before. I’ve been asked many times what concerns me the most and it is not any one specific incident, but rather a failure to prepare. Preparation is everything and by being prepared for any type of emergency increases one’s odds in successfully handling that event.

We are challenged by the unpredictability of safety and security issues today on our campuses and committed as a college to provide the safest learning environment possible. This can only be accomplished with the cooperation of all the stakeholders of the college community.

Training and awareness is an ongoing process. Annual fire drills, lockdown drills and table-top exercises are a tool to ensure familiarity and operational effectiveness. Infrastructure upgrades like cameras and emergency call boxes that are located throughout campus provide emergency assistance when needed. Red emergency phones are located in all of our locations to also provide emergency assistance. Prevention information is made available both in print and on the Lehigh Carbon Community College website.

This report provides information on safety and security programs, measures and statistical information on activities this past year. Please take time to read it and familiarize yourself with it so that you too are prepared for any contingency. I’d be interested in any questions or feedback you may have in making our campuses safe. Please feel free to contact me at 610-799-1658 or email me at jsurgeoner@lccc.edu.

Annual Security Report


LCCC Public Safety & Security Department in conjunction with the president of Lehigh Carbon Community College prepare this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the department of public safety and security and information provided by state and local law enforcement surrounding Lehigh Carbon Community College and its satellite campuses.

The report provides statistics for the previous three years concerning reported crimes that occurred on campus, on certain off-campus buildings or properties owned, leased or controlled by Lehigh Carbon Community College. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs.

Lehigh Carbon Community College distributes a notice to all members of the college community to provide emergency assistance when needed. The satellite sites of the college include, but are not limited to, the following: a downtown Allentown site at the Donley Center, a Carbon County site; and classes are offered at various high schools within the sponsoring districts.

The Department of Public Safety and Security at Lehigh Carbon Community College is Jim Surgeoner. Mr. Surgeoner is a graduate of Shippensburg University with a B.S. degree in Criminal Justice and was a 29-year veteran of the Spring Township Police Department in Berks County, Pa. For 11 years, Mr. Surgeoner was assigned as the School Resource Officer to the Wilson School District in West Lawn, Pa. After retiring as a police officer, Mr. Surgeoner became the first Director of Safety and Security at Reading Area Community College in Reading, Pa. Mr. Surgeoner served in that position for two-and-one-half years before accepting the position at LCCC.

Campus Security Jurisdiction

The Department of Public Safety and Security is supervised by the director of public safety and security. He oversees and coordinates the safety and security needs of the campus. The Director of Public Safety and Security reports to the Vice President of Finance and Administrative Services and is the administrative office responsible for campus security.

Public safety and security officers have the right to restrain and detain any individual on campus that is involved in a wrongdoing if the situation warrants it.

The Department of Public Safety and Security is currently staffed with 13 uniformed officers. These officers are trained on a continuous basis. The training includes CPR certification, knowledge in basic first aid, defensive tactics techniques and Act 235, The Lethal Weapons Training Act. The Lethal Weapons Training Act’s purpose is to provide for the education, training, and certification of privately employed agents who, as an incidence to their employment, carry lethal weapons through a program administered or approved by the commissioner of the Pennsylvania State Police.

Collaboration with Law Enforcement Agencies

The Department of Public Safety and Security maintains a professional relation with the Pennsylvania State Police. We have Memorandum of Understanding with the Pennsylvania State Police to respond to the main campus. Since the main college campus lies within their jurisdiction, they are summoned whenever a situation requires their attention. The satellite sites of Lehigh Carbon Community College fall within the jurisdiction of the local municipal police department of that area. The satellite sites of the college include, but are not limited to, the following: a downtown Allentown site at the Donley Center, a Carbon County site; and classes are offered at various high schools within the sponsoring districts.

Lehigh Carbon Community College Public Safety and Security Department

Role, Authority, Training

The Director of Public Safety at Lehigh Carbon Community College is Jim Surgeoner. Mr. Surgeoner is a graduate of Shippensburg University with a B.S. degree in Criminal Justice and was a 29-year veteran of the Spring Township Police Department in Berks County, Pa. For 11 years, Mr. Surgeoner was assigned as the School Resource Officer to the Wilson School District in West Lawn, Pa. After retiring as a police officer, Mr. Surgeoner became the first Director of Safety and Security at Reading Area Community College in Reading, Pa. Mr. Surgeoner served in that position for two-and-one-half years before accepting the position at LCCC.
Reporting Crimes and Other Emergencies

Reporting crimes is the best way for the college community to understand and work toward a safer environment. We encourage the college community to report all crimes. All crime reporting should be through the Department of Public Safety and Security or the Campus Security Authority:

**LCCC Schnecksville**

4525 Education Drive, Schnecksville, Pa. 18078  
Department of Public Safety and Security  
610-799-1169, 610-799-1911  
In person at the Department of Public Safety and Security:  
Student Services Center, Room SSC 1  
Pennsylvania State Police – Troop M, 2930 Airport Road, Bethlehem, Pa. 18017 - 610-861-2026

**LCCC Allentown**

718 Hamilton Street, Allentown, Pa. 18101  
CSA: Andrea Basu – Associate Academic Dean - 610-799-1186  
Department of Public Safety and Security - 610-799-1264  
In person at the Department of Public Safety and Security, Basement floor across from elevator  
City of Allentown Police Department: 544 N. Sixth Street, Allentown, Pa. 18102 - 610-437-7751

**LCCC Jim Thorpe**

1100 Center Street, Jim Thorpe, Pa. 18229  
CSA: Larissa Verta – Associate Academic Dean - 610-799-1877  
Department of Public Safety and Security - 610-769-1331  
or in person at the receptionist’s desk  
Jim Thorpe Police Department: 570-325-9111

**LCCC Tamaqua**

234 High Street, Tamaqua, Pa. 18252  
CSA: Larissa Verta – Associate Academic Dean - 610-799-1877  
Department of Public Safety and Security - 610-769-1331  
or in person at the receptionist’s desk  
Tamaqua Borough Police Department: 320 E. Broad Street, Tamaqua, Pa. 18252 - 570-668-5000

**LCCC Airport**

600 Hayden Circle, Hangar 7, Allentown, Pa. 18109  
CSA: Mark Reimann – Chief Instructor - 619-264-7089  
LNAAPD - Lehigh Northampton Airport Authority Police Department: 3311 Airport Road, Allentown, Pa. 18109 - 610-266-6000

**LCCC Baum School**

510 Linden Street, Allentown, Pa. 18101 - 610-433-0032  
CSA: Shannon Slattery Fugate – Executive Director  
City of Allentown Police Department: 544 N. Sixth Street, Allentown, Pa. 18102 - 610-437-7751

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**Timely Warning Reports**

**Crime Alerts**

In the event that a situation arises, either on or off campus, that, in the judgment of the Critical Incident Command Team, constitutes an ongoing or continuing threat, a campus wide “timely warning” will be issued. The warning will be issued through the college e2 notification system, email system, broadcast voicemails, text messaging, cell phone blasts, the college homepage, student or staff portal and the Department of Public Safety and Security website.

The security services and/or other first responders may become aware of a critical incident or other emergency situation that potentially affects the health and/or safety of the campus community. Generally, campus first responders become aware of these situations when they are reported or upon discovery during patrol or other assignments. Once first responders confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the campus community. First responders will notify supervisors in the Department of Public Safety and Security or other authorized college office to issue an emergency notification.

