LEHIGH CARBON COMMUNITY COLLEGE

ACADEMIC RESTART APPLICATION

Student's Name (print): _____

ID No./SSN: _____ Phone No.: _____

Address: _____

City, State, Zip: _____

I herein petition to have the Assistant Director of Enrollment Services reset my GPA and cumulative credits earned total to zero (0). I understand that my previous record will remain on my transcript and will not be used in the computation of my new grade point average. I further understand this will be a complete restart and none of my former courses, regardless of grades, will be counted towards graduation.

I have since interrupted my studies for at least four (4) consecutive years and understand this reset can only occur one time at Lehigh Carbon Community College. Academic Restart must be submitted no later than the end of the second term after returning. The course record beginning with _____ (e.g. fall '05) and ending with _____ (e.g. spring '06) is the record I desire to have considered.

_____ _____
Student's Signature Date

The student is to present this request, with the latest copy of his/her transcript attached, to the Director of Professional Accreditation Curriculum for approval.

Approved _____ _____
Director of Professional Accreditation Curriculum Date

The student is asked to present this request personally to the Director of Enrollment Services for approval and processing.

Received and Approved for Transcript Adjustment

_____ _____
Director of Enrollment Services Date