Lehigh Carbon COMMUNITY COLLEGE

FOR OFFICE USE ONLY

Date: _____

Initials of Staff: _____

STUDENT CHANGE OF INFORMATION FORM

USE BLACK INK ONLY

ID# L _____ DOB _____

Change of Name

New Name	Former Name
* _____ Last Name First Middle/Maiden	* _____ Last Name First Middle/Maiden
*Proof of Name Change Required (Driver's License, Marriage Certificate, or Court Order	

Change of Phone Number or Email

New Phone Number _____ New Email _____

Change of Program

**New Program of Study	**Previous Program of Study
**Program of Study _____ (See back for codes)	**Program of Study _____ (See back for codes)
☐ Fall _____ ☐ Spring _____ ☐ Summer _____	
_____ Advisor Signature or Coordinator Signature for Acceptance to Restricted Program	

**If you would like to have your transcript(s) reevaluated, please schedule an appointment with an advisor/counselor.

Changes to the information above should be faxed to 610-799-1173, mailed, or in person to the Office of Enrollment Services.

Change of Address

New Address	Former Address
_____ Street	_____ Street
_____ City _____ State _____ Zip	_____ City _____ State _____ Zip

If change of address only, please submit form(s) to the Business Office by Fax 610-799-1566, mail, or in person. Change of address will require a new Statement of Residency Form for the student enrolled in credit courses.

If transfer of credit to LCCC is desired, forward an official transcript directly to LCCC Office of Enrollment Services, 4525 Education Park Drive, Schnecksville, PA 18078-2598. NOTE: Transcripts issued to student cannot be accepted. Check with previous institution for procedures.

_____ Signature _____ Print Name _____ Date

The College will not discriminate on the basis of race, color, sex, religion, ancestry, national origin, age, disabilities, veteran status, or sexual orientation in its educational programs, activities, admissions, or employment practices as required by applicable laws and regulations. For information regarding civil rights or grievance procedures or for information regarding services, activities, and facilities that are accessible to and useable by persons with disabilities, contact the Office of Human Resources. Students may contact the Office of Disability Support Services, LCCC, 4525 Education Park Drive, Schnecksville, PA 18078-2598, 610-799-2121. PERM33-c (4/20/10)

Visit our Website at www.lccc.edu.