**Emergency Notification**

Lehigh Carbon Community College is committed to providing the college community with timely, accurate and useful information in the event of a significant emergency or dangerous situation on campus or in the adjacent areas that poses an immediate threat to the health and safety of the college community. Lehigh Carbon Community College utilizes the emergency notification system e2 Campus to provide alerts via text or voice messages or emails. The college and all other sites have the mass notification lockdown system in place.

**Determining the Appropriate Segment or Segments of the Campus Community to Receive an Emergency Notification**

Campus and/or local first responders on the scene of a critical incident or dangerous situation will assist those preparing the emergency notification with determining what segment or segments of the campus community should receive the notification. Generally, campus community members in the immediate area of the dangerous situation (i.e., the building, adjacent buildings, or surrounding area) will receive the emergency notification first. The responsible campus authorities will continually evaluate the situation and assess the need to notify additional segments of the campus population.

**Emergency Alert Icon**

The college’s Critical Incident Command Team has developed an emergency alert icon that will help people on all the college’s campuses and sites quickly identify the level of emergency that exists. The icon is modeled after one used by the U.S. Department of Homeland Security, with levels from Low to Severe. Below is an explanation of the levels and examples of each.
• Low - No Incidents. This is the default setting. Business as usual.
• Guarded - Incident Nearby Causing No LCCC Impact. Example: Car accident on highway 309, which snarls traffic coming into campus.
• Elevated - Incident Nearby Causing Minimal LCCC Impact. Example: Bomb threat near a campus or site, and college property is being used as a shelter.
• High - Emergency Incident Nearby Causing LCCC Disruption. Example: Confirmed incendiary device found at LCTI, requiring evacuation of campus.
• Severe - Emergency Incident Ongoing on LCCC Campus. Example: Active shooter on campus or one of college’s sites that poses danger to students, staff and visitors.

The campus or site location, details about the incident and any action that needs to be taken will be clarified in the corresponding emergency message that will go out as part of the E2Campus alert system. Copies of the icon will be laminated and posted adjacent to the Quick Reference Guide in offices and classrooms at all LCCC locations. A link to the icon will also be available on the college’s web page.

Procedures for Disseminating Emergency Information to the Larger Community (i.e., individuals and organizations outside the campus community)

If the campus activates its emergency notification system in response to a situation that poses an immediate threat to members of the campus community, the appropriate offices at the campus will notify the larger community about the situation and steps the campus has taken to address the emergency. Primarily, Critical Incident Command Team and College Relations is responsible for crisis communications and for updating notices on Facebook, Twitter, and other social networking platforms and for maintaining communications with news outlets, distribution of press releases, and scheduling of press conferences.

Enrolling in the College’s Mass Notification System e2 campus

We encourage employees and students of the campus community to enroll in e2 campus. All employees with access or lccc.edu email automatically have their lccc.edu email. Students have to manually enroll through the lccc.edu website. Sign up or Opt in links can be found on the LCCC Portal under “Emergency Notifications.”

Members of the larger community are encouraged to follow us on Twitter, Facebook, or our websites.

Emergency Response and Evacuation Procedures

Critical Incident Command Team at Lehigh Carbon Community College

The Critical Incident Command Team has been given the mission to design, implement, communicate and revise as needed, the emergency procedures and emergency training of the college. The Critical Incident Command Team is comprised of senior administrators of the college and works collectively to manage a crisis.

Drills, Exercise and Training

Fire drills and lockdown exercises will be conducted annually at all locations. These drills and exercises are evaluated for performance issues, and adjustments are made by the Critical Incident Command Team.

New Initiatives

The college continues to be committed to engaging in new initiatives to make the campus safe and secure. Training of faculty, staff and students in the Active Shooter Civilian Response Program A.L.I.C.E (Alert/Lockdown/Inform/Counter/Evacuate) is continuing on an ongoing basis. The virtual safety and response tool Navigate Prepared continues to be updated for use in developing, accessing and implementing a comprehensive safety plan and procedures. Med-Sleds have been placed throughout campus so that persons with disabilities can be effectively and safely evacuated during an emergency. In 2018 a new position, Public Safety Specialist, was added to the department. This position assists with some of the department’s administrative duties and responsibilities. The college also contracted with a nationally renowned security consulting firm, Standing Stone Consulting Inc., for a comprehensive review of the safety and security protocols in place on all of our campuses. Many of those recommendations have already been implemented. New radios were purchased for the Critical Incident Team members to enhance communications during a crisis. All of the college’s AEDs (Automated External Defibrillators) were replaced and an additional 15 more were purchased to assure the proper access in an emergency. In the spring of 2018 the department added a Polaris Ranger UTV (Utility Task Vehicle) to the fleet at main campus. The Polaris allows for quick access throughout campus as well as areas that normally would not be accessible by foot or normal vehicle.
Security and Access to Lehigh Carbon Community College Facilities

Building Security Measures

All college buildings that are open to the public are equipped with an intrusion alarm system. This alarm system is comprised of infrared motion sensors, microwave motion sensors and magnetic door switches. Every aspect complements the other aspects of the system. These alarms are utilized whenever the buildings are locked and closed to the public. These systems are regularly evaluated and monitored for possible improvements.

While the college is open, the officer(s) conducts patrols throughout the buildings and grounds. The officer(s) on duty carries a cellular phone and a two-way radio. With this radio, the officer can both receive any pages or telephone calls in order to make a quicker response or report any condition that may require assistance.

Access to Buildings and Labs

We are a community college and do not have any on-campus housing, the college buildings are not open to the public 24 hours a day. The college has set hours that the buildings are open. These are as follows:

Monday-Thursday, 0700 to 2200 (7 a.m.-10 p.m.)
Friday, 0700 to 1700 (7 a.m.-5 p.m.)
Saturday, 0700 to 1300 (7 a.m.-1 p.m.)*
(*Saturday hours are only in effect during the fall and spring semesters.)

Whenever the college is closed, the buildings are protected by a uniformed security officer and by an intrusion alarm system.

After Hours

If a student would want access to a specific lab, office or other restricted area, that student must possess a lab pass signed by an instructor or other authority figure before gaining access to the area. The security and safety department also receives access to the directory and class lists to verify the individuals.

Animals/Pets on Campus

Animals and pets are prohibited from the college grounds, especially inside the buildings. The only exception are service dogs.

Response to Sexual Misconduct and Gender Violence

Anyone Who Has Been Sexually Assaulted

The term "sexual assault" means any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks capacity to consent.

Additionally, the college will investigate all domestic violence, dating violence and stalking complaints.

Non-Consensual Sexual Intercourse

Defined as:
- any sexual penetration or intercourse (anal, oral or vaginal)
- however slight
- with any object
- by a person upon another person
- that is without consent and/or by force

Sexual penetration includes vaginal or anal penetration by a penis, tongue, finger or object, or oral copulation by mouth to genital contact or genital to mouth contact.

Non-Consensual Sexual Contact

Defined as:
- any intentional sexual touching
- however slight
- with any object
- by a person upon another person
- that is without consent and/or by force

Sexual touching includes any bodily contact with the breasts, groin, genitals, mouth or other bodily orifice of another individual, or any other bodily contact in a sexual manner.

