



How do you get that

job without experience? How do you

get that **experience** without a

job? **Internships** help answer

these questions!

For more information about Internships, please contact:

Mr. Louis P. DeLorenzo
Internship Coordinator
610-799-1559 (phone)
610-799-1527 (fax)
ldelorenzo@lccc.edu

Mr. James Garraway
Director of Career Services
610-799-1136 (phone)
610-799-1527 (fax)
jgarraway@lccc.edu

Visit our website at www.lccc.edu

Lehigh Carbon Community College does not discriminate on the basis of race, color, sex, religion, ancestry, national origin, age, disabilities, or sexual orientation, in its educational programs, activities, admissions, or employment practices as required by Title IX of the Education Amendment of 1972, Section 504, and other such statutes. For information regarding civil rights or grievance procedures or for information regarding services, activities, and facilities that are accessible to and useable by handicapped persons, contact the Office for Administrative Services or the Office for Students With Disabilities, 4525 Education Park Drive, Schnecksville, PA 18078-2598, 610-799-2121.

Funded by a PA Stay Invent The Future grant from the Commonwealth of Pennsylvania, Department of Community and Economic Development.



Lehigh Carbon Community College
4525 Education Park Drive • Schnecksville, PA 18078-2598

A Guide For Employers and Students



Internships



Lehigh Carbon Community College

Internships

What Is An Internship?

An internship is typically a one-time work or service experience done by a student who has attained at least some academic preparation in a professional field. It allows students to work in their field to gain experience and exposure to the job. It may be paid, unpaid or for academic credit.

Internships at Lehigh Carbon Community College offer area employers a pool of students interested in work experiences related to their program of study and career interests. These are win-win opportunities for employers and students.

Benefits

How Do Internships Benefit Employers?

- On-going source of highly motivated pre-professionals
- Students bring new perspectives to old problems
- Creates a positive community image for the organization
- Flexible, cost-effective way to recruit potential employees

Benefits To Students

- Opportunity to apply academic knowledge in a work-world setting
- Networking for the building of professional relationships
- Offers resume building experiences
- Enables the exploration and clarification of career goals
- Gain the experience required in the job market

Responsibilities

Employer Responsibilities

Internships will vary according to employers' needs and students' interests and skill levels. Employers are asked to provide:

- Continuous employment which meets academic program requirements
- Hands-on learning opportunities
- Experiences enhancing interpersonal skills development
- Assistance with student career and academic choices
- Collaborative evaluations with the Lehigh Carbon Community College advisor

Opportunities

How Are Internship Opportunities Located?

- Visit the Career Services office/Internship Coordinator to discuss the Internship program
- Visit www.workingwhere.com
- Speak with program faculty
- Attend job fairs
- Visit campus and local libraries for information
- Network with family, friends and others to learn of possible internships