

LEHIGH CARBON COMMUNITY COLLEGE  
Minutes of the Meeting of the Board of Trustees  
April 2, 2009  
Volume 44

The scheduled regular meeting of the Board of Trustees of Lehigh Carbon Community College was held on Thursday, April 2, 2009, in the Don Mershon Conference Room at the Community College. Mr. Green, Chairman, convened the meeting at 7:00 p.m.

Members Present:

Mr. Joseph A. Alban	Mr. Kenneth H. Mohr, Jr.
Mr. Robert M. Cohen	Mr. Randall L. Smith
Mrs. Annabelle B. Creveling	Mr. Larry E. Stern
Mr. Mathias J. Green, Jr.	Mrs. Ann L. Thompson
Mr. David R. Hunsicker	Mr. Michael J. Torbert
Mr. Thomas F. Mantz	Mr. Joseph C. Volk

Staff Present:

Ms. Jocelyn Beck, Director of Athletics  
Ms. Ann D. Bieber, Vice President for Administrative Services and Workforce/  
Community Development  
Ms. Cindy L. Brooks, Administrative Secretary to the Board of Trustees  
Ms. Ceil Connelly-Weida, Associate Dean of Planning and Assessment  
Dr. Nils E. Hovik, Interim Vice President for Academic Services and Student  
Development  
Ms. Rachel Plaksa, Professor of Business  
Mr. Larry W. Ross, Vice President for Finance and Facilities/Controller  
Mr. Donald W. Snyder, President

Counsel Present:

Attorney Jerome B. Frank

Press Present:

None

Others Present:

Mr. Kevin Foley, Head Coach-Men's Basketball Team  
Mr. Sam D'Argenio, Men's Basketball Team  
Mr. Michael Gessesse, Men's Basketball Team  
Ms. Helen Ryan, Presidential Ambassador  
Mr. Jake Waylen, Men's Basketball Team

- Minutes of  
March 5, 2009
- On a motion by Mr. Volk, seconded by Mr. Torbert, the minutes of the March 5, 2009, meeting were approved.
- Special Recognition
- Mr. Torbert acknowledged in the audience several members of the Men's Basketball Team, and he then read aloud the following resolution:
- Resolution 44.49
- Recognition of Men's Basketball Team
- This resolution recognizing the team winning the Eastern Pennsylvania Collegiate Conference League Championship for the first time was approved by a vote of 11 Yea, 0 Nay, and the team received a hearty round of applause.
- Treasurer's Report
- Mr. Mohr presented the Treasurer's Report as listed below:
- |                      |                        |
|----------------------|------------------------|
| Cash Balance 2/1/09  | \$ 12,265,300.00       |
| Receipts             | + <u>5,618,000.00</u>  |
| Total                | \$17,883,300.00        |
| Disbursed            | - <u>4,745,800.00</u>  |
| Cash Balance 2/28/09 | <u>\$13,137,500.00</u> |
- President's Report
- President Snyder reviewed the March 2009 issue of the *President's Desk* and reported the following:
- Over 400 people, including potential gubernatorial candidate Pat Meehan, attended the Early Childhood Learning symposium on main campus.
  - The budget has now been approved by all 13 sponsor schools.
  - Mike Torbert received an outstanding service award during the All-Pennsylvania Academic Team Awards Banquet at this year's PACCC annual meeting.
  - The grand opening of the Scheller Student Center is scheduled for April 6, and an expected 70 Tamaqua students and 50 community members will attend.
  - Randy Smith, along with other Carbon County officials, will be meeting next week with President Snyder to continue exploring possible site locations for the Carbon Center.
  - Honors students will begin visiting their home school boards during April and May.

- The joint legislative dinner with Northampton Community College and local legislators is set for April 30 and will include six students and three administrators from each college.

Personnel and  
Curriculum  
Committee

Mrs. Creveling then introduced Ms. Ceil Connelly-Weida, Associate Dean for Planning and Assessment, who gave the following presentation:

Program Presentation

Strategic Planning Update – Ms. Connelly-Weida presented achievements to date. She indicated that the Leadership Team has been charged as a group to focus on implementing tasks and goals for key initiatives as identified in *Transformation: Strategic Plan 2009-2014*, and that a working plan is expected in spring 2009, in advance of the July 1 implementation.