Sexual Exploitation

Sexual exploitation refers to a situation in which a person takes non-conensual or abusive sexual advantage of another, and situations in which the conduct does not fall within the definitions of Sexual Harassment, Non-Consensual Sexual Intercourse or Non-Consensual Sexual Contact. Examples of sexual exploitation include, but are not limited to:
1) Sexual voyeurism (such as watching a person undressing, using the bathroom or engaged in sexual acts without the consent of the person observed).
2) Taking pictures or video or audio recording another in a sexual act, or in any other private activity without the consent of all involved in the activity, or exceeding the boundaries of consent (such as allowing another person to hide in a closet and observe sexual activity, or disseminating sexual pictures without the photographed person's consent).
3) Prostitution.
4) Sexual exploitation also includes engaging in sexual activity with another person while knowingly infected with human immunodeficiency virus (HIV) or other sexually transmitted disease (STD) and without informing the other person of the infection, and further includes administering alcohol or drugs (such as "date rape" drugs) to another person without his or her knowledge or consent.

Consent

Consent is knowing, voluntary and clear permission by word or action, to engage in mutually agreed upon sexual activity. Since individuals may experience the same interaction in different ways, it is the responsibility of each party to make certain that the other has consented before engaging in the activity. For consent to be valid, there must be a clear expression in words or actions that the other individual consented to that specific sexual conduct.
A person cannot consent if he or she is unable to understand what is happening or is disoriented, helpless, asleep or unconscious for any reason, including due to alcohol or other drugs. An individual who engages in sexual activity when the individual knows, or should know, that the other person is physically or mentally incapacitated has violated this policy. It is not an excuse that the individual responding party of sexual misconduct was intoxicated and, therefore, did not realize the incapacity of the other. Incapacitation is defined as a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g., to understand the “who, what, when, where, why or how” of their sexual interaction).

This policy also covers a person whose incapacity results from mental disability, involuntary physical restraint and/or from the taking of incapacitating drugs. Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). A current or previous dating relationship is not sufficient to constitute consent. The existence of consent is based on the totality of the circumstances, including the context in which the alleged incident occurred and any similar previous patterns that may be evidenced. Silence or the absence of resistance alone is not consent. A person can withdraw consent at any time during sexual activity by expressing in words or actions that he or she no longer wants the act to continue, and, if that happens, the other person must stop immediately.

In Pennsylvania, a minor (meaning a person under the age of 18 years) cannot consent to sexual activity. This means that sexual contact by an adult with a person younger than 18 years old is a crime, as well as a violation of this policy, even if the minor wanted to engage in the act.

Sexual Harassment
Members of the college community should also be aware of the college regulations regarding sexual harassment. This is a separate policy, and information regarding this policy can be found in the Student Handbook and in the Employment Policies and Procedures Manual, obtained from the director of human resources, the dean of student development, or a counselor.

Sexual harassment is unwelcome, sexual or gender-based verbal, written or physical conduct.

The Federal Campus Sexual Assault Victims’ Bill of Rights

- Survivors shall be notified of their options to notify law enforcement.
- Accuser and accused must have the same opportunity to have others present.
- Both parties shall be informed of the outcome of any disciplinary proceeding.
- Survivors shall be notified of counseling services.
- Survivors shall be notified of options for changing academic and living situations.

Procedures for Victims of Sexual Assault

In accordance with Pennsylvania state and federal law, referred to as the College and University and Security Information Act 73 and the Student Right to Know and Campus Security Act, respectively, Lehigh Carbon Community College, in accordance with the Higher Education Act amended as of 1992 will report sexual assault crime statistics and provide guidelines on sexual assault to students and LCCC employees.

Sexual Assault Protocol

If you are in need of immediate medical attention, contact the local police and campus security. Campus security will arrange transportation to hospitals for victims of sexual assault.

To request transportation, contact campus security at:

Department of Public Safety and Security:
Monday–Friday, 8 a.m.–9:45 p.m.
Saturday, 8 a.m.–noon (if classes are held).
Dial 1911 from any telephone on campus (except pay telephones).

State or Local Police

Dial 911 from any telephone on campus. If you need an ambulance, ask that an ambulance be dispatched to your location at the main campus or other campus sites.

Immediate Medical Treatment

It is important to seek immediate and follow-up medical attention to treat physical injuries and to aid in any criminal prosecution.

Area Hospitals

Easton Hospital, Easton - 610-250-4000
Gnaden Huetten Memorial Hospital, Lehighton - 610-377-1300
Lehigh Valley Hospital, Cedar Crest, Allentown - 610-402-8000
Lehigh Valley Hospital, 17th and Chew, Allentown - 610-402-2273
Palmerton Hospital, Palmerton - 610-826-3141
St. Luke’s Hospital, Bethlehem - 484-526-4000
St. Luke’s Hospital Miners Campus, Coaldale - 570-645-2131

Ordinarily the police department will be contacted by hospital personnel whenever they provide treatment for injuries resulting from a crime. If you seek treatment at a local hospital and police are contacted, it is still your option to proceed with criminal charges.

Non-Emergency Medical Procedures

It is still important to get medical attention even if you do not feel the need. This non-emergency treatment can be arranged by contacting a local hospital in your area or:

Crime Victims Council of Lehigh Valley, Inc. (Lehigh County)
801 Hamilton Street, Suite 300, Allentown, Pa. 18101
Hours: Monday–Friday, 8:30 a.m.–4:30 p.m., 610-437-6610
Reporting Options for Victims

You may choose to file a criminal charge with the police or you may file a charge with college security or administration. If you choose to file criminal charges, you must file charges with the police. The college is required by law to contact local police any time a crime has been committed. The campus security staff will give the police a written copy of their report. You may request that your identity be kept confidential until or unless you make a commitment to proceed with criminal or college prosecution.

Resources

Emergency Phone Numbers

<table>
<thead>
<tr>
<th>Room #</th>
<th>Telephone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety, SSC 1</td>
<td>610-799-1911/1169</td>
</tr>
<tr>
<td>Dean of Student Development, SSC 126B</td>
<td>610-799-1895</td>
</tr>
<tr>
<td>Director of Human Resources, SSC 106A • <a href="mailto:hrtitleix@lccc.edu">hrtitleix@lccc.edu</a></td>
<td>610-799-1107</td>
</tr>
<tr>
<td>Main Campus Student Services, SSC 126</td>
<td>610-799-1137</td>
</tr>
<tr>
<td>Carbon Center</td>
<td>570-669-7010</td>
</tr>
<tr>
<td>Donley Center, Room 103A</td>
<td>610-799-1940</td>
</tr>
<tr>
<td>Morgan Center</td>
<td>610-668-6880</td>
</tr>
</tbody>
</table>

Area Hospitals

<table>
<thead>
<tr>
<th>Hospital</th>
<th>Telephone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Easton Hospital, Easton</td>
<td>610-250-4000</td>
</tr>
<tr>
<td>Gnaden Huetten Memorial Hospital, Lehighton</td>
<td>610-377-1300</td>
</tr>
<tr>
<td>Lehigh Valley Hospital, Cedar Crest, Allentown</td>
<td>610-402-8000</td>
</tr>
<tr>
<td>Lehigh Valley Hospital, 17th and Chew, Allentown</td>
<td>610-402-2273</td>
</tr>
<tr>
<td>Palmerton Hospital, Palmerton</td>
<td>610-826-3141</td>
</tr>
<tr>
<td>St. Luke’s Hospital, Bethlehem</td>
<td>484-526-4000</td>
</tr>
<tr>
<td>St. Luke’s Hospital Miners Campus, Coaldale</td>
<td>570-645-2131</td>
</tr>
</tbody>
</table>

