

Student Campus Directory Lehigh Carbon COMMUNITY COLLEGE

CONCERNING	WHERE TO GO	LOCATION	TELEPHONE
Absences	Email Instructor	See syllabus for email address (usually first initial followed by last name@lccc.edu)	--
Academic Advising	Advising and Counseling	AD 126	610-799-1137
Activities/Events	Student Life Office	BH 5	610-799-1565 or 610-799-1146
Adjunct Faculty Phone Message Center	----	----	610-799-1050 plus instructor's extension
Athletics Intramurals	Intercollegiate Athletics Office	BH 9 BH 1A	610-799-1155
ATM Machine	2nd Floor - ARC	Outside Bookstore	--
Books and Supplies	Bookstore	ARC - 2nd Floor	610-799-1126
Bulletin Board Approval & Marquee Slide Approval	Student Life Office	BH 5	610-799-1146
Bus Service	LANTA	----	610-776-7433
Cafeteria Corner Café	ARC - 2nd Floor SH - 2 ND Floor	----	610-799-1184
Change of Address	Business Office	AD 105	610-799-1157
Change of Name	Enrollment Services	AD 123	610-799-1171
Change of Schedule	Enrollment Services	AD 123	610-799-1171
Child Care	Early Learning Center	SH 122	610-799-1165
Complaints and Grievances	On-line via myLCCC Portal: Current Students/ Student Services/ MyLink-Ombudsman Hotline	Business Hours: Monday-Friday, 8:30 a.m.-5 p.m.	610-295-5168
Computer Open Labs	Library (Mac and Windows) Technology Center (Mac) Educational Support Ctr. (Windows)	Upper Level TC 212 SH 150	610-799-1150 610-799-1195 610-799-1156
Counseling	Advising and Counseling	AD 126	610-799-1137
Courtesy Telephone	Local Calls AD Lower Level ARC 1 st Floor Lounge ARC 2 nd Floor Hallway ARC 3 rd Floor BH Lower and Upper Level	CSC Upper Level LB Upper and Lower Levels SH Hex Area and Lounge Area TC Lounge Area	
Distance Learning	Distance Learning Tech Support	LB 31	610-799-1919
Drop and Add Classes	Enrollment Services	AD 123	610-799-1171
Emergency Telephone (Red) <i>EMERGENCY USE ONLY</i>	Academic Resource Center Administration Building Berrier Hall Library Student Union SH Building Technology Center Vet Tech	-1st floor by vending/lounge -2 nd floor between Caf. & Bookstore -3 rd floor near N.E. stairwell -Lower level -Lower lobby -Upper level by vending -Upper level at elevator -Hex area near courtesy phone -At SH 109 Office Suite -At SH 32 Office Suite -Lower level at north stairs -Lower level at TC 111 -Upper level near TC 213 -Vet Tech Classroom	-3 rd floor at ARC 314 -Lower level at north stairs -Upper lobby -Lower level at elevator -Lower level at elevator -Upper level near elevator -Lower level near elevator -Lower level at main entrance -Upper level at north stairs -Upper level at TC 214 -In Barn
English as a Second Language	ESL Lab	ARC 305	610-799-1521

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Fees & Parking Tickets	Business Office	AD 105	610-799-1157
Financial Aid	Financial Aid Office	AD 123	610-799-1133
Graduation Application	Enrollment Services	AD 123	610-799-1171
Housing (Local Information)	Student Life	BH 5	610-799-1565
Instructor Mailboxes/Outgoing Mail	Mailroom	AD 132	610-799-1119
International Students and Advisement	Advising and Counseling	AD 126	610-799-1137
Internships/Cooperative Education	Career Development Center	AD 127	610-799-1090
Job Placement Assistance	Career Development Center	AD 127	610-799-1090
Learning Assistance	Educational Support Center	SH 150	610-799-1156
Library	Service Desk	LB – Upper Level	610-799-1150
Lockers	Business Office	AD 105	610-799-1157
Lost and Found	Welcome Center	BH – Lower Level	610-799-1033 or 610-799-1565
Noncredit Registration	Enrollment Services	AD 123	610-799-1500
Password Resets Portal (for student email access, Bannerweb, Angel, and more)	Enrollment Services (immediate Reset Requires Visit & Photo ID)	AD 123	610-799-1171
Photo ID	Welcome Center	BH – Lower Level	610-799-1033 or 610-799-1565
Photocopies/Faxes	Bookstore	ARC - 2nd floor	610-799-1126
Physical Education Facilities/Fitness Center	Berrier Hall (Gym)	BH 20	610-799-1181 or 610-799-1561
Placement Testing	Advising and Counseling	AD 126	610-799-1854
Prior Learning Military Certifications/Work Experience/Challenge Exams	Advising and Counseling Professional Accreditation and Curriculum	AD 126 AD 112	610-799-1189 610-799-1150
Registration for Classes	Enrollment Services	AD 123	610-799-1171
Residency Forms	Business Office	AD 105	610-799-1157
Security and Safety	Security Office	AD 103D	610-799-1169
Services for Students with Disabilities	Educational Support Center	SH 150J	610-799-1190
Student Activities/Organizations	Student Life Office	BH 5	610-799-1146 or 610-799-1565
Student Government	Student Life Office	BH 5	610-799-1146 or 610-799-1565
Student Insurance	Student Life Office	BH 5	610-799-1565
Testing Center	Academic Resource Center	ARC 100	610-799-1124
Transcripts, Academic	Enrollment Services	AD 123	610-799-1171
Transfer Information	Advising and Counseling	AD 126	610-799-1137
Tutoring	Educational Support Center	SH 150	610-799-1156
Vehicle Registration	Welcome Center	BH – Lower Level	610-799-1565 or 610-799-1033
Vending Machine Refund	Business Office	AD 105	610-799-1157
Verification of Degree	Email	www.studentclearinghouse.org	--
Veterans' Enrollment Information	Enrollment Services	AD 123	610-799-1177
Wireless Internet Connections	Email	wirelessrequests@lccc.edu	--
Withdrawal from Classes	Enrollment Services	AD 123	610-799-1171
WXLV, 90.3 FM Radio Station	--	Office Request Line	610-799-1145 610-799-4141