Mrs. Creveling stated that the Personnel and Curriculum Committee did not meet in March but reviewed several items by mail.

Mrs. Creveling then presented the following resolutions:

Resolution 44.43

Faculty Promotions for 2009-2010 Academic Year

This resolution was approved by a vote of 11 Yea, 0 Nay.

Resolution 44.44

Faculty Sabbatical Leave for 2009-2010 Academic Year

This resolution was approved by a vote of 11 Yea, 0 Nay.

Finance and  
Insurance  
Committee

Mr. Volk reviewed this committee's minutes of its meeting of March 16, 2009.

Mr. Volk then presented the following resolution:

Resolution 44.45

Appointment of College Independent Auditors

Mr. Volk took the opportunity to explain the committee's reasons for selecting a new auditor, Beard Miller and Company, and this resolution was then approved by a vote of 10 Yea, 0 Nay, 1 Abstention.

A complete report of this committee is contained in its minutes of March 16, 2009.

Building and Site  
Committee

Mr. Hunsicker stated that this committee did not meet in March but reviewed items by mail. He then presented the following resolutions:

Resolution 44.46      Parking Areas A and D Renovations

This resolution awarding renovations contract to Valley Builders of Emmaus was approved by a vote of 11 Yea, 0 Nay.

Resolution 44.47      Parking Areas B and C Renovations

This resolution awarding renovations contract to Pan Companies of Tatamy was approved by a vote of 11 Yea, 0 Nay.

Resolution 44.48      Parking Areas A, B, C, and D Landscaping

This resolution awarding landscaping contract to Greentree Nurseries of Allentown was approved by a vote of 11 Yea, 0 Nay.

Community and  
Government  
Relations Committee

Mr. Torbert stated this committee did not meet in March but reviewed items by mail.

He noted that he and Mrs. Creveling attended the PACCC Annual Meeting, Awards Banquet, and Lobby Day held in Harrisburg. He also noted the upcoming trustee dinner on April 4 and the joint legislative dinner on April 30.

Mr. Torbert then presented the following resolutions:

Resolution 44.50      Designation of Retired Faculty to Emeritus Status – Ms. Elizabeth M. Hummer

This resolution was approved by a vote of 11 Yea, 0 Nay.

Resolution 44.51      Designation of Retired Faculty to Emeritus Status – Mr. Ronald L. Virden

This resolution was approved by a vote of 11 Yea, 0 Nay.

Resolution 44.52      Retirement Recognition – Mr. Francisco Rivera, Jr.

This resolution was approved by a vote of 11 Yea, 0 Nay.

Resolution 44.53      Retirement Recognition – Mr. Peter A. Weiksner

This resolution was approved by a vote of 11 Yea, 0 Nay.

Resolution 44.54      Retirement Recognition – Ms. Rosemary A. Kurtz

This resolution was approved by a vote of 11 Yea, 0 Nay.

- Joint Coordinating Committee Mr. Alban reviewed this committee's minutes of its meeting of March 20, 2009, commending the Middle School Initiative program.
- Strategic Planning Committee In the absence of Mr. Santore, it was noted that this committee did not meet in March.
- Negotiations Committee In the absence of Mr. Korp, it was noted that this committee did not meet in March.
- Foundation Mrs. Creveling reminded everyone of the Clay Shoot on April 24, and the Golf Classic on August 10 at Lehigh Country Club.
- Old Business None.
- New Business President Snyder noted the copy of legislative handout sponsored by State Senator Kim Ward regarding a change in the composition of community college board of trustees was for informational purposes.
- Announcements Mr. Green announced that the April meetings of the Finance and Insurance Committee, Building and Site Committee, will be held in the Administration Building Board Room, and the Personnel and Curriculum Committee meeting will be held in the private dining room in the ARC building.
- He also announced that an executive session would be held following this evening's meeting to discuss personnel issues.
- Adjournment The meeting adjourned at 8:14 p.m.

Respectfully submitted,



Thomas F. Mantz  
Secretary to the Board of Trustees  
Lehigh Carbon Community College