Emotional Support Counseling/Advocacy

<table>
<thead>
<tr>
<th>Organization</th>
<th>Telephone #</th>
</tr>
</thead>
<tbody>
<tr>
<td>PCADV - PA Coalition Against Domestic Violence</td>
<td>1-800-799-7233</td>
</tr>
<tr>
<td>Turning Point of Lehigh Valley</td>
<td>610-438-4957</td>
</tr>
<tr>
<td>PCAR – Pennsylvania Coalition Against Rape</td>
<td>1-888-772-7227</td>
</tr>
<tr>
<td>Crime Victims Council of Lehigh Valley, Inc.</td>
<td>610-437-6610</td>
</tr>
<tr>
<td>Northampton County:</td>
<td>610-250-6313</td>
</tr>
<tr>
<td>24-hour sexual assault hotline - Carbon County</td>
<td></td>
</tr>
<tr>
<td>801 Hamilton Street, Suite 300, Allentown, PA 18101</td>
<td></td>
</tr>
<tr>
<td>Women in Crisis 1-800-424-5600</td>
<td></td>
</tr>
<tr>
<td>Victims Resource Center 2, 616 North Street, Jim Thorpe, Pa. 18279</td>
<td></td>
</tr>
<tr>
<td>Office: 570-325-9642; Hotline Toll Free: 866-206-9050</td>
<td></td>
</tr>
<tr>
<td>Sexual Assault Resource and Counseling Center of Schuylkill County, 17 Westwood Centre, Pottsville, Pa. 17901</td>
<td></td>
</tr>
<tr>
<td>Office: 570-628-2965; Hotline: 570-628-2965</td>
<td></td>
</tr>
</tbody>
</table>

Student Disciplinary Action If You Have Been Sexually Assaulted

Investigation Options

If you have been assaulted by another student or group of students and are considering college action, you are encouraged to discuss the matter with the dean of student development. This will enable you to review procedures should you decide to file formal charges through the college’s disciplinary system. This discussion does not obligate you to pursue official action.

A student who is the victim of sexual assault has several options with regard to how the case is handled. The student may choose to:

1. Press criminal charges through the local police departments.
2. Press charges through the college disciplinary system as stated in the Student Handbook.
3. Press charges through both systems concurrently.
4. Press no charges but request a meeting with the assailant to discuss the incident through the dean of student development.
5. Press no charges, but seek a “No Contact” order through the dean of student development.

Initiate Disciplinary Charges

Should a sexual assault occur on campus or at a college-sponsored activity off campus, the college has the legal obligation to report this violation to the appropriate law enforcement agency. In addition to being subject to possible criminal liability, a student may be subject to sanctions of the Student Code of Conduct.

Burden of Proof

As noted, the standard of evidence for determining whether a violation occurred, specifically when investigating alleged domestic violence, dating violence, sexual assault, and stalking, is “preponderance of evidence” or 51%.
Maintaining Personal Security
At your request, the dean of student development may make special provisions for assistance in changing academic situations after an alleged sexual assault incident and if such changes are reasonably available.

Reporting Sexual Offenses
If you have been sexually assaulted, this is a violation of the law and college regulations. Such complaints can be reported to the local police, campus security or the director of human resources. The dean of student development will assist you with this report if necessary.

Faculty and Staff
Donna Williams - Director of Human Resources
Title IX Coordinator - 610-799-1107 • hrtiex@lccc.edu

Students
LCCC Schnecksville
Peggy Heim - Dean of Student Development - 610-799-1532
Department of Public Safety - 610-799-1169

LCCC Allentown
Andra Basu - Associate Academic Dean - 610-799-1186
Department of Public Safety and Security - 610-799-1264
In person at the Department of Public Safety and Security, Basement floor across from elevator

LCCC Tamaqua
Larissa Verta - Associate Academic Dean - 610-799-1877
Department of Public Safety and Security - 610-769-1331
or in person at the receptionist desk

LCCC Jim Thorpe
Larissa Verta - Associate Academic Dean - 610-799-1877
Department of Public Safety and Security - 610-379-8413
or in person at the receptionist desk

LCCC Airport - Lehigh Valley International Airport
Mark Reimann - Chief Instructor - 610-264-7089

LCCC Baum School - Allentown
Shannon Slattery Fugate - Executive Director - 610-433-0032

Risk reduction, warning signs of abusive behavior and future attacks
No victim is EVER to blame for being assaulted or abused. Unfortunately, studies show that a person who is the victim of sexual or dating violence is more likely to be re-victimized. Below are some tips to help reduce your risk, to recognize warnings signs of abusive behavior and how to reduce the risk of a potential attack.

Warning Signs of Abusive Behavior
Domestic and dating abuse often escalates from threats and verbal abuse to violence. And, while physical injury may be the most obvious danger, the emotional and psychological consequences of domestic and dating violence are also severe.

Warning signs of dating and domestic violence include:
1. Being afraid of your partner.
2. Constantly watching what you say to avoid a “blow up.”
3. Feelings of low self-worth and helplessness about your relationship.
4. Feeling isolated from family or friends because of your relationship.
5. Hiding bruises or other injuries from family or friends.
6. Being prevented from working, studying, going home, and/or using technology (including your cell phone.)
7. Being monitored by your partner at home, work or school.
8. Being forced to do things you don’t want to do.

Help Reduce Your Risk and Avoid Potential Attacks
If you are being abused or suspect that someone you know is being abused, speak up or intervene.
1. Get help by contacting the Counseling Center for confidential support services.
2. Learn how to look for “red flags” in relationships so you can learn to avoid some of those characteristics in future partners.
3. Consider making a report with Public Safety and/or the Title IX Coordinator and ask for a “no contact” directive from the college to prevent future contact.
4. Consider getting a protection from abuse order or no contact order from a local judge or magisterial justice.
5. Learn more about what behaviors constitute dating and domestic violence, understand it is not your fault, and talk with friends and family members about ways you can be supported.
6. Trust your instincts—if something doesn’t feel right in a relationship, speak up or end it.

Sexual Assault Prevention
• Be aware of rape drugs.
• Try not to leave your drink unattended.
• Only drink from unopened containers or from drinks you have watched being made and poured.
• Avoid group drinks like punch bowls.
• Cover your drink. It is easy to slip in a small pill even while you are holding your drink. Hold a cup with your hand over the top, or choose drinks that are contained in a bottle and keep your thumb over the nozzle.
• If you feel extremely tired or drunk for no apparent reason, you may have been drugged. Find your friends and ask them to leave with you as soon as possible.
• If you suspect you have been drugged, go to a hospital and ask to be tested.
• Keep track of how many drinks you have had.
• Try to come and leave with a group of people you trust.
• Avoid giving away your personal information (phone number, where you live, etc.). If someone asks for your number, take his/her number instead of giving out yours.
Traveling Around Campus (Walking)

- Make sure your cell phone is easily accessible and fully charged.
- Be familiar with where emergency phones are installed on the campus.
- Be aware of open buildings where you can use a phone.
- Program Public Safety telephone number into your cellphone (610-799-1911).
- Take major, public paths rather than less-populated shortcuts.
- Avoid dimly lit places and talk to campus services if you believe that lights need to be installed in an area.
- Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
- Walking back from the library or other buildings very late at night is sometimes unavoidable, so try to walk with a friend.
- Carry a noisemaker (like a whistle) on your keychain.
- Carry a small flashlight on your keychain.

