Student Support Services
Please see below for information on how to access these services. No services are available onsite because campuses are closed beginning at midnight on Monday, March 16.

Admissions
Email: admissions@lccc.edu
Phone: 610-799-1575
Call or email to discuss LCCC application and enrollment steps. Face-to-face appointments are being switched to video or phone conferencing. All campus tours, events and functions have been postponed until further notice.

Advising
Email: adviseme@lccc.edu
Phone: 610-799-1137
The Academic Advising Services staff strives to provide and connect students with the resources needed to be successful in their education. Students who are experiencing academic difficulty are encouraged to speak with an advisor.

Business Office
Staff available 8 a.m.-6 p.m., Monday through Thursday; and 8 a.m.-5 p.m., Friday
Email: bursar1@mymail.lccc.edu
Phone: 610-799-1592
Students can make a payment in their LCCC Portal. Once they log into their portal, connect to Bannerweb, Student, ACH/Credit Card/Payment Plan then enter the Touchnet Suite to make a payment.

Career Development
Staff available 8:30 a.m.- 5 p.m., Monday through Friday
Email: Careerservices@lccc.edu
Phone: 610-799-1090
Students and Alumni - Job search assistance, resume and cover letter reviews, interview preparation and practice including mock interviews, Internship assistance and support, ePortfolio assistance, career exploration assistance

Employer – Free job posting https://lccc-csm.symplicity.com/employers

Students and alumni can upload their documents to the Cougar CLAW at https://lccc-csm.symplicity.com/students

Counseling Center and Services
Email: counselingcenter@lccc.edu
Phone: 610-799-1895 (leave a message and include your L number)
Providing appointments by phone. Our counselors have the training and experience to walk with you through some of the challenging transitions that occur during college.

Disability Support Services
Email: dss@lccc.edu to make an appointment
Phone: 610-799-1156.
Or contact individual learning specialists.
**Early Learning Center**  
Staff available 8:30 a.m.-5 p.m., Monday through Friday  
Email: elipman@lccc.edu  
Phone: 610-799-1165  
ELC families can assess daily activities for their children on the LCCC Early Learning Center Facebook page.

**Educational Support Services**  
Email: KLadley@lccc.edu  
Phone: 610-799-1156  
Tutoring available 24 hours a day at Smarthinking  
Watch for drop-in, online sessions with LCCC tutors on the tutoring page in the LCCC portal.  
Learning specialists for Instructional Support: jpolizi@lccc.edu and ycorcinodavis@lccc.edu. Zoom or google hangout sessions offered with flexible scheduling.

**Financial Aid**  
9 a.m.-6 p.m., Monday through Thursday; 12-5 p.m., Friday  
Email: finaid@mymail.lccc.edu  
Phone: 610-799-1133  
Staff can assist students by phone, email, and can schedule phone appointments. Those who signed up for FAFSA Completion Workshops can schedule a phone appointment for assistance. Zoom will be used for screen sharing, if needed.

**High School Connections**  
Email: Jaquila@lccc.edu, smorrison4@lccc.edu or rlutte@lccc.edu  
For Dual Enrollment or Early College questions.

**KEYS**  
Email: tredfern@lccc.edu  
Phone: 610-799-1744  
KEYS is a PA Department of Human Services program designed to assist all TANF and some SNAP recipients residing in PA who plan to or are already enrolled in a PA community college.

**LCCC Allentown at the Donley Center**  
Email: Donley@lccc.edu  
Phone: 610-799-1940

**LCCC Tamaqua and Jim Thorpe**  
Tamaqua: 570-668-6880  
Jim Thorpe: 570-669-7010  
Email: azuber2@lccc.edu

**Library**  
Email: Rothrock@lccc.edu  
Access ebooks at [www.lccc.edu/library](http://www.lccc.edu/library) or Ask a Librarian
New Student Orientation, Advising and Registration (NSOAR)
Email: orientation@lccc.edu
Sessions are open for registration. If a student registered for a session but would prefer to change it to a later date, please email us.

Online Learning
Email: onlinelearning@lccc.edu
Find out about more resources for online learning

Records and Registration
Staff available 8 a.m.-5 p.m., Monday through Friday
Email: registrar@mymail.lccc.edu
Phone: 610-799-1171
Students can register or withdraw from classes; apply for graduation or update their student records and contact information.

Student Life
Staff available remotely 8 am. to 5 p.m., Monday through Friday
Email: GEden@lccc.edu and studentlife@lccc.edu
Phone: 610-799-1146

Testing Center
Email: testingcenter@lccc.edu
Testing appointments can be made for when the college reopens
at https://www.lccc.edu/academics/academic-advising/placement-testing-faqs.