Workplace Violence Policy

The college will not tolerate violence or any threat of violence in the workplace or in the course of doing business.

Any employee subjected to a threat or act of violence, or who is witness to a threat or an act of violence from an applicant, employee, student or any other person at work (or during the course of doing business), shall immediately contact their immediate supervisor, the Director of Human Resources, and/ or Security.

The college will not tolerate threatening, intimidating or harassing behavior of any sort; possession or use of weapons; physical attacks; or the intentional destruction of another's personal property, including the colleges'. (Please refer to the college’s Firearms, Weapons and Explosive Policy in Section Three, Collegewide Policies.)

Any employee who threatens or commits an act of violence, threatens use of a weapon, or otherwise engages in intimidating or harassing behavior both on and off duty is subject to discipline, up to and including termination.

Nothing in this Workplace Violence policy shall be construed as limiting the right and responsibility of the college staff and other individuals to notify competent law enforcement agencies when such staff or individuals believe a violation of the law has taken place.

Alcohol and Drug Policy

Statement of Policy: Alcohol and Illegal Drugs Will Not Be Tolerated at Lehigh Carbon Community College.

It is the policy of Lehigh Carbon Community College, in compliance with the Drug-Free Workplace Act of 1988 and the Drug Free Schools & Communities Act Amendments of 1989, to maintain a drug-free campus. The unlawful use, possession, manufacture, distribution, or sale of alcohol, narcotics or illicit drugs on campus or as part of college activities is strictly prohibited.

Penalties:

Students in violation of this policy may be subject to penalties which may range from a written warning to probation to suspension leading to possible dismissal. Violation of this policy by any employee will result in immediate termination or disciplinary action up to and including termination.

College officials will cooperate with local, state, and federal authorities to ensure compliance with laws for unlawful use, possession, manufacture, distribution, or sale of illicit drugs or alcohol. The college is required to notify the proper federal agency of any employee’s conviction of any drug violation in the workplace within 10 days of receiving notice of such conviction.

Sex Offender Registration – Campus Sex Crimes Prevention Act

Megan’s Law

By visiting the chief law enforcement officer within a community, members of the general public are able to request community notification fliers for information concerning sexual predators within the community. Members of the community may make such requests at the local Pennsylvania State Police Station in jurisdictions where the Pennsylvania State Police is the primary law enforcement agency. Information can also be obtained on the Pennsylvania State Police “Megan’s Law” website at (http://www.Pameganslaw.state.pa.us).

Lehigh Carbon Community College Policies Governing Weapons, Alcohol and Other Drugs

Weapons Policy

Firearms, or any type of weapons, are prohibited on college property. This includes the main campus as well as our satellite sites. Any violators to this policy will be turned over to the dean of student development and the Pennsylvania State Police. As a result, criminal charges are possible.
Pennsylvania Alcohol-Related Offenses

Underage Drinking
By federal law, it is illegal for any patron under the legal drinking age of 21 to purchase, consume, possess or transport any liquor, malt or brewed beverage. Lying about one’s age is also illegal to obtain alcohol, as well as carrying a false identification card.

<table>
<thead>
<tr>
<th>Penalty</th>
<th>1st Offense</th>
<th>2nd Offense</th>
<th>Subsequent Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine</td>
<td>0–$300</td>
<td>0–$500</td>
<td>0–$500</td>
</tr>
<tr>
<td>Jail</td>
<td>0–90 days</td>
<td>0–90 days</td>
<td>0–90 days</td>
</tr>
<tr>
<td>License</td>
<td>Suspension</td>
<td>1 year</td>
<td>2 years</td>
</tr>
</tbody>
</table>

Police are obligated by law to contact parents or guardians of any patron in violation of this offense. Lehigh Carbon Community College enacts a zero tolerance policy associated with the illegal possession or consumption of alcohol by an underage person. As well as violating federal law, aforementioned offenses are also a direct violation of LCCC’s student code of conduct and will be dealt with as the law enacts.

Carrying False I.D.
Carrying false identification to obtain alcohol is in direct violation of federal law and LCCC’s code of conduct. It is illegal for any patron to falsely represent their name, age, date of birth or photograph as 21 years of age through invalid identification. All identification cards must be lawfully issued.

Public Drunkenness
It is illegal to appear visibly intoxicated in general public while under the influence of alcohol to the degree that a patron may endanger oneself or other persons or property, or be of a nuisance to others within the vicinity. While public drunkenness can lead to endangerment of oneself or others, it also carries health concerns. Public drunkenness oftentimes leads to criminal mischief and disorderly conduct on campus. All persons must be in control of themselves and be responsible for their own actions and know their limits when using alcohol or a controlled substance.

Driving Under the Influence (DUI) Law
Mandated by Pennsylvania State Law, the legal blood-alcohol level to operate a motor vehicle after consuming liquor, malts or other beverages is .08 for persons of legal age, and .02 for minors. A three-tier penalty system is enforced on BAC and prior offenses and the law emphasizes treatment.

1) General impairment (.08 – .099 percent)
2) Highest rate of alcohol (.10 – .159 percent)
3) Highest rate of alcohol (.16 percent and above)

Drivers with any amount of a controlled substance of a Schedule I, II or III not medically prescribed violate federal law if operating or being in physical control of a vehicle. It is illegal for any patron to unknowingly, or knowingly possess a small amount of marijuana, a Schedule I substance. Persons engaged in such activity will be faced with criminal charges as according to state law and will be in direct violation of the Student Code of Conduct.

Refusing a Chemical Test
Any patron operating a motor vehicle while under the influence of alcohol or a controlled substance automatically gives consent to one or more chemical tests: breath, blood or urine. The implied consent waives any right to an attorney prior to testing. If a patron refuses a chemical test, three things will result.

1) The test will not be done.
2) The patron’s license will be revoked for a minimum of one year.
3) The patron will most likely be charged with a D.U.I.

Open Container Law
Under Pennsylvania State Law, it is not illegal for a patron to openly display or use alcohol or a controlled substance in public. While state law does not enforce this, some local governments enact such ordinances. Information regarding all alcohol-related offenses in Pennsylvania can be found by visiting http://www.lcb.state.pa.us and clicking “Alcohol & Related Offenses.”

Related Offenses
Possession of Small Amount of Marijuana
As outlined under the Controlled Substances, Drugs, Device and Cosmetic Act of 1972, it is illegal and unlawful for any patron to unknowingly, or knowingly posses a small amount of marijuana, a Schedule I substance. Persons engaged in such activity will be faced with criminal charges as according to state law and will be in direct violation of the Student Code of Conduct.

Possession of Drug Paraphernalia
Outlined under the Controlled Substances, Drugs, Device and Cosmetic Act of 1972, it is illegal for any patron to posses a controlled substance with intent to use, manufacture, ingest, inhale or distribute.

Synthetic Marijuana
The U.S. Drug Enforcement Agency (DEA) classified synthetic marijuana as an illegal substance, a law effective March 1, 2011. The drug, also known as K2, Demon, Spice, Black Magic, Voodoo Spice and Ninja Aroma, are illegal substances. Individuals responsible for transporting, manufacturing, possessing, importing or exporting these substances are in direct violation of federal law and will face civil and criminal penalties. Students who violate this law will be held responsible under the college’s illegal substance policy.

Drug Penalties and Consequences: Commonwealth of Pennsylvania
The Controlled Substance, Drug, Device and Cosmetic Act of the Commonwealth of Pennsylvania (Act No. 65 of April 14, 1972) identifies sanctions involving monetary fines ranging from a minimum of $25 (underage drinking) to $250,000 (manufacture, distribution, and/or sale of illicit drugs), and imprisonments ranging from 30 days to 50 years, or both, for violations of its provisions.

The Drug Free Campus brochure is located at: http://www.lccc.edu/sites/www.lccc.edu/files/images/drug-free%20campus%5B1%5D.pdf
Alcohol and Other Drug (AOD) Program -
Biennial Review for 2016-2017 and AOD Program
for 2018-2019

Alcohol and Other Drug Policies Summary:
Lehigh Carbon Community College has enacted drug and
alcohol policies for employees, staff, faculty and students.
These policies are reviewed annually to ensure current practices
and programs are followed. These policies are accessed in a
variety of locations to provide the widest audience notification
and access. They are available to employees, staff and faculty
through the intranet in the college policy and procedure
manual. Students have the policy available through the student
handbook and through the lccc.edu intranet connection. Other
links provide access to the Drug-Free Campus policy as well.
Lastly, to provide uniformity, included is the Facilities Use
policy, which reinforces the use of alcohol and smoking on our
campus and sites for visitors. The drug and alcohol policies
and procedures are referenced and with links in our Annual

All listed policies and procedures identify those acts
prohibited and a range of disciplinary and referral actions to
be taken. Drug-Free Campus policy also identifies federal and
state laws that can be applied and the appropriate disposition
for violation of those acts. Lastly, the Drug-Free Campus
policy adds a complimentary portion that identifies the health
risks involved in using controlled substances.

The college drug and alcohol policies are included in this

Alcohol and Other Drug Programming Summary:
Programming activities ranged from scheduled events,
handouts to surveys.

Faculty counselors held a scheduled event for Alcohol
Abuse Awareness. In addition to website counseling
information, pamphlets were made available at the main
campus and sites and provide counseling referral resources
to students. They also participated in the annual Wellness
Festival.

The Recreation and Wellness Center sponsors a
Wellness Fair during the first week of the fall semester.
This program includes the Pennsylvania State Police
providing drug and alcohol information and the Lehigh
County Health Department handing out information on
substance and alcohol abuse. This program is open to all
students, faculty and staff.

Public Safety Department conducts a two-year survey that
provides a summary of drug and alcohol issues within the
college. Areas surveyed are administrators, faculty counselors
and public safety. These areas show activity in incidents
reported, referrals and discipline for drug- and alcohol-
reported issues.

The programming activities for this review period are listed
on the website at www.lccc.edu/about/safety-and-security,
where the full report can be accessed.
## Federal Trafficking Penalties

<table>
<thead>
<tr>
<th>Drug</th>
<th>Quantity</th>
<th>First Offense</th>
<th>Second Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSA</td>
<td>Second Offense</td>
<td>First Offense</td>
<td>Second Offense</td>
</tr>
<tr>
<td>I</td>
<td>Not less than 10 years. Not more than life.</td>
<td>Not less than 5 years. Not more than 40 years.</td>
<td>10-99 gm pure or 100-999 gm mixture</td>
</tr>
<tr>
<td></td>
<td>If death or serious injury, not less than life.</td>
<td>If death or serious injury, not less than 20 years. Not more than life.</td>
<td>100-999 gm mixture</td>
</tr>
<tr>
<td></td>
<td>Fine of not more than $4 million individual, $10 million other than individual.</td>
<td>Fine of not more than $2 million individual, $5 million other than individual.</td>
<td>50-499 gm mixture</td>
</tr>
<tr>
<td></td>
<td>10-99 gm mixture</td>
<td>5-49 gm mixture</td>
<td>COCAINE BASE</td>
</tr>
<tr>
<td></td>
<td>10-99 gm pure or 100-999 gm mixture</td>
<td>1-10 gm mixture</td>
<td>PCP</td>
</tr>
<tr>
<td></td>
<td>100-999 gm mixture</td>
<td>40-399 gm mixture</td>
<td>FENTANYL</td>
</tr>
<tr>
<td></td>
<td>10-99 gm mixture</td>
<td>10-99 gm mixture</td>
<td>FENTANYL ANALOGUE</td>
</tr>
<tr>
<td></td>
<td>1st conviction. $1,000 to $100,000 Up to 1 year</td>
<td>1st conviction and amount exceeds 5 gms. Up to $250,000 Minimum 5 years</td>
<td>100 gm or more pure or 1 kg or more mixture</td>
</tr>
<tr>
<td></td>
<td>If death or serious injury, not less than 20 years. Not more than life.</td>
<td>If death or serious injury, not less than 20 years. Not more than life.</td>
<td>Not less than 10 years. Not more than life.</td>
</tr>
<tr>
<td></td>
<td>Maximum 20 years</td>
<td>Not less than 10 years. Not more than life.</td>
<td>Maximum 20 years</td>
</tr>
<tr>
<td></td>
<td>3rd conviction and amount exceeds 1 gm.</td>
<td>3rd conviction and amount exceeds 5 gms.</td>
<td>1st conviction and amount exceeds 1 gm.</td>
</tr>
</tbody>
</table>

### Federal Trafficking Penalties - Marijuana

#### Description | Quantity | First Offense | Second Offense |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana Mixture containing detectable quantity*</td>
<td>1,000 kg or more mixture; or 1,000 or more plants</td>
<td>Not less than 10 years, not more than life.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Marijuana Mixture containing detectable quantity*</td>
<td>100 kg to 999 kg; or 100-999 plants</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>50 to 99 kg mixture</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Hashish</td>
<td>50 to 99 kg or more</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Hashish Oil</td>
<td>50 to 99 kg or more</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>50-99 plants or more</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Marijuana</td>
<td>Less than 50 kg mixture</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Hashish</td>
<td>Less than 10 kg</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
<tr>
<td>Hashish Oil</td>
<td>Less than 1 kg</td>
<td>Not less than 5 years, not more than 40 years.</td>
<td>Not less than 10 years, not more than life.</td>
</tr>
</tbody>
</table>

*Including Hashish and Hashish Oil

### Federal Penalties—Illegal Possession of a Controlled Substance

<table>
<thead>
<tr>
<th>Violation</th>
<th>Fine</th>
<th>Prison Term</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st conviction.</td>
<td>$1,000 to $100,000 Up to 1 year</td>
<td>Denial of Federal benefits, such as student loans, grants, contracts, and professional or commercial licenses up to 1 year for 1st offense, up to 5 years for all subsequent offenses.</td>
<td></td>
</tr>
<tr>
<td>After 1 prior drug conviction.</td>
<td>$2,500 to $250,000</td>
<td>At least 15 days, not to exceed 2 years.</td>
<td>Forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than one year imprisonment.</td>
</tr>
<tr>
<td>After 2 or more prior drug convictions.</td>
<td>$5,000 to $250,000</td>
<td>At least 30 days, not to exceed 3 years.</td>
<td></td>
</tr>
<tr>
<td>Illegal possession of Crack Cocaine. (Special sentencing provisions).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1st conviction and amount exceeds 5 gms.</td>
<td>Up to $250,000 Minimum 5 years</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2nd conviction and amount exceeds 3 gms.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3rd conviction and amount exceeds 1 gm.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DRUGS/CSA</td>
<td>TRADE OR OTHER NAMES</td>
<td>MEDICAL USES</td>
<td>METHODS OF ABUSE</td>
</tr>
<tr>
<td>-----------</td>
<td>----------------------</td>
<td>--------------</td>
<td>------------------</td>
</tr>
<tr>
<td><strong>NARCOTICS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Morphine II</td>
<td>MS-Contin, Roxanol, Duramorph, Oramorph SR</td>
<td>Analgesic, anesthetic</td>
<td>Oral, smoked, injected</td>
</tr>
<tr>
<td>Codeine II, III, V</td>
<td>Tylenol w/Codeine, Empirin w/Codeine, Hoffburger A-C, Flomarin w/Codeine, APAP w/Codeine</td>
<td>Analgesic, anesthetic</td>
<td>Oral, injected</td>
</tr>
<tr>
<td>Heroin</td>
<td>Duadismorphine, Horax, Smack</td>
<td>None</td>
<td>Injected, sniffed, smoked</td>
</tr>
<tr>
<td>Hydromorphone II</td>
<td>Dilaudid</td>
<td>Analgesic</td>
<td>Oral, injected</td>
</tr>
<tr>
<td>Meperidine (Pethidine) II</td>
<td>Demerol, Mepergan</td>
<td>Analgesic</td>
<td>Oral, injected</td>
</tr>
<tr>
<td>Methadone and LAAM I, II</td>
<td>Dolophine, Methadose, Levomethadyl, Levamethadyl acetate</td>
<td>Analgesic</td>
<td>Oral, injected</td>
</tr>
<tr>
<td>Other Narcotics I, II, III, IV</td>
<td>Pethiodon, Paracet, Tylenol, Tylenol X, Fentanyl, Darvon, Lembol, Talwin, Opium, Demerol</td>
<td>Analgesic, antidiarrheal, anesthetic</td>
<td>Oral, injected</td>
</tr>
<tr>
<td><strong>STIMULANTS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stimulants</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cocaine II</td>
<td>Coke, Hake, Snow, Crack</td>
<td>Local anesthetic</td>
<td>Sniffed, smoked, injected</td>
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<tr>
<td>Amphetamines/ Methamphetamines</td>
<td>Ephedrine, Dextroamphetamine, Valium, XTC, Ice, Methamphetamine</td>
<td>Attention deficit disorders, narcolepsy, weight control</td>
<td>Oral, injected, smoked</td>
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<tr>
<td>Methylphenidate III</td>
<td>Ritalin</td>
<td>Attention deficit disorders, narcolepsy, weight control</td>
<td>Oral, injected</td>
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<tr>
<td>Other stimulants I, II, III, IV</td>
<td>Vicodin, Oxycontin, Mifentil, Pregnae, Sanopec, Tenmera, Tepanil, Prepx-2, Captagon, Phenaxin</td>
<td>Weight control</td>
<td>Oral, injected</td>
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<tr>
<td><strong>HALUCINOGENS</strong></td>
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<td></td>
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<tr>
<td>LSD</td>
<td>Acid, microdot</td>
<td>None</td>
<td>Oral</td>
</tr>
<tr>
<td>Mescaline &amp; Peyote</td>
<td>Mex, Buttons, Captain</td>
<td>None</td>
<td>Oral</td>
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<tr>
<td>Amphetamine Variants</td>
<td>2, 5-DMA, 5-MA, MDMA, MDA, Ecstasy, DMD, DMB</td>
<td>None</td>
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<td>Phenobarbital</td>
<td>PO, PO, PO, TCP</td>
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<td>Smoked, oral, injected</td>
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<td>Phenobarbital and Analogues</td>
<td>PO, PO, PO, TCP</td>
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<td>Smoked, oral, injected</td>
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<tr>
<td>Other Hallucinogens</td>
<td>Butane, Ibozine, DMT, DET, Palocybin, Palocyn</td>
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<td><strong>DEPRESSANTS</strong></td>
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<tr>
<td>Benzodiazepines</td>
<td>Valium, Xanax, Librium, Librium, Valium, Xanax, Serax, Nembutal, Poole, Verdon, Versed, Halcion, Paxipain, Redonil</td>
<td>Sedative, hypnotic</td>
<td>Oral</td>
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<td>Glutethimide</td>
<td>Doriden</td>
<td>Sedative, hypnotic</td>
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<td>Other Depressants I, II, III, IV</td>
<td>Equamol, Mitolol, Noludar, Madogol, Vialon, Methaqualone</td>
<td>Sedative, hypnotic</td>
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<td><strong>CANNABIS</strong></td>
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<tr>
<td>Marijuana</td>
<td>Pot, Acid, Goo, Grass, Reefer, Samsamilla, Thai Sticks</td>
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<td>Tetrahydrocannabinol</td>
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<tr>
<td>Hashish, Hashish Oil</td>
<td>Hash, Hash Oil</td>
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<td>Smoked, oral</td>
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<td><strong>ANABOLIC STEROIDS</strong></td>
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<tr>
<td>Testosterone (Undecanoate, Enanthate)</td>
<td>Depo-Trestosterone, Delatestryl</td>
<td>Hypogonadism</td>
<td>Injected</td>
</tr>
<tr>
<td>Nandrolone (Decanoate, Phenpropionate)</td>
<td>Norethisterone, Durabolin, Dac-Durabolin, Deca</td>
<td>Anemia, breast cancer</td>
<td>Injected</td>
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<tr>
<td>Oxymetholone</td>
<td>Anadrol-50</td>
<td>Anemia</td>
<td>Injected</td>
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<td><strong>ALCOHOL</strong></td>
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<tr>
<td>Alcohol</td>
<td>Alcohol is a drug and acts like a sedative. It is a natural substance—alcoholic beverages contain ethyl alcohol—a colorless flammable liquid. Technically, it is also classified as a food due to its natural content formed by the reaction of fermenting sugar with yeast spores.</td>
<td>Small doses have a tranquilizing effect</td>
<td>High-High</td>
</tr>
</tbody>
</table>

The information on these two pages is provided to you in compliance with Federal regulations.

Use of alcohol and/or other drugs (AOD) may cause an individual to be at higher risk of contracting sexually transmitted disease, including HIV/AIDS. Use of AOD may also put an individual at greater risk of being involved in a crime, and/or a vehicular/other incident which could cause injury or death. Use of AOD during pregnancy may cause physical abnormalities and/or mental retardation and other damage to the child.
Community Resources

Alcoholics Anonymous 610-882-0558
Crime Victims/Rape and Sexual Assault
  Lehigh Valley 610-437-6611
  Easton Area 610-250-6313
Lehigh Valley Hospital - I-78
  17th and Chew St. 610-402-8000
Valley Wide Help 610-435-7111
Lehigh County Crisis Intervention Team 610-782-3127
Lehigh Carbon Community College counselors
  (for students) 610-799-1137
  Human Resources (for college employees) 610-799-1107

Local Community Services for Drug and Alcohol Treatment
Al-Anon - Allentown District 610-778-2066
Al-Anon - World Service Office 1-800-344-2666
Alcohol & Drug Dependence Center—
  Lehigh Valley 610-867-3986
Alcoholics Anonymous 610-882-0558
Center for Humanistic Change 484-821-0375
Confront 610-433-0148
Council on Alcohol & Drug Abuse Prevention & Treatment 610-437-0801
Narcotics Abuse 24 Hour Helpline & Treatment 1-800-234-0420

Your Rights as a Crime Victim

You have rights as a victim of crime. In addition, there are standards of service that you can expect to receive as a victim of crime. The standards help ensure that you receive information, practical and emotional support, and are able to participate fully in the criminal justice system. These standards were created to make sure that you are treated with dignity and respect at all times, regardless of your gender, age, marital status, race, ethnic origin, sexual orientation, disability or religion.

Your rights will be provided to you by several different agencies, which include a state or local law enforcement agency, the prosecutor’s office, local correctional facility, Board of Probation and Parole, the juvenile probation office or the Department of Public Welfare. Who provides specific notifications to you depends on where the case is in the criminal or juvenile justice system. There are some rights that you will need to request in order for them to be provided to you. Some of your rights are listed below:

You have the right to provide input…
  • into the sentencing decision and to receive help in preparing an oral and/or written victim impact statement into post-sentencing decisions.

For more information about your detailed rights or to file a complaint, or if you believe your rights have been violated, please contact: The Pennsylvania Crime Victims Office at http://www.portal.state.pa.us/portal/server.pt/community/pcv_home/14554.


Crime Prevention and Awareness Programs

Behavior Intervention Team

StART Student Assessment & Response Team, Behavior Intervention Protocol

The mission of the LCCC StART (Student Assessment and Response Team) Behavior Intervention Team is to maintain a healthy, safe learning environment for all members of the college community. In so doing, the team works collaboratively to review, assess and track reports of behavioral concern, providing interventions and recommending college action to the dean of student development as appropriate. The foremost goal of the team is to assist students and address concerns before they reach crisis or emergency proportions. In the event of emergency, the team communicates with the Critical Incident Command Team.

Prevention Education Task Force

Alcohol and Other Drug (AOD) Program

Enhance the college learning environment through effective implementation of alcohol and other drug policies, prevention education programs, and community services referrals.

Increase drug and alcohol awareness and prevention programs available to students and employees by two additional events/programs in each of the next two years. These would be in addition to the Wellness Fair. Evaluate by presenting the programs and documenting attendance or audience reached.

Provide comprehensive listings of treatment or referral options available to students and/or employees for alcohol and drug issues. Promote through college voice, intranet and other mass postings. Evaluate by polling the listed referral or treatment agencies for usage (number of referrals or users only, no names).
General Safety Information

1. Never leave your purse or wallet unattended.
2. Do not carry large sums of cash to the campus.
3. Evening students should try to park in Lots A-D-F, except for handicapped and gym parking.
4. Always lock your vehicle.
5. Don't leave your books lying around. There is a good market for used books.
6. Don't give locker combinations or car keys to others.
7. In case of an emergency at home, tell your next of family to call 610-799-2121 or 610-799-1169. Registration/Student Records will make an effort to contact you.
8. Report all accidents or incidents to campus security and safety.
9. Emergency evacuation routes are posted in every classroom/lab. Familiarize yourself with them.

Daily Crime Log

The purpose of a daily crime log is to record criminal incidents and alleged criminal incidents that are reported to the Department of Public Safety and Security. This is maintained in the Student Services Center, Room SSC 1. The daily crime log is viewable upon request.

Annual Disclosure of Crime Statistics

Clergy Act Crimes Definitions of Reportable Crimes

Aggravated Assault – is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Arson – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary – is the unlawful entry of a structure to commit a felony or a theft.

Destruction/Damage/Vandalism or Property (except Arson) – to willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Forcible Sex Offenses – is defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent, including: forcible rape, forcible sodomy, sexual assault with an object, forcible fondling.

Hate Crimes – includes all of the crimes listed that manifest evidence that the victim was chosen based on one of the categories.

Intimidation – to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

Larceny/Theft – includes pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.

Categories of Prejudice

Disability – a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

Ethnicity/National Origin – a preformed negative opinion or attitude toward a group of persons who share common or similar traits, languages, customs and traditions.

Gender – a preformed negative opinion or attitude toward a group of persons because those persons are male or female.

Race – a preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity that distinguish them as a distinct division of humankind.

Religion – a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

Sexual Orientation – a preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

Other Required Reportable Crimes

Domestic Violence – The term “domestic violence” includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family
violence laws of the jurisdiction receiving grant monies, or by any 
other person against an adult or youth victim who is protected 
from that person's acts under the domestic or family violence laws 
of the jurisdiction.

Dating Violence – The term “dating violence” means violence 
committed by a person—
(A) who is or has been in a social relationship of a romantic or 
intimate nature with the victim; and
(B) where the existence of such a relationship shall be 
determined based on a consideration of the following 
factors:
(i) The length of the relationship.
(ii) The type of relationship.
(iii) The frequency of interaction between the persons 
involved in the relationship.

Dating Partner – The term “dating partner” refers to a person 
who is or has been in a social relationship of a romantic or 
intimate nature with the abuser, and where the existence of such a 
relationship shall be determined based on a consideration of—
(A) the length of the relationship;
(B) the type of relationship; and
(C) the frequency of interaction between the persons

Stalking – The term “stalking” means engaging in a course 
of conduct directed at a specific person that would cause a 
reasonable person to—
(A) fear for his or her safety or the safety of others; or
(B) suffer substantial emotional distress.
## FEDERAL CAMPUS CRIME STATISTICS: 2018-2016

<table>
<thead>
<tr>
<th>CRIME STATISTICS</th>
<th>*On Campus</th>
<th>In/On Non-Campus Donley, Morgan, Carbon</th>
<th>On Public Property</th>
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<tbody>
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<td>Murder</td>
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<td>Robbery</td>
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<td>Motor Vehicle Theft</td>
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### ARRESTS

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### NO. OF PEOPLE REFERRED FOR CAMPUS DISCIPLINARY ACTION

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### **REQUIRED VAWA STATISTICS**

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* This category includes all on-campus incidents. Incidents/Arrests listed above that manifest evidence of prejudice based on race, religion, sexual orientation or ethnicity: NONE.

** These crimes may also be reflected in the Incidents section.

Crime Rate: (Head Count FTE Students: 10,454 Employees: 261 = Pop. 10,715


b. Number of known specific offenses for jurisdiction for 2018.
   Divide 10,715 by 100,000 = .10715
   Divide 4 (thefts) by .10715 = 37.33
### Hate Crimes

#### 2018

<table>
<thead>
<tr>
<th>TYPE OF OFFENSE</th>
<th>Race</th>
<th>Gender</th>
<th>Religion</th>
<th>Sexual Orientation</th>
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#### 2017

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<th>Race</th>
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## Uniform Crime Statistics

### 2018

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### 2017

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### 2016

**Head Count**: 6,732  
**FTE Employees**: 270

<table>
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<th>Offense</th>
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<td><strong>Main Campus:</strong></td>
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Register to Vote

LCCC.edu/Current Student/Campus and Student Life/Voter Registration.

Lehigh Carbon Community College is committed to providing students, faculty and staff with information to support and enhance the civic engagement and political participation of our college community. Please use the resources contained on this page to assist you with the voter registration process and to provide easy access to information about political candidates and the campaign issues and platforms.

Remember, registering to vote is just the first step. Make it a priority to become an informed citizen and engage fully in the democratic process and DON'T FORGET TO VOTE!

For voter registration information in Pennsylvania, go to www.votespa.com. Voter Registration Form
LCCC Airport Site, Allentown

LCCC Tamaqua